

## DRAFT Acton 2020 Committee Minutes

Date: January 25, 2012, 7:00 pm

Location: Room 204, Acton Town Hall

Attending: Celia Kent, Jim Snyder-Grant, Sahana Purohit, Margaret Woolley Busse, Charlie Mercier;  
Community Circle-Daphne Politis;  
Planning Dept - Kristin Alexander;  
Board of Selectmen- John Sonner;  
Observer- Franny Osman, Chair, Transportation Committee.

- I. Jim SG moved to approve the minutes from January 18, 2012 as amended. Celia seconded.
  
- II. Confirm finalized documents:
  - 2-pager –
  - A few changes were made which included:
    - Under the 3<sup>rd</sup> paragraph, the committee decided to change the sentence to read *“and asked them: what is important to you?”*
    - In the box announcing the workshop, discussion revolved around changing the Public Workshop to something like ‘premier of the plan, unveiling the full plan’.
    - It was decided that instead of just ‘education’, to include ‘excellence in education’.
    - John suggested a minor change to read ‘public comment period’ as ‘public input period’ & to add public comments are always welcome.
    - Daphne will send to the committee the 2 pager with the necessary changes.
    - Executive Summary- the Introduction was reworked.
    - Under the notes and references, Franny Osman suggested eliminating the sentence ‘the minute van is currently subsidized by Mass Dot’ as this was just for the first year.
  
- III. Margaret briefed the committee on Fin Com meeting. She noted that they were very receptive to the plan, a friendly audience. They liked the charts especially the phasing chart. Some suggestions were to put some language on page 4 pointing to the map on page 5.
  - Jim S-G briefed the committee on the Town Departments meeting. He said that there were 8 or 9 people who could not make this meeting but about 4 to 5 of them did follow up with Kristin later about this meeting. There were a few suggestions by the town staff which the committee reviewed & will incorporate as needed.
  - TODO: Jim S-G with help from Kristin will follow up with all the department heads by writing a brief paragraph summarizing the meeting which will also include a link to the implementation site for all the Town staff input.
  
- IV. Margaret noted a change in the Goal Statement under Goal 7. The committee approved this change.
  - TODO: In the main plan, the committee members should look through their assigned goal statements and see if this relates to the format and content of the goal.

Daphne will send out the most recent document.

Committee went through most of the comments that the committee members had made in the implementation site regarding the action items, lead committee and the ripe items.

V. Next Steps:

- The Committee should review the highest action item added, go through the priorities once more which will be discussed in the next meeting
- The complete plan will be sent by the consultants to the committee by next week. Committee should go through the plan and have their comments ready for discussion by the next meeting. Since Paulina is busy with Fin Com, it was decided that Celia would help her and go through Goal 3
- There will be no meeting on February 1<sup>st</sup>
- The next committee meetings will be on February 8<sup>th</sup> and February 22<sup>nd</sup>
- Margaret requested if the February 29<sup>th</sup> meeting be moved to 28<sup>th</sup> Tuesday. Charlie will look into this and get back to Margaret. Margaret will contact Paulina to see her availability. All other members are OK with the change

Publicity for March 6<sup>th</sup> Meeting:

- Celia will draft the invitations to be sent to all the phase 1 members
- Sahana noted that the committee has approval from the Superintendent's office for the art contest. Kristin will get the flyers printed to the schools that do allow flyers in back pack & hand them out to the respective schools for distribution
- Sahana & Kristin will follow up with the electronic distribution to schools that do not send paper out.
- Committee should forward the little blurb pointing to the art contest packet on the web site to their friends and neighbors.
- Margaret will send out the publicity email sometime between the weeks of February 8<sup>th</sup> and 15<sup>th</sup> to all boards and committees
- The 2 pager will be distributed by February 15<sup>th</sup>