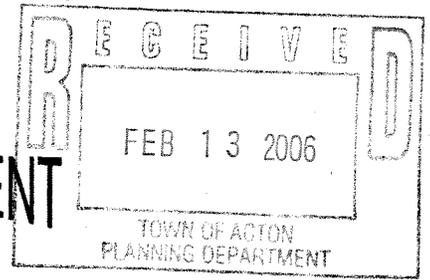


**ACTON PLANNING DEPARTMENT**  
Inter-departmental Memo  
978-264-9636



**Date:** January 3, 2006

**To:** Assessors  
Conservation Commission  
Fire Department  
Municipal Properties  
Water District  
Building Commissioner  
Engineering Administrator  
Health Department  
Police Department, fyi  
Acton Community Housing Corporation, fyi

**From:** Kim DeNigro, Secretary *(Signature)*

**Subject:** Review of Definitive Subdivision: 68 Willow Street Residential Compound

Attached is an application for approval for a definitive subdivision which is being proposed as a Residential Compound: 68 Willow Street Residential Compound. General information about the proposed development is as follows:

Location: 68 Willow Street  
Applicant & Owners: William J. and Ann B. Dunn  
Address: 68 Willow Street  
Acton, MA 01720  
Engineer: Stamski & McNary, Inc.  
Lots: 2  
Street Name: Willow Street  
Street Length: 257 feet  
Map: F-2B  
Parcel: 112  
Zoning: R-2  
Decision Due: March 29, 2006

Please review the enclosed application and send your comments to the Planning Department no later than January 30, 2005. The public hearing is scheduled for February 14, 2006 at 7:45 PM.

We have also received a copy of Drainage Calculations and Soil Observation Logs & Percolation Test. If you need to review the booklets or have any questions, please call the Planning Department at 264-9636.

Review Comments: I am concerned about the turnaround  
at the top of this drive - relative to fire  
apparatus and other emergency vehicles.  
I understand it has been sized for an ambulance.  
However, even that appears to be tight.

*(Signature)*  
Fire Chief  
2/13/06