

Kim DelNigro

From: Christine Joyce
Sent: Tuesday, November 07, 2006 2:43 PM
To: Planning Board
Subject: Oversight Meeting with the Board of Selectmen

Dear Chairman and Members:

The Selectmen are trying to schedule their annual oversight meetings with boards and committees. As you may be aware, the purpose of these meetings is for you to have an opportunity to update the Selectmen on activities of the Planning Board and to discuss any issues or problems you may be encountering. Chairman Foster has asked that we invite you to the Selectmen's meeting on December 18, 2006 for your oversight meeting. Please advise me as to whether this date is possible for you. If so, I will get back to you with a specific time. Please have the Chairman of your committee/board/commission contact me in regard to this appointment request.

Regards,
Christine Joyce
Town Manager's Office
cjoyce@acton-ma.gov