

8/20

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Christine Joyce

From: Janet K. Adachi [jkajeg@msn.com]
Sent: Monday, July 30, 2012 8:24 PM
To: Volunteer Coordinating Committee
Subject: WRAC - question about proposed new member who is on another board

Charlie, et al.,

If WRAC is interested in adding as a member a person who currently serves on another board, should that person to file a new application and go through the VCC interviewing/recommendation process before the BOS may consider the person? The WRAC would like to add Rob Bukowski, currently an Associate on the Planning Board, as an Associate on WRAC. Mr. Bukowski, who is a civil engineer by training, has relevant technical skills that would be very helpful to the committee as it continues to draft a stormwater-management bylaw for the Town; he already has attended a number of WRAC meetings and provided useful guidance.

If you wish Mr. Bukowski to submit another application and undergo an interview, please let me know so that I may advise WRAC and him. Thank you. Janet

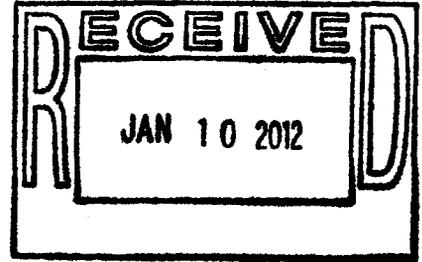
Janet K. Adachi
BOS liaison to WRAC
jkajeg@msn.com

Pam - Planning
Pam Boff

The Acton Volunteer Coordinating Committee met Monday, January 9, 2012 and interviewed Rob Bukowski for a position on the Planning Board. He is a native Actonian and is anxious to volunteer for the town. Mr. Bukowski is a registered Civil Engineer and very qualified for this position. He is aware of conflict of interest and would handle the situation appropriately. He has attended Town Meeting and is very willing to spend the time needed to serve on the planning board. He expressed interest in the Board of Health as well.

We voted to move this candidate forward for further consideration.

Jean Lane, VCC





VOLUNTEER APPLICATION

TOWN OF ACTON
472 MAIN STREET
ACTON, MA 01720

TELEPHONE (978) 264-9612
FAX (978) 264-9630
EMAIL MANAGER@ACTON-MA.GOV

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this form and send it to the Office of the Town Manager at Town Hall.

(Please print or type)

Title <input checked="" type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Ms. <input type="radio"/> Dr.	Email Address rbukowski@hotmail.com	Date 12/15/11
Last Name Bukowski	First Name Rob	Middle (978) 621-8252
Street Address 3 Fairway Road	Home Phone (978) 263-1339	Business Phone (978) 621-8252

Please refer to Addendum A and indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: Board of Health, Planning Board, Board of Appeals, Design Review Board, Conservation Commission

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: No

Do you have any time restrictions? Work full time during the day

Are you a U.S. Citizen? Yes Are you a Documented Resident Alien of Acton? No How long have you lived in Acton? 24 yrs In Massachusetts? 38 yrs
↳ not continuously

Present occupation and employer (Optional: Attach resume): Engineering Manager - AMEC Environment and Infrastructure, Inc., Westford, MA. resume attached.

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? No

Education and special training: BS and MS Civil Engineering, Registered Professional Engineer

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.: My experience includes design and permitting of site development projects including subdivisions, site plans, and on-site septic systems.

Thank you. If you have questions or would like more information, please contact the Town Manager's office at Town Hall, at (978)264-9612.

The space below is for use by the Managers office and or the Board of Selectmen and the appointing body to record the status of your application.

Interview

Applicant called ✓
Schedule Date & Time 01/09/2012
Recommendations _____

Board, Committee or Commission

Planning
Board of Health

Appointing Body

Selectmen/Manager/Moderator
Interview Date _____
Appointed Date _____
Term _____

Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate

Recommendation Sent _____

No openings at this time.

