



ACTON PLANNING BOARD

**Minutes of Meeting
August 28, 2007
Acton Memorial Library**

Planning Board members Mr. Greg Niemyski (Chairman), Mr. Edmund Starzec (Clerk), Ms. Ruth Martin, Mr. Michael Densen, Mr. Alan Mertz and Associate Mr. Roland Bourdon attended. Also present was Assistant Town Planner, Ms. Kristin Alexander.

Absent were Mr. Bruce Reichlen and Mr. Christopher Schaffner.

Mr. Niemyski called the meeting to order at 7:30 PM.

I. Citizens Concerns

None raised.

II. Consent Agenda

Item A - Minutes of 7/24/07, Item B – Bond Release for 68 Willow Street, and Item C – Bond Release for Colonial Acres IV all passed by unanimous vote.

III. Reports

CPC: Mr. Starzec reported that the annual public hearing will be held on 9/13/07 to discuss the CP application process, take comments on the new CP plan, answer questions, and get a sense of what projects will be applying for CPA funding this year.

Design Review Committee: Mr. Starzec reported that the new owner of the Meineke property (263 Main St.) will be presenting plans to the Committee on 9/4/07.

Fire & EMS Advisory Task Group: Mr. Densen reported that initial tree clearing and soil sampling have been completed on-site, and the results so far look good. A design has not been decided yet.

WCF Study Committee: Mr. Mertz reported that the maps provided by the Planning Dept. have been useful and show that there are sufficient places where cell towers can be located. Committee members have been assigned homework, and the Committee is still trying to prepare for the fall special town meeting.

IV. Verizon Wireless, 820 Main Street – Withdrawal Letter

Mr. Mertz moved to accept the application withdrawal letter dated 8/8/07 from Attorney Valeriani on behalf of Verizon Wireless. Mr. Starzec 2nd, all voted in favor.

V. Master Plan – Community Outreach Program Component

After a brief discussion, Board members decided that the Planning Board should meet with the Selectmen soon to discuss the master planning process. Board members agreed that a Master Plan steering committee should be formed to oversee the process, and it should include the chairperson of each Town board and committee. Staff was directed to draft a memo for the Planning Board to the Selectmen respectfully suggesting this idea and requesting a meeting.

The September 11, 2007 meeting was cancelled.

The meeting adjourned at 7:46 PM.