ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
JUNE 26, 2007

Present: Bernice Baran, Ken Sghia-Hughes, and Robert Whittlesey
Also Present: Kelley Cronin
Absent: Nancy Kolb and Dennis Sullivan

Mr. Whittlesey called the meeting to order at 7:45 p.m.

1. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

   Approve the minutes of the May 29, 2007 meeting, as amended.

2. Executive Director's Report

   Ms. Cronin discussed the Annual Contributions Contract from HUD. The administrative fee for CY 2007 was renewed for $127,953 compared to $126,027 last year. The Housing Assistance Payment funding for CY 2007 was renewed for $1,522,539 compared to $1,449,802 last year. Ms. Cronin reported that the Single Audit will begin this week. She also reported that the Council on Aging (COA) has done a lot of outreach to the AHA's residents. The Friends of the COA started an English conversation group this week. Ms. Cronin sent fliers to all the residents who speak English as a second language and 6 residents are participating. Ms. Cronin expressed her appreciation of the COA's efforts to assist the AHA's residents.

3. New Business

   The election of officers was postponed to July 10th when more members will be present.

   The Board reviewed Section 8 Policies; Earned Income Verification, Ethics, Fraud, Rent Abatement and Violence Against Women's Act. Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

   Approve the policies as amended.

   The Board discussed the Executive Director's Contract. Decided to postpone discussion of the contract until the next Board meeting.

The Board decided to discuss the pro-forma developed by Mike Jacobs at a subsequent Board meeting. The Board will review the parcels identified by Roland Bartl, Town Planner, and determine which sites they would like Mike Jacobs to develop pro-forma's for.

4. Old Business

Ms. Baran updated the Board on ACHC issues and Mr. Sghia-Hughes updated the Board on CPC issues.

Mr. Sghia-Hughes made a motion which was seconded by Mr. Whittlesey and unanimously voted in the affirmative to:

Approve the May Voucher.

Mr. Whittlesey adjourned the meeting at 9:20pm.

Respectfully submitted,

Kelley A. Cronin
Executive Director