ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
OCTOBER 23, 2007

Present: Bernice Baran, Dennis Sullivan, Nancy Kolb, Ken Sghia-Hughes, and Robert Whittlesey
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 7:40 p.m.

1. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

   Approve the minutes of the October 10, 2007 meeting as amended.

2. Executive Director's Report
   Ms. Cronin discussed logistics for the trip to the Foxboro Housing Authority. She reviewed some tenant issues. Ms. Cronin handed out a print out of all the property owned by the AHA. The AHA has not added any affordable units since 1990.

3. New Business
   The Board reviewed the draft application to the CPC. The AHA's Housing Consultant, Mike Jacobs, developed a pre-development budget. The Board made edits and changes to the budget. Mr. Whittlesey made a motion which was seconded by Ms. Baran:

   To submit an application to the Community Preservation Committee for $136,000 in pre-development funds.

   Ms. Cronin will send a new draft to Board members for review before submittal.

   The Board discussed plans to conduct outreach and informational sessions with Sachem Way residents, neighbors, elected officials, town officials and other interested parties regarding our CPC application.

4. Old Business

   The Board reviewed the annual plan for the Section 8 Housing Choice Voucher program. Mr. Whittlesey made a motion which was seconded by Ms. Kolb to:

   Approve the HUD Streamlined Annual Plan for 2008.

   Ms. Baran reported on the progress at Willow/Central.

5. September Voucher

Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the September Voucher as presented.

Mr. Whittlesey adjourned the meeting at 9:25pm

Respectfully submitted,

Kelley A. Cronin
Executive Director