

CONFERENCE ROOM RESERVATION

MEETINGS FOR 2004

BOARD OR COMMITTEE Planning Board

CONTACT PERSON Karen Switzer-Neff PHONE 978/264-9636

ROOM REQUESTED Library Meeting Room TIME 7:30 PM

APPROXIMATE NUMBER OF PEOPLE ATTENDING 10 for front table/50 seats for audience

APPROXIMATE DURATION OF MEETING 3 HOURS

	<u>DATE</u>	<u>DAY OF WEEK</u>
JANUARY	<u>13 & 27</u>	<u>Tuesday</u>
FEBRUARY	<u>10 & 24</u>	<u>Tuesday</u>
MARCH	<u>9 & 23</u>	<u>Tuesday</u>
APRIL	<u>13 & 27</u>	<u>Tuesday</u>
MAY	<u>11 & 25</u>	<u>Tuesday</u>
JUNE	<u>8 & 22</u>	<u>Tuesday</u>
JULY	<u>13 & 27</u>	<u>Tuesday</u>
AUGUST	<u>10 & 24</u>	<u>Tuesday</u>
SEPTEMBER	<u>14 & 28</u>	<u>Tuesday</u>
OCTOBER	<u>12 & 26</u>	<u>Tuesday</u>
NOVEMBER	<u>9 & 23</u>	<u>Tuesday</u>
DECEMBER	<u>14</u>	<u>Tuesday</u>