



TOWN OF ACTON
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Steven L. Ledoux
Town Manager

July 20, 2012

MEMORANDUM

TO: Board of Selectmen

FROM: Steven L. Ledoux, Town Manager

SUBJECT: Appointments of Acting Town Manager and Acting Treasurer Collector

Pursuant to the Town Charter, I hereby appoint Mark Hald as Acting Town Manager in my absence, and Stephen Barrett as Acting Treasurer Collector.

This requires ratification by the Board of Selectmen