



ACTON HOUSING AUTHORITY

68 Windsor Avenue

P.O. Box 681

Acton, Massachusetts 01720-0681

(978) 263-5339 fax (978) 266-1408

TDD# 1-800-545-1833 ext. 120

Bob

6/3/03

May 22, 2003

Mr. Walter Foster
Chairman, Acton Board of Selectmen
472 Main Street
Acton, MA 01720

Dear Mr. Foster:

Enclosed please find a copy of my letter sent to Jane Gumble, Director of the Department of Housing and Community Development (DHCD) asking for consideration of Robert Whittlesey as the State Appointee to the Acton Housing Authority (AHA). I have enclosed Mr. Whittlesey's information form as well as his resume outlining his credentials. As you will note the AHA considers itself most fortunate to have a community person of Mr. Whittlesey's caliber.

The Authority would appreciate a letter of support from you, personally sent to the Governor and to Ms. Gumble on Bob Whittlesey's behalf.

Thank you in advance for your time and attention to this request.

Sincerely,


Naomi E. McManus
Executive Director

Drafted
for signature

EQUAL HOUSING OPPORTUNITY





TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9612
Fax (978) 264-9630

Walter H. Foster, Chairman
Board of Selectmen

June 2, 2003

Ms. Jane Gumble
Director, Department of Housing and Community Development
One Congress Street, 10th Floor
Boston, MA 02114

Dear Ms. Gumble:

It is with pleasure that the Board of Selectmen submits the name of Robert Whittlesey for your consideration as State Appointee to the Acton Housing Authority's Board of Commissioners.

Mr. Whittlesey is currently a very active member of the Acton Community Housing Corporation. He has a strong community commitment and impressive background as evidenced by his resume which was submitted by the Acton Housing Authority with their letter of support for Mr. Whittlesey's appointment as the State Appointee to the Acton Housing Authority.

Thank you for considering Mr. Whittlesey's application and your continued support in this matter.

Very truly yours,

Walter H. Foster
Chairman

Cmj/cmj
Cc: AHA, ACHC



May 22, 2003

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Ms. Jane Gumble
Director, Department of Housing & Community Development
One Congress Street, 10th Floor
Boston, MA 02114-2010

Dear Ms. Gumble:

It is with pleasure that the Acton Housing Authority submits the name of Robert Whittlesey for your consideration as the State Appointee to the Acton Housing Authority's Board of Commissioners.

Mr. Whittlesey has been an active member of the Acton Community Housing Corporation Committee, has a strong community commitment and has an impressive background of 40 years experience in low and moderate-income housing (copy of resume enclosed). I am confident his housing background and community commitment will be an invaluable addition to the Authority.

Enclosed please find Mr. Whittlesey's completed Information Form as requested by your office. If after your review of this request, additional information needs to be submitted, or if you have any questions regarding the Authority's selection please feel free to contact me directly.

Thank you in advance for your continued support and your personal attention to this matter.

Sincerely,

Naomi E. McManus
Executive Director

Enc.

EQUAL HOUSING OPPORTUNITY





Executive Office of Communities and Development

Division of Community Development

100 Cambridge Street 14th Floor Boston, Massachusetts 02202 (617) 727-7130

INFORMATION FORM

Housing Authority State-Member Application

(Please return to above address, ATTN:

NAME: Robert B. Whittlesey

DATE OF BIRTH: Sept 22, 1921 SOCIAL SECURITY NUMBER: 148 - 22 - 9066

HOME ADDRESS: 194 High Street
Acton, MA ZIP CODE: 01720

CANDIDATE FOR APPOINTMENT TO THE: Acton HOUSING AUTHORITY

HOME PHONE: (978) 897-0955 BUSINESS PHONE: SAME

OCCUPATION: Chair Board of Director

BUSINESS NAME: Housing Partnership Network

ADDRESS: 160 State Street, Boston, MA ZIP CODE: 02109

Briefly describe your experience in the public housing field and your qualifications for appointment to the housing authority board:

4 1/2 years Court Appointed Master Perez vs Boston
Housing Authority ; 40 years experience in
low and moderate income housing

Please state your reasons for wanting to become a member of the housing authority:

To advocate and support low-income housing
in Acton; and demonstrate that it can be of
superior quality and well managed.

