



10/17 (4)

TOWN OF ACTON  
472 Main Street  
Acton, Massachusetts, 01720

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**VOLUNTEER COORDINATING COMMITTEE**

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On July 18, 2005 the Volunteer Coordinating Committee voted to recommend Philip Alvarez as an Associate member with voting rights with a one year term ending 6/30/06.

Philip lived in Boxboro for 13 years and 2 years in Acton. He is a registered pharmacist, was on the Board of Health (1993-2003) in Boxborough and was the chairman half of the time. He is a consultant in clinical research and a medical writer. He has membership in the Drug Information Association, the American Public Health Association and the Massachusetts Associated Health Board.

Alvarez has two children a boy 15 and a boy Hai adopted from China at 5 months. The children spend one half of each week with each parent.

At the end of our interview on July 18th Phil was going over to sit in on the Board of Health meeting in the Memorial Library and hoped to have a chance to introduce himself to them.

Marcy G. Whitcomb, Chairman VCC  
July 21, 2005



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JUL 5 2005  
TOWN CLERK

# Volunteer Application

Volunteer Coordinating Committee

Town of Acton  
472 Main Street  
Acton, MA 01720  
E-mail [vcc@acton-ma.gov](mailto:vcc@acton-ma.gov)  
Telephone: (978) 264-9612  
Fax: (978) 264-9630

Residents interested in serving on a Town Board, Committee or Commission are asked to complete this form and forward it to the Office of the Town Manager at Town Hall.

(Please print or type)

Date 7/5/05

Philip Alvarez

Name Title (Mr., Mrs., Dr., etc.) / First / Last / Suffix (Sr., Jr., III, etc.)

633 Massachusetts Ave, Acton 01720

Address Number / Street

philipalvarez@comcast.net / 978-263-9456

Contact E-mail Address / Telephone Number(s) (Home, Business, Cell, etc.)

Please refer to the other side of this sheet and indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: Board of Health

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service:

- 1) Boxborough Board of Health (approx 1993-2003 (1/2 half as chairman)
- 2) Nashoba Associated Boards of Health Executive Committee (1998-2003)
- 3) CAFY Board - (1992-Current)

Do you have any time restrictions? yes ~~due~~ employment and family commitments Are you a United States Citizen? yes

How long have you lived in Acton? two years (+ 13 yrs in Boxborough) In Massachusetts? ~~4 yrs~~ 19 years

Present occupation and employer (Optional: Attach resume) Consultant in clinical research and medical writer.

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? No

Education or special training: 1) Registered Pharmacist (Rutgers Univ) 2) MS-Neurobiology + Molecular Biology (NYU) 3) Various courses, workshops etc in clinical research, biostatistics, etc 4) MATH B

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interest/hobbies, etc.:

- 1) Current membership in Drug Information Association & American Medical Writers Assoc
- 2) Previously a member of American Public Health Assoc, Mass Associated Health Boards, plus other clinical research & public health organizations

## Christine Joyce

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**From:** John Murray  
**Sent:** Friday, October 14, 2005 12:37 PM  
**To:** John Murray; Christine Joyce  
**Subject:** RE: Board of Health and Conservation Committees

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**From:** John Murray  
**Sent:** Friday, October 14, 2005 1:26 PM  
**To:** Christine Joyce  
**Subject:** FW: Board of Health and Conservation Committees

For the Packet

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**From:** Maryjane Kenney  
**Sent:** Friday, October 14, 2005 1:07 PM  
**To:** John Murray  
**Subject:** Board of Health and Conservation Committees

Board of Selectmen

The Board of Health currently has a single (1 ) opening for a full - member and single (1 ) opening for a Voting Associate.

Oct. 17<sup>th</sup> the Board will be interviewing William Taylor (He has not confirmed he will be in attendance as of this writing) , recommended by the VCC for an Associate with voting rights to the Board of Health. The Board will also interview Philip Alvarez who has been recommended by the VCC as a full Member. (There is one other candidate with her application in process-Barbara Granger.)