

JULY 9, 1993

File

TO: Board of Selectmen
FROM: F. DORE' HUNTER, Chairman
SUBJECT: SELECTMEN'S REPORT

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AGENDA

ROOM 204

7:30 P.M.

JULY 13, 1993

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:31 NEW ENGLAND TELEPHONE CO - Lilac Court - Enclosed please find a request for Conduit location on Lilac Court for Board action (continued from 6/22/93).
2. 7:45 NURSING SERVICE STUDY UPDATE
3. 8:15 DAVID'S BISTRO - 452 GREAT ROAD - COMMON VICTUALER LICENSE - Enclosed please find application and staff comment for Board action. Please Note: Board of Health comments will be distributed on Tuesday evening due to re-inspection schedule.
4. 8:20 DAVID'S BISTRO - TRANSFER LIQUOR LICENSE - 452 GREAT ROAD - Enclosed please find application and staff comment regarding the requested transfer of a All Alcoholic Beverage License as a Common Victualer from Ciao Restaurant, James Bailey to DAVID'S BISTRO, David Vadenais for Board action.
5. 8:30 ACHC - Discussion of possible land for placement of house donation from Deck House.
6. 8:45 EXPRESS HOUSE OF PIZZA - COMMON VICTUALER LICENSE - 252 MAIN STREET- Enclosed please find application and staff comment relative to the request for a Common Victualer License for Board action.
7. 8:50 MAPLE STREET PARKING - Enclosed please find information relative to the commuter parking on Maple Street for Board review and discussion.

III. SELECTMEN'S BUSINESS

8. Community Action Statement - Enclosed please find documentation regarding this EOCB requirement. Staff will be prepared to discuss this undertaking Tuesday.

IV. CONSENT AGENDA

9. ACCEPT MINUTES - Enclosed please find minutes from May 25 and June 8, 1993 for Board approval.
10. EQUIPMENT DONATION - Enclosed please find a request from the Fire Chief for acceptance of two gifts of self-contained breathing apparatus units for Board action.
11. EQUIPMENT DONATION - Enclosed please find a request from the Police Chief for acceptance of a van for Board action.
12. FEE SCHEDULES - Enclosed please find proposed Fee Schedule revision from the Cemetery Dept. and Board of Health for Board action.
13. BETSY BALL FUND - Enclosed please find a request for funds from the Betsy Ball Fund.

V. TOWN MANAGER'S REPORT

14. MILL CORNER - The Town Manager will update the Board on Tuesday night.

VI. EXECUTIVE SESSION

MEETINGS

ADDITIONAL INFORMATION

Enclosed please find additional correspondence which is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete agenda.

AUGUST 10- West Acton Village Study Committee report
 Pizza Hut - Change of Officers
SEPT. 7 Triple A - Liquor License hearing

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7/13/93

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE

DATE: 7/9/93

TO: The Board of Selectmen
FROM: John Murray
SUBJECT: Lilac Court

The letter from the abutter was forwarded to NET on June 24, 1993, and they have stated they will be ready to respond at your meeting on July 13th.

7/13/93

①

6/18

D. ABET -
Pls. SEND COMMENT FOR
BOS CONSIDERATION 6/22.

cc: BOS

Don

June 11, 1993

Board of Selectmen
Town of Acton
Town Hall
472 Main Street
Acton, Ma. 01720

Dear Members Of The Board Of Selectmen:

Thank you for the New England Telephone Company notice to abutters which was received on 10 June 1993. I have expressed my thoughts to the New England Telephone Company. These thoughts are briefly as follows.

If wires were strung overhead across the court then our newly paved street would not have to be trenched. A pole could be erected on the land leased by New England Telephone for their structures.

No overhead wires would be required to be installed eastward from pole #1 to pole #2 and then trenched westward back to pole #1, and then under the court from the south to the north side.

If the telephone company insists, for reasons I am not aware of, that trenching is a must then why not trench from Piper Road to pole #1 and then cross the court. Why trench further into the court beyond the structure location.

Thank you for your consideration.

Don

Sincerely,

Herbert F. Sawyer

Herbert F. Sawyer
1 Lilac Court
Acton, Ma. 01720

This ltr. faxed to NET
on 6/24

[Signature]

7/13/93

(2)

Progress Report
to the
Acton Board of Selectmen
on the Study of the
Acton Public Health Nursing Service

by the
Acton Nursing Study Group
(Board of Health, Professional Advisory Council,
Town Manager, Friends of the Acton Nursing Service)

July, 1993

Introduction

In March of this year, the Acton Board of Selectmen (BoS) chartered the Board of Health (BoH), the Town Manager, the Professional Advisory Council (PAC), and the Friends of the Acton Nursing Service (FANS) to study the Acton Public Health Nursing Service (APHNS). The BoS requested an interim progress report in July, with the final report due in September.

Executive Summary

- The BoH has met twice in formal session with the agenda exclusively dedicated to study of the APHNS. Study of the APHNS was also discussed at two regular BoH meetings.
- The members of the study group have been divided into subgroups according areas of expertise. These subgroups were structured so they can meet in private session without violating the Open Meeting Law.
- Several study subgroups have met at least once each.
- A list of Key Assumptions which would be the foundation for model development was generated. Comments are requested from the BoS on the Key Assumptions.

Discussion

The first meeting of the study group was held on May 10. The minutes from this meeting are Attachment 1. A meeting was not held sooner in order to allow the Town Manager to participate, since he had conflicts until the Town Meeting process was complete. At this first meeting of the whole study group, the objective of the process was explained, and a methodology for reaching these objectives in a timely manner was explored.

The objective for the study group was defined as a comprehensive evaluation of nursing service needs in Acton, starting from a *tabula rasa* (blank slate) of community needs, and proceeding to develop the ideal model to meet those needs. Once the ideal model was established, further study would explore ability to transition the current service to that model.

The methodology chosen to reach that goal was to approach the development and study of the ideal model from several perspectives. Study subgroups would gather and analyze data on a particular topic, and report findings to the whole group at the next scheduled public meeting. While this process is probably not the quickest route, it does meet the requirements of the Open Meeting Law, and does serve the additional purpose of continuous communication among the study group members.

These perspectives were matched with the talents and backgrounds of the individuals in the study group, as listed in the meeting minutes.

The second meeting of the full study group was on June 1. The minutes from this meeting are Attachment 2. After hearing the reports from several of the subgroups, it became apparent that a set of underlying assumptions or guidelines regarding the nursing service would be necessary. It was not felt possible to define the perfect nursing service without knowing what was the expected product and underlying

principles of that ideal service. Consequently, the study group developed a set of Key Assumptions; principles which any ideal model must meet in order to be considered a viable model.

This list of Key Assumptions is given on the following page. These assumptions are the basis on which the study group will develop an ideal model for the nursing service. Therefore, before effort is expended to create a model which will best meet these assumptions, the study group requests feedback from the BoS on the validity of the assumptions. The study group (or its representative) would be pleased to discuss the rationale and purpose of the assumptions with the BoS in whatever forum or format the BoS desires.

Key Assumptions for Ideal Nursing Service in Acton

- Respond to community health needs through timely recognition and remedial action to local health concerns.
- Provide appropriate community based public health programs.
- Provide leadership in community health. (i.e. Problem identification, program development, implementation and education.)
- Provide personal, consistent home care service to Town residents.
- Provide a safety net for residents in need of health services.
- Provide coordination of home care.
- Provide mandated BoH services.
- Assure accountability to the citizens of Acton.
- Operate as a financially self sustaining service.
- Assure services are delivered by highly qualified professionals who are current in their practice, community oriented, and proactive.

ACTON BOARD OF HEALTH

MINUTES

MAY 10, 1993

MEMBERS PRESENT: Bill McInnis (Chairman)
Cordelia Alfaro
Jonathan Bosworth
Mark Conoby

STAFF PRESENT: Doug Halley (Health Director)
Mary Ellen Mayo (Nursing Administrator)

OTHERS PRESENT: Jean Worfolk (P.A.C.)
Ruth Porter (FANS)
Margaret Richter (FANS)
Dan Costello (FANS)
Rita Dolan (FANS)
Carol Gilbert (Fitchburg St.)
Rosie Berry (FANS)

The meeting opened at 7:45 P.M.

NURSING SERVICE DISCUSSION:

Bill McInnis opened the meeting with brief introductions. Bill discussed the objectives of the task group and the direction that has been given by the Board of Selectmen. The participants discussed the need for a public health nursing service (responsiveness, quality control, personal care, community involvement). Bill outlined the schedule of a progress report by early July and a final report by September.

The group discussed developing information on an ideal Nursing Service. Comparing the model agency with the reality agency was also discussed, along with how the present agency can move towards the model goal. Bill stressed that the Nursing Service can not have a deficit nor cost the taxpayers any money. Ms. Gilbert said that if the Nursing Service is required to earn its own keep than it must be given more financial independence.

Mr. Halley explained to the group the current status of the Nursing Service and the issues revolving around employee and contractual status. Mr. Costello felt that the town should take whatever action necessary to justify contractual labor. The need to have a supervisor was also discussed. The group divided the study into 5 tasks as follows:

1. Financial Plan

1,5 year plan
current status
nominal case
worst case
new structure
preliminary
nominal case
worst case
final
nominal case
worst case

Assigned to this group was Bill, Cordelia, Doug and Mary Ellen

2. Personnel Status

Current Status
Appropriate Classification
contract vs employee

Assigned to this group was Mark, Dan, Doug, Mary Ellen and Don Johnson.

3. Organizational Plan

Comparison with other agencies
Comparison with other towns
medicare constraints
current status
predicted status

Assigned to this group was Rita, Eleanor Voochries, Margery Burgess, Jim Barbato.

4. Benefit of Service

Current Benefits
affective
financial
Proposed Structure
affective
financial

Assigned to this group Rita, Jean, Margaret, Ruth, Rosie.

5. Community Assessment

Demographics
Fed/State Government

Assigned to this group was Mary Ellen, Doug.

The financial planning group agreed to meet again on May 24, 1993, at 6:30 P.M., in room 126. The whole group agreed to meet again on June 1, 1993, at 7:30 in room 126. At that time each group should have a working outline of the areas they have been assigned and be in the process of filling in the outline. Mark Conoby moved to adjourn the meeting. Jonathan Bosworth seconded. The motion carried unanimously.

ACTON BOARD OF HEALTH

MINUTES

JUNE 1, 1993

MEMBERS PRESENT: Bill McInnis (Chairman)
Mark Conoby

STAFF PRESENT: Doug Halley (Health Director)
Mary Ellen Mayo (Nursing Administrator)

OTHERS PRESENT: Jean Worfolk (P.A.C.)
Julia Stevens (FANS)
Ruth Porter (FANS)
Rita Dolan (FANS)
Carol Gilbert (Fitchburg St.)

The meeting opened at 7:30 p.m.

