

7/9 (4)

**TOWN OF ACTON
NOTICE OF PUBLIC HEARING**

The Board of Selectmen will hold a public hearing on Monday, July 9, 2012 at 7:50 PM in Room 204 of the Acton Town Hall, 472 Main Street, Acton, MA on the proposed amendments to the existing Traffic Rules and Orders as follows:

Remove the following Parking Prohibition:

Spruce Street, west side, from Massachusetts Avenue to Arlington Street.

Add the following Parking Prohibition:

Spruce Street, west side, from Massachusetts Avenue heading northerly for a distance of approximately 280 feet.

Add the following Parking Restriction:

No person shall park a vehicle for longer than two hours at any time, between the hours of 6 AM and 6 PM of any day except Sundays and public holidays in the following described streets or parts thereof:

Spruce Street, west side, from the intersection of Arlington Street heading southerly for a distance of approximately 120 feet.

BOARD OF SELECTMEN

Lili Early

From: Corey York
Sent: Tuesday, June 19, 2012 2:25 PM
To: Steve Ledoux; Lili Early
Subject: FW: Proposed Street Parking Spaces on Spruce Street
Attachments: 2012-06-19 - MEMO - Spruce Street TR&O Parking Amendment.pdf; Traffic Rules and Orders - Parking - Spruce Street - 2012 - Legal Ad.doc; Traffic Rules and Orders - Parking - Spruce Street - 2012 - Legal Ad.pdf

FYI

Attached is my memo and the Traffic Rules and Orders amendment for the Spruce Street parking.

*Thank You,
Corey*

From: Corey York
Sent: Tuesday, June 19, 2012 2:23 PM
To: Kim Gorman
Subject: FW: Proposed Street Parking Spaces on Spruce Street

Kim

Can you post the attached legal ad in the Beacon for the upcoming June 28th and July 5th editions. The BOS are scheduled to hold a public hearing on July 9th.

Thank you
Corey

From: Lili Early
Sent: Tuesday, June 19, 2012 1:27 PM
To: Corey York
Cc: Steve Ledoux
Subject: RE: Proposed Street Parking Spaces on Spruce Street

I put you on the agenda on July 9th from 7:50PM to 8:00PM.

Lili

From: Corey York
Sent: Tuesday, June 19, 2012 1:21 PM
To: Lili Early
Cc: Steve Ledoux
Subject: RE: Proposed Street Parking Spaces on Spruce Street

Could you reserve a time at the July 9th meeting to vote on an amendment to the Traffic Rules and Orders for the proposed on-street parking on Spruce Street. If you let me know the details, I'll fill-in the Legal Ad and get that to the Beacon this week.

Thank you,
Corey

From: Steve Ledoux
Sent: Tuesday, June 19, 2012 1:17 PM
To: Corey York; Lili Early
Subject: RE: Proposed Street Parking Spaces on Spruce Street

July 9th and 23d

Steven L Ledoux
Town Manager
472 Main Street
Acton, MA 01720
Telephone (978) 929-6611

When writing or corresponding, please be aware that the Secretary of State has determined that most email is a public record and, therefore, may not be kept confidential.

From: Corey York
Sent: Tuesday, June 19, 2012 1:08 PM
To: Lili Early
Cc: Steve Ledoux
Subject: FW: Proposed Street Parking Spaces on Spruce Street

Lilly

Are you scheduling BOS meetings while Christine is away?

Corey

From: Corey York
Sent: Tuesday, June 19, 2012 1:07 PM
To: Christine Joyce
Subject: RE: Proposed Street Parking Spaces on Spruce Street

I've put together an amendment to the Traffic Rules and Orders for the Spruce Street parking. I should be able to have the legal ad posted in the local paper by the June 28th and July 5th editions. Could you tell me the next BOS meeting in July or August that would be available for this item.

