FYI

OCT - 7

ACTON PLANNING BOARD

Minutes of Meeting
September 1, 2009
Acton Town Hall, Room 204

Planning Board members Mr. Greg Niemyski (Chairman), Ms. Ruth Martin, Mr. Roland Bourdon, Mr. Ryan Bettez, Mr. Ray Yacouby, Mr. Jeff Clymer and associate Margaret Woolley Busse attended. Also present were Town Planner, Mr. Roland Bartl and Secretary, Ms. Kim DelNigro.
Absent was Ms. Leigh Davis-Honn.

Mr. Niemyski called the meeting to order at 7:33 PM.

I. Citizens Concerns
Mrs. Carol Holley explained the mission of the Water Resources Advisory Committee (WRAC) is to focus on the protection of Acton's water resources by monitoring the management of Wastewater and stormwater disposal in the town. Mrs. Holley stated as the group moves forward with the new charge from the Selectmen regarding their mission statement to develop stormwater bylaw and regulations in compliance with new and coming Federal requirements (NPDES). The committee is lacking a Planning Board representative, since Mr. Chris Schaffner has recently left the committee. Mr. Ronald Beck explained the committee has met with Board of Selectmen regarding a need for the correct stormwater documents and they are working with the Board of Health for preparation for the next Annual Town Meeting.
Mr. Jeff Clymer has volunteered to be a representative for the Board.

II. Consent Agenda
Consent Item A. Minutes of 08/04/09 and Consent Item B. Centennial Lane – Extension were approved and all voted in favor.

III. Reports
CPC: Mr. Bourdon reported the committee has created the draft 2010 CP Plan, which is on the website. At this time the committee is in hiatus for the summer and the next meeting will be September 17, 2009, which is a public hearing for the Community Preservation Plan.
MAGIC: Ms. Rosenzweig reported the committee is focusing on the 2010-13 Transportation Improvement Program (TIP) and the 2030 Regional Transportation Plan. Ms. Rosenzweig stated the PB representative should try to attend the meetings.

IV. Comprehensive Community Plan Process – Lauren Rosenzweig
Ms. Lauren Rosenzweig discussed the planning process for the comprehensive community plan to create a new Master Plan for Acton. The latest version is from 1998. Last year, a community outreach group process was established with surveys, community research and meetings. Ms. Rosenzweig explained examples of what needs to be included in the plan: choosing certain land use; what kind of housing; what kinds of economic development; maintaining natural, cultural and historical resources; gathering spaces for open space, recreation and protecting water; public facilities and services; public transportation and a program to implement the plan. Ms. Rosenzweig stated there will be a need for the Board's active participation and to research and inform the committee and the community of latest planning practices and how they can be applied.
Board members had concerns regarding:
Need to set a time frame. Need to prioritize, focus on what can happen, plans to create a structure, a way to go forward for future decision.

Board members agreed to recommend to the Board of Selectmen, a small executive group should be formed to oversee the process, and it should include a liaison from each Town board and committee. It will be a long term commitment of 2 years or more.

The Board members thanked Ms. Rosenzweig for her time and effort on her presentation.

V. <u>Election of Board Officers FY10</u>

Mr. Yacouby motioned to nominate Mr. Ryan Bettez as Chairman, Mr. Roland Bourdon 2nd, all voted in favor.
Mr. Bettez motioned to nominate Mr. Jeff Clymer as Vice Chairman, Mr. Roland Bourdon 2nd, all voted in favor.
Mr. Niemyski motioned to nominate Mr. Ray Yacouby as Clerk, Mr. Roland Bourdon 2nd, all voted in favor.

The Board decided to cancel the September 15, 2009 meeting.

Mr. Yacouby moved to close the meeting, Mr. Bourdon 2nd; all in favor; meeting adjourned at 8:40 PM.