

**BOARD OF SELECTMEN & SEWER COMMISSIONERS'**  
**MEETING AGENDA**

Revised Agenda

*Francis Faulkner Meeting Room Town Hall*

April 23, 2007

7:00 PM

**I. CITIZENS' CONCERNS**

**II. PUBLIC HEARINGS AND APPOINTMENTS**

**1. 7:02 REORGANIZATION OF THE BOARD**

**2. 7:15 OPERATIONAL MINUTE**

The Town Manager will provide a brief report on topics of interest.

**3. 7:20 COMMON VICTUALLER LICENSE, 166 GREAT ROAD, CAFÉ' PHOENICIA D/B/A ICHABOD'S COFFEE HOUSE AND EATERY**

Enclosed please find materials in the subject regard, for Board consideration.

**4. 7:30 TREE REMOVAL PUBLIC HEARING, MAIN STREET, POST OFFICE SQUARE TO ROUTE 2A**

Enclosed please find materials in the subject regard, for Board consideration.

**5. 7:50 METHODS MACHINE TOOLS / MASSACHUSETTS STATE OFFICE OF BUSINESS DEVELOPMENT**

Enclosed please find materials in the subject regard, for Board consideration.

**6. 8:20 COMMITTEE INTERVIEW, HISTORICAL COMMISSION, WILLIAM DICKINSON, (ASSOCIATE MEMBER)**

Enclosed please find materials in the subject regard, for Board consideration.

**III. SELECTMEN'S BUSINESS**

**7. SPECIAL TOWN MEETING - CELL TOWER MORATORIUM**

Enclosed please find materials in the subject regard, for Board consideration.

**7A. DISCUSSION OF APPROPRIATE TIMING GOAL FOR THE ARTICLE 39 COMMITTEE REPORT**

**7B. DISCUSSION OF BOARD/COMMITTEE LIAISON ASSIGNMENTS**

Enclosed please find materials in the subject regard, for Board discussion

**7C. DISCUSSION OF POLICY REGARDING SCHEDULING AND CONDUCT OF OVERSIGHT HEARINGS**

Enclosed please find materials in the subject regard, for Board discussion.

**7D. DISCUSSION OF POLICY REGARDING RESPONSES TO CITIZEN E-MAILS ADDRESSED TO THE BOARD OF SELECTMEN**

**7E. GOAL REGARDING THE PRODUCTION AND REVIEW OF BOARD OF SELECTMEN'S MEETING MINUTES**

**7F. DISCUSSION CONCERNING ADVANCE NOTICE CONCERNING EXPECTED "HOLDS" ON CONSENT AGENDA ITEMS**

**7G. DIALOGUE CONCERNING PERMISSIBLE LENGTH OF EVENING BOARD OF SELECTMEN MEETINGS**

**7H. DISCUSSION AS TO WHEN BOARD OF SELECTMEN SHOULD RECEIVE ANY PLANNING BOARD PROPOSED ZONING AMENDMENTS BEFORE TOWN MEETING**

**8. PINE HAWK COMMUNITY PRESERVATION AWARD**

Enclosed please find materials in the subject regard, for Board consideration.

**9. COMMUNITY PRESERVATION COLLATION AND MARC DRAISEN – BOARD DISCUSSION OF POTENTIAL MEETING**

Enclosed please find materials in the subject regard, for Board consideration.

**10. RECOMMENDED BOARD OF SELECTMEN LETTERS**

Enclosed please find materials in the subject regard, for Board consideration.

**11. DESIGN REVIEW BOARD APPOINTMENTS**

Enclosed please find materials in the subject regard, for Board consideration.

**12. OTHER BUSINESS**

**IV. CONSENT AGENDA**

**13. DISPOSAL OF LIBRARY MATERIALS**

Enclosed please find two requests for permission to dispose of Library materials, for Board consideration.

**14. JULY 4 RAIN DATE**

Enclosed please find a request from the Recreation Director seeking Board designation of July 7, 2007, as the rain date for the July 4, 2007, celebration, for Board consideration.

**15. ACCEPT GIFTS, MEETING HOUSE HILL**

Enclosed please find a gift of two trees and an inscription on an existing granite slab (total value approximately \$680.00) from the Acton Garden Club in memory of Jane Olesin, for Board consideration.

**16. ACCEPT GIFT, RECREATION COMMISSION**

Enclosed please find a gift of \$250.00 from Cathy and Terrance Loeb, to be used for the Elm Street Lighting Replacement Project, for Board consideration.

**17. ACCEPT GIFT, RECREATION COMMISSION**

Enclosed please find a gift of \$200.00 from AAA Southern New England, in support of the Earth Day 5K Race at NARA Park, for Board consideration.

**18. ACCEPT GIFT, RECREATION COMMISSION**

Enclosed please find a gift of \$800.00 from The Steinberg Lalli Charitable Trust to be used to help offset prizes and expenses for the May 19 Fishing Derby at NARA Park, for Board consideration.

**19. ACCEPT GIFT, RECREATION COMMISSION**

Enclosed please find a gift of \$4,000.00 from Roche Brothers to be used for the August 16, 2007, Beach Party Blast concert at NARA Park, for Board consideration.

**20. ACCEPT GIFTS, BOARD OF HEALTH**

Enclosed please find the following gifts to be used in support of the Board of Health's "Wellness University" Program, for Board consideration:

1. Bottled Water valued at \$35.00 from Donelan's Supermarket
2. Food items valued at \$250.00 from Life Care Center of Acton
3. Paper Products valued at \$50.00 from Stop and Shop
4. Miscellaneous Items in a Raffle Basket valued at \$50.00 from Kindred Health Care
5. Gift Certificate for services valued at \$50.00 from CBC Fitness & Wellness

**V. TOWN MANAGER'S REPORT**

**VI. EXECUTIVE SESSION**

There will be a need for Executive Session

## **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

## **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

May 7, 2007

## **GOALS 2006-2007**

1. Morrison Farm Development recommendation (Walter)
2. Monitor Labor Negotiations (Peter)
3. Policy Review/Improve Inter-Board Communications (Walter)
4. ALG Process to be used for purpose of Budget Planning for FY08 (Walter/Andy)
5. Middlesex Pension Alternatives (Peter)