

**TOWN OF ACTON
TRANSPORTATION ADVISORY COMMITTEE
MINUTES OF OCTOBER 23, 2007 MEETING**

7:30 p.m.

Room 121, Town Hall

NEXT COMMITTEE MEETING: Wednesday, November 7, 2007
 Acton Memorial Library Conference Room, 7:30 p.m.
 Monday, November 26, 2007
 Acton Town Hall, Room 126, 7:30 p.m.

Present: Franny Osman (Chair), Maureen Greer, Bengt Muten, Jim Yarin

Meeting was called to order at 7:40p.m.

A motion was made and passed to approve the minutes from the October 1st meeting.

New TAC Webpage:

Franny presented a draft document. She will email it to everyone for comments. Jim Yarin to comment on commuter lot and other parking issues. TAC members to review document and send all comments to Bengt.

Shuttle:

Franny to start draft and send to Jim Yarin to summarize shuttle bus project.

Franny met with David Sharfarz to discuss various topics. David is looking for direction from the town regarding LRTA services. David met with Barbara Lucas regarding whether or not we could use the grant money to implement survey/planning activities before the actual implementation of the shuttle. David can meet with TAC on November 26th to discuss this issue. Franny will ask Barbara Lucas if she could join us as well.

Franny reported on her discussions with Lauren regarding work to be done to get grant application moving along. TAC needs to give the town specific direction on how much money we need to complete the grant application. TAC should meet with Roland Bartl to get his input on what he thinks we may need for this (i.e. how many hours). David Sharfarz feels that 40 hours of consultant time is needed for the survey. Maureen to contact Roland Bartl to setup a meeting to talk about this issue. Franny will also attend.

Shuttle Survey:

Maureen and Franny made a draft document, and got David Sharfarz's comments. Bengt will make updates and send to Maureen and Franny. The goal is to get this out by early December on the website.

Site Plan Review Checklist:

Add "maximize access to trails" to the list.

Site Plan Review:

10B Craig Road site plan special permit reviewed. Comments include; Investigate pedestrian/bicycle access from Russell Road to Craig Road. Maureen to send comments to Garry Rhodes by November 15 deadline.

Meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Maureen Greer