

October 3, 2003

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

OCTOBER 6, 2003
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II SEWER COMMISSIONERS' BUSINESS

No Business

III. PUBLIC HEARINGS & APPOINTMENTS

1. 7:01 **COMMONWEALTH BALLET COMPANY** – Enclosed please find materials in the subject regard.
2. 7:05 **KEYSPAN** – Enclosed please find a request and staff comment regarding a request from Keyspan for installation of a gas line to an existing home at 83 Liberty Street, for Board consideration.
3. 7:08 **KEYSPAN** – Enclosed please find a request and staff comment regarding a petition from Keyspan for the installation of a gas line on Squirrel Hill Road, for Board consideration.
4. 7:10 **PAUL'S DINER II, 166 GREAT ROAD** – Enclosed please find an application for a Common Victualler's License and staff comment, for Board consideration.
5. 7:15 **LIQUOR LICENSE TRANSFER HEARING, LAST NATIONAL WINE** – Enclosed please find materials regarding the transfer of a Full Liquor Package Store license located at 18 Powder Mill Road with staff comments Board consideration.
6. 7:20 **O'NATURALS, 149 GREAT ROAD** – Enclosed please find materials regarding the application of O'Naturals for a Full Liquor license as a Common Victualler with staff comments, for Board consideration.
7. 7:35 **DAVIS ROAD ACCEPTANCE** – Enclosed please find materials in the subject regard.
8. 8:00 **CONSERVATION OVERSIGHT MEETING**
9. 8:30 **RECREATION OVERSIGHT MEETING**

IV. SELECTMEN'S BUSINESS

10. **SPECIAL TOWN MEETING** – Enclosed please find materials in the subject regard for Board consideration.

11. **COMMUNITY PRESERVATION COMMITTEE APPOINTMENTS** – Enclosed please find a memo regarding outstanding appointments for Board consideration.
12. **HISTORIC DISTRICT COMMISSION APPOINTMENT** – Enclosed please find application and VCC recommendation regarding the appointment of Mr. Brian Bendig as an Alternate member of HDC with a term to expire 6/30/06.
13. **BALL FIELD ADVERTISING SIGNS 2A and 27 FIELD** – Enclosed please find a memo in the subject regard from the Recreation Director for Board consideration.
14. **MAISON MAISON, #5 STRAWBERRY HILL ROAD** – Enclosed please find a request for permission to remain open until midnight, along with comments from the Police Chief, for Board consideration.
15. **REQUEST FOR REDUCED FEE** – Enclosed please find a confidential request for a reduced Transfer Station Fee for Board consideration.

16. **OTHER BUSINESS**

V CONSENT AGENDA

17. **ELIZABETH WHITE FUND, TRUSTEE VACANCY** – Enclosed please find materials in the subject regard for Board consideration.
18. **ACCEPT DONATION** – Enclosed please find a memo from the Police Chief regarding the acceptance of an Electric Vehicle for Board consideration.
19. **COUNCIL ON AGING APPOINTMENT** – Enclosed please find Cathleen Summers' Volunteer Application and VCC recommendation for appointment to the COA, with a term to expire 6/30/04
20. **DIRECTIONAL SIGN REQUEST** – Enclosed please find a request for approval of a directional sign for the South Acton Congregational Church, for Board consideration.

VI. TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

October 20 SPECIAL TOWN MEETING

Nov. 3 HDC Oversight, Historical Commission Oversight, Site Plan Wetherbee Plaza extension

Nov. 17

Dec. 1 &15

GOALS 2003-2004

1. Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Walter/Peter)
3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
4. Towne Building Reuse (Bob)
5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)

6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)
7. Joint IT process-organizational change (Walter/Dore/)
8. Middlesex Pension Alternatives (Walter)

GOALS carried forward

9. Public Safety Facility (Dore'/Trey)