

**TOWN OF ACTON
SIDEWALK COMMITTEE Meeting
MINUTES OF November 14, 2007 MEETING**

7:30 p.m.

Memorial Library Meeting Room

Next Committee Meeting: Wed, December 19th 7:30 - 9:30 Memorial Library, Meeting Room (Downstairs)

Present: Paulina Knibbe (Chair), Leslie Hogan (Co-Chair) Dick Calendrella, Sytske Campbell, Pam Cochrane, Bettina Abe, Kate Chung, Celia Kent, Corrina Roman-Kreuze

Meeting was called to order at 7:31 p.m.

Citizen's Concerns: No citizens were in attendance.

Minutes from October, 2007 meeting were approved with correction of adding Systke Campbell to "Present" section.

Construction Updates:

Update on Central Street Sidewalk at rail crossing near Idylwilde Farm. Board of Selectmen has agreed to send a letter to MBTA indicating Town's intent to fund their portion for construction of this sidewalk.

Main Street Sidewalk is scheduled for discussion at next BOS meeting (Nov. 19, 2007)

Kate Chung presented data on population/population density for Sidewalk Prioritization Chart. The group felt that using this in the numeric rating portion of the chart was too problematic. Committee members are instructed to use this data; as we have access to it, but to put it in the "Notes" section of the form.

Committee worked through Prioritization Chart (again) and made some changes. Sytske Campbell to send out revised Chart.

Note: Points will be assigned for EACH category under destinations. This data will be useful if/when roads are separated into different categories (arterial, collector, local) when making comparisons within categories.

Note: For all use midpoint of a road when evaluating destinations and extend out one mile in each direction.

Kate Chung and Leslie Hogan presented their evaluation of Great Road as well as their assigned sections as a "dry run".

Dick Calendrella and Bettina Abe presented their "cross check" where they each rated a street in each other's sections and compared results. They came out with different numbers, but after further discussion, the numbers became closer. They will meet together before our next meeting to review.

Action Item Carry Over: → *Paulina Knibbe*– Do speed trackers used in traffic study just measure car speed? Does it count cars?

Action Item: → *Paulina Knibbe*: Ask Town Staff if there is a comprehensive list that assigns arterial/collector/local designation to streets in town.

Action Item: → *ALL* Evaluate as much of your assigned area as possible for discussion at December's meeting. Hold off on viability section at this time. We should submit these as a group to Town Staff for more efficient use of staff time/

Meeting was adjourned at 9:47 p.m.

Respectfully submitted,
Corrina Roman-Kreuze