



1/26/09 (13)

**TOWN OF ACTON**  
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**Building Department**

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~~BOS Mail~~  
~~1/9/09~~

**Date:** January 7, 2009  
**To:** Board of Selectmen  
**From:** Frank Ramsbottom, Building Commissioner  
**Subject:** Electrical & Plumbing Permit Fees

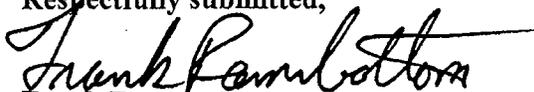
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I am recommending an increase in the Administrative portion of the Electrical, Plumbing & Gas permit fees from \$10 to \$20. I based this fee on the time it takes to issue and process the permit application as well as the building department portion of Town Hall costs i.e. heating, electricity, phones, maintenance ect.

*Time to process permit, including issuing, recording Insurance information and preparing for microfilm.	12 Minutes
* Labor rate including benefits	\$38.22/hr
* Labor cost to process permit	\$7.60
* Town Hall costs	\$12 per permit
* Copies	\$0.40
Administrative cost of permits	\$20

I have enclosed copies of the current and proposed fee schedules.

Respectfully submitted,

  
Frank Ramsbottom  
Building Commissioner

**TOWN OF ACTON**

**Building Department**

**Wiring, Plumbing Gas Fee Schedule 8/13/07**

**WIRING**

New Dwellings	(\$130-two insp.) (\$190-three inspections)
New Commercial	\$.50/\$1,000 building cost; maximum # inspections=permit cost ÷ 60
Commercial Alterations	Minimum fee \$70. (one inspection) Each additional inspection (\$60) up to \$50,000 electrical cost; if greater than \$50,000 electrical cost then, \$1/\$100 electrical cost, max. # of inspections= permit cost ÷ 60
Residential Alterations	\$40 first inspection \$30 each additional inspection Minimum fee \$40.

**PLUMBING/GAS**

New Dwellings	(\$130-two insp.) (\$190-three inspections)
Commercial, New/Alterations	(\$130-two insp.) \$60 each additional Inspection up to 30 fixtures; If greater than 30 fixtures then, \$50 base + \$10/fixture Maximum # of inspections = permit cost ÷ 60
Residential Alterations	\$40 first inspection \$30 each additional inspection.

- 1.) The Administration fee for each permit \$10.
- 2.) The fee schedule based on \$60/hr. for inspectional services.
- 3.) The permit fee would be determined by how many inspections are needed.



**TOWN OF ACTON**

**BUILDING DEPARTMENT**

**WIRING, PLUMBING, GAS FEE SCHEDULE 1/2009**

**WIRING**

New Dwellings	(\$140- two insp.) (\$200-three inspections)
New Commercial	\$.50/\$1,000 building cost; Maximum # inspections=(permit cost minus 20)+60
Commercial Alterations	Minimum fee \$80 (one inspection) Each additional inspection (\$60) up to \$50,000 electrical cost; if greater than \$50,000 electrical cost then, \$1/\$100 electrical cost, max # of inspections =(permit cost minus 20)+60
Residential Alterations	\$50 first inspection \$30 each additional inspection Minimum fee \$50

**PLUMBING/GAS**

New Dwellings	(\$140-two insp.) (\$200-three inspections)
Commercial, New/Alterations	(\$140-two insp.) \$60 each additional Inspection up to 30 fixtures; if greater than 30 fixtures then, \$50 base + \$10/fixture Maximum # of inspections = (permit cost minus 20)+60
Residential Alterations	\$50 first inspection \$30 each additional inspection.

1. The Administration fee for each permit is \$20. (which is already included in these fees)
2. The fee schedule is based on \$60/hr. for inspectional services
3. The permit fee would be determined by how many inspections are needed.