



Planning Department

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MEMORANDUM

To: Planning Board **Date:** July 18, 2008
From: Kristin K. Alexander, AICP, Assistant Planner *VLA*
Subject: *July 22, 2008 Consent Agenda Item II.B.*

3 Charter Road – BOA Ch. 40B Hearing (Old High School Commons)

Attached is an application for 3 Charter Road (Old High School Commons, formerly known as the Towne School project) to the Acton Zoning Board of Appeals (ZBA) for a Comprehensive Permit (Chapter 40B project). The ZBA is seeking the Planning Board's comments/recommendation on the proposal. This is a Town-initiated project. Roland Bartl worked with the applicant during the pre-application phase of the project and as a result has no major issues with the proposal. Staff recommends that we draft a memo for the Planning Board in support of the proposal.