NURSING SERVICE DISCUSSION:

Bill McInnis opened the discussion with a brief update on feed back from the Selectmen and the Town Manager. An outline for a plan of review was discussed. It was suggested that the group seek to get on to the nearest available meeting with the Selectmen. The concept of what is the perfect Nursing Service was discussed. Perception of benefits at this point in time was stressed. Values listed as important were continuity and familiarity.

Ms. Gilbert suggested listing guiding assumptions and to develop a test model of an agency. The development of unchangeable assumptions would create the foundation for any future agency. Given the past experience of the agency what assumptions are essential, what assumptions are beneficial but not essential and what assumptions are desirable but not required.

The following assumptions were developed by the group:

1. Providing personal consistent Home Service Care to Acton residents.
2. Provide a safety net of Home Care Services for residents without insurance or other payment systems.
3. Provide preventive Health Care Services.
4. Insure safe day care through timely routine inspections.
5. Provide coordination of Health Care Services to town residents.
6. Responsiveness to Community Health needs.
7. Timely recognition and remedial action to local health concerns.
8. Retention and Promotion of proactive, community oriented, highly qualified

health personnel, who are current in the practice.

9. Provide cornerstone for development and function of an integrated Health Care Network.

10. Leadership in Public Health Care Education.

11. Operate a financially viable service.

12. Assure accountability to Town.

Mr. McInnis agreed to draft a letter memo to the Board of Selectmen and to distribute it to all group members for comment. The next meeting was scheduled for July 6, 1993 at 7:30 p.m. in Room 126.

TOWN OF ACTON
NOTICE OF HEARING

7/13/93
③

The Board of Selectmen of the Town of Acton will hold a public hearing under Section 140 of the Mass General Laws on Tuesday, JULY 13, 1993 at 8:15 P.M. on the application of David A. Vadenais, d/b/a David's Bistro, LTD, President, Manager, for a Common Victuallers License at 452 Great Road, Acton, MA.

Plans are on file in the Selectmen's Office and may be viewed during normal working hours.

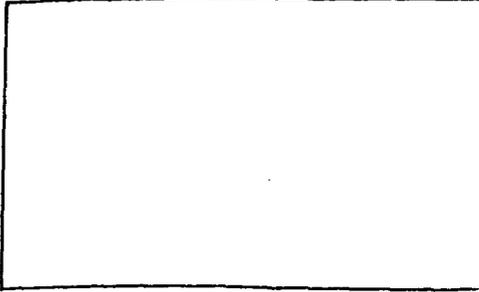
F. DORE' HUNTER
ANNE B. FANTON
WILLIAM MULLIN
NORMAN D. LAKE
NANCY E. TAVERNIER
BOARD OF SELECTMEN



REC'D 6/25/93
DPJ

TOWN OF ACTON
MASSACHUSETTS

FOR TOWN USE ONLY



License or Permit Application

..... 19....

To the Licensing Authorities of Acton:

The undersigned hereby makes application for the following described license, in accordance with the provisions of the General Laws, and amendments thereto:

CHECK THE APPROPRIATE BOX INDICATING THE LICENSE OR PERMIT FOR WHICH APPLICATION IS BEING MADE:

- Auction
- Entertainment
- Flea Market
- One-Day Liquor
- One-Day Beer and Wine
- Other... Common U.I.C. Tiller

Name of Organization/Applicant..... David's B. Stea David A. Udovakis

Location of Event..... 452 Great Rd. Acton, Ma.

Name of Owner of Premises..... Roy Smith

DESCRIPTION OF EVENT (i.e.; fee or donation to be charged?, name of operators of event?, purpose of event?, parking availability?, etc.):

Day and Date of Event:..... Hours of Event:.....

DESCRIPTION OF APPLICANT

Name of person making application David A. Udovakis

Occupation..... CHEF/OWNER

Residential Address..... 30 Liberty Drive Shrewsbury, MA 01545

Business Address..... 452 Great Rd. Acton, MA 01720

Telephone: Home 842-8184 Business.....

Date of naturalization, if not born in U.S.....

Have you ever been arrested for any law violation?..... No

Male or Female..... Male

If so, when.....

Date of birth..... 11/24/62

where.....

Place of birth..... Worcester, MA

State briefly.....

Father's name..... Alcide L. Udovakis

Mother's maiden name..... Jaxie Foguet

References: (Names and addresses)

Height..... 6 ft. 0 in.

1. John Fendall 15 Mt. St. Shrewsbury, MA

Weight..... 195 lb.

2. John Bonita 178 Worcester Rd. Shrewsbury, MA

Complexion..... Light

3. Joanne McCarthy 30 Liberty Drive Shrewsbury, MA

Hair..... Brown

Remarks:.....

Eyes..... Brown

Signature of Applicant..... David A. Udovakis

INTERDEPARTMENTAL COMMUNICATION

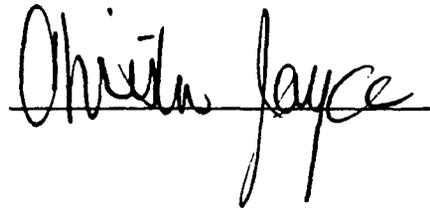
TO: BOARD OF HEALTH AND BUILDING COMMISSIONER

FROM: DON P. JOHNSON, TOWN MANAGER

SUBJECT: LIQUOR LICENSE TRANSFER - DAVID'S BISTRO
COMMON VICTUALER 452 GREAT ROAD

Enclosed please find a copy of the application for liquor license Transfer and Common Victualer License for David A. Vadenais, 452 Great Road, Acton, MA.

The public hearing is scheduled for JULY 13, AT 8:15 and 8:20 P.M. Please send your comments and recommendations.

A handwritten signature in cursive script that reads "Christine Joyce". The signature is written in black ink and is positioned to the right of the main text block.

cc: Police Chief
Fire Chief

July 8, 1993

To: Don Johnson, Town Manager

Fr: Rose Erdozaincy, R.S. *RE*

Re: Liquor and Common Victualler's License Application - David's Bistro

I have reviewed the license application submitted by David A. Vadenais d/b/a David's Bistro. I have completed an inspection of the facility and found it in need of several structural repairs. A re-inspection is scheduled for the latter part of next week.

Although the proposed facility does not currently meet the requirements of the State Sanitary Code, Mr. Vadenais is going about completing the necessary modifications in an orderly and expedient fashion. I will issue a permit to operate a food facility only when the scheduled work has been completed.

I have no reason to believe that the applicant will not comply with the applicable regulations, and therefore, recommend transfer of these licenses.

**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION**

DATE: July 1, 1993

TO: Don P. Johnson Town Manger
FROM: Garry Rhodes Building Commissioner *GR*
SUBJECT: Liquor License Transfer/Common Victualer 452 Great Road

I have reviewed the application for the liquor license transfer/common victualler. This is substantially the same as the existing restaurant. I do not have any recommendations or comments and would not object if the Board of Selectmen were to grant it.

7/13/93
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TOWN OF ACTON
NOTICE OF HEARING

Notice is hereby given under Chapter 138 of the General Laws, that the Board of Selectmen will hold a hearing in Room 204 in the Acton Town Hall on July 13, 1993 at 8:20 P.M. on the application of David A. Vadenais, President, Manager, David's Bistro, LTD, 30 Liberty Dr., Shrewsbury, MA for the transfer of an All Alcoholic License as a Common Victualer from I.D.P INC., James Bailey, Jr. d/b/a CIAO, to David A. Vadenais, d/b/a David's Bistro, LTD, 452 Great Road, Acton, MA.

F. Dore' Hunter
Anne B. Fanton
William Mullin
Norman D. Lake
Nancy E. Tavernier
ACTON BOARD OF SELECTMEN

20. If the applicant is a corporation, answer the following questions: (Corporate applicants must include with this application a copy of the vote by the board of directors appointing the manager or other principal representative)

- a. Are the majority of directors United States Citizens? Yes No
- b. Are the majority of directors citizens of the Commonwealth of Massachusetts? Yes No
- c. Is the manager or principal representative a United States Citizen? Yes No
- d. How many shares of stock are authorized? 0 e. How many shares of stock are issued? 0
- f. Will any stock be pledged as collateral for this license? Yes No If yes, to whom?
- g. Will this license be pledged as collateral? Yes No If yes, to whom?

NOTE: If applicant is an association, a copy of the birth certificate, naturalization certificate, or registered voter certificate for each member who signs at the end of this form must be included with this application.

NOTICE

The accompanying General Instructions are incorporated herein by reference.

SIGNED AND SUBSCRIBED TO UNDER PENALTY OF PERJURY THIS 28th DAY OF June, 19 93

BY: Signature of Full Name Title

Rand M. Madenais President

- Note:
1. Individual applicant(s) must sign above.
 2. Applications by a partnership must be signed by a majority of the partners.
 3. Applications by a corporation must be signed by an officer authorized by a vote of the corporation's board of directors. A copy of the vote of authorization must be included with this application.
 4. Applications by an association must be signed by a majority of the members of the governing body. All the signers must have answered question 6a.

Name of attorney, if any, filing application on behalf of licensee. Telephone number

Office address

Time of filing _____ Date of filing _____ Name of newspaper publishing notice of application 6 day 7 day license granted

Space below may be used by local licensing authorities for additional information.

RESTAURANT

S - A

QUESTIONS TO BE ANSWERED ONLY BY APPLICANTS FOR A RESTAURANT ALCOHOLIC BEVERAGE LICENSE

21. Does the applicant have a duly issued and valid common victualler's license? Yes No
22. a. Does the applicant have an entertainment permit? Yes No
- b. If yes, date of issuance: _____
- c. If no, does the applicant intend to obtain an entertainment permit? Yes No
23. What proportion of your business receipts is expected to be from alcoholic beverages? 10% From food? 90%
24. Does applicant plan to offer a full service or limited menu? Full Service
25. a. What is applicant's proposed maximum occupancy? 70
- b. What is applicant's proposed maximum seating capacity? 70 seats
26. a. Is the kitchen a separate room or rooms? Yes No
- b. If yes, state how large the total floor space of the kitchen will be: 200 sq-ft.
- c. If yes, what cooking equipment is or will be in the kitchen? Ovens, Stoves, Mixer, Refrig.
Prep tables, Dishwasher, coffee machine etc.
- d. If no, describe the types of cooking equipment and where they are or will be located:

27. a. How many function rooms or other rooms will be used for the sale, service or dispensing of alcoholic beverages?
NONE
- b. State the name, if any, used to identify each room, and the floor on which each room is located:

28. a. Are there sufficient toilets for men on the premises? Yes No.
- b. Are there sufficient toilets for women on the premises to be licensed? Yes No.

