



Town of Acton

South Acton Commuter Lot

Commuter Lot Rules

Effective August 1, 1993

1. Park in marked parking spaces only.
2. Parking at a meter requires payment of the meter; a resident sticker does not invalidate the need to pay a meter.
3. The resident portion of the lot requires a valid resident sticker.
4. The resident sticker must be placed in the lower left-hand corner of the rear window.

5. A resident sticker does not guarantee a parking space.
6. A photo I.D. with an Acton property tax bill or valid Acton car registration is required to purchase a resident sticker.
7. A separate sticker must be purchased for each vehicle.
8. Resident stickers are valid for 12 months and are valid through the last day of the month numbered on the sticker. (i.e.: A sticker with an "8" would be valid through and including August 31st). The cost for a resident sticker is \$50.00 (effective June 1, 2006). Senior Citizens can purchase a Resident Sticker for \$25.00.
9. Handicapped parking is free and is open to residents and nonresidents.
10. Vehicles will be ticketed and may be towed, if not parked in a marked parking space.
11. Vehicles will be ticketed if parked at an expired meter.
12. Debit cards with a preprogrammed value of \$50.00 are available for sale at the Collector's Office in the Town Hall. The card usage instructions are printed on the other side of this brochure.
13. Resident stickers are non-refundable.
14. If you want to report problems to the Parking Clerk call Christine at (978) 264-9612 weekdays between 8 AM and 5 PM.

Parking Meter Instructions

1. These parking meters charge a rate of \$2.50 for 12 hours.
2. You must deposit the full \$2.50 in U.S. coins before time will appear on the meter.
3. Make sure you have the full \$2.50 amount prior to inserting the coins into the meter. The meter will reset itself to a zero dollar balance if there is a time lapse between coin insertions that is greater than one minute. However, allow each coin to pass through the coin chute before inserting the next coin to be sure each coin is counted.
4. These meters do not recognize pennies, NH Turnpike Tokens or foreign currency such as Canadian coins.
5. Parking at a meter requires payment of the meter; a resident sticker does not invalidate the need to pay a meter.
6. If you are using a Meter Park Card then you must insert the card, and keep it in the meter until "12:00" appears on the screen. The first number to appear on the screen (blinking 4 times after you have inserted the card) is the amount left on your card. After which the "12:00" appears and \$2.50 is deducted from the card.
7. If you want to report a problem to the Parking Clerk call Christine at (978) 264-9612, and be sure that you have the number of the meter you are having difficulty with. The meter number is located on the backside of the meter, and is written in black magic marker.



Town of Acton

South Acton Commuter Lot

Parking Meter Debit Card



**A month's worth of parking on
one card**

About the ParkCard...

✓ It's convenient

Use the ParkCard instead of coins to pay for metered parking at the South Acton Commuter lot. ParkCards are available in \$50 denominations.

✓ It's easy to use

Simply insert the card, and keep it in the meter until "12:00" appears on the screen. The first number to appear on the screen (blinking 4 times after you have inserted the card) is the amount left on your card. After which the "12:00" appears and \$2.50 is deducted from the card.

✓ Available at the Acton Town Hall

Buy the ParkCard from the Collector's Office at the Town Hall, 472 Main Street, Acton, MA 01720. ParkCards can be purchased in person or by mail. Call the Collector's Office at (978) 264-9618 for more information.

First time purchase of the new rechargeable ParkCard costs \$55.00.

Subsequent renewals of the rechargeable ParkCard (expended rechargeable Park Card must be returned at the time of purchase) costs \$50.00.

ParkCard Instructions

The ParkCard is preprogrammed for \$50.00.

Insert the card into the card slot in the parking meter.

The *first* number to appear on the screen is the amount left on your card. This number will blink four times after card insertion.

The *second* number to appear is "12:00", indicating the number of hours you have purchased. \$2.50 is then deducted from the card.

Once the \$50 has been fully debited, your ParkCard is empty and should be returned to the Collector's Office at the Town Hall.

To check your ParkCard for malfunction or to view the remaining balance without deducting \$2.50, insert the card in any parking meter at the South Acton Commuter Lot as described above and remove it prior to "12:00" being displayed on the meter.

Should your ParkCard malfunction or flash "ERR" on the meter, call the Collector's Office at (978) 264-9618 or the Engineering Department at (978) 264-9628 weekdays between 8 AM and 5 PM for assistance. Please be sure that you have noted the number of the meter you are having difficulty with. The meter number is located on the back of the meter, and is handwritten in black magic marker.

Collector's Office E-Mail:

collector@town.acton.ma.us

Engineering Department E-Mail:

engineering@town.acton.ma.us