

John Murray

From: Catherine Fochtman
Sent: Tuesday, October 03, 2006 3:32 PM
To: John Murray
Subject: Amphitheater Rental to PTO Group Concert

John,

The McCarthy-Towne and Douglas schools are combining forces to host a concert to raise money for their respective music programs. Both schools have parent bands that played last year at the school auctions. I would like to offer them a permit for the use of NARA facilities at our cost, to aid their fundraising effort.

They are requesting a 4-hour rental on Sunday, October 15, from 12 – 4pm.

Non-profit amphitheater rental fee	Proposed fee
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\$100/hour x 4 hours = \$400	
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Electrical Charge	
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\$25.00/hour x 4 hours = \$100	
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Total \$500	
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	Our additional costs and out-of-pocket costs
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Respectfully,

Cathy Fochtman