Public Housing Tenant: _____ Non-Tenant:

ROBERT B. WHITTLESEY

PROFESSIONAL SUMMARY

Mr. Whittlesey is the founder, past President and now Chairman of the National Association of Housing Partnerships, Inc. (NAHP). NAHP is a nonprofit corporation which supports and advocates on behalf of local public/private housing partnerships that act as intermediaries, expand affordable housing opportunities and revitalize inner-city, suburban and rural communities. He was formerly the Executive Director and President of The Boston Housing Partnership, Inc., now the Metropolitan Boston Housing Partnership (MBHP), a nonprofit organization formed by business, government and community leaders to provide affordable housing in Boston and the Boston Metropolitan area. Prior to joining MBHP, Mr. Whittlesey had twenty years of experience in the development and management of subsidized housing and administration of nonprofit corporations, four years as an urban planner and ten years as a building construction manager.

PROFESSIONAL EXPERIENCE

National Housing Policy

Mr. Whittlesey has been concerned with national housing policy issues throughout his career - through his work with NAHP since it was first organized in 1989, through his work with MBHP as a national model of a public/private partnership, his work on reform of the Boston Housing Authority and his pioneering role as the founding director of South End Community Development, Inc. (later called Greater Boston Community Development) and its work with community based-organizations. He served on the Public Policy Committee of the Nonprofit Housing Center from 1968 -1972.

Housing Development

Mr. Whittlesey was Executive Director of the Boston Housing Partnership from its initial year in 1983 until 1988 and President until 1992. During Mr. Whittlesey's service with the Partnership, it assisted community-based corporations in Boston develop over 1800 units of housing. The units were developed under programs involving between five and ten separate community development corporations. These programs involved complex financing from many sources, including equity syndication. He was also instrumental in initiating the administration of 5000 units of rental assistance by the Metropolitan Boston Housing Partnership.

From 1964 until 1977, Mr. Whittlesey was the Executive Director of South End Community Development, Inc. (SECD) and later Greater Boston Community

Development (GBCD) and now The Community Builders. Mr. Whittlesey was the primary development consultant on a number of projects including:

SECD Housing. Ninety-three units of rehabilitated federal Section 221(d)3, 312, rent supplement and leased housing programs.

South End Tenants Houses. A 100-unit rehabilitated family housing development in 20 scattered rowhouses by a non-profit tenants organization.

ETC Rehab. A 71-unit rehabilitated family housing development in which for the first time in the U.S., the sponsoring community nonprofit corporation was the managing general partner in a HUD Section 236 syndicated development.

Viviendas La Victoria I. A 181-unit new construction family housing development developed by Inquilinos Boriquas en Accion (IBA), a South End tenants organization.

Torre Unidad. A 19-story, 201-unit housing development for the elderly developed and built by IBA under the public housing turnkey program.

Lincoln Woods. A 125-unit, low rise cooperative development sponsored by the Town of Lincoln, financed by the Massachusetts Housing Finance Agency, with interest and rental subsidies from the State.

During his tenure as Executive Director, GBCD acted as the development consultant on numerous other projects with a total financing of more than eighty million dollars. These included:

Kings Lynne. The conversion of a 400-unit state public housing project to private subsidized housing.

St. Stephen's Tower Apartments. A ten story high-rise building for the elderly.

Central Grammar Apartments. An 80-unit elderly project developed through the conversion of an abandoned elementary school.

Between 1980 and 1983, Mr. Whittlesey was an independent consultant. Projects on which he was engaged included serving as the consultant to the residents of Warren Garden (a 227-unit development) and Marksdale Gardens (a 178-unit development) in connection with the conversion of their developments into resident-owned cooperatives.

Housing Management

The Metropolitan Boston Housing Partnership has played important roles in on-going support of the CDCs which it has assisted. Project management and resident services have been a major areas of these activities.

