

11/3 (18)



**ACTON NATURAL RESOURCES DEPARTMENT**

**INTERDEPARTMENTAL COMMUNICATION**

---

**To:** Don Johnson, Town Manager  
**From:** Tom Tidman, Director   
**Subject:** Surplus Riding Mower

**Date:** October 8, 2003

---

Don,

Natural Resources currently has a 1996 Hustler riding mower that came over to our department when Recreation was separated from Municipal Properties. This riding mower has limited value for our department, but does have some trade-in value. We have discussed this matter with our equipment vendor, Richey & Clapper, Inc., and find that the mower has a trade-in value of \$3,950.00. The trade-in value is sufficient for us to purchase two 20 amp generators. These generators would be used frequently at NARA and may also have some value to Civil Defense if needed. We would ask that you consider this mower as surplus and allow the department to trade it in and acquire two new 20 amp generators.