Minutes, CPC Meeting of October 14, 7:30 pm - 8:45 pm, Library Meeting Room

Members Present: Peter Berry, Andy Magee, Catherine Coleman, Susan Mitchell-Hardt, Ken Sghia-Hughes, Roland Bartl

Absent: Robert Coan, Walter Foster, Matt Lundberg, Stacy Rogers, Nancy Tavernier

Minutes:
The minutes from 9/8/04 were approved as written.

The minutes from 9/23/04 were approved as amended (1 abstention).

RECEIVED & FILED
NOV 22 2004
TOWN CLERK
ACTON

Meeting Schedule:

- The CPA Proposals deadline is 11/12.
- The CPC will meet on:
  Nov. 18
  Dec. 2 and 16
  Jan. 13 and 27.

By the second meeting in February, Feb. 24, the CPC must vote on the projects as the warrant goes to print.

Susan commented that the Acton Conservation Trust is required to hold its Annual Meeting on Feb. 10 so that she and (most likely Andy) will be unable to attend.

Roland added that he is unable to attend the Dec. 16 CPC meeting as it conflicts with an EDIC Meeting.

A total of 3 meetings will be required to process the new proposals: "Brainstorming re: Proposals"; "First Cut of Proposals", and "Final Selection of Proposals".
It was also recommended that after the first cut that the proposals be sent to Town Counsel for legal opinions on each project.
The CPC will continue to discuss this process.

The CPC discussed how best to include FinCom in the review of proposals. It was suggested that the FinCom make a preliminary pass after the proposals are narrowed down.

Action: Peter Berry will talk to the Fin Com representative on the CPC, John Ryder, about this.

(The Selectmen follow this same format for review of proposals).

Old Business:

- Willow Street Funding Reallocation - Special Town Meeting Presentation on Oct. 18

The FinCom voted and approved the Warrant Article for the Willow Street Funding Reallocation.

Peter Berry will make the presentation (first Warrant Article). Nancy Tavernier will give Peter talking points. Peter will email the Planning Dept. a draft of the presentation on Friday, Oct. 15.

- Project Liaisons

This discussion was deferred to a future meeting.

- Publicity

It was suggested to send CPA announcements to the League of Women Voters email distribution list in addition to all the other email distribution lists currently used.

- Discussion on best way to allow for all town boards to have input on the draft CP Plan.

It was suggested that the draft be put out in June and to set a deadline for comments.

New Business:

It is anticipated that the CPC will receive proposals from Habitat for Humanity, Friends of Leary Field, the Selectmen for re-creation of Faulkner plaque, and the East Acton Village Committee for the East Acton Village Green project. It is not known if the CPC will receive a proposal for the Bruce Freeman Rail Trail or from the Library to showcase additional artifacts.

It was asked if there will be any open space projects. Susan and Andy commented that there are some in the works, but they may not be ready in time for this funding cycle.

- AHA Project Eligibility Inquiry

Betty McManus is considering submitting a proposal to build a playground at McCarthy Village on Sachem Way which is the only publicly funded family housing development in Acton. There are 12 units, 21 children, and no place other than the street to play. Such a play ground must be open to the general public and this may not be possible. The CPC is not sure if this proposal is eligible. Re: eligibility it was suggested that Ms. McManus check with her own attorney.

There will be more proposals from the Housing Authority probably to purchase more units.

Next Meeting:
The tentative plan is to review applications.

Discussion Re: Communication with Town Boards

John Ryder and Walter Foster each represent the Fin Com and Board of Selectmen respectively and are responsible for regularly updating them.

It was suggested that after the initial cut, with two weeks until the final vote, that representatives from the CPC go to the BoS and Fin Com to see if they have any issues.

Respectfully submitted: Susan Mitchell-Hardt