

8/24/09

9

A

The Acton Volunteer Coordinating Committee met August 10, 2009 and interviewed David Barret for the position as a full member of the Historic District Commission. He has not attended a meeting but was encouraged to do so at their next week's meeting. Mr. Barret has served on the Library Board and volunteered on other committees in Town.

We recommend him for this position.

Jean Lane

Jean Lane, VCC



VOLUNTEER APPLICATION

TOWN OF ACTON
472 MAIN STREET
ACTON, MA 01720

TELEPHONE (978) 264-9612
FAX (978) 264-9630
EMAIL MANAGER@ACTON-MA.GOV

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this form and send it to the Office of the Town Manager at Town Hall.

(Please print or type)

Title Mr. Mrs. Ms. Dr.	Email Address Dbarrats@verizon.net	Date 04/26/09
Last Name Barrat	First Name David	Middle T
Street Address 27 Oneida Road	Home Phone 978-263-0741	Business Phone

Please see attached letter and resumé.

Please refer to Addendum A and indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: HDC/HC

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: _____

Do you have any time restrictions? _____

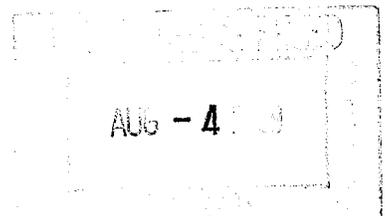
Are you a U.S. Citizen? _____ Are you a Documented Resident Alien of Acton? _____ How long have you lived in Acton? _____ In Massachusetts? _____

Present occupation and employer (Optional: Attach resume): _____

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? _____

Education and special training: _____

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.: _____



Thank you. If you have questions or would like more information, please contact the Town Manager's office at Town Hall, at (978)264-9612.

The space below is for use by the Managers office and or the Board of Selectmen and the appointing body to record the status of your application.

Interview

Applicant called _____
Schedule Date & Time _____
Recommendations _____

Board, Committee or Commission

Appointing Body

Selectmen/Manager/Moderator
Interview Date _____
Appointed Date _____
Term _____

Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate

Recommendation Sent _____

Notification of Appointment

No openings at this time.

Received _____
Committee Notified _____
Applicant Notified _____



VOLUNTEER APPLICATION: ADDENDUM A

TOWN OF ACTON BOARDS, COMMITTEES AND COMMISSIONS

Acton Boxborough Cultural Council	MAGIC/MAPC
Acton Community Housing Corporation	MBTA Advisory Board
Board of Appeals	Metropolitan Area Planning Committee
Board of Assessors	Minuteman Home Services
Board of Health	Minuteman Regional Technical High School
Board of Registrar of Voters	No Place for Hate
Cable Advisory Committee	Nursing Services Professional Advisory Committee
Cemetery Commission	Open Space and Recreation Advisory Committee
Commission on Disabilities	Outdoor Lighting Education Committee
Community Preservation Committee	Planning Board
Comprehensive Community Plan Outreach Committee	Public Ceremonies Committee
Conservation Commission	Recreation Commission
Council on Aging	Senior Center Expansion Advisory Committee
Design Review Board	Senior/Disabled Taxation Aid Committee
Economic Development Committee	Sewer Action Advisory Committee
Finance Committee	Sidewalk Committee
Fire & EMT Needs Task Force	South Acton Parking Deck Advisory Committee
Green Advisory Board	Transportation Advisory Committee
Historical Commission	Treasurer's Investment Advisory Committee
Historic District Commission	Volunteer Coordinating Committee
Land Stewardship Advisory Committee	Water District-Land Management Advisory Committee
Lowell Regional Transit	

Subj: **David Barrat's Application for the Historic Commission**
Date: 4/20/2009 9:17:31 PM Eastern Daylight Time
From: Dbarrat5@verizon.net
To: vcc@acton-ma.gov

Hi Bonnie

I could not open an on-line application, just a PDF form. Maybe it's because I have a Mac and not a Windows computer. I do not have PDF writing software.

Pam and I have lived in Acton since March of 1975, at the same address and raised two daughters who are now both grown and flourishing.

I served on the FinCom from 1976 to 1979. US Citizen. Work as a lawyer in Cambridge until 6PM on average and get into Acton on the train at 7:17PM, sooner if I drive. That can vary as needed. I have no work/client relationships that would cause a conflict. I have an accounting degree and some tax training and experience.

I have been on the Board of Trustees of the Acton Memorial Library since around 1998, have been president twice, secretary for three years, worked on the facilities use policy and started the Annual Volunteer Recognition Day event. I had also been on the board of the Household Goods Recycling of Massachusetts (formerly Ministry) since its inception back in 1997. I had to quit because their meetings begin at 6:30, well before I get into Acton.

I am a member of the Acton Lions, a former member of the West Acton Merchants Business and Professional Association (Oktoberfest).

I have a particular interest in joining the Historic commission; I want to find out if there is a link between my mother's family (Davis) and Ebenezer Tarbell Davis who is supposed to have owned a pencil factory off of Brook Street behind Donelan's Market. In any event I would like very much to be appointed to the Historic Commission.

I attached a copy of my resume.

Hope this helps.

Thanks for your consideration.

David Barrat

RESUME

DAVID T. BARRAT
Attorney At Law
27 Oneida Road
Acton, MA 01720
(978) 263-0741 (978) 502-9957 (cell)
E-mail: Dbarrat5@verizon.net

SUMMARY

Energetic, achievement-oriented professional with diversified experience in litigation, divorce, criminal trials, real estate law. Excellent writing and speaking skills. Strong management skills. Developed strong interpersonal relations. Have a proven ability to set and meet goals and objectives within established time frames.

