

TOWN OF ACTON

Building Department

INTERDEPARTMENTAL COMMUNICATION

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To: Board of Selectmen **Date:** December 31, 2003
From: Garry A. Rhodes, Building Commissioner 
Subject: Site Plan Special Permit #11/07/03-393
Wetherbee Plaza Extension (Johnson)

The applicant is requesting the hearing be continued. The hearing is scheduled for January 5, 2004 at 7:45. I would recommend the hearing be continued until January 26, 2004 at 7:30 PM. The continuance will provide time for the applicant to revise the plan to address staff concerns.

TOWN OF ACTON
NOTICE OF HEARING

The Acton Board of Selectmen will hold a public hearing on January 5, 2004 at 7:45 P.M. in the Selectmen's Hearing Room, Town Hall on the application of Wetherbee Plaza Extension, under Section 10.4 of the Zoning Bylaw for approval of a Site Plan Special Permit for the construct a three unit retail building, carriage house with an apartment on the second level with an automobile use on the first floor, and relocate an existing building located at 107-115 Great Road, Acton.

The application and accompanying plans may be inspected at the Town Hall during normal business hours.

WALTER FOSTER
PETER ASHTON
F. DORE' HUNTER
WILLIAM SHUPERT III
ROBERT JOHNSON

BOARD OF SELECTMEN

Acton Survey & Engineering, Inc.
97 Great Road, Suite 6 • PO Box 666 • Acton, MA • 01720
Phone: (978) 263-3666 • Fax: (978) 635-0218
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December 30, 2003

Acton Board of Selectmen
472 Main Street
Acton, MA 01720

Re: Site Plan Special Permit #11/07/03-393
107-115 Great Road
Wetherbee Plaza, LLC
5235 B26

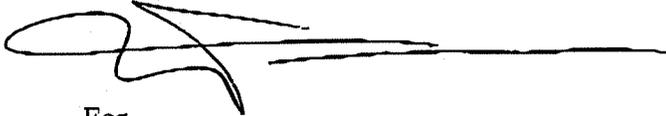
Dear Board Members:

This letter is to request that the Board continue the Public Hearing, for Whetherbee Plaza Extension, to its regularly scheduled hearing of January 26, 2004.

The purpose of the requested continuance is to allow this office time to meet with the Town's staff to resolve the issues reported in their memorandums. Unfortunately, the holiday season did not allow the necessary conversations and plan revisions to be made in a timely manner. .

Thank you for your consideration in this matter.

Very truly yours,
Mark T. Donohoe, PE



For
Acton Survey & Engineering, Inc.

cc: Wetherbee Plaza, LLC
Acton Building Commissioner