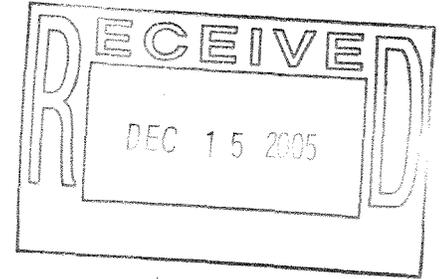




Massachusetts  
**MIIA**  
Interlocal Insurance Association

*Don*  
12-19-05  
60 Temple Place, Boston, MA 02111-1383  
(617) 426-7272 or (800) 374-4405  
Facsimile (617) 426-9546

## MEMORANDUM



TO: MIIA Members  
FROM: Geoffrey Beckwith, President, MIIA  
DATE: December 13, 2005  
SUBJECT: Report of the Nominating Committees

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It is once again time to select nominees for Directors of the Massachusetts Interlocal Insurance Association, Inc. and the MIIA Property and Casualty Group, Inc. The members for these Boards will be elected at the MIIA Annual Meeting on January 14, 2006.

The Property and Casualty Group, Inc. is the corporation that provides members with insurance coverages. The Massachusetts Interlocal Insurance Association, Inc. is the designated administrator for the organization. Your municipality is a voting member of both corporations.

Enclosed you will find the Nominating Committee Report for each of the above-mentioned organizations, a Nominating Form in case you wish to nominate someone else as a Director of one or more of the organizations, and a form to specify who is your "voting delegate." Please read the enclosed Requirements for Voting prior to completion of the Voting Delegate Form and return that form to us as soon as possible.

We look forward to seeing you at the Annual Meeting.



## MEMORANDUM

TO: Property and Casualty Group Members

FROM: **MIIA Property and Casualty Group, Inc.**  
**Nominating Committee:** Geoffrey Beckwith, David Kielson, John Tuffy

DATE: December 13, 2005

SUBJECT: Nominating Committee Report

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Three members of the Board of Directors of the Property and Casualty Group are to be elected this year for two year terms. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For two year terms:

**Wayne Marquis**, Town Manager, Danvers. Mr. Marquis has served on the MIIA Board of Directors since 1991 and is currently a Trustee of all three boards. He chaired all of the MIIA boards for three years. He is a former member of the MMA Board and Board of Directors of Blue Cross Blue Shield.

**Brian Bullock**, Town Manager, Holden. Mr. Bullock is presently a member of the Property & Casualty Group board. He is a past President of the MMA Board of Directors and also served as Vice President. He was Assistant Town Manager in Groton, Connecticut prior to his appointment in Holden in 1986.

**Matthew Castriotta**, Chair, Board of Selectmen, Hubbardston. Mr. Castriotta is in his third term as a selectman. He is the immediate past President and a current member of the Massachusetts Selectmen's Association as well as a member of the MMA Board of Directors.

**David Kielson**, Selectboard member, Chesterfield; **John Tuffy**, Selectman, Duxbury; and **Bernard Lynch**, Town Manager, Chelmsford, will continue to serve in terms which expire January, 2007. In accordance with the by-laws, the Executive Director of MMA and the Treasurer of MIIA also serve on the Board, each *ex-officio*.

Enclosed is a Voting Delegate Form to help us prepare for the voting. MIIA would greatly appreciate your designating the voting delegate for your municipality. A nomination form is also enclosed.

Please contact MIIA staff if you have any questions on the election process.



## MEMORANDUM

TO: MIIA Members

FROM: **Massachusetts Interlocal Insurance Association, Inc.  
Nominating Committee:** Geoffrey Beckwith, Reginald  
Stapczynski, Bernard Lynch, Wayne Marquis, Ira Singer

DATE: December 13, 2005

SUBJECT: Nominating Committee Report

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MIIA is again calling on its members to participate in electing officials to serve on the Massachusetts Interlocal Insurance Association, Inc. Board of Directors. The Board is responsible for approving and directing the overall policies of the MIIA programs. This is an important task since MIIA now has a combined membership of more than 300 members for the health, property and liability, and workers' compensation insurance programs.

At the MIIA Annual Meeting to be held on January 14, 2006, members will elect two individuals to fill three-year terms and one individual to serve in the last year remaining in a three year term. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board of Directors:

For three year terms:

**Raphaela Rozanski**, Selectman, Medway. Ms. Rozanski was first elected to the Board of Selectmen in 1993. She has served as President of the Massachusetts Selectmen's Assn. and on the Norfolk County Advisory Board. She is a past President of the Board of Directors of the MMA, and a past Chair of the Local Government Advisory Committee.

**Ira Singer**, Town Administrator of Middleton. Mr. Singer has more than twenty-five years of experience in local government. Prior to becoming the Middleton Town Administrator in 1981, he was Town Manager in Hallowell, Maine and China, Maine. He is also a member of the MIIA Health Benefits Trust Board.

To complete one year remaining in a three year term:

**David Kielson**, Selectboard member, Chesterfield. Mr. Kielson is a Certified Public Accountant and is the Town Accountant for four small communities in western Massachusetts. He has served as President of the Massachusetts Selectmen's Association, as well as, on the Massachusetts Municipal Association's Board of Directors. He is a former Finance Committee Chair and has served as chair of the MMA's Fiscal Policy Committee.

**Reginald Stapczynski**, Town Manager, Andover and **Bernard Lynch**, Town Manager, Chelmsford each have two years remaining in three year terms. **Wayne Marquis**, Town Manager of Danvers has one year remaining in a three year term. In accordance with the by-laws, the seventh member of the Board shall be the President *ex-officio* of MIIA.

Enclosed is a Voting Delegate Form to help us prepare for the voting. MIIA would greatly appreciate your designating the voting delegate for your municipality. Also enclosed is a nominating form, should you wish to nominate another candidate.

Please contact MIIA staff if you have any questions on the election process.

**MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.**

**NOMINATING FORM**

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 2, 2006, twelve (12) days prior to the Annual Meeting.

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I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Biographical Data: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name (*please print*) Voting Delegate of \_\_\_\_\_  
(City/Town)

\_\_\_\_\_  
Signature

\*\*\*\*\*

Please return this form by January 2, 2006 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
60 Temple Place  
Boston, MA 02111  
FAX: 617-426-9546

## REQUIREMENTS FOR VOTING

The requirements for voting are detailed in the by-laws of each organization. In summary:

Each member shall have one vote which may be cast only by its voting delegate. The following individuals are eligible voting delegates.

1. In the case of a city or a town with a city form of government, (a) its chief executive, or (b) a person designated in writing by such chief executive;
2. In the case of all other towns, (a) the Chairman of its Board of Selectmen, (b) another Selectman designated in writing by such Chairman, or (c) the Manager designated in writing by such Chairman.

Voting in person is required for the election of the Board of Directors. All voting will be by a vote of hands, unless a roll call is requested by three or more voting delegates.

The nominees receiving the greatest number of votes shall be deemed elected as directors and shall commence their terms at the conclusion of the meeting.

If you are a voting delegate and wish to nominate another person as a director, such nomination must be received in writing no later than January 12, 2006, twelve days prior to the Annual Meeting. Enclosed is a nomination form for this purpose.