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TOWN OF ACTON

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Planning Department

INTERDEPARTMENTAL COMMUNICATION

To: Steven Ledoux, Town Manager **Date:** May 15, 2009
From: Scott A. Mutch, Zoning Enforcement Officer & Assistant Town Planner
Subject: Site Plan Special Permit Application #02/20/09-419

Location: 59 Great Road
Applicant: Bella Famiglia, Inc., P.O. Box 729, Westford, MA 01886
Owner: Mersereau Family Partnership, 193 Briarcliff Lane, Naples, FL 33962
Engineer: Acton Survey & Engineering, Inc., 97 Great Road, P.O. Box 666, Acton, MA 01720
Previous Site Plans: #10/22/85 - 0268 First Amendment – issued October 9, 2008
#10/22/85 – 0268 issued February 25, 1986
#07/23/71 – 0022 issued September 21, 1971
Zoning: East Acton Village (EAV)
Groundwater Protection District Zone 3
Proposed FAR: 0.14 (maximum is 0.20)
Proposed Uses: Restaurant, (Commercial Recreation, Martial Arts Studio existing)
Map/Parcel: G-5/50
Hearing Date: March 23, 2009
Decision Due: June 21, 2009

This communication shall be supplementary to the Planning Department's original interdepartmental communication dated March 13, 2009. All of the information provided within the original interdepartmental communication remains valid.

The applicant's Engineer (Acton Survey & Engineering, Inc.) submitted a response letter attempting to address municipal staff's comments on the afternoon of Wednesday, May 13, 2009. The response letter was incorrectly submitted and did not actually reach the appropriate Staff Departments until the afternoon of Thursday, May 14, 2009. Therefore, municipal staff has not had adequate or sufficient time to review any of the newly submitted information. At this time, Planning Department Staff recommends that this Site Plan Special Permit hearing be continued until the June 8, 2009 Selectmen's meeting and that the decision due date be extended to July 12, 2009.