Thank you
Corey

From: Steve Ledoux
Sent: Wednesday, June 06, 2012 4:08 PM
To: Corey York
Subject: RE:

Thanks

Steven L Ledoux
Town Manager
472 Main Street
Acton, MA 01720

**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION**

Date: June 19, 2012

To: Steve Ledoux, Town Manager

From: Engineering Department

Subject: Amendment to the Existing Traffic Rules and Orders

We've prepared the enclosed amendments to Article V (Parking) of the Traffic Rules and Orders. The applicant for the new Site Plan Special Permit at the intersection of Spruce Street and Arlington Street approached the Town with their proposal to add three (3) on-street parking spaces on Spruce Street to help mitigate their need for parking at/near this development. The westerly side of Spruce Street from Massachusetts Avenue to Arlington Street currently has a parking prohibition. The proposed amendments to the Traffic Rules and Orders will modify the parking prohibition to allow a 2 hour parking restriction for the three (3) new spaces being constructed on Spruce Street by the intersection with Arlington Street.

cc Police Department

Town of Acton, Massachusetts

Board of Selectmen

Amendment to the Existing Traffic Rules and Orders

Voted: That the Traffic Rules and Orders adopted by the Board of Selectmen are hereby amended by removing the following from Article V, Section 2 (Parking Prohibited on Certain Streets) the following description:

Spruce Street, west side, from Massachusetts Avenue to Arlington Street.

Voted: That the Traffic Rules and Orders adopted by the Board of Selectmen are hereby amended by adding to Article V, Section 2 (Parking Prohibited on Certain Streets) the following description:

Spruce Street, west side, from Massachusetts Avenue heading northerly for a distance of approximately 280 feet.

Voted: That the Traffic Rules and Orders adopted by the Board of Selectmen are hereby amended by adding to Article V, Section 8 (Parking Time Limited in Designated Places) the following Description:

No person shall park a vehicle for longer than two hours at any time, between the hours of 6 AM and 6 PM of any day except Sundays and public holidays in the following described streets or parts thereof:

Spruce Street, west side, from the intersection of Arlington Street heading southerly for a distance of approximately 120 feet.

