

**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF MARCH 5, 2008 MEETING**

7:30 p.m.
Room 126, Town Hall

NEXT COMMITTEE MEETING: Wednesday, March 19, 2008
Acton Town Hall, Rm 126, 7:30 p.m.

Present: Ann Sussman (Chair), Tom Peterman (Vice-Chair), Ruth Martin, Ed Starzec, Terra Friedrichs, Holly Ben-Joseph and Lynne Alpert.

Meeting was called to order at 7:35 p.m.

We reviewed the February 18th meeting notes and approved them.

After a discussion of the advantages of 'docushare', Holly agreed to follow up on getting a link from the DRB webpage.

There was a discussion about some DRB member attending an Acton Community Housing Corp. meeting to discuss the possibility of working together on 40B projects. Willow Central was mentioned as an example of good design on a small project where the town was the developer. Although the ACHC does not manage most 40B projects, they do manage about 3 projects a year. It was suggested that they could help 'market' our guidelines to developers as well. Holly agreed to attend the ACHC meeting.

Ed asked if we should reformat our guidelines to reflect residential buildings. Tom added that the HDC refers to a book: "Get Your House Ready" which is an excellent design reference.

There was a discussion about a possible March 11 meeting with Kelly's Corner developer with the Town Manager. As of yet, nobody had seen plans or knew whether or not they were already available.

The Fire Station can now be sited on Rt. 2A. The family land trust restrictions that had prevented construction that would have replaced the playing fields, has been removed.

The outdoor seating bylaw will be presented by the Planning Bd. at town meeting. There is no anticipated opposition to it passing.

The meeting was adjourned at: 9:00

Respectfully submitted,
Ruth Martin