7/13/93
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ACTON COMMUNITY HOUSING CORPORATION
P.O. BOX 681
ACTON, MA 01720
263-5339, 263-4775
TDD# 1-800-545-1833 EXT. 120

July 8, 1993

Dore' Hunter, Chairman
Acton Selectmen
Town Hall
Acton, MA 01720

Dear ~~Dore'~~ *Dore'*:

On July 13th at 8:45 PM the members of the Acton Community Housing Corporation are scheduled to meet with the Selectmen. The purpose of our meeting is to explore the possibility of the Town's donation of land for the construction of affordable housing.

As you are aware Deck House has expressed a willingness to donate the materials for a complete house. Members of the ACHC have begun preliminary discussions with Minuteman Technical High School to have their students construct the actual house.

We envision working in Partnership with the Town, Deck House Minuteman Tech and the community at large to provide the first affordable housing unit to a Town Employee.

We are looking forward to the opportunity to present our plan and the selectmen's positive approval. With your Board's support the Town of Acton will truly be working in Partnership in creating and developing affordable housing units.

Sincerely,

Belley
Naomi E. McManus
Clerk, ACHC



DON P. JOHNSON
TOWN MANAGER

TOWN OF ACTON

TOWN HALL

472 MAIN STREET

ACTON, MASSACHUSETTS 01720

TELEPHONE (617) 264-9612

BOARD OF SELECTMEN

WILLIAM F. WEEKS, CHAIRMAN

CHARLES E. KOSTRO, JR., VICE-CHAIRMAN

NANCY E. TAVERNIER, CLERK

F. DORÉ HUNTER

DONALD R. GILBERTI

July 8, 1988

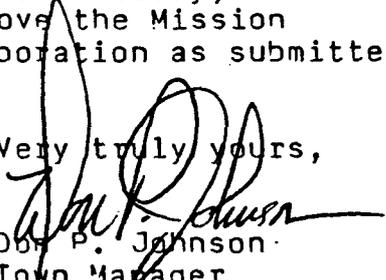
Naomi E. McManus, Secretary
Acton Community Housing Corporation
P. O. Box #681
Acton, MA 01720

RE: MISSION STATEMENT

Dear Ms. McManus:

The Board of Selectmen, at their meeting on Tuesday, June 28, 1988, voted unanimously, by consent, to approve the Mission Statement of the Acton Community Housing Corporation as submitted on June 22, 1988.

Very truly yours,


Don P. Johnson
Town Manager

acs

56019

ACTON COMMUNITY HOUSING CORPORATION
MISSION STATEMENT

Background

The ACHC was incorporated by the Board of Selectmen as a direct result of the formation of the Housing Task Force to study the need for affordable housing and to recommend procedures for the implementation of the Town's Affordable Housing policy. The general affordable housing objectives of the ACHC have the approval of the Board of Selectmen, Town Manager, Zoning Board of Appeals, Planning Board, Conservation Commission, and other applicable Town Boards, Committees, and Agencies.

Responsibilities

The Board of Selectmen and the Town Manager, with the concurrence of the aforementioned Boards, Commissions, and Agencies have delegated certain defined responsibilities and functions to the ACHC. These include, but are not necessarily limited to, the following.

The ACHC will act as the Town's initial contact with developers of proposed affordable residential housing projects which are site-specific and for which the developer has indicated an intention to request an increase in allowed density or other variances in return for said provision of affordable housing. In this context, the ACHC will serve as a preliminary negotiating agency.

The ACHC may also initiate action intended to create affordable residential housing projects. In this context the ACHC will work to create a specific project consistent with Town policy.

Procedures

In fulfillment of this mission the Acton Community Housing Corporation will follow the course as outlined below.

The ACHC will forward its project specific preliminary recommendations and conclusions to each of the above mentioned Boards, Commissions and Agencies with a request for comments from each.

Comments will be reviewed with ACHC's Consultant, Project Proposers and the Authors of the comments. Following the review process by a majority vote of its Board of Directors, the ACHC will issue project specific recommendations which will be distributed to the Board of Selectmen and other appropriate designated town agencies.

Real Estate

THE BOSTON GLOBE • SATURDAY, JANUARY 16, 1993

A number of well-to-do communities became cognizant of the difficulty that their own workers - clerks, police officers, teachers - had buying homes in towns where real estate values soared during the mid- to late 1980s.

Low-cost housing in high-cost towns

By Mary SE
GLOBE STAFF

Pat Barry, 48, can't afford to buy a house in the town where she works.

For 20 years, she has worked at the Acton-Boxboro Regional School district. When she was a teen-ager, she moved to Acton with her family and attended high school there. Today, she's a single mother with a college graduate daughter who lives with her.

"Acton is a great town to live in, it's a great town to work in," said Barry. "I'm in a lovely apartment ... but it's still not mine. There's no way I can afford to buy a house in Acton. You make do. But it's tough to rent."

Now there's a new effort to help Acton workers afford home ownership in a town that caters to upscale professionals. Deck House Inc., an Acton-based designer and manufacturer of custom housing has made a commitment to donate a two-bedroom, one-bath house to the town through the Acton Community Housing Corp., a private nonprofit group dedicated to helping the town of Acton find affordable housing.

A number of well-to-do communities became cognizant of the difficulty that their own workers - clerks, police officers, teachers - had buying homes in towns where real estate values soared during the mid- to late 1980s.

That recognition drew attention to the fact that the Greater Boston area, with some of the highest priced housing in the country, is a difficult place not only for those with low incomes to buy into the American dream of home ownership, but for people of moderate income as well.

And, despite some housing price relief in the early 1990s, real estate in many towns remains out of the reach of local workers. Barry, for example, makes \$35,000 a year and the median price for a house in Acton is about \$230,000.

Other affluent suburban towns are also trying to increase their affordable housing stock. Community Builders Inc. in Boston is working with the town of Manchester-by-the-Sea to build a \$5.2 million limited-equity cooperative for low and moderate income families, said Jon Juhl, project manager at Community Builders.

Subsidized housing makes up 4.1 percent of the housing stock in Manchester-by-the-Sea. In Acton, 2.5 percent of all housing stock is subsidized, according to a



An architect's rendering of an affordable home designed and built by Deck House Inc.

1990 inventory list by the Executive Office of Community Development.

The Manchester project will consist of 40 two- and three-bedroom units on 9 acres of town-owned land. "It takes a tremendous amount of effort and cooperation to make a project like this work," said Juhl.

"We had tremendous support from the town. It's that commitment that has been a key for us to be able to move this project forward."

In Acton, the donated Deck House will be for a first time home buyer who is a town employee, an adult child of a current resident, or a resident who currently rents.

Naney E. Tavernier, chairwoman of the Acton Board of Selectmen, said although it may sound exclusionary to give children of residents a priority, that criterion resulted from a 1989 survey conducted when the town wrote its master plan.

"One of the concerns that came up over and over again was: My children are being forced out of the community. They

grew up here, may have gone away to college and want to come back and raise a family here."

The Acton Community Housing Corp. is hoping for a donation of land where the 1,000-square-foot house offered by Deck House can be built, said Steven R. Graham, a board member of the corporation. Otherwise, he said the corporation will find a way to buy a plot.

"There are not a lot of single-family homes at affordable prices in our community," he said. To make homes "affordable" in Acton, the group strives to sell houses at prices that range from \$80,000 to \$108,000 to buyers with incomes of between \$31,500 and \$38,000.

There are condominiums in town that, at foreclosure sales, can be had for around \$50,000. But Graham noted that it can be difficult to win mortgage approvals in some condo complexes and there remains reluctance on the part of even first-time buyers to put their equity into a condo.

Deck House, which normally produces contemporary, custom houses for \$200,000

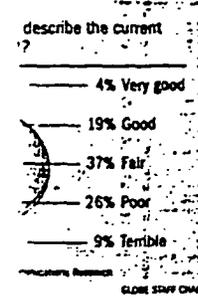
and up, recently designed its "Core Collection" of low-cost houses for first-time home buyers - worth closer to \$100,000 - after winning a contract last year to ship low-cost, prefabricated houses to Israel.

Judith Berkes, market development coordinator for Deck House, saw an article in a local Acton newspaper describing the lack of low-cost housing in the town.

"We felt we really needed to address the affordable housing situation in this country," said Berkes, whose late husband founded the firm 32 years ago. "It was something with our expertise and our history that we felt we could do. We took this Core house (for Israel) and came up with a new design criteria to make it an affordable house for this country."

For Pat Barry, the school district worker, the wait to buy a house in her dream town, may soon be over. She's prepared with downpayment money to grab the next chance she gets to buy a house in Acton which she can afford.

"It's sort of a dream. That's how I look at it," said Barry.



Residents optimistic, indicates

Mashberg
STAFF

Future is still dreary in the

residents, according to a

persons surveyed said the

economic lines, with fam-

outlook was grimmer.

homes' value has slipped,

they expect their homes to

14 percent said they felt

issues, the survey, which

of those surveyed said they

Lexington Example

Minuteman Tech House Building Program

1. Town and Minuteman (MM) commit to each other by September 1st (or usually much earlier) of the year PRIOR to the school year of construction.
2. Town and MM pick a plan together. NOTE: MM would accept an Acorn plan as long as it incorporates certain extra energy-saving standards like insulation board under the cellar floor, non-degrading vapor barrier on all sides, E-glass windows, and an air-to-air heat exchanger. Unless a house is energy-conserving, MM will not build it.
3. Town has to fully fund the project including:
 - a. All construction supplies, permits, and any sub-contractors for work MM does not do (tiling, wall board, plastering, chimney with air supply from outside the house, painting, carpeting, loaming and grading, concrete forms and pouring, final house clean-up, septic tank or sewer line, water line, rubbish removal, cellar hole excavation).
 - b. Convenience and safety features for our work crew like telephone, office trailer, and portable toilets.
 - c. Gasoline cost for our crew travel.
 - d. Advance layout of house meeting all local code.
4. Town arranges a vendor processing system that is FAST and does not require MM expenditure of money. See EXAMPLE A attached.
5. Town/owner schedules after-school owner meetings with our lead teacher and does not disturb teachers and students during school work time.
6. The job progresses on MM's teaching schedule and does not guarantee a fixed completion date. NOTE: If the poured foundation is in place by Labor Day, we usually complete a house project by the end of June or early in July.
7. In return for the above, MM provides:
 - a. Free carpentry, plumbing, and HVAC labor. NOTE: Our cabinetmaking department installs purchased cabinetry (more cost effective than constructing same).
 - b. Free landscaping labor.
 - c. General job supervision with some local agent who expedites solving of problems. NOTE: In Lexington, Lexhab and the Rotary Club and a service-oriented bank all "expedite".

Closing Comment

MM is scheduled to build in Lexington in 1993-94. We could arrange an Acton project for the 1994-95 school year if a mutual agreement is reached this summer. However, we cannot take the chance of missing Lexington funding if a 1994-95 Acton-MM project is not settled by September of 1993.


