



VOLUNTEER APPLICATION

7/23 (10)

TOWN OF ACTON
472 MAIN STREET
ACTON, MA 01720

TELEPHONE (978) 264-9612
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EMAIL MANAGER@ACTON-MA.GOV

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this form and send it to the Office of the Town Manager at Town Hall.

(Please print or type)

Title Mr. Mrs. Ms. Dr.	Email Address chiporcutt@verizon.net	Date 7/9/12
Last Name Orcutt	First Name Chip (Charles)	Middle Emerson
Street Address 58 Wood Lane	Home Phone 978-263-8515	Business Phone cell-508-517-3632

Please refer to Addendum A and indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: Morrison Farm Committee

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: Clerk for Acton Water District

Do you have any time restrictions? None known

Are you a U.S. Citizen? Yes Are you a Documented Resident Alien of Acton? Yes How long have you lived in Acton? 48 YR. In Massachusetts? 51

Present occupation and employer (Optional: Attach resume): Real Estate Portfolio Manager - Acton/Concord Ar

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? None Known

Education and special training: Connecticut College. B.A - Government; B.U. Real Estate Finance/Studies

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.: Board Member - ABYS; Vice President - FOLF spear heading committee Lower Fields; Life Membership - Damariscotta River Association; Clerk- Acton Water District , active conservationist

Christine Joyce

From: Chip Orcutt [chiporcutt@verizon.net]
Sent: Tuesday, July 10, 2012 4:01 PM
To: Human Resources Department; Manager Department
Subject: Morrison Farm Committee
Attachments: Volunteer Application - Orcutt.pdf

Town Managers Office and HR:

I am responding to the request for a volunteer to assist in the finalization of the Morrison Farm Project voted in by the town in 1997. Please find enclosed the down loaded application form taken off the web site.

As quick summary, I am a long time resident of Acton moving to South Acton in 1963 as a child with my parents, then later living in West Acton, and currently with my family in Acton Center. I have been active in the community serving as an elected official as the clerk for the Acton Water District for about 16 years, numerous boards including a few years on the Acton Conservation Trust board, Acton Boxboro Youth Soccer (ABYS) board and recently appointed vice president of the friends of Lower fields (FOLF) responsible for acting as third party to all the user groups and the ABRSD.

My most recent project (FOLF), was to help spearhead along with a few other individuals, the lower fields project, which was a collaboration of youth organizations and the Acton Boxboro School District to secure town meeting votes in both Acton and Boxboro for the approval of \$3M for the new turf fields complex. In addition to those duties within the project, I was charged in securing the \$1M loan for ABYS from Middlesex Savings Bank, as well as bringing home the project as a volunteer "clerk of the works" for lack of a better term, to assist the schools facilities director in the field construction which is currently going on now. I anticipate those duties to come to closure by late October.

I am a real estate professional. I do not have a resume as have I never been required to have one in my professional career. I have been employed for the last 21 years for an individual in Concord overseeing his personal assets that include over 500,000 SF of office and investment space in the immediate area. Several of our properties are historic in nature and my staff act as not only owner/managers of the asset, but also as caretakers due to their historic nature. These properties would be familiar to you, 30 Monument Square in Concord Center next to the town hall which was the original County Court House in 1850's, and the Damon Mill in West Concord dating back to the 1808 as a textile mill. There are others but I have a broad breadth of operating, maintaining historic landmarks in the area, construction, zoning, permitting, with an eye on long term investment.

My interests are several including participating in the local youth sports venues required to allow them operate. I have also served as a board member for the local land trust, however, my larger contributions to conservation were in Maine 5 years ago where I was able to purchase and donate a sizable tract of land on a Maine island that enabled 17 acres to be permanently protected as a natural resource. The Morrison Farm property interests me and I would be happy to lend my perspective and experience to create a long term jewel for the town.

Feel free to call me if there are questions,

Chip Orcutt
Cell- 508-517-3632
chiporcutt@verizon.net

Thank you. If you have questions or would like more information, please contact the Town Manager's office at Town Hall, at (978)264-9612.

The space below is for use by the Managers office and or the Board of Selectmen and the appointing body to record the status of your application.

Interview

Applicant called _____
Schedule Date & Time _____
Recommendations _____

Board, Committee or Commission

Appointing Body

Selectmen/Manager/Moderator
Interview Date _____
Appointed Date _____
Term _____

Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate

Recommendation Sent _____

No openings at this time.

Notification of Appointment

Received _____
Committee Notified _____
Applicant Notified _____