Date of Passage: _____

Pamela A. Harting-Barrat

Janet K. Adachi

Mike Gowing

John Sonner

David Clough

BOARD OF SELECTMEN



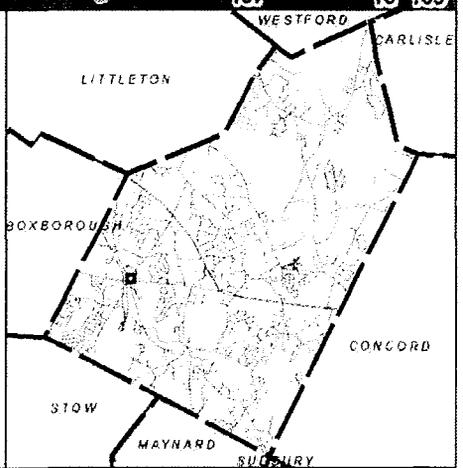
Property Information

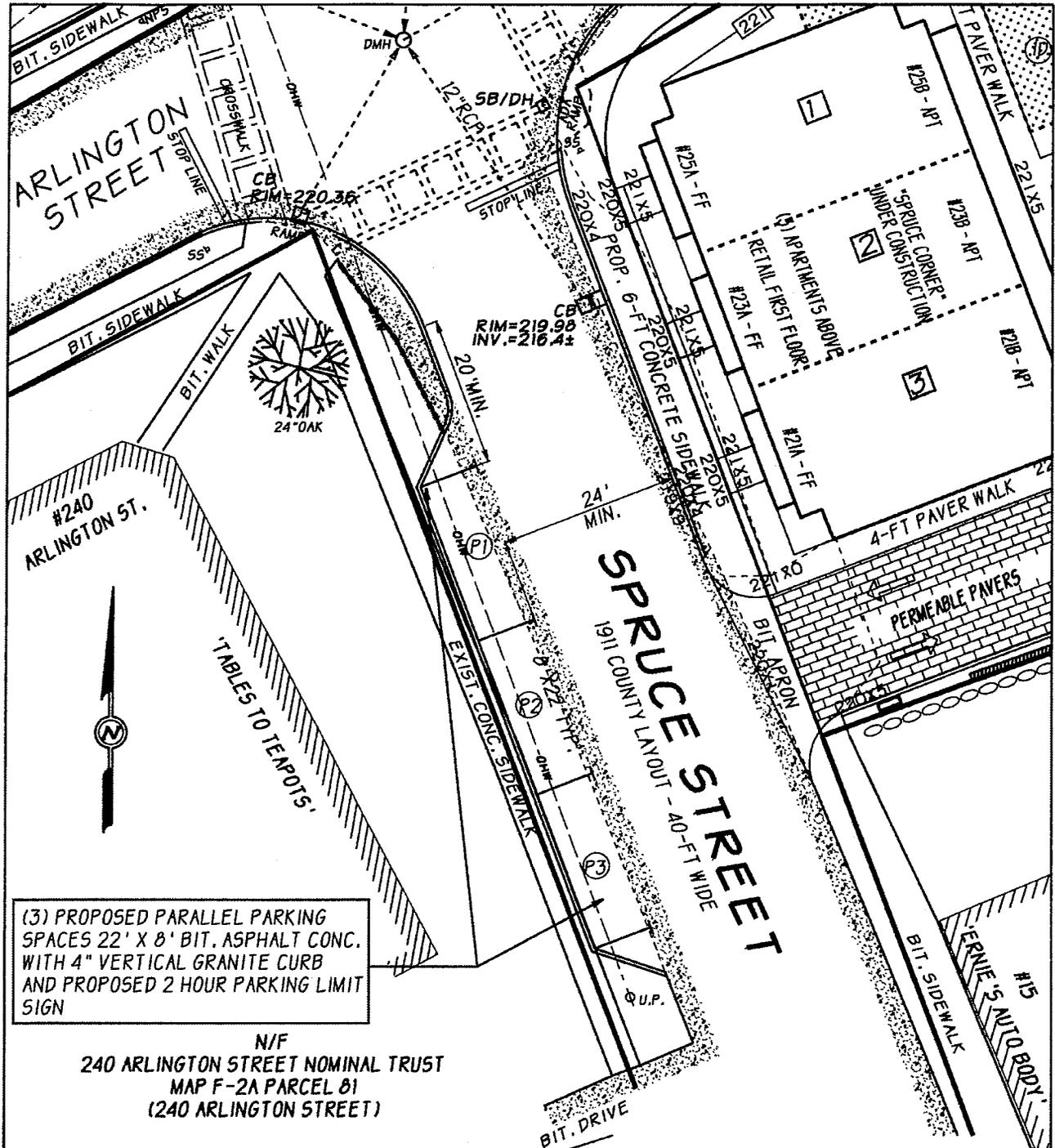
Property ID

Location

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

This data set/map is for planning purposes only and should not be used for larger scale analysis. The Town of Acton shall not be held liable for any use of the data or images shown on this map, nor is any warranty of accuracy expressed. All uses of this data set/map are subject to field verification.





(3) PROPOSED PARALLEL PARKING SPACES 22' X 8' BIT. ASPHALT CONC. WITH 4" VERTICAL GRANITE CURB AND PROPOSED 2 HOUR PARKING LIMIT SIGN

N/F
240 ARLINGTON STREET NOMINAL TRUST
MAP F-2A PARCEL 81
(240 ARLINGTON STREET)

N/F
CASSIANA N BOTTOS, TRUSTEE
MAP F-2A PARCEL 92
(10 SPRUCE STREET)

**CONCEPTUAL PARKING PLAN
WEST SIDE OF SPRUCE STREET
ACTON, MASSACHUSETTS**

DATE: MAY 16, 2012
SCALE: 1 INCH = 20 FEET
www.foresitel.com

FORESITE
ENGINEERING
ENGINEERING, SURVEYING, PLANNING
16 Gleasondale Road Suite 1-1
Stow, Massachusetts 01775
Phone: (978) 461-2350

