

## CEMETERY COMMISSION

**VCC SYMBOL :** CEC

**MEMBERSHIP :** 3 members, 3 year terms, appointed by the Board of Selectmen

**MEETINGS :** 2nd Wednesday

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**GENERAL :** The Commissioners are responsible for expenditures from the various cemetery trust funds and oversee the operation and care of the three Town-owned cemeteries. They assist in the preparation of the cemetery budget and set policy for the use of the cemeteries.

Revised April 1995

VCC-CEC.003: June 1996: reviewed, OK as is

VCC-CEC.004: June 1997, OK as is per CEC



ernard J. Murphy, Jr.  
Town Manager

## TOWN OF ACTON

TOWN HALL

472 MAIN STREET

ACTON, MASSACHUSETTS 01720

TELEPHONE (617) 263-8200

### BOARD OF SELECTMEN

GENA G. MANALAN - CHAIRMAN  
F. DORE' HUNTER - VICE-CHAIRMAN  
PAMELA P. RESOR - CLERK  
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DONALD R. GILBERTI

June 12, 1985

Dear Committee Chairman:

The Board of Selectmen is reviewing all committee charges, appointment policies, and considering sunsetting some committees which have completed their objective.

One Selectman has been assigned to each committee review. We would appreciate a time on your agenda to review the existing charge with the committee and incorporate your views in any rewriting of the charge.

Please find enclosed a copy of the existing description of your committee for your review.

Don Gilberti is the Board of Selectmen member assigned to Cemetery Comm.

Thank You,

Gena G. Manalan  
Gena G. Manalan, Chairman  
Board of Selectmen