

7/23 (15)

## ACTON MEMORIAL LIBRARY

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486 Main Street  
Acton, Massachusetts 01720  
978 929-6531  
TDD 978 635-0072

July 17, 2012

Board of Selectmen  
Acton Town Hall

Members of the Board,

I request consent to dispose of the lower portion of a two piece lectern. It was broken and mended in the past and is not in good enough condition for use. (The upper part will be used as a 'table top lectern' in the upstairs conference room; and a new lectern purchased for the meeting room.)

In addition, I would like to dispose of a two sided carrel, for which we know longer have space. Unfortunately, Municipal Properties has told me that it will have to be broken up to be removed from the building; it was brought into the building for assembly when it was purchased in 1999.

Thank you for your consideration of this matter.

Sincerely,

Marcia A. Rich, MLS, MBA  
Library Director