

5/5/06 - (2)



DOES THE BOARD WISH TO
CONSIDER A LICENSING POLICY/FEE
FOR THE COMMUTER LOT?

134 Main Street
Acton, MA 01720
Phone: 617-504-3797
Fax: 978-263-0876

May 1, 2006

Board of Selectman
(Peter Ashton- Chairman , Walter Foster - Vice-Chairman, F. Dore' Hunter, Lauren Rosenzweig, and Andrew Magee)
Town of Acton
472 Main Street
Acton, MA 01720

Dear Madam and Sirs:

The South Acton Village Market has officially, but quietly, opened as of this week. Over the course of the next month we will be gradually extending our product line in preparation for our Grand Opening. Our first addition, as of this Friday, will be fresh cut flowers. With this first flower shipment, we would like to begin to sell directly at the South Acton Commuter Rail Station. It is for this reason that we are submitting this request for approval to the Board of Selectman.

As previously discussed with the South Acton Commuter Rail Task Force, the South Acton Village Market would ultimately like to sell a variety of products directly at the South Acton Commuter Rail Station. At this time, we are ready to start by selling fresh flowers on Fridays beginning May 5, 2006. Our intent would be to provide flowers during the Friday evening commute from approximately 5pm to 8pm. The flowers will be wheeled down directly from our location at 134 Main Street, sold during the hours stated above, and then returned to our primary location. As we are ready to offer additional products, we will submit additional requests.

If you have further questions or need additional information to make a decision regarding this request, please do not hesitate to call at the above number. Thank you for your quick attention to this matter. I look forward to word of your approval.

Sincerely,

Rebecca D. Niles

Rebecca Niles Peretz

President
Convenience Concepts, Inc.
DBA South Acton Village Market



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Acton, MA 01720
Phone: 617-504-3797
Fax: 978-263-0876

May 5, 2006

Board of Selectman
(Peter Ashton- Chairman , Walter Foster - Vice-Chairman, F. Dore' Hunter, Lauren Rosenzweig, and Andrew Magee)
Town of Acton
472 Main Street
Acton, MA 01720

RE: EVENING GROCERY SALES AT SOUTH ACTON COMMUTER RAIL STATION

Dear Madam and Sirs:

The South Acton Village Market would like to formally request approval to sell grocery items and prepared meals at the South Acton Commuter Rail Station during the evening commute hours from Monday – Friday. It is our understanding that this approval would be subject to a review of our proposal by the Acton Board of Health.

As previously discussed with the South Acton Commuter Rail Task Force, the South Acton Village Market would ultimately like to sell a variety of products directly at the South Acton Commuter Rail Station. At this time, we have made a formal request to the Board of Selectman to sell flowers on Fridays at the rail station. In this request, we would like to extend these sales to grocery items (including, but not limited to, Milk, juice, household goods, general dry grocery products, and the meal kits we have under development) and to prepared meals. All of these goods would be sold pursuant to Board of Health approval.

Our intent would be to offer fliers in the morning to commuters getting on the train or via their cars. We would then have a stand during the evening commute from which we would deliver these products to commuters. We would expect to have a few extra items on the stand for those who did not order in advance. As sales warrant, we would expect to increase our product line and extend our hours during the evening commute.

If you have further questions or need additional information to make a decision regarding this request, please do not hesitate to call at the above number. Thank you for your quick attention to this matter. I look forward to word of your approval.

Sincerely,

Rebecca Niles Peretz

President
Convenience Concepts, Inc.
DBA South Acton Village Market



134 Main Street
Acton, MA 01720
Phone: 617-504-3797
Fax: 978-263-0876

May 5, 2006

Board of Selectman
(Peter Ashton- Chairman , Walter Foster - Vice-Chairman, F. Dore' Hunter, Lauren Rosenzweig, and Andrew Magee)
Town of Acton
472 Main Street
Acton, MA 01720

RE: COFFEE AND BREAKFAST SALES AT SOUTH ACTON COMMUTER RAIL STATION

Dear Madam and Sirs:

It is our understanding that Frank Chen of Acton Coffee and Ice Cream has received approval to sell coffee and other items in the mornings at the South Acton Commuter Rail Station. We would like to formally request an opportunity to be a backup provider of such services in the event that Mr. Chen does not choose to pursue this course. Additionally, we would be interesting in learning if there are other items that the South Acton Village Market might be able to peddle in the morning. To the extent that I could discuss this with a member of the Board of Selectman, it would be much appreciated.