Notification of Appointment

Received _____
Committee Notified _____
Applicant Notified _____

Robert J. Bukowski, P.E., LEED AP, CPESC

3 Fairway Road
Acton, MA 01720
(978) 263-1339
rbukowski@hotmail.com

SUMMARY

Experienced civil/environmental engineer with strong technical, management, analytical, and computer skills; focusing on land development and groundwater and soil remediation.

EXPERIENCE

Engineering Manager

2008-Present

AMEC Environment & Infrastructure, Inc., Westford, MA

- Regional civil engineering manager of a department of 20 civil engineers.
- Project manager and engineer of record for a variety of civil engineering projects including site design, utility design, sewer rehabilitation, stormwater management systems, and industrial wastewater process/treatment.
- Quality assurance inspection of dam construction project including inspections for earthwork and utility installations.
- Permitting/compliance activities including preparation and certification of SWPPPs for NPDES stormwater regulation requirements and SPCC plans for municipal, industrial, and transportation clients.

Project Manager

2005-2008

David E. Ross Associates, Inc., Ayer, MA

- Responsible for surveying, designing and permitting residential and commercial projects including site plans, utility design, septic systems, preliminary and definitive subdivision plans for properties in central Massachusetts. Work includes being responsible for understanding all local and state guidelines and regulations and preparing submissions and presentations necessary to obtain approvals and permits for construction.
- Represent clients at local Planning Board, Zoning Board of Appeal, Conservation Commission, and Board of Health hearings for a variety of land development projects.

Project Engineer

2000-2005

TerraTherm, Inc., Fitchburg, MA

- Project engineer for multi-million dollar in-situ thermal desorption soil remediation projects including removal of asphalt; excavation and consolidation of soils; installation of sediment and erosion controls; installation of over 700 wells; installation of electrical and process equipment; and troubleshooting and engineering oversight.
- Prepared bid packages including drawings and scopes of work for various phases of remediation and construction projects.
- Developed cost estimates, work breakdown structures, and schedules for proposals and potential projects.

Civil Engineer/Project Manager 1995-2000
ENSR Consulting and Engineering, Acton, MA

- Design, construction, installation, operation, and maintenance of groundwater and soil pilot-scale, and full-scale remediation systems.
- Preparation of calculations, design drawings, and specification for landfill closure including surface drainage diversions, grading plans, sediment and erosion control structures, and pump and piping systems.
- Preparation of work plans, design documents, operation and maintenance manuals, construction cost estimates and proposals, and compliance reports for industrial and Superfund sites.
- Project management for various remediation projects with budgets of approximately \$75,000 to \$100,000 per year.
- Co-author of the Multi-Phase Extraction Engineer Manual for the U.S. Army Corps of Engineers.

Project Engineer 1993-1995
EMS Environmental, Inc., Frederick, MD

- Design, construction, installation, operation, and maintenance of groundwater and soil remediation systems.
- Preparation of corrective action plans, operation and maintenance manuals, proposals, and compliance reports for retail gasoline and diesel facilities.
- Project management of as many as nine projects at one time.

EDUCATION **University of Massachusetts, Lowell, MA** 1997-2000
M.S. in Civil Engineering

Worcester Polytechnic Institute, Worcester, MA 1989-1993
B.S. in Civil Engineering with a concentration in Environmental Engineering - *Graduated with Distinction*

COMPUTER SKILLS Microsoft Office Products, AutoCAD Land Desktop, HydroCAD, Hydraflow, Flowmaster

ACHIEVEMENTS/ CERTIFICATIONS Registered Professional Engineer in MA, CT, RI, NH, ME, OH, KY
Massachusetts Licensed Soil Evaluator
LEED® Accredited Professional
Certified Professional in Erosion and Sediment Control (CPESC®)
Member, American Society of Civil Engineers
OSHA 40 Hour Health and Safety Training
OSHA Hazardous Waste Site Supervisor Training
OSHA Forklift Operation Training
Troxler Nuclear Gauge Safety Training
MA Registered Third-Party Underground Storage Tank Inspector