

**TOWN OF ACTON
TRANSPORTATION ADVISORY COMMITTEE
MINUTES OF MAY 8, 2007 MEETING**

7:30 p.m.

Room 121, Town Hall

NEXT COMMITTEE MEETING: Tuesday, May 22, 2007
 Acton Town Hall, Rm 126, 7:30 p.m.

Present: Jim Yarin (Chair), Lauren Rosenzweig, Leslie Hogan, Maureen Greer, Franny Osman, Jim Citro, Bengt Muten

Meeting was called to order at 7:35 p.m.

Past meeting minutes were approved.

There were no citizen concerns.

Community Forum

Franny brought the draft of an agenda, invitation, and list of potential invitees for committee to review. It was agreed that the date we should try to plan for was Thursday, June 14. Leslie will contact Andrea Ristine to see if the Faulkner Room is available for that date.

The agenda starts with a goal for the evening, which committee members agreed as written. It's proposed that the forum start at 7:00 with refreshments, then a speaker from the transportation industry who Franny will contact, followed by a panel of 6-8 community members with balanced backgrounds will speak about their particular interest in a shuttle bus. The TAC went through a list of prospective panelists and narrowed it down, it was agreed that more people will be invited than needed, as there will probably be a number who can't, or don't want to participate.

The invitation letter was also reviewed and approved with changes. Bengt will produce the letter and do the mail merge once all the names and addresses are clear. Franny will assign all committee members a list of people to obtain proper addresses for. Lauren will ask Dore Hunter if he will agree to sign the invitation letter as chairman of the BOS. It was proposed that invitation go out on Monday, May 14. Follow up calls will probably be necessary and will be made by all committee members.

There was some discussion of what to call the forum, for the time being it will be called, "Is Acton Ready for a Shuttle?"

Lauren will also invite members of surrounding towns who have expressed an interest in a shuttle bus. Other committee members will research getting names and addresses for Great Rd complexes and/or businesses in town.

Maureen will make up the publicity flyer and try to post it on the Town of Acton website. It will also be attached to the many emails sent to various people and organizations to publicize the event. Leslie will ask the Town Manager's office how much money TAC can spend on copies, paper, etc. and how to best go about that.

In addition to the panelists, interested members of the community will also be invited. It was agreed that there should be a lot of different kinds of publicity involved. Flyers will be distributed at the commuter rail station by Franny and Leslie. Jim C will submit a press release to all local papers and the town of

Acton cable site. Other places to post notices are the Library, the transfer station, large apartment and condominium complexes on Great Road. Jim Y will distribute flyers at the transfer station and at Great Rd complexes.

Jim Y came up with a couple potential shuttle bus routes. There was discussion about the best way to do bus routes, no conclusion was reached. Bengt and Jim Y are going to work on bus routes more using Bengt's computer diagrams. It was agreed that having proposed bus routes to use for discussion purposes at the forum was important.

Other items

Leslie and Maureen will respond to Bruce Stamski's request for TAC participation in the proposed Main St. sidewalk plan. Lauren said that Paulina Knibbe has agreed to chair the new sidewalk committee, Lauren will give her Leslie and Maureen's contact information as they are interested in being on this committee.

Jim Y started a discussion regarding parking rates at the commuter parking lot. He made a motion to propose to the BOS that rates be increased considerably in conjunction with establishing the shuttle bus system. The TAC felt they did not have time to properly address this and will discuss it at a future meeting.

Meeting was adjourned at 10:15 p.m.

Respectfully submitted,
Leslie Hogan