ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
SEPTEMBER 25, 2007

Present: Bernice Baran, Nancy Kolb, Ken Sghia-Hughes, Dennis Sullivan, and Robert Whittlesey
Also Present: Kelley Cronin
Attending: Mike Jacobs and Sue Cohen

Mr. Whittlesey called the meeting to order at 7:35 p.m.

1. Mr. Sghia-Hughes made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

   Approve the minutes of the September 11, 2007 meeting.

2. Discussion with Housing Consultants- Mike Jacobs and Sue Cohen

   Sue Cohen discussed the different institutional arrangements that Housing Authorities can use for developing housing. She suggested that a limited liability company was simpler and easier than creating a non-profit if housing was being developed with tax credits. Discussed the State Regulations related to Housing Authorities purchasing or developing new units. Mike Jacobs will develop an implementation strategy for the Board on Sachem Way per his consulting contract.

3. Executive Director's Report

   Ms. Cronin reminded the Board that she and Bob Whittlesey were meeting with the Chelmsford Housing Authority Director. She updated the Board on the 689 working group.

4. New Business

   Ms. Cronin asked if any of the Board would like to go to the CHAPA dinner. Governor Deval Patrick will be speaking about affordable housing issues.

5. Old Business

   Ms. Cronin gave the Board an update on Somerset Hills. The inspection report identified approximately $1,000 worth of electrical work that would need to be done to bring the unit up to code. The Board decided that the AHA should ask to reduce the price by $1,000 from $135,000 to $134,000 in order to have the work done by the AHA. Ms. Cronin let the Board know that the developer of

Willow/Central hopes to pull a building permit by the end of next week.
Ms. Baran gave the Board an update on ACHC business. The developer of the Towne building has run into some difficulty.

Mr. Sghia-Hughes gave the Board an update on the CPC timeline for grant applications this year.

Mr. Whittlesey adjourned the meeting.

Respectfully submitted,

Kelley A. Cronin
Executive Director