Corey York

From: Corey York
Sent: Tuesday, May 29, 2012 4:33 PM
To: Steve Ledoux
Cc: Christine Joyce; 'Scott Hayes'
Subject: RE: Proposed Street Parking Spaces on Spruce Street
Attachments: PLAN - Spruce Strreet - On-Street Parking - 1495PRK4.pdf

Steve L,

I've reviewed the Spruce Street parking proposal from Scott Hayes in his email below dated May 16, 2012 and have the following comments:

Existing Conditions

- There is a No Parking Zone on Spruce Street along the westerly side between Massachusetts Ave and Arlington Street. This was approved by the Town on May 6, 1958.
- The Traffic Rules and Orders specifies a general parking prohibition on public ways within 20 feet from an intersection.
- The Highway Department reconstructed the existing sidewalk on the westerly side of Spruce Street last year.
- The Engineering Department has heard concerns about the lack of parking within West Acton Center. These concerns have generally been focused on Mass Ave (Route 111).

Proposed On-Street Parking

- The road pavement for Spruce Street will be no less than 24 feet wide.
- The three (3) proposed parking spaces will be 22 feet in length by 8 feet wide. This conforms to the parking standards established in the Zoning Bylaw.
- The proposed parking will have a 20 foot minimum offset from the paved intersection rounding at Arlington Street. This will conform to the TR&Os general parking prohibition at/near intersections.
- These spaces will remain open to the public
- The new parking spaces are shown to remain entirely within the Spruce Street layout

Recommendations:

- Traffic Rules and Orders

I would agree that the Town should approve a time restriction for these spaces. If these parking spaces are approved, the Engineering Department will prepare an amendment to the existing Traffic Rules and Orders to remove the No Parking Restriction at this location and establish a 2-hour parking restriction to be consistent with the other streets in the area. The Town would then furnish and install the signage for the parking restriction.

- Existing Public Sidewalk

The relocated granite curbing should not impact the existing 5 foot wide concrete sidewalk along Spruce Street.

- Construction Requirements

The typical cross-section for the bituminous concrete should, at a minimum, comply with the standards set forth in the Subdivision Rules and Regulations for a street.

The granite curbing should be installed in the same manner as approved on their Spruce Corner development plans.

- Pavement Markings

The applicant should be responsible for the pavement markings to delineate the three (3) parking spaces.

I recommend that the parking spaces be approved to help mitigate some of the parking issues that are occurring in West Acton Center. It is also my understanding that the applicant is also working on modifications to the Spruce Corner plans to provide additional parking spaces on their own property.

Let me know if you need any additional information.

Thank you,
Corey York

From: Scott Hayes [<mailto:scott@foresite1.com>]

Sent: Wednesday, May 16, 2012 2:29 PM

To: Manager Department

Cc: Corey York; Roland Bartl; Mark Roderick

Subject: Proposed Street Parking Spaces on Spruce Street

Dear Mr. Ledoux,

Attached please find a sketch plan for 3 proposed parallel street parking spaces on the west side of Spruce Street just southwest of the corner of the intersection of Arlington St. and Spruce St. Our client, West Acton Trio, LLC, is currently constructing the 'Spruce Corner' mixed use (residential and office/retail) project on the opposite side of the street and would like to add these parallel street parking spaces within the public right of way for the intermittent use of the neighborhood and general public. We propose these spaces to be posted with a 2 hour parking limit sign during normal business hours. Our client is willing to pay the cost to construct these spaces, however, is unsure of the process by which to get approval from the Town to do so. Corey York in the Engineering Dept. suggested I send this request directly to your office that you might be the best person to contact to get the ball rolling.

I am available to attend a BOS meeting if necessary to present this to the Board if that would be helpful. Please let me know what our next steps should be to move this forward.

Thank you in advance for your consideration.

Scott Hayes, PE
Principal

FORESITE Engineering
16 Gleasondale Road, Suite 1-1
Stow, Massachusetts 01775

Phone (978) 461-2350
Fax (978) 841-4102
Email scott@foresite1.com

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NOTICE OF PUBLIC HEARING**

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