Ron Fitzgerald
Superintendent-Director

Serving
Acton
Boxborough

The BEACON

Vol. 40 — No. 22

44 Pages — 4 Sections

Thursday, June 14, 1990

Fifty Cents

Town cited for affordable housing efforts

HOUSING-FROM PAGE 1

The plaque was actually awarded to the town last year, but was sent back to be engraved before the official presentation was made.

The Massachusetts Housing Partnership cited the "innovative" AHA and the ACHC as two important ingredients in the town's success.

According to Betty McManus, executive director of the AHA, the town's affordable housing units represents 3 percent of the total housing units available in town. The

state has recommended that each town shoot for a 10 percent figure.

"For a suburb like Acton, I think that we're doing a very good job in working toward that 10 percent goal," said McManus Tuesday afternoon. "But I don't think we'll ever meet 10 percent, because our waiting list doesn't warrant that many."

There are a total of 470 affordable and low-income housing units built or being planned in town. The AHA will handle the 312 considered "affordable" and built with funds provided by the Executive Office of

Community Development.

The AHA deals with affordable housing projects aimed at elderly and handicapped people. The projects are financed by federal money and the board is overseen by the Economic Office of Community Development.

The ACHC works independent of federal or state government regulation to provide affordable housing to first time homeowners, town employees and children of town residents.



Staff photo by Kristen Kelleher

Award

Acton selectmen accept a plaque from the EOCD honoring the town for its commitment to affordable housing. From left, selectmen Norman Lake and Don Gilbert, developer Roy Smith, Jean Schoch and Betty McManus of the Housing Authority, selectmen Bill Weeks and Nancy Tavernier.

Town cited for efforts in housing

By Kristen Kelleher
Assistant Editor

ACTON — Acton is one of five towns in the state considered model communities for affordable housing efforts.

To mark that honor, a plaque was presented to the selectmen Tuesday night for community excellence in affordable housing.

"This is a community effort and everyone in Acton should be proud of it. Thank you for all the work you have done," said Selectman William Weeks to representatives of the Affordable Housing Committee (AHC) and the Acton Community Housing Corporation (ACHC). He

also included the work of the Planning Council in his praise.

Roy Smith, a member of the ACHC, said they key to Acton's success in affordable housing was an early realization that all town boards must be consulted from the beginning.

Jean Schoch of the AHC also praised the cooperation between boards, especially the selectmen.

"Join me in saying 'thank you' to the town and everyone in it for helping us. I can't tell you how proud we are that we live in Acton and have this support," Schoch said.

HOUSING-PAGE 8

Developer urged to provide houses

By Hedy Lopes
Staff Writer

ACTON — In another twist along the long and convoluted path to develop a South Acton parcel of land, the current developer this week offered to provide a cash donation of \$300,000 to the town instead of the promised four units of affordable housing.

Kevin Sweeney of Lunn and Sweeney, developers of Mill Corner, an 18-acre parcel on Great Hill which lies between Main and School streets, told the Planning Board Monday night he decided South Acton Village would be better served with money which could be put toward a package treatment plant to "kick-start the revitalization" of the

village.

"I'm not taking anything away, just adding a new dimension," Sweeney told the approximately 25 residents at the third continuance of the project's public hearing. The amount of money is just over the equivalent of the four units, or \$297,385.

But several were clear that this is not an acceptable offer. William Gothorpe, chairman of the Acton Community Housing Corporation, a volunteer non-profit group that supports affordable housing initiatives, said Sweeney's decision "caused severe disappointment." Gothorpe also said he doesn't believe the \$300,000 added to the \$150,000 DEVELOPER, Page 14

Developer urged to provide houses

DEVELOPER, From Page 1

donated to the town by a previous developer, is sufficient to build the treatment plant to serve the village center which, like other parts of South Acton, has been plagued by septage problems.

The idea is "a wonderful dream," said Gothorpe. But Gothorpe said he would rather see the certainty of the units and a small pool of funds that the ACHC could use as seed money to develop additional housing.

Another ACHC member, Betty McManus, executive director of the Acton Housing Authority, said the idea of the project was to encourage a diversity in its population. "We're talking police, fire, teachers ..."

McManus urged the developer to keep the affordable piece intact. "It is important for young people and for people who work in this community."

Sandra Whaley, a South Acton resident and longtime member of the area's revitalization committee, said, "Now I feel like I don't know what this project is," adding she feels "the whole project is now thrown up in the air."

As a veteran of past hearings on this parcel whose history with other developers goes back to the mid-1980s, Whaley said the money will

not address the sewage problem. "I know how complicated the sewer issue can be."

Gregory Niemyski, Planning Board member, also questioned the numbers and where the rest of the money for a treatment plant will come from. "I would rather see houses for people who would use them than money sitting in a fund."

Chairman William Shupert agreed the lack of a sewage treatment facility is a hindrance to development but said he is firmly behind affordable housing.

Another member, Mary Giorgio, told the public the board is "not behind this one way or the other. The board is behind affordable housing. Mr. Sweeney simply added an alternative. That's all that's here, nothing else."

After listening to the objections to his new offer, Sweeney said, "I am more than willing to donate the four units," but reemphasized his belief that the package treatment plant would give the revitalization effort a needed boost.

In a later interview Town Planner Roland Bartl said, "He's right. The lack of adequate sewage treatment is the area's main drawback to prospective merchants. The area will continue to deteriorate," Bartl said. "Nobody can invest in these properties. There is no future."

Board member John Pavan pointed out that the option in the agreement for the town — to have several parcels of land on which to build a treatment plant and create public parking in the future — should be expanded to revive the area. He also said it is important to make sure that option is secure in case the project is half built.

Although the hearing ended Monday night, the issue of the donation will have to go before the board of selectmen, Bartl said. The Planning Board has 90 days from the close of the hearing to make its decision.

Lunn and Sweeney's plan for Mill Corner calls for 34 single-family detached "energy-efficient" condominiums. Because it is not a conventional subdivision, but a Planned Conservation Residential Community (PCRC), 60 percent of the land must be retained as open space. This is the first PCRC to go to the Planning Board without first going to Town Meeting for a zoning change. Bartl said he believes this new process, approved at a recent Town Meeting, encourages developers to pursue a PCRC instead of a standard subdivision.

Ann Forbes, a member of the Historic District Commission, said she was struck by that difference. "We can criticize Town Meeting for its flaws ... but TM can pay attention to

whatever it wants and zero in on the big picture."

From her commission's perspective, Forbes told the board, "We hope you can use whatever has been presented on both sides and really look at the purpose of this bylaw. To us, the most important provision of the bylaw is that it must be in harmony with the surrounding area."

Some of Mill Corner's proposed features create a "false sense of colonialism," Forbes said, adding there are design options so the features can be compatible with the neighborhood.

Another concern is safe pedestrian and wheelchair access to the development whose entrance, Nylander Way, is off Main Street. Area residents have expressed the desire for a sidewalk all along Main Street from the entrance down to connect with the one at the beginning of School Street. They view it as a "connection of communities," Jim Lee of the Planning Board said.

An alternative is the paving of an easement next to the Exchange Hall. It would be about eight feet wide and function as emergency access and exit.

Michaela Moran said, "It would behoove the developer to do both."

ACON

Dec 17, 1992

Seventy-five cents

45 single-family homes proposed 18 would be set aside as 'affordable'

By Hedy Lopes
Staff Writer

ACTON — When Quarry Woods, a proposed affordable single-family housing development, is completed, it will be a first. And it will provide an opportunity for the town to grow and open up to people who couldn't otherwise afford to live here, much as the Indian Village development did in the 1950s, said William Gothorpe.

Gothorpe is chairman of the 10-member volunteer non-profit Acton Community Housing Corporation (ACHC), established in 1987, whose mission is to support such projects.

"It would be a wonderful first step for the town," Gothorpe said, noting the ACHC has already lent its support to the concept.

Planned by CMA Architects, Inc. of Jamaica Plain, which is completing a similar development in Bolton, the proposed development would be off Quarry Road beyond the intersection of Granite Road.

Of the 45 homes planned, 18 would be set aside as "affordable," while the other 27 would be sold at market rate. Harvey Rosenbloom of CMA said the 18 units would sell for anywhere from \$105,000 to \$110,000, while the market ones would go for between \$135,000 and \$150,000.

CMA has had success in neighboring Bolton. Of Bolton Woods' 28 single-family homes, 14 are market rate and 14 are affordable with income requirements and price set

"It would be a wonderful first step for the town."

William Gothorpe
chairman, Acton Community
Housing Corporation

by the state's Executive Offices of Communities and Development (EOCD). The 1,500-square-foot homes have full basements and four styles: country cottage, bungalow, farmhouse and cape. Rosenbloom said all have been sold and half are occupied with the remainder under construction.

Stow has voted to support a similar concept designed by CMA, Stow Farms, planned for Great Road.

"We feel affordable housing is something every town needs," Rosenbloom said.

In a best-case scenario, Rosenbloom said construction of Quarry Woods would begin in the spring with completion 12 months later.

This type of project is not the first that has come along. Others have been proposed but have fallen victim to the economy. Betty McManus, executive director of the Acton Housing Authority and a member of ACHC, said "We've reviewed four or five developments and had received state approval on three, but the economy changed. Everything fell

HOMES, Page 18

45 single-family homes proposed

■ HOMES, From Page 1
through and we never got anything built."

But Gothorpe said he is more optimistic about this one. "It's not so huge ... it's a digestible size for a bank to look at."

Selectman Nancy Tavernier, chairman of the board and ACHC member, said Peter Conant of CMA "seems to be a high-quality builder. We were quite impressed with him."

The only potential "down side," Gothorpe said, is the development's location opposite the site the town has been considering for a swim facility.

Health Director Doug Halley said the CMA site is about 1,000 feet from the proposed swimming area and that a hydrogeologic study would be a definite requirement. Rosenbloom said those studies are under way. The consulting firm of Pine and Swallow had done a similar preliminary study on a development behind this proposed one, Halley said.

One of the other considerations is that the land is within an aquifer protection zone and by law must have a treatment plant if it will generate more than 10,000 gallons of septage per day, Halley said. Such a requirement would have an impact on the affordability of the houses, said Rosenbloom. He said the "septic system is under discussion and negotiation." The health department has asked Conant to prepare a more precise package. But "right now, we would be looking for a treatment plant," Halley said.

No plans or applications have yet been filed with the Planning Board although CMA representatives met

with town officials and also held an informational meeting which was open to the public.

In a project such as this one, which is not federally funded, tighter restrictions on local-preference buyers can be put in, Gothorpe said. That means town employees such as police officers, teachers or firefighters, or residents, would be given preference providing they meet the income requirements.

McManus said there is a lot of interest in the project. "Yes, there is a need even though the real estate market has dropped [in price]. People have trouble with a \$50 [thousand] or \$60,000 income" to get into the housing market for the first time.