From 1975 to 1980, Mr. Whittlesey served as the Court-Appointed Master in the Perez et al vs. the Boston Housing Authority case. In this capacity, he was responsible for recommending and supervising court orders affecting all operations of the Authority, the fourth largest in the United States.

As Executive Director of GBCD, Mr. Whittlesey was involved in all aspects of housing management from management planning, marketing and tenant selection to maintenance and cost control. GBCD managed a number of developments for itself and others and provided a variety of consulting services on management to clients.

From 1962-1964, Mr. Whittlesey served on the Board of Directors of River Park Mutual Homes, a 534-unit cooperative in Washington, D. C.

Nonprofit Corporate Administration

Mr. Whittlesey is the incorporator of the National Association of Housing Partnerships and has led the organization since it was first organized.

He directed MBHP for its initial five years and served as a Director until 1994, seeing it grow to its present status as a national model of a public/private housing partnership.

He was the Executive Director of GBCD from its inception in the South End in 1964 to its preeminence as a regional housing developer and technical assistance agency.

He has served on the Boards of numerous nonprofit corporations. Both through his experience with MBHP, GBCD and other nonprofit corporations, Mr. Whittlesey has had extensive experience with the organization and administration of nonprofit corporations.

Planning

Mr. Whittlesey was a 1958 recipient of a Sears Roebuck Fellowship in City Planning and did graduate study at the University of Pennsylvania from 1958 to 1960. He was a charter member of the American Institute of Certified Planners. From 1960 to 1964, he was Senior Planner for Programming for the National Capital Downtown Committee, a nonprofit planning organization concerned with the revitalization of downtown Washington, D.C.

Construction Management

From 1950 to 1958, Mr. Whittlesey was a construction manager on major building projects for the George A. Fuller Company. These included a sixteen story, 455 room Statler hotel; an educational center for The Travelers Insurance Company; an engine test cell building for AVCO; and a employee service building for the H.J. Heinz Co. From 1948 until 1950, he was a cost estimator and job planner for the Fuller Company. He also served three months as a soils engineer with the Bureau of Reclamation in Colorado.

ACADEMIC POSITIONS

From 1973-1977, Mr. Whittlesey was an Associate Professor (part-time) in the College of Community and Public Service at the University of Massachusetts at Boston.

From 1980-1981, he was a Research Affiliate at the Massachusetts Institute of Technology.

From 1982 -1983, he was a consultant at the Kennedy School of Government at Harvard University, teaching a course in housing.

DIRECTORSHIPS

Chairman and Director of the National Association of Housing Partnerships, Inc.

Director and former Chairman of the Board of Trustees of The May Institute, Chatham, Massachusetts and Director of May Mental Health, Inc.

Director and Past President of Citizens Housing and Planning Association, Inc.

An incorporator and a former Director of the Council of Large Public Housing Authorities

Formerly Director, River Park Mutual Homes in Washington, DC.

HONORS:

Community Development Finance Corporation Award for Contributions to Community Economic Development 1986

Citizens Housing and Planning Association Community Service Award 1989

Mayor of Boston's Award for Leadership in Affordable Housing 1991

PUBLICATIONS

Author of *The South End Row House*, published 1969, a report on a housing rehabilitation program for low-income resident carried out by South End Community Development.

Paper entitled "Nonprofit Housing and Syndication of Tax Sheltered Investment" presented at Harvard Law School, December 1970.

Author, with staff, of a *Draft Master's Report, Perez vs. Boston Housing Authority* (five volumes), July 1, 1976 on the operations of the Authority.

Public/Private Housing Partnerships for Low Income Housing in the U.S.A. in Housing in the 90's: Common Issues Robert Katz Ed. University of Illinois 1990.

Numerous articles and presentations at seminars and conferences.

EDUCATION

High School Lawrenceville School graduated cum laude 1939

University Princeton University
Bachelor of Science in Civil Engineering with highest honors
1947 (work interrupted by military service)

Graduate work: Princeton University
Master of Science in Engineering, 1948

New York University
Law and Public Administration, 1948-9

University of Pennsylvania
Master of City Planning Degree, 1960

MILITARY SERVICE

United States Army 1943-46, with service in the Infantry in Europe.