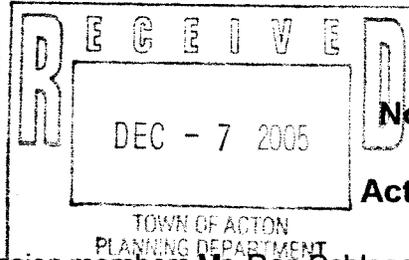


# FYI

RECREATION COMMISSION RECEIVED & FILED



Minutes of Meeting

DATE 12-7-05  
*Suzanne Powell*  
TOWN CLERK, ACTON

November 15, 2005 @ 7 PM

Acton Town Hall, Room 121

Recreation Commission members ~~Mr. Ron Schlegel~~, Ms. Sasha O'Connell, Ms. Alison Gallagher and Mr. Matthew Lundberg were present. Also present was Ms. Alison Trout, Recreation Director. Ms. Michelle Zaremba was not present.

Mr. Schlegel called the meeting to order at 7:08 p.m.

## I. CITIZENS CONCERNS

There were no citizen concerns presented.

## II. MINUTES

Minutes for October 4, 2005 were approved with minor corrections.

## III. T.J. O'GRADY SKATE PARK SIGNAGE

Ms. Trout updated the Commission on the opening status of the park. The regulations and no smoking signs are to be mounted this week. Guardrails are also to be placed this week. Acton residents will be notified via the Beacon when the park officially opens.

## IV. FIELD USAGE LETTER

The Commission reviewed the tentative field use policy and weather policy submitted by Ms. Trout. Mr. Lundberg suggested that it doesn't make sense to require field permit fee for sport organizations since they have an arranged agreement and are consistent with field maintenance and manage them sufficiently. Ms. Gallagher is concerned that certain groups do not adhere to the weather policy to protect the fields. Mr. Lundberg suggested that repeat offenders may face a loss of permits as an attachment of the risk to the failure to adhere to the field use policies. Ms. O'Connell suggested that if the field is not left in the condition it was before a practice/game, then it is inappropriate for a team to play. Ms. Trout will edit the field use policies as suggested and present the final draft to the Commission on December 6, 2005. Mr. Lundberg asked if the Commission could attend the field meeting in the winter. Ms. Trout agreed that their presence would be supportive and important.

## V. NEEDS ASSESSMENT FOLLOW-UP

Ms. Trout updated the Commission on the Recreation Department's proposal submittal to Starbucks. Ms. Gallagher suggested a free Nara Beach Pass (one-day pass) which will assist in the marketing of Nara. Ms. O'Connell suggested Not Your Average Joe's is another viable option, with a use it or lose it expiration date. All suggestions will be considered, and the Free Nara Day Pass will be brought to the BOS for approval.

## VI. MORRISON FARM DISCUSSION

Ms. Gallagher reported there was a walk through the property on Saturday November 25, 2005. Tom Tidman and Walter Foster led the walk. There is a public forum on January 19, 2006 at 7:30 PM to suggest ideas for presentation to consider. Ms. Gallagher reported that there were several proposals submitted, one of which was using the front area of the farm (Acton Barn Co-op) building as a nursery school. She is in the process of completing a topographical model of the area. Ms. Gallagher emphasized that the recreation community issued the deciding vote that field has to be a priority. Ms. Gallagher reported that the next meeting will be Wednesday December 14 at 7:30 PM in Room 204 at Town Hall. All meetings are being posted in the Acton Beacon. The goal is to recommend a proposition to the Selectmen, Finance Committee and then

perhaps to an outside company to develop the Master Plan. A feasibility study has to be done. Ms. Gallagher recommended that there would be a general consensus among the group prior to hiring an outside consultant. One of the major concerns is parking in the front and there was a suggestion made to develop pocket parking. Ms. Gallagher described the tentative lay-out of the plan. Mr. Schlegal requests that the house should be invested for handicapped accessibility.

#### **VII. WOODLANDS AT LAUREL HILL**

Ms. Trout will be submitting a letter regarding the final plans to Mr. Gary Rhodes. The Recreation Commission reviewed the plans at the meeting.

#### **VIII. REPORTS**

**A. CPC:** Mr. Lundberg reported that CPC applications were due yesterday on Monday November 14, 2006 by 5 PM. Mr. Lundberg commented that several applications expected to be turned in are: BFRT, Friends of Leary Field, basketball courts at Elm Street, School Street Twin Ball Fields, Potato Cave and application for the Gates School Playground, among others.

#### **B. NARA Park 2006 Special Events:**

The Recreation Department submitted a tentative schedule for the concert series '06.

#### **VIII. NEW BUSINESS**

Ms. O'Connell reported that she is working on the road race for next year's Acton Day. She requested this topic be added to the next meeting's agenda.

The next meeting will be Tuesday December 6, 2006.

The meeting adjourned at 8:36 p.m.

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