

From: Marianne Fleckner
Sent: Tuesday, March 06, 2012 9:58 AM
To: Kristin Alexander
Cc: Maryjane Kenney
Subject: RE: Your Department & The 2020 Plan

Hi Kristen,

HR's comments:

Item 7.4.1 Incentives to keep post-school age households in Town – in terms of HR support, we may need to increase our Senior tax abatement line item. It is currently funded at approximately \$23K. Also, would HR be involved with the Community, with this population?

Item 5.1.2.5 Teens involved in Town Government – A new program to initiate. We could probably collaborate with the School HR Office. May need funding added to the Clerical line item to hire the part-time employees it mentions.

Item 3.3.2.1 Publicize Volunteer Opportunities – it sounds like people are looking for the VCC to take a more active role in identifying volunteers. Without further information, we're assuming we could support that idea.

Item 3.3.2.2. More flexibility in volunteer Opportunities – Similar to 3.3.2.1

Item 5.3.1.3 Consider establishing a Diversity Awareness Day with diversity training materials and programs – Funding may be needed for materials. Also, the School Committee, BoS and the "Other Owners" may need to be trained themselves before they provide training and/or material to others. There are many entities, like the Commonwealth, that can provide training and/or material.

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From: Kristin Alexander
Sent: Wednesday, February 29, 2012 12:11 PM
To: All Department Heads
Subject: Your Department & The 2020 Plan

Hi All Department Heads,

As you know, the Acton 2020 Comprehensive Community Plan is completed. We want to ensure that the action steps assigned to your department do not cause you major heartburn (minor heartburn is acceptable). Please read the action steps assigned to your department (and the boards/committees you staff) and contact me **by 11:59 pm, Mon. 3/12/12** if you see any that should not be your department's responsibility, or if you see any other problems or issues.

Here is the link: <http://implementation.acton2020.info/who-owns-what>.

- "Lead Owner" = project manager, "Other Owner" = involved in the project/process, but not the manager
- To see the details of an action step, just click on it.

Thank you for your cooperation!

Kristin