

Christine Joyce

12/19/06

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From: Don Johnson
Sent: Friday, December 15, 2006 12:00 AM
To: Christine Joyce
Cc: Manager Department
Subject: FW: Towne School Lease

Chris:

I expect that we will need to include all of these documents under a "Selectmen's Business" agenda item titled "Towne Building Lease Documents". We may get some or all of these in overnight mail tomorrow morning from Ryan Pace so hold off until after that delivery is made to determine which of these we need to copy and add to the packet.

Don

From: Don Johnson
Sent: Thursday, December 14, 2006 11:38 PM
To: Board of Selectmen
Subject: FW: Towne School Lease

We believe that the issue of which I wrote last night will be resolved satisfactorily. This is what we expect to be the final version of these documents and I expect to include them in the agenda packet tomorrow night, for Board signature Monday.

Regards,
Don

From: Ryan D. Pace [mailto:rpace@AndersonKreiger.com]
Sent: Thursday, December 14, 2006 6:08 PM
To: Don Johnson
Cc: Stephen Anderson
Subject: Towne School Lease

Don -

As promised, I have attached what I believe is the final version of the Towne School lease (with exhibits). I am still waiting to hear back from Doug Deschenes with respect to the final plan language that I have added in Exhibit C (Doug apparently went home sick today), and I will contact you as soon as I hear from Doug tomorrow to let you know that everything is well.

You will notice that I have attached a Memorandum of Lease for the Towne School property in addition to the lease itself. We will be recording this document to establish a record of the lease at the Middlesex Registry of Deeds, and it should be signed and notarized by the Selectmen on Monday night.

As always, please feel free to contact Steve or me should you have any questions. For your information, I will be out of the office tomorrow (12/15), but I will be checking e-mail and voice mail periodically so that we can wrap this up.

Regards,
Ryan

12/15/2006

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Please note: Anderson & Kreiger LLP will be moving on December 29, 2006 to new offices. My new contact information will be:

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<<Final Lease (Common Ground).pdf>> <<Exhibit A.pdf>> <<Exhibit C.pdf>> <<Exhibit D.pdf>> <<Exhibit E.zip>> <<MEMORANDUM OF LEASE.doc>> <<Exhibit B>>