

**TOWN OF ACTON**  
**SIDEWALK COMMITTEE Meeting**  
**MINUTES OF July 25, 2007 MEETING**

7:30 p.m.

RJ Grey Library

**Next Committee Meeting:** Wed, Aug 22nd 7:30 - 9:30 R J Grey Library

**Present:** Paulina Knibee (Chair), Leslie Hogan, Dick Calandrella, Systke Campbell, Pam Cochrane, Kate Chung, Corrina Roman-Kreuze

Meeting was called to order at 7:30 p.m.

**Citizen's Concerns:** None at onset of meeting, one resident did show up near conclusion of meeting to share that she has submitted a petition in the past for a sidewalk on High Street.

There was an opening discussion about why each member wanted to be involved on the Sidewalk Committee:

Leslie Hogan was elected Vice Chair and Corrina Roman-Kreuze was elected as Secretary.

There was discussion about length of term for members. *Action Item*- →Members are asked to decide if they wish to serve a one year, two year or three year term to allow staggering of ends of terms for members.

There was discussion about Open Meeting Law and how it pertains to the Sidewalk Committee

- All Sidewalk Committee meetings are subject to Open Meeting Law: Town Clerk must be notified 48 hours prior to meeting to post notice at Town Hall (official) and on Town Website (ease of use).
- Any substantial discussions pertaining to the Sidewalk Committee are to occur in public. Email is not to be used to deliberate.
- 

Paulina has an email list of interested/concerned citizens for meeting notifications.

There was discussion regarding other groups who are involved in sidewalks – Planning Board, Transportation Advisory Committee, Design Review Board.

Overview of sidewalk building in Acton was given by Paulina, supporting documents were distributed.

The Site Plan for 253 Main Street was discussed. Members felt that it would be desirable to have developer locate a sidewalk on Main Street with an appropriate buffer between the sidewalk and vehicular traffic. If possible, a sidewalk on Beverly Road on the same side as the restaurant (in addition to the Main Street sidewalk) is desirable.

*Action items:*

- Paulina will draft a letter with recommendation from Committee on Site Plan for 253 Main Street
- All Members: Determine desired length of term
- All Members: What are the important criteria for sidewalks in Acton? Be prepared to discuss your thoughts at the next meeting.
- Paulina to follow up with Selectman Hunter (Acton's liaison to MBTA Advisory Board) on status of sidewalks at railway crossings in town

Meeting was adjourned at 8:50 p.m.

Respectfully submitted,  
Corrina Roman-Kreuze