Another step is being taken to open up the town to families in lower income brackets in a South Acton development. Kevin Sweeney of Lunn and Sweeney, which is developing a 17-acre parcel off Main Street, plans to designate four of his 34 units for ACHC. "It is not a federal, state or town subsidy; it is a total contribution," Sweeney said. Antique colonials are planned for Mill Corner to take into account the historic significance of the area. Sweeney said. He said he expects to start construction in the spring.

Gothorpe said the ACHC will sell those four units to qualified buyers on behalf of the town and use the money as seed money to develop additional housing. The long-term goal of ACHC is to "become more pro-active" and "generate new housing initiatives," Gothorpe said, noting the town would like to replicate the success of Lexington's LexHousing group.

Meehan assigned to House committees

By Mark Arseneault
Staff Writer

Fifth District Congressman-elect Martin Meehan has been appointed to the House Armed Services and Small Business committees. Meehan announced late last week.

His last representation

ensure that Massachusetts companies receive a fair slice of the shrinking defense budget.

Noting that small businesses employ 60 percent of the people working in the United States, Meehan said his appointment to the Small Business Committee puts him

Task force: No

iced by that utility, he said.

At last night's meeting, HL&P board members said they were uneasy about granting the 41 request because it would set

Staff Photo by Meredith Hayes

New concept in communal living planned for Acton

By Davis Bushnell
SPECIAL TO THE GLOBE

ACTON - While many people her age are winding down for the retirement years, Carol Novak, 58, of Concord is preparing herself for a very different lifestyle change.

Novak, who is divorced and a part-time church secretary, is one of the newest members of New View Neighborhood Development, a cohousing group that is preparing final plans for a \$3 million to \$4 million intergenerational residential complex on a 21-acre site off Central Street in West Acton.

The environmental-permitting process has begun and, if there are no hitches in that or bank financing, New View could unveil its concept of communal living some time in 1994, said Steven Hecht, a Brookline chiropractor and spokesman for the nonprofit group.

If that happens, the New View development will be the first of its kind in Greater Boston and one of the few in the nation, said Hecht, noting that there are now three such communities in California and one each in Washington and Colorado. An Amherst group, he added, is at about the same planning stage as New View.

Nineteen ninety-four can't come soon enough, said Novak, who owns a condominium.

"I've been looking for this type of living arrangement for a long while. I have a need to be part of a community where different age groups are represented," she explained, adding that her children are grown and living "in other parts of the world."

The cohousing movement was started in Denmark in the 1970s. In the United States, it was first proselytized by two California architects, Charles Durrett and Kathryn McCamant, who wrote a book, "Cohousing: A Contemporary Approach to Housing Ourselves," in 1988.

The Danish concept, which has been imitated in this country, calls for clusters of houses, a common house for eating and socializing, gardens and indoor and outdoor children's play areas, among other facilities.

Giving rise to this type of planned community is an inexorable feeling that neighborliness no longer exists, or is fast disappearing from conventional residential areas, Hecht and others say.

"Unlike 50 or 100 years ago, neighborhoods, for the most part, are nonexistent," maintained Hecht, who was attracted to the cohousing concept after reading the Durrett-McCamant book. "The support and security you get from living in neighborhoods are gone. Cohousing is trying to recreate those attributes."

Reading the architects' book convinced Nancy Wight, 34, and her husband Pablo Halpern, 31, both founding members of New View, that life could be more enjoyable. They now live in Hopkinton.

"We realized that we wanted to live in a community where we knew everybody," said Wight, who, like her husband, is a self-employed software consultant. "We also knew that if we started a family, we didn't want to be living in an isolated area. We would want our children to have other kids to play with."

Formed in 1989, New View now has 22 households, from throughout

Group is looking at providing housing for town employees

As New View Neighborhood Development plans for its upscale, planned community, the Acton Community Housing Corp. is hopeful of starting a trend by providing affordable housing for town employees. The nonprofit organization has received as a gift from Deck House Inc. of Acton a panelized house valued at \$25,000. Steven Graham, an Acton lawyer and a director of the housing corporation, said a developer of a proposed subdivision in South Acton has agreed to sell four units at cost to Acton Community Housing, which was formed six years ago.

"We then would sell those houses and the proceeds would be used to buy land for the house donated by Deck House," Graham explained.

Once the land has been purchased, probably by 1994, prospective buyers would be qualified and a lottery system set up, he said. "We want to try to accommodate town employees first and their former resi-

dents who want to return but can't afford conventional housing."

Deck House, a leading national designer-manufacturer of panelized houses, views its donation as "a way of giving something back to the town," said Michael S. Harris, president. The firm was established in Acton in 1959.

The donation is of one of the company's Core Collection, so called because the center of the unit is a three-dimensional core with kitchen and bathroom walls.

At present, Deck House is marketing these 2,000-square-foot units to builders and developers. Aimed at first-time homebuyers, the units are priced at about \$110,000, compared to between \$175,000 and \$350,000 for other Deck House models, Harris said.

DAVIS BUSHNELL

I've been looking for this type of living arrangement for a long while.

CAROL NOVAK, member
New View Neighborhood Development

the Boston area, as members. They are married, single or divorced, between the ages of 29 and 58, have families or are childless. There are 20 children - from 3 months to 12 years old - in the group.

Occupations represented, said Hecht, range from contracting to

psychiatry. "For some reason though, we have a lot of computer types," he added.

The group selected Acton because the town allows cluster zoning and has good access to routes 2 and 128 and I-495, Hecht pointed out.

In the summer of 1991, New View investigated a property in South Acton, near the MBTA com-

muter rail station. But an agreement couldn't be reached, and a year later the group began negotiating for two parcels of land adjoining Idylwild Farm, a fresh produce outlet in West Acton.

A purchase-and-sale agreement was signed last August, Hecht said, adding that the price of the land was "over \$300,000 but under \$1 million" for 21 acres. He declined to be specific. Between \$300,000 and \$400,000 has been raised so far from member assessments, he said.

Soil tests have begun, and several banks have been approached regarding mortgages, said Wight, a member of New View's design, de-

velopment and steering committees. A Cambridge architectural firm, Amacher Quinn, also has been retained.

Acton planning director Roland Bartl said it's likely that New View's plans will conform to zoning requirements. "Whether the project's economically viable, I don't know," he added.

Hecht and Wight say they are confident that plans will be approved, that financing will become available and that the real estate transaction will be closed this summer. Construction would start in 1993.

The number and price of the units are undecided. Membership in New View is still open.

Although design elements are still sketchy, it is anticipated that the complex would be made up of attached and detached houses. An existing house on the Central Street site probably would be converted to three attached houses. But the number of houses and cost to members have yet to be determined, Wight said.

The houses built, however, would meet the latest air-quality and insulation standards and, to the extent financially possible, would be constructed of nontoxic materials, she said.

Members are prepared to put their current houses on the market soon after construction begins, she said, adding that a third of the members are renters. Those unable to sell their houses in a reasonable time probably would try to rent them, she said.

"A lot of us have been ready to move in yesterday for a long time," Wight observed.

Forum for budding historians survives against the odds

■ CONCORD REVIEW
Continued from Page 1

from the Truman Doctrine to the

en's suffrage movement, and Andrew Zurcher, a former Phillips Academy student who contributed a piece on atomic bomb pioneer-

engineering at Princeton, where she is now a senior. "Learning how to write papers is important in any field," Davidson, 21, said in a recent

nasta. "She got on the balance beam and did things no other little girl had done," he recalled of the Russian princess of the 1972 Games. "The reaction was, 10,000 little girls got on

another, on the 19th-century move to recolonize American slaves in Africa, maintained that American blacks imposed their own oppressive caste system on natives in Liberia.

"I've tried to keep the selections

international Baccalaureate and the Boston-based Missin Memorial Fund, but its survival is assured on through next summer's issue. Total production costs, including editing and mailing, are approximate-

...the police have not yet com-
ed their investigation. Acton res-
nt Nathan Kinnon said the re-
port itself "is enough to decide
whether to be a pro-active commu-
nity versus a reactive community.

"We're a whole lot better off than
WAYS, Page 13

Water falling

Alexandria Schmidt, 2, of Acton, had the choice of pouring the water through the water wheel at the Children's Discovery Museum or just dumping it out. She chose the latter.

Staff Photo by Ann Ringwo

Corporations work to solve housing problems

ACTON — Deck House, Inc., a designer and manufacturer of custom housing with corporate headquarters in Acton, and the Acton Community Housing Corporation, a non-profit organization devoted to developing affordable housing locally, have formed an alliance to find a solution to the problem of affordable housing for town employees.

In response to a report that the ACHC was seeking seed money to construct an affordable housing project within the town, Deck House contacted the organization to offer its assistance in the project. The ACHC was looking to more cre-

ative ways to get the project off the ground through donations of land and materials to construct the project in an effort to avoid federal funding and the restraints it would bring. They were looking to bring back the idea of people helping people within their own town.

"In these uncertain times, we owe it to ourselves to be creative in solving some of our problems," said Judith Berkes, market development coordinator for Deck House's Core Collection product line. "The town of Acton has been good to Deck House over the past 30 years. The company is pleased to have the opportunity to work with the ACHC to show our support for the Town

through the donation of a low-cost housing unit."

The ACHC plans to use this first house as a vehicle for the town to obtain more affordable housing for its employees. "With the donation of the pre-engineered house package by Deck House, we are now in a position to pursue the financing of this project and the purchase of a piece of land," said Steve Graham of the ACHC. "It is our hope that someone in the town will have a site which they would like to make available for this project in order to see the first house built."

In 1991 the Deck House Core Collection was developed after the company exported 202 units of afforda-

ble housing to Israel. This new product line is an affordable housing system which incorporates the techniques and design tools from the Deck House high end product. Deck House now makes this product line available domestically to builders, developers, and community groups in order to help address the problem of affordable housing for the first-time home buyer.

For more information on the Acton Community Housing Corporation, contact Steve Graham at (508) 264-0480. For more information about Deck House and the Core Collection, contact Judith Berkes at (617) 259-9450.

INSIDE

Leveling the field

Educators site moves toward gender equality in high school athletics.

Page 1A

Thanks to writers

The names of the many people who wrote in their opinions to *The Beacon* during 1992 are included in this edition.

Page 8

Around Town.....11

Vaccination enforcement not yet determined

By Darren Garnick
Staff Writer

Town health officials are awaiting word from the state about how to enforce a new law requiring all pet owners to vaccinate their cats against rabies.

Governor William Weld signed the law in November, which penalizes violators by a fine of not more than \$50. The law, which goes into effect in mid-February, does not address enforcement and does not mandate towns to issue cat licenses.

"They need to do a lot more if they really want to control the rabies problem," said Acton Health Director Doug Halley this week. "They need a way of identifying cats and knowing what their vaccination

knowledge a general public reluctance to fully cooperate with a cat license program.

