ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
NOVEMBER 13, 2007

Present: Bernice Baran, Nancy Kolb, Ken Sghia-Hughes, Dennis Sullivan, and Robert Whittlesey
Also Present: Kelley Cronin
Attending: Mike Jacobs

Mr. Whittlesey called the meeting to order at 7:40 p.m.

1. Discussion with Housing Consultants- Mike Jacobs.
Mr. Jacobs was present to discuss the final product of his consultation, the Implementation Strategy report. The Board discussed the phases of pre-development and prioritized what should be done first. Everyone agreed that a preliminary site plan and zoning review should come first. The Board thanked Mr. Jacobs for his efforts.

2. Mr. Sghia-Hughes made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

Approve the minutes of the October 23, 2007 meeting, as amended.

3. Executive Director's Report
Ms. Cronin reminded the Board that the MA NAHRO Conference was scheduled for December 3rd and 4th and to let her know if they would like to be registered for the Conference. She also let the Board know that the Public Health Commission had called to discuss an issue raised by a neighbor of 27 Concord Road. The neighbor spoke at a public meeting asking the Town to consider not allowing smoking outside on public property. Doug Halley, Director of the Public Health Commission, called Ms. Cronin to offer smoking cessation classes to AHA residents. Ms. Cronin is going to work out the details with him.

4. New Business

The Board discussed the ACHC offer to buy down a condo unit for the AHA to use for affordable rental housing.

5. Old Business

Mr. Sghia-Hughes informed the Board about the timeline for the CPC review process. Ms. Cronin updated the Board on the purchase and sale negotiations for the condominium unit at Somerset Hills.