ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
DECEMBER 11, 2007

Present: Bernice Baran, Ken Sghia-Hughes, and Robert Whittlesey
Also Present: Kelley Cronin
Absent: Dennis Sullivan, Nancy Kolb
Attending: Howard Gordon

Mr. Whittlesey called the meeting to order at 7:00 p.m.

1. Mr. Gordon presented the proposed Budget for Fiscal Year 2008. Mr. Gordon also presented the new DHCD salary schedule for Executive Director's. The Board reviewed and discussed the budget.

   Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to approve and submit the Annual Operating Budget for Fiscal Year 2008 to the Department of Housing and Community Development (DHCD) in the following amounts:

   The State-Aided MRVP Housing program showing Total Revenue of $3,600 and Total Expenses of $130,828 there by requesting a subsidy of $127,850, the State-Aided 689 Housing Program showing Total Revenue of $28,612 and Total Expenses of $26,779 there by requesting a subsidy of $0, and the State-Aided 400-1Housing Program showing Total Revenue of $538,113 and Total Expenses of $698,161 there by requesting a subsidy of $152,808.

   Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

   Approve the Executive Director's salary in the amount of $62,293 as proposed by the new DHCD salary schedule.

2. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

   Approve the minutes of the November 27, 2007 meeting as amended.

3. Executive Director's Report
   Ms. Cronin asked the Board to discharge the obligations of former tenants who vacated a family unit.

Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Discharge the obligations of Marc and Melissa Fleck in the amount of $1,699.

Ms. Cronin updated the Board on Holiday donations for families and discussed problems with resident vehicles.

4. New Business
The Board reviewed and discussed the draft purchase and sale agreement between the AHA and Somerset Hills.

5. Old Business
Ms. Baran updated the Board on ACHC issues. Mr. Sghia-Hughes updated the Board on CPC issues.

Mr. Whittlesey adjourned the meeting.

Respectfully submitted,

Kelley A. Cronin
Executive Director