EXPERIENCE

RELEVANT PROFESSIONAL EXPERIENCE

ATTORNEY AT LAW, Acton, MA April, 1972 to March 1982 (Part Time)

March 1982 to Present (Full Time)

Sole Practitioner - Established a successful full time private general law practice in 1982. Represented a diverse population in the following areas:

- bankruptcy
- civil litigation
- consumer protection
- criminal
- debt recovery
- divorce/domestic relations
- personal injury
- probate law
- residential and commercial real estate

Significant Accomplishments:

- Successfully settled personal injury cases;
- Successfully tried civil and criminal cases in district and superior courts winning acquittals or defendant's decisions;
- Resolved significant 50 year-old title defect in Land Court on 15-parcel residential tract in Acton, MA;
- Successfully represented a great number of individuals/couples seeking relief under Ch. 7 and Ch. 13;
- Automated entire real estate conveyancing practice using Microsoft Word and Excel. Automated entire Bankruptcy practice by using software developed on FileMaker Pro. Automated all accounting functions for the office including journal entries, general ledger, financial reports, office payroll and payroll taxes. Developed a billing routine using Timeslips.

OTHER EXPERIENCE

GRANT FUNDS MANAGER 1972-1982
Town of Brookline Massachusetts

- Served as grant funds manager for all federal and state grant-funded projects for the Town of Brookline;
- Performed full range of accounting/auditing functions in this virtually autonomous position, including, general journal, general ledger, trial balances, cash reconciliation, budget forecasting, program auditing.

ELECTED, APPOINTED AND VOLUNTEER POSITIONS

Middlesex County Bar Associates 1982-1985

Town of Acton, MA, Finance Committee 1976 to 1979;

Acton Memorial Library, Library Trustee 1998 to present
(elected four terms)

President of Library Trustees, 2002-2004. Oversight of \$750K/year budget. Also oversaw construction of new library

building, a \$6 million-dollar project, partially financed by federal and state funds.

West Acton Merchants, Business and Professional Association, 1993 to 2005;
Responsible for financial management of Oktoberfest, a yearly fund-raising event for local charities raising approximately \$7,000-\$8,000 per year.

Household Goods Recycling of Massachusetts Board of Directors, Acton, MA, 1998 to present. Founding member and 9-year term as Corporation Clerk. \$150,000 annual budget.

Lions Club of Acton, MA 1984 to present;

Acton-Boxborough Regional High School PTSO. Wrote Student Activities Substance Abuse Policy.

EDUCATION

American International College, Springfield, MA 1968
BS in Business Administration (major in Accounting).

Suffolk University Law School, Boston, MA 1971
JD

Enrolled Agent Tax Course

TECHNICAL SKILLS

Proficient at Excel, Word, Access, FileMaker Pro, Windows XP and Macintosh OS X platforms.

REFERENCES provided on request.

8/24/09 (9)
~~8/5/09~~
 (3) B



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TELEPHONE (978) 264-9612
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(Please print or type)

Title Mr. Mrs. Ms. Dr.	Email Address moyaminkin@hotmail.com	Date 7/9/09
Last Name Minkin	First Name Maya	Middle Maratta
Street Address 37 Minuteman Rd	Home Phone 978 266 0088	Business Phone

Please refer to Addendum A and indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: HDC

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: No

Do you have any time restrictions? Nighttime is best

Are you a U.S. Citizen? Yes Are you a Documented Resident Alien of Acton? _____ How long have you lived in Acton? _____ In Massachusetts? _____

Present occupation and employer (Optional: Attach resume): Stay at home Mom - Very part time teaching at Cong. Betha Elem, Acton

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? No

Education and special training: BA + Postgraduate Degree History

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.: Interested in preserving & enriching our town.

Thank you. If you have questions or would like more information, please contact the Town Manager's office at Town Hall, at (978)264-9612.

The space below is for use by the Managers office and or the Board of Selectmen and the appointing body to record the status of your application.

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Appointed Date _____
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Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate

Recommendation Sent _____

No openings at this time.

Notification of Appointment

Received _____
Committee Notified _____
Applicant Notified _____

Christine Joyce

From: Paulina Knibbe [p.knibbe@comcast.net]
Sent: Tuesday, July 28, 2009 6:00 AM
To: Manager Department
Subject: [Fwd: Re: tonight]

Please add this appointment to the agenda for August 5th. Thank-you.

Paulina

----- Original Message -----

Subject: Re: tonight
Resent-From: <bos@acton-ma.gov>
Date: Mon, 27 Jul 2009 11:58:17 -0400
From: Paulina Knibbe <p.knibbe@comcast.net>
To: Peter J. Berry <PBerry@dwbboston.com>
CC: Board of Selectman <bos@acton-ma.gov>
References: <4A6DC1DE.1070603@comcast.net>
<CE2A3D0A0CE95A4190F2B8CB9CDB94FF8EB25C@BOSXCH2.DW.FIRM>

Not for tonight. We can put her on the agenda for our special BoS meeting on August 5th.

Paulina

Peter J. Berry wrote:

> I would like to add an appointment to the HDC to the consent calendar if
> that's possible. Her name is Mya. Minkin. Christine has her
> application. The HDC is anxious to get her appointed.

>
>
> Peter J. Berry, Esq.
> Shareholder
> Deutsch Williams Brooks
> DeRensis & Holland, P.C.
> One Design Center Place
> Suite 600
> Boston, MA 02210
> pberry@dwbboston.com
> 617-951-2300 - W
> 508-423-0467 - C
> 617-951-2323 - Fax

> -----Original Message-----

> From: Paulina Knibbe [mailto:p.knibbe@comcast.net]
> Sent: Monday, July 27, 2009 11:04 AM
> To: Board of Selectman
> Subject: tonight

7/28/2009