



ACTON PLANNING BOARD

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**Minutes of Meeting  
July 20, 2010  
Acton Town Hall, Faulkner Room (204)**

Planning Board members Mr. Ryan Bettez (Chairman), Mr. Jeff Clymer (Vice Chairman), Mr. Ray Yacouby (Clerk), Mr. Roland Bourdon, Ms. Leigh Davis-Honn, Ms. Margaret Woolley-Busse, Ms. Kim Montella and associate member Mr. Derrick Chin attended. Also present were Planning Director, Mr. Roland Bartl and Planning Board Secretary, Mrs. Kim Gorman.

Absent was associate Mr. Greg Niemyski.

Meeting was called to order at 7:35 PM.

**I. Citizens Concerns**

None raised.

**II. Consent Agenda**

Consent Item A. Minutes of 07/06/2010, Mr. Bourdon moved to pass the consent agenda item. Mr. Yacouby 2<sup>nd</sup>; all voted in favor.

**III. Reports**

**CPC:** Mr. Bourdon reported he is the new Vice Chair for the committee and the next meeting will be September 9, 2010.

**EDC:** Ms. Davis-Honn reported the committee is working with the business community. The survey planning and work with the sign enforcement review panel is going well. They are trying to get a completed comprehensive list of businesses in town and will be working on their buy-local campaign.

**CCPC:** Ms. Woolley-Busse stated the up-coming meeting will be next Wednesday. They have met with the Town's consultant and they will be starting the first piece of work.

**IV. Michele Circle Definitive Plan Subdivision – Public Meeting**

Board members reviewed the draft decision of approval and modified a few sections (2.4, 3.2.17 and 3.3.3). Mr. Clymer asked for a motion. Mr. Yacouby moved to approve the draft decision as presented by staff with the modifications, Mr. Clymer 2<sup>nd</sup>; and all in favor.

**V. Wireless Communication Facility Special Permit – Continuation of Public Hearing**

Mr. Bettez announced: based on a request made by the applicant's representative, the public hearing session for the Wireless Communication Facility Special Permit for 5-7 Craig Road was rescheduled to August 17, 2010 at 8:15 PM in the Acton Town Hall, Room 204. Mr. Bourdon moved to grant the continuation of the public hearing of 5-7 Craig Road to August 17, 2010 at 8:15pm and to extend the decision deadline to 10/31/2010. Mr. Clymer motioned to have all materials submitted to the Planning Department by August 8, 2010, 2<sup>nd</sup>; all in favor.

**VI. Appoint a Planning Board member to serve on MAGIC and MAPC**

Mr. Bettez discussed the email from Mrs. Lauren Rosenzweig-Morton regarding the need for a representative from the Planning Board to serve as a representative for Acton on MAPC and MAGIC. Mr. Bettez stated the MAPC meetings are 4 times a year and MAGIC are once a month. Mr. Yacouby has volunteered to attend the meetings.

**VII. Discussion of Name for CCPC (Acton T3 or Acton 20/20)**

Board members reviewed the suggested names. Mr. Yacouby moved to approved Acton 20/20; Mr. Clymer 2<sup>nd</sup>; all in favor.

Motion was made to close the meeting, 2<sup>nd</sup>; all in favor; meeting adjourned at 8:12 PM.

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| Type | Title  | Owner      | Edited   | Size   | Actions |
|------|--|------------|----------|--------|---------|
|      | <b>Additional Information - Received on or prior to 06.08.2010 meeting</b>                 | kalexander | 07/19/10 | 8      |         |
|      | <b>Additional Information - Received on or prior to 07.06.2010 meeting</b>                 | planning   | 07/19/10 | 2      |         |
|      | <b>00 - 07.20.2010 - PB Agenda</b>   | planning   | 07/16/10 | 50 KB  |         |
|      | <b>020A. - IIA. - 07.06.2010 - PB Minutes - DRAFT</b>                                      | planning   | 07/15/10 | 62 KB  |         |
|      | <b>040 - IV. - Michele Circle Definitive Subdivision - Draft Decision</b>                  | planning   | 07/14/10 | 380 KB |         |
|      | <b>050 - V. - REQUEST FOR CONTINUATION to 08.17.2010 Meeting re: Craig Road Cell Tower</b> | planning   | 08/13/10 | 42 KB  |         |
|      | <b>050A. - V. - Continuation and extension agreement 7.6.10</b>                            | planning   | 07/19/10 | 20 KB  |         |
|      | <b>051A - V. - PB Memo to Selectmen re: Cell Tower at 8 Forest Road</b>                    | kalexander | 06/25/10 | 4 MB   |         |
|      | <b>051B. - V. - Steve Ledoux's Response Letter - 8 Forest Road</b>                         | kalexander | 06/25/10 | 54 KB  |         |
|      | <b>052A. - V. - Michael Maglothin comments and map - Adesa Request</b>                     | kalexander | 06/25/10 | 176 KB |         |
|      | <b>052B. - V. - Adessa - Response Letter</b>   | kalexander | 06/25/10 | 14 KB  |         |
|      | <b>053A - V. - Status of Future and Proposed Sites (staff email)</b>                       | kalexander | 07/01/10 | 167 KB |         |
|      | <b>053B. - V. - Tower Height Tension (staff email)</b>                                     | planning   | 07/01/10 | 262 KB |         |
|      | <b>054 - V. - Acton - Clearwire CA attorney letter describing Clearwire</b>                | kalexander | 06/30/10 | 707 KB |         |
|      | <b>055A.1. - V. - Fred Tipton's email - Tower Alternative - Femtocells</b>                 | kalexander | 07/01/10 | 28 KB  |         |
|      | <b>055A.2. - V. - Femtocells - Natural Solution for Offload</b>                            | kalexander | 07/01/10 | 635 KB |         |
|      | <b>055B - V. - Fred Tipton's email -</b>   | kalexander | 07/01/10 | 57     |         |

|   |  |          |          |        |   |
|---|--|----------|----------|--------|---|
|   | <a href="#">Cisco/At&amp;T Device</a>  |          |          | KB     |   ▼ |
|  | <a href="#">056 - V. - Planning Dept. Comments - SBA Towers PWF - 5 Craig Road</a> | planning | 07/01/10 | 53 KB  |   ▼ |
|  | <a href="#">FYI - 100 - 05.18.2010 PB Minutes - TC Stamped</a>                     | planning | 07/09/10 | 1 MB   |   ▼ |
|  | <a href="#">FYI - 110 - 06.08.2010 PB Minutes - TC Stamped</a>                     | planning | 07/09/10 | 2 MB   |   ▼ |
|  | <a href="#">FYI - 120 - BOS Minutes - 05.10.2010</a>                               | planning | 07/16/10 | 107 KB |   ▼ |

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