"People have different attitudes about cats and dogs. Cats breed so rapidly and people are willing to keep so many more of them. I'm not sure everyone will pay a fee [for each animal]," he said.

Halley added that affixing identification tags is difficult since cats are prone to choke on collars.

One bit of leverage authorities do have is the cooperation of veterinarians. According to Littleton Animal Control Officer Amy Fuller, animal hospitals will not release unvaccinated cats to their owners until they pay for shots.

Dr. Michael McGill, a veterinarian for the state Department of

"The goal is to vaccinate as many cats as possible," he said.

McGill added that the Department of Public Health is now drafting enforcement regulations to be released when the law takes effect next month. He said there would be a period of public commentary before those regulations are finalized.

But even with those regulations, the law will not address the issue of stray and feral cats (cats born in the wild).

With a spreading rabies problem among raccoons, Halley said there is a "high potential" for the disease to be passed on by stray cats.

"You may have sympathy for a stray or wild cat, but stay away from them," he advised. "That cat may be rabid. There's no guarantee

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A-B in F

By Darren G
Staff Writer

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MAGIC works to clear roadblocks to affordable housing

By Darren Garnick
Staff Writer

Townies — people who are born, then breed and die in their hometown — are becoming an endangered species in suburban communities outside Boston. The reason is simple: Except for those couples who stay under their parents' roof, housing prices are too expensive.

The "not in my backyard" opposition to affordable housing developments in towns such as Lexington, Concord and Lincoln, is a double-edged sword. While keeping away the "riff-raff" might be the opponents' intent, they may inevitably be forcing away their own children as well as public employees who wish to live in the towns they serve, say local housing officials.

Having identified a notable shortage of affordable housing in the area, member communities of the Minuteman Advisory Group on Interlocal Coordination (MAGIC) met at the Maynard Municipal Building last week for a brainstorm session on how to generate more subsidized units. MAGIC towns include Acton, Boxborough, Carlisle, Concord,

Hudson, Littleton, Marlboro, Maynard, Stow and Sudbury.

MAGIC Staff Coordinator Judith Alland said member communities are moving toward forming an information network of local housing authorities, developers, planners and potential tenants. She said a cooperative network would carry more clout when applying for state and federal grants and give towns more leverage when requesting loans from local banks.

10 percent benchmark

State law requires towns to reserve at least 10 percent of year-round units for rent or purchase for low-income households. According to Alland, only Lynn, Cambridge, Boston and Chelsea are in compliance in the Greater Boston area.

Communities which have not reached the 10 percent benchmark may be forced by the state to waive local zoning regulations and allow new high-density developments — a powerful slap at the authority of local planning boards.

The Metropolitan Area Planning Council defines affordable units as "all housing that can be rented or purchased at no more than 30 per-



cent of the income of a low- or moderate-income household."

Low-income households refer to incomes up to 50 percent of the area median income defined by the federal office of Housing and Urban Development (HUD). Moderate income refers to incomes up to 80 percent of the median.

In Acton, for example, the average teacher earned \$39,000 in 1989

compared to the town's median income of \$61,000. The teacher, who earns 64 percent of the median, would be eligible for affordable housing if he or she belonged to a single-income household.

The same conclusion applies to police officers, firefighters and other public servants.

Developer Peter Conant, who has brought affordable housing projects

in Bolton and Stow, said finding affordable land is the biggest obstacle for towns. Most land available from the Federal Deposit Insurance Corporation may be inexpensive, but it is also unbuildable rocky land or wetlands, he said.

But former Concord Selectman William Sullivan, now the developer of the Westvale Meadow project in Concord, cites more human roadblocks.

"The biggest problem isn't density," he said. "The biggest problem is NIMBY."

The acronym refers to the "Not In My Back Yard" phenomenon, a trend Sullivan said is omnipresent in Concord.

Local efforts

The MAGIC communities plan to meet next month to continue the housing dialogue. Isolated examples of affordable housing progress so far were cited last week, including:

■ The Acton Housing Authority recently landed a donated home from Deck House, a local building design firm.

■ Marlboro requires developers to set aside 15 percent of housing for low-income households. The

units are placed on a 99-year deed restriction, ensuring that a change of ownership would not eliminate their economic status.

■ In Sudbury, affordable housing proponents passed an accessory apartment bylaw, allowing homeowners to carve apartments out of their homes for low-income residents, family members or domestic help. Multi-family dwellings were previously illegal in town.

What's in a name? The same bylaw failed twice before at Town Meeting when the "accessory dwelling units" were referred to as "apartments," a term which clashes with the town's single-family home image.

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CLASSIFIED

FAMILY THERAPY IN THE PRIVACY OF YOUR HOME?

Yes. Tired of the process (or thought) of bringing the whole family to an office for appointments? I am an experienced family therapist offering home visits in Concord and Lowell, MA and vi-

BE THERE! THE CAMBRIDGE SHOP

PUBLIC SALE STARTS:
THURSDAY, APRIL 8th, promptly 10 a.m. 'til 9 p.m.

"I'm late, I'm late for a very important date"

Easter Shopping at Valentine's



7/13/93
⑥

TOWN OF ACTON
NOTICE OF HEARING

The Board of Selectmen of the Town of Acton will hold a public hearing under Section 140 of the Mass General Laws on Tuesday, JULY 13, 1993 on the application of Express House of Pizza, owned by Konstantina Bakogiannis, for the transfer of a Common Victualler's License from the Pizza Express on land located at 251 Main Street, Acton.

Plans are on file in the Selectmen's Office and may be viewed during normal working hours.

F. DORE' HUNTER
ANNE B. FANTON
WILLIAM C. MULLIN
NORMAN D. LAKE
NANCY E. TAVERNIER
BOARD OF SELECTMEN

To: Don Johnson, Town Manager

July 8, 1993

Fr: Rose Erdozaincy, R.S. *RE*

Re: Express House of Pizza - Common Victuallers Permit Application

As is customary for this department, an on-site inspection was conducted to evaluate the general condition of this facility. There were some violations noted during the inspection which have since been resolved. The facility is currently in compliance with the State Sanitary Code requirements.

The applicants have also been made aware of chronic trash complaints received from nearby residents, and the validity of their concerns within the last several years. This department has made clear to Mr. and Ms. Bakogiannis that they are now responsible for maintaining this area. They understand and agree that they may be required to implement more stringent measures in the future should current efforts fail to contain and dispose of trash generated from the food facility.

The applicants have demonstrated good faith efforts thus far to comply with the requirements of this department. Therefore, I can comfortably recommend that the Common Victualler's License be transferred to Mr. and Ms. Bakogiannis.

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION

DATE: July 7, 1993

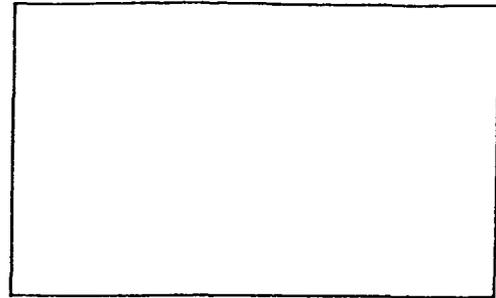
TO: Don P. Johnson, Town Manger
FROM: Garry Rhodes, Building Commissioner *GR*
SUBJECT: Transfer of Common Victualler's license 251 Main Pizza
Express

This is an existing restaurant and there does not appear to be any changes except ownership. I do not have any objections if the Board grants the request.



TOWN OF ACTON
MASSACHUSETTS

License or Permit Application



7-2 1993

To the Licensing Authorities of Acton:

The undersigned hereby makes application for the following described license, in accordance with the provisions of the General Laws, and amendments thereto:

CHECK THE APPROPRIATE BOX INDICATING THE LICENSE OR PERMIT FOR WHICH APPLICATION IS BEING MADE:

- Auction
- Entertainment
- Flea Market
- One-Day Liquor
- One-Day Beer and Wine
- Other Pizza Store

(Please print or type)
 Name of Organization/Applicant: Express House of Pizza
 Location of Event: 251 Main Street Acton, MA
 Name of Owner of Premises: Konstantina & Pavlos Bakogiannis

DESCRIPTION OF EVENT (i.e; fee or donation to be charged?, name of operators of event?, purpose of event?, parking availability?, etc.):

.....
.....
.....
.....
.....

Day and Date of Event: Hours of Event:

DESCRIPTION OF APPLICANT

Name of person making application Konstantina Bakogiannis

Occupation owner

Residential Address 6 Stoney Brook Drive Apt. 12, Millis, MA 02054

Business Address 251 Main Street, Acton, MA 02720

Telephone: Home 508-376-8402 Business 508-264-9006

Date of naturalization, if not born in U.S.

Have you ever been arrested for any law violation? NO

Male or Female Female

If so, when where

Date of birth 5/21/69

State briefly

Place of birth Greece

Father's name Dimitrios Klisiaris

References: (Names and addresses)

Mother's maiden name Eleftheria Hasiotis

1. Dimitrios Stamoulis, 3 Key St. Millis
2. Costas Tzeremes, Uxbridge
3. Panos Makkas, Millis, MA

Height 5 ft. 4 in.

Weight 145

Remarks: 75 E Main Street

Complexion White

Hair Brown

Eyes Hazel

Signature of Applicant Konstantina Bakogiannis

July 2, 1993

TO: Board of Health, Building Commissioner

FROM: Don P. Johnson, Town Manager

SUBJECT: TRANSFER OF COMMON VICTUALLER'S LICENSE

#####

Enclosed please find copy of application along with floor plans and other pertinent information.

This hearing is scheduled for 7/13/93. Please have your comments in by July 8, 1993.

7/13/93

TOWN OF ACTON
472 Main Street
Acton, Massachusetts 01720
Telephone (508) 264-9612
Fax (508) 264-9630



Don P. Johnson
Town Manager

JULY 7, 1993

Ms. Nancy E. Cullinane
10 Maple Street
Acton, MA 01720

Subject: On-Street Parking

Dear Ms. Cullinane:

You may have noticed that the parking meters finally arrived and the contractor has begun installation at the Commuter Lot. We have been unable to establish any schedules for implementation of the Selectmen's new parking fees until we were confident of the installation dates. Now that we know the meters are ready for use, we plan to initiate the program as soon as possible ... in order to allow "shake-down" time before the lot usage picks up again in the Fall. Our target date is now set at August 1.

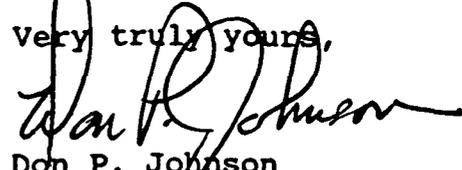
The Selectmen have asked to meet with the residents of Maple and Martin Streets, prior to the start-up date, to discuss the concerns you raised last year with respect to commuter parking in your neighborhood. We have reserved approximately 15 minutes on the Selectmen's next agenda (Tuesday, July 13), at 8:50PM, for you to meet with the Board and discuss the alternatives. (I apologize for the short notice but when the contractor became available we had to move quickly.)