Thank you for your time.

Sincerely,

Rebecca Niles Peretz

President
Convenience Concepts, Inc.
DBA South Acton Village Market



2113
TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9612
Fax (978) 264-9630

Don P. Johnson
Town Manager

January 26, 2006

Mr. Frank Chen
124 Main Street
Acton, MA 01720

RE: Movable Coffee Cart at the Commuter Lot

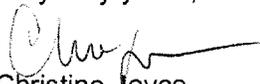
Dear Mr. Chen:

The Board is in receipt of your letter dated January 24, 2006 requesting permission to operate a Coffee Cart in the Commuter Lot from 6:00 A.M. until 9:00A.M.

I have scheduled an appointment at 8:15 P.M. at the Board of Selectmen's Meeting on February 13th for you to discuss this with the Board of Selectmen. The meetings are held in the Faulkner Hearing Room, located on the second floor of the Town Hall.

By way of a copy of this letter to you, I am asking staff from the Board of Health and Engineering Departments to review this request and comment to the Town Manager, no later than February 8, 2006.

Very truly yours,


Christine Joyce
Town Manager's Office

Cc: Board of Health, Bruce Stamski

Please
schedule

Acton Coffee & Ice Cream, LLC

124 Main Street, Acton, MA 01720
Tel: (978) 264-1990; Fax: (978) 264-9909

January 24, 2006

Dear Board of Health and Selectmen's office

I am writing to apply for a permit to serve coffee in south Acton MBTA parking lot.

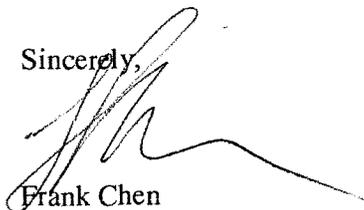
We recently open a coffee and ice cream shop at the old post office located at 124 Main Street in south Acton village. We have attracted some commuters to come and taste our coffee and have breakfast in our shop. However, the number of visitors that came was well below what we originally expected because of our proximity to the MBTA station. Some of the patrons told us that they liked our coffee but are taking a chance of missing the train to try our coffee. They certainly would love the idea that we serve them right in the MBTA parking lot so they don't need to worry about missing the train. They believe that is probably the primary reason most commuters don't dare to come to our coffee shop even though it is only few minutes away.

Therefore, I would like to apply for a permit to serve coffee in the MBTA parking during the morning commuter hours between 6:00 am – 9:00 am during weekdays. I believe this is a doable project for us.

My plan is to use a food code compliant cart to bring coffee and some basic bakery products to the parking lot. We will use thermo-pots for the coffee and use an ice bucket to keep creamer cold. We plan to serve coffee at the waiting area where all the newspaper stands are located (see attached picture).

I hope you can approve this proposal. Please let me know if there is any question.

Sincerely,



Frank Chen

TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9628
Fax (978) 264-9630

Engineering Department

INTERDEPARTMENTAL COMMUNICATION

To: Mr. Don Johnson, Town Manager

Date: February 7, 2006

From: Engineering Department



Subject: Acton Coffee & Ice Cream, LLC - Commuter Lot Coffee Cart Permit Request

We have the following comments regarding the written request from Mr. Frank Chen of the Acton Coffee & Ice Cream, LLC.

1. Mr. Frank Chen has requested a permit to serve coffee at the train platform in the South Acton Commuter Lot. He has shown a proposed location for his coffee cart on the picture that was attached with his memo dated January 24, 2006. The location that he has chosen is shown on the portion of the train platform that is owned by the MBTA. Mr. Chen would have to obtain approval from the MBTA in order to have his cart located on the platform as shown in his memo. We recommend that Mr. Frank Chen relocate his coffee cart so that it is located on Town property adjacent to the existing sidewalk by the parking area. Attached with our comments is a plan showing the property line between the South Acton Commuter lot and the railroad property. We highlighted a possible area on the Town property for Mr. Chen's coffee cart on our attached plan of the commuter lot. Mr. Chen should setup his cart so that he does not obstruct the pedestrians on the sidewalk and the train platform.

Cc: Garry Rhodes, Building Commissioner

Attachment: Plan entitled "Proposed Coffee Cart Location"