

**Acton Commission on Disability
Minutes
December 10, 2009**

Members Present: Lisa Franklin, Gordon Lagrow and Brenda Viola.

Meeting was called to order at 7:15 pm.

November meeting was cancelled due to lack of quorum therefore no minutes present.

October minutes were reviewed and accepted with corrections.

OLD BUSINESS

Disability Census: Survey has been approved by Town officials for inclusion in Town census.

Annual Report: Annual Report was reviewed and accepted as written.

NEW BUSINESS

Minuteman and TAC Guide: Discussed outline strategy. The guide should include a list of transportation services. TAC would submit a list of licensed livery and taxi companies. Each company would submit a highlight of their services for PWD. LRTA and COA would submit a description of their services. The COD would design, print and distribute the brochure/pamphlet. Then information would be posted on COD website.

Mass Institute for Transportation Coordination: Lisa attended a MITC workshop that discussed many programs for Mass transits in towns. Acton is waiting for proposals for LRTA and required signatures to move forward on Minuteman Van. The new transportation includes a shuttle to the train, on demand, fixed group, and eventually increased hours and days of operation and expanded service area.

Avalon: Frank Ramsbottom, Building Inspector performed an inspection of buildings at Avalon. He discovered many code violations and changes since the original building plans were submitted. At the suggestion of the AAB, the complaints should be sent to them rather than the Dept of Justice. Frank and Gordon will follow up on this matter.

Membership: Janet Feasel has resigned from the COD and position of COD treasurer. Gordon Lagrow was nominated for position of treasurer. Voted and approved election of Gordon as treasurer.

South Acton Train Station: The COD has been asked to write a letter in support of the locally preferred South Acton Train Station Improvement Project. The letter will be sent to a list of organization as directed by the South Acton Train Station Advisory Committee and Board of Selectman. Brenda will submit the letter.

Meeting was adjourned at 8:30 pm

Respectfully submitted,
Brenda Viola, Secretary