

**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF FEBRUARY 13, 2008 MEETING**

7:30 p.m.
Room 46, Town Hall

NEXT COMMITTEE MEETING: March 5th, 2008
 Acton Town Hall, Rm 126, 7:30 p.m.

Present: Ann Sussman(AS) (Chair), Tom Peterman (TP), , Holly Ben-Joseph(HBJ), and Terra Friedrichs(TF).

The meeting was called to order at 7:49 pm.11/21/07. We also reviewed, made minor changes and approved the meeting notes for 2/6/08.

Action Item: Holly will submit the approved notes to Eva, Town Clerk and also follow up on finding out how to get the notes posted on DocuShare. Holly will contact Mark Hald the webmaster to follow up on this.

Update to the Heart and Soul Grant

Terra provided a very good rough draft for this RFP. We spent time going over the draft and the Proposal's requirements.

Ann said that both Roland and someone from the Planner's Collaborative would be willing to work with us on this proposal.

We need to get an outside partner for this – Ann suggested working either with Eran BJ (professor at MIT's architecture school) or another person she knows who is a professor at Tufts. She will follow up on this to see if either would be willing to join us.

Action Items: Ann will make phone calls to the above to see if there is any interest, and she will also contact Roland to continue to work on the draft proposal.

We then briefly brainstormed about what the focus of our proposal should be. The Orton foundation's focus is on community input and also new ways of visioning. We discussed how is Acton special and what unique situation we have in town that we could focus on. Some ideas – the quickly diversifying population, how can the town include them in the planning process. Acton has 5 town centers that are clearly defined, and a bunch of unplanned sprawl in between, how does the town address these in-between spaces?

Expanding the DRB role

We then talked about the steps to expand our review role. We agreed that it would be best to send representatives to the next ACHD meeting to ask that the DRB be allowed to do a non-binding review of multi-housing (including 40B) projects in town.

If the ACHD approves of this idea, we would then get on the agenda of the Board of Selectmen.

The meeting was adjourned at: 9:15 pm.

Respectfully submitted,
Holly Ben-Joseph