Maryjane Kenney 9/12 (9)

From: Frank Widmayer

Sent: Wednesday, September 07, 2005 1:25 PM

To: Maryjane Kenney

Subject: NARA Park outing for AutoCell Laboratories

I have reviewed the application submitted on behalf of AutoCell Laboratories, 125 Nagog Park Drive for a one day liquor license on 10/6/05.

I recommend that the Board of Selectmen approve the license.

Frank J. Widmayer III
Chief of Police
(978) 263-2911

A Trout

Town Manager's Office

INTERDEPARTMENTAL COMMUNICATION

***To*: Chief Widmayer**
Chief Craig
Recreation Director

Date: August 30, 2005

From: Maryjane Kenney

Subject: Please review the enclosed request for 1-day Liquor License at Nara for Oct 6 and return with any comments. Thank you

Approved, no issues.

Allie Trout

Nancy C

TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9608
Fax (978) 264-9630

APPLICATION FOR USE OF RECREATION FACILITIES

RECEIVED AUG 30 2005

Complete and file with the Acton Recreation Department, 472 Main Street, Acton, MA 01720 (Tel. (978) 264-9608) at least TWO WEEKS prior to the date desired.

Date: 8-26-05

Name of Organization: autocell Laboratories

Contact Person: Nancy Lento Phone: ~~Home~~ 978 264-4884

Address: 125 Nagog Park Work ( )

Town/City: Acton, Ma State: Zip Code:

Organization: (Profit) Non- Profit Number of Participants: 40

Describe Activity: Company outing

Facility/ Field Requested: (Please Check)

___ Jones Field	___ School Street Field	___ 2A/27 Field
___ Hart Field	___ MacPherson Field	___ Elm Street Field
___ Concord Road Field	X NARA Park Softball	___ Great Hill Field
___ Little Great Hill Field	___ NARA Park Soccer	X NARA picnic area
___ NARA Park Bathhouse	___ NARA Park Amphitheater	___ Jones Playground
___ Elm Street Playground	___ Elm Street Tennis Courts	___ 2A/27 Playground
___ Goward Playground	___ Gardner Playground	X NARA Playground
___ NARA Swimming (additional charge)		

Date Requested: First Choice 10-6-05 Time Requested: Start Time: 10:30

Second Choice _____ End Time: 5:00

Will Food/Beverages be Served? yes If Yes, be specific hamburgs, hotdogs Soda beer

Will Alcohol be Served? Yes Has a permit been obtained by the Board of Selectmen? no
(*ALCOHOL PERMITS MUST BE FILED WITH THE BOARD OF SELECTMEN AT LEAST TWO WEEKS PRIOR TO EVENT).

Equipment Requested:

✓ picnic tables 10 number needed _____ stage electricity

Required Services Assigned:

✓ Fire – permit required for all cook-outs ___ Police ___ Health Department Permit

___ Swimming ___ Portable Toilets Required ✓ Liquor License

Estimated Rental Fees:

Bldg. Rental $ ~~[illegible]~~ 70 Field Rental $ 60 Swimming Fee $___ Electrical Fee$___

Security Deposit (required) $ 250

The Lessee or user of the facility/field will hold the Town of Acton and all its agents harmless from any problem resulting from the leasing or utilization of the premises. The Town of Acton reserves the right to cancel any permission, whenever, in its discretion, such cancellation seems advisable.

Nancy [illegible] 8-26-05
(Representative's Signature) (Date)

PERMIT FOR USE OF RECREATION FACILITIES

✓ THIS APPLICATION IS APPROVED FOR USE OF FACILITIES AS SCHEDULED.

( ) THIS APPLICATION IS DENIED FOR THE FOLLOWING REASONS:

Permit issued by Maura L. Huberman 8-29-05
Recreation ~~Director~~ Dpt Date

Special Instructions: Liquor License must be obtained through BOS. (Fee). Fire permit through Fire Dept (Fee) (seperate payment).

Copy to:

✓ Grounds (Dave Lee) ✓ Police ✓ Fire

✓ Health Department ✓ Town Manager ___ Lifeguards

✓ Authorized Rep.

*NOTE: CANCELLATION MUST BE MADE AT LEAST 48 HOURS PRIOR TO THE EVENT, OTHERWISE APPLICANT WILL FORFEIT THE ENTIRE SECURITY DEPOSIT AND ANY FEES PAID. VIOLATION OF ANY SPECIAL REQUIREMENTS OF THIS PERMIT WILL RESULT IN A LOSS OF YOUR SECURITY DEPOSIT.

Town of Acton
License or Permit Application

For Town Use Only

To the Licensing Authorities of Acton:

The undersigned hereby makes application for the following described license, in accordance with the provisions of the General Laws, and amendments thereto.

Please indicate the License or Permit for which application is being made

Auction Entertainment (One Day Liquor) Common Victuller Class 1 or 2

Automated Amusement 24 Hour Permit Fair or Sale Concert Other Company outing

Name of Organization/Applicant AutoCell Laboratories

Location of Event Nara Park picnic area

Name of Owner of Premises Town of Acton

DESCRIPTION OF EVENT (i.e.: Fee or donation charged?, Name of operators of event? Purpose of event? Parking availability?)

Company outing

Date of Event: Oct 6, 2005 Hours of Event or Operation 10:30 - 5:00

Name of person making application Nancy Lento

Occupation Admin

Residential Address

Business Address 125 Nagog Park Acton MA 01720

Telephone: Home Business 978-264-4884

Date of Naturalization, if not born in U.S.

Male or female female
Date of Birth 9-21-65
Place of Birth mass.
Father's Name Frank Rubino
Mother's Maiden Name Harrington
Height 5 ft. 5 Inches
Weight
Complexion White
Hair Brown
Eyes Brown

Have you ever been arrested for any law violation? no
If so, when
Where
State Briefly

References (names and addresses)

Signature of Applicant Nancy Lento

Maryjane Kenney

From: Robert Craig
Sent: Tuesday, August 30, 2005 10:23 AM
To: Maryjane Kenney
Subject: One Day Liquor License-NARA- October 6

Maryjane: I have no objection to the issuance of the above named application for Autocell Laboratories:

Chief Craig