There has been no time for public notice or newspaper advertisement so I would ask that you pass the word in your neighborhood. I am sending copies of this letter to everyone who signed your original petition with the request that they, too, notify anyone with an interest in this matter.

I have attached copies of internal correspondence that you may find interesting. This material should help focus the discussion.

If you have any questions, please feel free to call me at 264-9612. We look forward to meeting with you next Tuesday.

Very truly yours,



Don P. Johnson
Town Manager

cc: George & Marjorie Pederson
16 Maple Street

Ernestine Hayward
41 Maple Street

Martha Koenig
54 Maple Street

Mary & Richard Utt
50 Maple Street

Ann Corcoran
13 Martin Street

Board of Selectmen
Police Chief
Engineering Administrator

Liebe Coolidge
14 Maple Street

Diana Glenn
45 Maple Street

Jo Anne King
55 Maple Street

Peter & Lenore Henry
70 Maple Street

DPJ:727

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE

DATE: July 2, 1993

TO: Dore' Hunter, Chairman
FROM: Don P. Johnson, Town Manager
SUBJECT: Commuter Parking on Maple Street

The contractor has finally shown up to get us started with installation of the parking meters at the Commuter Lot. The installation will be finished in a few days. We then have pavement markings to complete and we will be ready to implement the new fee system.

We have projected lead time for notification and implementation of the sticker program, etc., and have determined that August 1 is the optimal start date for requiring stickers and payment of meter fees. Members of the Board have previously indicated a desire to hold a public session with the residents of the Maple Street area, to discuss available options regarding their concerns, before the new system goes into effect. To that end, I have reserved time on your July 13 agenda (at 8:50PM) for this purpose. I plan to provide notice of this schedule to residents of the Maple Street area on Tuesday or Wednesday (July 6-7) unless I receive contrary directions from you or members of the Board.

I have included a copies of correspondence from the Police Chief and Engineering Administrator that will give you a flavor of staff's recommendations.



cc: Board of Selectmen

TOWN OF ACTON

INTER-DEPARTMENTAL COMMUNICATION

DATE: 6/24/93

TO: Don P. Johnson, Town Manager
FROM: David F. Abbt, Engineering Administrator
SUBJECT: MAPLE STREET PARKING

D. Abbt

I have reviewed the enclosed memo from the Police Chief and it seems to cover the range of available options to control commuter parking on Maple Street. I also agree that we should try the simplest method first. I believe the Police Department could temporarily post the section of Maple Street that is a problem with no parking signs and signs directing commuters to the main lot, at least on a trial basis to see if it works. This could be done without an amendment of the Town's Traffic Rules and Orders.

If this trial posting was successful it could then be incorporated as a permanent amendment to the Traffic Rules and Orders. If it was not successful, another option could be tried. I like the idea of installing a fence along the south side of the tracks. An eight foot chain link fence would prevent pedestrians from crossing the tracks from the Maple Street area and would thereby discourage commuter parking along Maple Street and also enhance safety along the tracks (the MBTA might even pay for the fence).

In any case, illicit parking in South Acton will probably increase when the new meters and sticker program goes into effect (the meters are scheduled for installation next week). We should probably wait to see what happens at that time and devise an appropriate response.

However, I would suggest the temporary posting of Maple Street opposite the commuter lot, both sides, without any public hearing at this time. A hearing could be held after say three months to receive ideas, suggestions and comments on how well (or poorly) it worked.

[.93*20]

TOWN OF ACTON POLICE DEPARTMENT
INTER-DEPARTMENTAL COMMUNICATION

RECEIVED
MAY 21 1997

TO: Don Johnson, T.M.
FROM: Chief Robinson
SUBJ: Maple Street, Parking Problem

DATE: July 6, 1992

ACTON ENGINEERING DEPT.

In response to your letter to Ms. Cullinane and with no reason to doubt the claims made, I have checked Maple Street regarding the parking situation. During the last 6 working days between 2 and 5 cars were found each day. These cars are parked near the intersection of Stow Street. It is apparent that the operators use this area as a commuter lot. I have listed below some options for your review.

No parking on both sides of the street, this will be an inconvenience for the residents but completely open the street to traffic, school buses and plows.

Parking on one side only, part way or total length, will not solve the cited problem.

No parking from 6:00 AM to 6:00 PM, both or either side, part way or total length, does not address night hours.

No parking for a presently undetermined number of feet from the intersection, both or either side.

Resident parking only, would require us to check each car each day to determine the status or rely on resident complaint. This would be the only street in town with this designation.

Temporary post near the intersection of Stow Street to educate the commuters of the Town's desire to have them use the commuter lots.

Have a fence erected along the south side of the tracks.

I suggest that we proceed with the temporary posting to see if this

TOWN OF ACTON POLICE DEPARTMENT

INTER-DEPARTMENTAL COMMUNICATION

simplest method works, if not proceed to the next step of posting that end of the street both sides. The only sure way to address the concerns expressed, however, is to post both sides the entire length and to enforce it.

TOWN OF ACTON
472 Main Street
Acton, Massachusetts 01720
Telephone (508) 264-9612
Fax (508) 264-9630

Don P. Johnson
Town Manager

June 29, 1992

Ms. Nancy E. Cullinane
10 Maple Street
Acton, MA 01720

Subject: On-Street Parking

Dear Ms. Cullinane:

I am writing to you regarding the letter you and residents of Maple and Martin Streets sent to me in May. Your name appeared first on the letter so I anticipate that return correspondence is appropriately addressed to you.

The on-street commuter parking problem that you cite has been referred to the Police Chief for review. As you are aware, parking is not currently restricted in the vicinity. Controlling such parking, without inconvenience to residents, is a bit of a challenge.

I will contact you further when the Police Chief has completed his review and forwarded a recommendation.

Very truly yours,



Don P. Johnson
Town Manager

cc: Police Chief

Blind Note to Police Chief:
Attached is a copy of the "petition" that I couldn't find when you were in the office.

DPJ:

May 18, 1992

Don Johnson
Acton Town Manager
Acton Town Hall
Acton, MA 01720

Dear Mr. Johnson:

Over eighteen months ago, while the Town of Acton WAS charging for parking stickers for the MBTA commuter lots, a light blue, Plymouth Voyager van; MA license # 935-NTO, started parking on Maple Street.

This van was the only commuter vehicle parking there for a couple of months. By the middle of the winter of 1990-1991, several cars were there EVERY weekday. Not one of these cars had a sticker, and (at the time) most came from other towns; Stow, Harvard, Maynard, Bolton, etc. (The dump stickers, etc. are our sources.)

Now, there is an average of eight cars a day, parking on the railroad side of Maple Street. Some days, there have been as many as thirteen. There are never less than six. Many of these cars park there BEFORE the Railroad Street lot is full!

We realize the commuter lot is not large enough, and you have had many commuter complaints, but we residents of the Maple Street area are NOT happy with these cars parking here.

They have been in the way during the (few) snow storms we've had. Because of these cars, the plows can't plow properly, and that section of Maple Street ends up being a single lane. One car actually parked there all night during a snow-storm.

Even in good weather, school buses and on coming vehicles can't fit through at the same time. One vehicle ends up waiting for the other to pass causing needless delays. Most of these cars are NOT from Acton. While Acton residents paid taxes to help build and maintain the lots, and the Acton residents did pay for parking stickers too; these cars parked (and still do), in prime parking spots. They cross through private property (Gordon Richards' property) then they cross the tracks and are at the station!

Our biggest complaint is this is getting out of hand. We expect more people will park here. Each day, they are getting closer to our homes. We don't need the extra traffic on

either end of Maple Street. We get enough of the parking lot traffic as it is.

An environmental complaint is these cars are parked a couple feet away from swamp water. Any leaking fuel, oil, antifreeze, etc., is dripping into the water.

There is also a Beige Toyota 4 WD, MA plate #313 DAA parking in the area where the street sweeper drops the sand it has collected. This car parks here BEFORE the Railroad Street Lot is full. Some days there are as many as nine spots, not including the parking allowed on Railroad Street itself. We would appreciate you taking care of this problem for us, before Maple Street becomes the 3rd commuter parking lot.

Sincerely,

Nancy E. Cullinane 10 Maple St
Cornelius Cullinane "
Marjorie F. Pederson 16 Maple St.
George Pederson 16 Maple St.
Tieba Coolidge 14 Maple St.
Ernestine Hayward 41 Maple St.
Diana Glenn 45 Maple St. Adm
Martha Koenig 54 Maple St.
Janne King 55 Maple St.
Marilyn 50 Maple St.
Richard L. 50 Maple St.
John D. Carora 13 Maple St.
Robert 70 Maple St.
Lenore Henry 70 Maple St.

Some regular vehicles that park on Maple Street. This is NOT a complete list.

Light Blue Plymouth Voyager	MA 935-NT0
Green Volkswagon Bug	MA 139-259
Maroon Saab	MA 561-JMF (Bolton)
Light Blue Dodge Omni	MA 998-MMO
Tan Plymouth Horizon	MA 283-CZJ
Beige Chevy S-10 (Truck)	MA B97-220
Dark Blue Chevelle Malibu	MA 789-VWM
Dark Saab	MA 460-VMZ
Light Blue Subaru GL	MA 365-PVZ
Blue Honda Civic	MA 442-NGR

PHOTOS ATTACHED.

HONDA ACCORD (BRONZE COLOR)	VIRGINIA ET-W-522
MAROON ISUZU TROOPER 4WD	MA 138-CWM
MAROON TOYOTA CAMRY	MA 179-SKC
SILVER TOYOTA STARLET	MA 544-GVS (STOW)
BLUE TOYOTA 4WD	MA 996-TVX

EXTRA NOTE :

JUNE 8, 1992 AT 7:45 AM - ELEVEN AVAILABLE SPOTS IN RAILROAD ST. PARKING LOT.*

BUT, { LT. BLUE PLYMOUTH MA 935-NT0
LT BLUE DODGE OMNI 998-MMO
MAROON ESCORT 673-RFO
ARE PARKED ON MAPLE ST

{ BLUE TOYOTA 4WD 996-TVX
BEIGE TOYOTA 4WD 313 DAA
ARE PARKED IN SPOT WHERE STREET SAND IS DROPPED.

AT 8:30 AM - EIGHT AVAILABLE SPOTS IN RAILROAD ST PARKING LOT.*

{ MAROON ISUZU TROOPER 138 CWM
MAROON SAAB 561 JMF
TAN PLYMOUTH 283-CZJ
MAROON TOYOTA CAMRY 179-SKC
ARE ALSO PARKED ON MAPLE ST.

