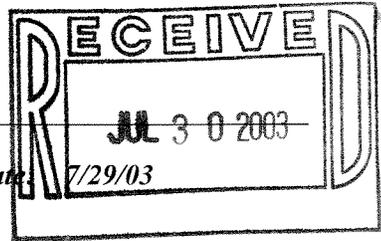


8/4 (22)

ACTON MUNICIPAL PROPERTIES DEPARTMENT

INTERDEPARTMENTAL COMMUNICATION



To: Don P. Johnson, Town Manager

From: Dean A. Charter, Municipal Properties Director *(DAC)*

Date: 7/29/03

Subject: Acton Family Network tag sale request

I am in receipt of the attached request from the Acton Family Network for permission to hold a tag sale in the Town Hall parking lot on Saturday, September 13, with a rain date of Sunday, September 14.

AFN has held several such events in the Town Hall/Library parking lot in the past, and there have been no problems. I recommend approval.

Cc: Recreation
Memorial Library



July 23, 2003

To: Dean Charter
Re: Acton Family Network (AFN) Spring Tag Sale

Thank you for taking the time to speak with me this morning regarding a date for AFN's Fall Kid's Stuff Tag Sale. 100% of the proceeds from the AFN table at our May 2003 Spring sale were donated to the Pires family of Acton, while the remaining unsold items were donated to Big Brother/Sister, Goodwill, and a local preschool.

We appreciate you bringing our request up for discussion and approval at the next Board of Selectmen meeting.

Specific Details

Event: AFN's Fall Kid's Stuff Tag Sale
Proposed date: Sat, Sept 13, 2003
Rain date: Sun, Sept 14, 2003
Hours: 8am – noon

Requested location: Town Hall parking lot

Purpose: sale of new and gently-worn infant, children, and maternity clothing, as well as baby equipment and toys

Setup/Clean up: As we have done for all previous tag sales, AFN will set up / clean up the area of the sale.

About Acton Family Network (AFN)

AFN is a group of local parents working together to increase and improve Acton's resources for families with young children. AFN members share the goal of connecting with other parents and families in order to develop social, recreational, and cultural opportunities for Acton families and their young children.

Thank you in advance for your consideration. If you have any questions, you may contact Pam Nelson at 978-337-3153 (nelson.pamela@verizon.net) or Cheryl Witty 978-266-0177 (ckwitty@earthlink.net).

Sincerely,

Pamela Nelson, AFN tag sale committee chairperson
Cheryl Witty, AFN President