

6/9/08 (8)

Town of Acton

Memo

To: Board of Selectmen
From: Steven L Ledoux, Town Manager
CC: Finance Committee
Date: June 5, 2008
Re: End of Year Spending

As Fiscal Year FY 08 draws to a close, the Finance Department has been issuing reports to me projecting end of year close outs for Town Departments. As of June 2, we are projecting **\$588,000** in departmental turn backs.

In March, when the Board met to adjust budget requests for FY 09 due to revisions in the ALG Plan, funds for NARA improvements were stricken. The Board at that time recommended that NARA improvements be undertaken with any surpluses. Below, are a list of NARA improvements that I recommend be undertaken with end of year funds in priority order:

1. Dressing Room	\$102,000
2. Snack Bar Upgrade	6,800
3. Amphitheater Landscaping	\$ 21,400
4. Beach equipment	\$ 13,500
5. Maintenance Equipment	\$ 19,400
6. Tents	\$ 11,300
7. Paint Amphitheater	\$ 6,000
8. Folding Chairs	\$ 3,300
9. Beach Sand	TBD
Total	\$183,700

In addition, I recommend the following building and grounds maintenance items:

1. Furnace replacement/ Town Hall	\$25,000
2. Replace overhead doors, Fire Station 1	\$16,000
3. Replace Electrical Panels, all 3 Fire Stations	\$ 9,200
4. Custodial Sink, Station 3	\$ 3,000
5. New jack packing, AML Elevator	\$ 1,500
6. New wiring and light controls, Faulkner Room	\$ 3,000
7. Replace Guard rail, Station2	\$11,136
8. Replace 18 yr. old brush chipper	\$40,000
Total	\$108,836

These recommended improvements / projects would cost a total of \$292,536, leaving the balance of turn backs (Barring any unforeseen event) to be generated into Free Cash.

Representatives of Natural Resources and Municipal Properties will be present to answer any questions on these requests.