* THERE MAY BE MORE SPOTS IN CENTRAL ST LOT, TOO - BUT WE DIDN'T CHECK.

DON

TOWN OF ACTON
INTER-DEPARTMENTAL COMMUNICATION

DATE: 5/13/93

TO: George Robinson, Chief of Police

FROM: David F. Abbt, Engineering Administrator

D. Abbt

SUBJECT: Maple Street Parking

Don has asked that I propose amendments to the Traffic Rules and Orders to control parking on Maple Street. Specifically, a parking prohibition on those sections of Maple Street currently being used for all day parking by commuters using the MBTA trains. I understand that your department has studied this problem and have prepared a memo to the Town Manager on this subject. I would appreciate any ideas or suggestions you may have in this regard. Don has asked that I schedule a public hearing on this proposal probably in June or July.

DFA/dmj
cc: Don P. Johnson, Town Manager ✓

[.93*205]

CHRIS -
PLS. RETAIN IN FILE FOR INCLUSION
W/ MATERIALS WHEN WE HOLD A PUBLIC
"HEARING" ON THIS ISSUE. PROBABLY
IN JUNE.
Don

7/13/93
8

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE

DATE: July 9, 1993

TO: Board of Selectmen
FROM: Don P. Johnson, Town Manager
SUBJECT: EOOD Community Action Statement

In recent months you have seen several items in your mail related to the new Community Action Statement (CAS) that EOOD now requires as a prerequisite for eligibility for some of their grant funds. The attached documentation relates to the areas applicable to the Selectmen/Manager in the overall CAS. Please review these materials and give us any input you may like in this regard. We will forward it to Belle Choate for incorporation in her work.

There are several matters that need the Board's consideration at this time. The first is who should be the lead agency in this application. Second, an agency needs to be assigned the responsibility for holding a Public Forum to select the top 3-5 priorities, town-wide. Finally, we need to decide whether we desire to rush this and get it done for the August 1, deadline.

My recommendations are that the Board of Selectmen assume the responsibilities as lead agency and, also, conduct the Public Forum. As to the filing time, I see no reason to rush this

document. We have never been able to justify grants under the Small Cities Programs anyway. Consequently, if we feel this new documentation will give us a better chance than we have previously enjoyed, I suggest that we forego this round, do our work thoroughly and then throw our full efforts into any grant applications we deem appropriate.

We will be prepared to brief you more thoroughly Tuesday night and will seek your guidance at that time.

cc: Roland Bartl
Belle Choate

A handwritten signature in cursive script, appearing to be 'J. Choate', located to the right of the cc list.

TOWN OF ACTON

INTER -DEPARTMENTAL COMMUNICATION

DATE: July 1, 1993

TO:

Town Manager	Finance Director
Fire Chief	Police Chief
Emergency Management Director	Engineering Administrator
Highway Superintendent	Acton Water District
Health Director	Municipal Properties Director
Recreation Commission, Chairman	Conservation Administrator
Town Planner	A C H C, Chairman
SARC, Chairman	Historical Commission, Chairman
Historic Districts Commission, Chairman	Council on Aging, Carol Lake
Nursing Service Administrator	Commission on Disabilities, Chairman
Veterans Agent	Library Director
Acton Housing Authority, Executive Director	

FROM: Belle Choate, 263-5229

SUBJECT: EOCD Community Action Statement

The Planning Department has asked me to assist with the compilation of the EOCD Community Action Statement. Attached are the sections of the forms that relate to your department, board or committee. In order for the Town of Acton to be eligible to apply for any Community Development Fund monies under the Small Cities Program, this statement has to be filed with EOCD by August 1, 1993. Since your part is only the first step, I need these forms back from you by noon July 12, 1993. The Board of Selectmen will review your input at their regular July 13 meeting. Your cooperation is needed to make this work on an extremely tight schedule.

The forms are designed for "cities" and are grouped by functions so they don't always fit Acton's government structure perfectly. The first sheet asks for general information about the structure of your department, board or committee. How that service or function is provided in Acton. In some cases you will find questions that don't apply to you, just answer your area. When in doubt - please answer or provide the information. Too much is better than too little! I will sort it out when I complete the final copy. These are working copies and everything will be retyped.

The second sheets ask you to identify the needs in your area of responsibility. If possible please prioritize these needs. It will make the next step easier. Enclosed is the Action Plan of the 1991 Master Plan to assist you in this task.

Also, included are sample needs sheets supplied by EOCD, along with a listing of potential needs which might be funded by EOCD. Important: to be granted funds in the future, the need must have been identified in this Community Action Statement. However, limit your needs list to those items which been previously identified or are clearly obvious today. This is not a wish list but a State required exercise to maintain Acton's funding eligibility. Once the Community Action

Statement is filed it can be amended at a later date, by the Board of Selectmen, to include new needs that may arise in the future.

The second step is the Community Action Strategy which will be developed by the Board of Selectmen from all of the collective needs listed on your sheets. The 3 to 5 greatest needs will be detailed along with the methods and resources needed to solve them.

On the separate sheet, please describe any activities that your department is involved in on a regional basis. Please include the names of the municipalities participating in the activity and a brief description of any potential needs. This information goes into another section of the form that I will complete.

Please return the completed forms to the planning department by noon on July 12. Be sure that the name, title, and phone number of the person completing the form is included (EOCD asks for the name and title, I need the phone number if I have questions.)

Please include anything that you feel is important, even if it doesn't seem to fit. If you have any questions, please call me at 263-5229. Thank you for your cooperation.

Community Action Statement

Regional Activities

Please describe any activities that the municipality is involved in on a regional basis. Include the names of other municipalities included in the activity. If you anticipate needs emerging for the region, please include a brief description here.

Community Action Statement

Specific information on government operations in the area of municipal administration

Municipality has:

Charter ___ Charter with revisions ___ Charter process underway

___ Never attempted charter activity

___ Proposed charter to the voters which has not been adopted

Optional: Why do you think the recommended charter failed to be adopted?

Municipal Administration:

___ Function carried out by selectmen

Town Administrator, Executive Secretary, Administrative Assistant (circle those that apply or add your own)

___ City/Town Manager

Some departments have set short and long term goals and objectives, others may have specific plans in place for the next several years. If your department has them, please describe in general terms the goals, objectives, or plans the administration or chief elected officials have set for the next 3 years in the area of administration, personnel, data processing, or purchasing. Attach additional sheets if necessary. You will be asked to translate this information to specific needs on page 7. If no such goals, objectives, or plans are in place, leave this answer blank. Be sure to complete page 7.

Legal Services:

Town Counsel

___ City Solicitor

___ on staff ___ hire counsel as needed ___ on retainer ___ hire special counsel as needed

Community Action Statement

Personnel Administration:

Personnel Department ___ Carried out by individual departments

___ Function assigned to _____

___ Have adopted personnel bylaw/ordinance

Have pay classification and salary plan

Have personnel policy in place

___ Provide in-house training

Purchasing

___ Purchasing department

Procurement officer

___ Procurement function assigned to Town Manager

___ Individual departments do procurement as needed

Data Processing

Centralized data processing department

___ No departments use computers

Some departments use computers; please list them P/c for specialized tasks

Planning Mgt Health
Eng Building Assessing

All departments use computers

___ Some departments use service bureaus such as banks or ADAP; please list them

Municipal Cable Television

___ Responsibility assigned to Cable comm. advisory selectmen

Name of Cable Company _____

Term of contract _____

Date when contract next expires _____

Community Action Statement

Identification of Municipal Needs in the area of General Administration:

Use the following chart to present specific municipal needs in the area of administration which have been identified by departments, boards, commissions, and authorities in the community. Needs may be suggested by the information and/or plans, goals, and objectives provided on the previous two pages. We have provided a list of potential needs and a completed sample of this form on pages 38 through 41 in order to facilitate local dialogue. It is not intended to include all the possibilities. For each need, complete other columns.

DESCRIBE THE NEED(S)	WHAT FACTORS CONTRIBUTE TO THE NEED(S)	POTENTIAL WAYS FOR MEETING THE NEED(S)

Community Action Statement

DESCRIBE THE NEED(S)	WHAT FACTORS CONTRIBUTE TO THE NEED(S)	POTENTIAL WAYS FOR MEETING THE NEED(S)

Community Action Statement

Specific information on government operations in the area of community and economic development

Community and Economic Development

Ongoing business organizations in the municipality (If involved in the downtown area(s) check on the line to the right as well.

Community wide	Downtown
<input checked="" type="checkbox"/> Chamber of Commerce	_____
<input checked="" type="checkbox"/> Historical Society	_____
<input checked="" type="checkbox"/> Community Development Corporation	_____
_____ Local development Corporation	_____
_____ Industrial Development Commission	_____
_____ Economic Development Industrial Comm.	_____
<input checked="" type="checkbox"/> Historic Commission	_____
_____ Regional Chamber of Commerce	_____
_____ Industrial Development Finance Authority	_____
<input checked="" type="checkbox"/> Commercial Banks	_____
<input checked="" type="checkbox"/> Savings Banks	_____
_____ Credit Unions	_____
_____ Other banks	_____

Please list the location of all historic districts:

see Historic District Report

_____ Sites/buildings on the National Register of Historic Places
How many? _____

see Historical Comm Report

Please describe neighborhood organizations, housing partnerships, and or regional organizations like CAP agencies involved in community and economic development or human services for the community on a separate sheet of paper. Include the type of organization and its area of assistance or expertise.

Some municipalities/departments may have set short and long term goals and objectives, others may just have specific projects in place for the next several years. If your department has, please describe in general terms the goals, objectives, or plans the municipality has set for the next 3 years in the areas of community and economic development. Attach additional sheets if necessary. You will be asked to translate this information to specific needs on page 30. If no such goals, objectives, or plans are in place, leave this answer blank and complete page 30.

Community Action Statement

Identification of Municipal Needs in the area of Community and Economic Development:

Use the following chart to present specific municipal needs in the area of community and economic development which have been identified by departments, boards, commissions, and authorities in the community. Needs may be suggested by the information and/or plans, goals, and objectives provided on the previous page. We have provided a list of potential needs and a completed sample of this form on pages 38 through 41 in order to facilitate local dialogue. It is not intended to include all the possibilities. For each need, complete other columns.

DESCRIBE THE NEED(S)	WHAT FACTORS CONTRIBUTE TO THE NEED(S)	POTENTIAL WAYS FOR MEETING THE NEED(S)

DESCRIBE THE NEED(S)	WHAT FACTORS CONTRIBUTE TO THE NEED(S)	POTENTIAL WAYS FOR MEETING THE NEED(S)

Community Action Statement

List of potential needs

The following list provides some suggestions which a municipality might consider for inclusion in its list of municipal needs. It is not intended to be comprehensive. It is rather a jumping off point to start local discussions first at the board, department, or authority level and later in a focus group to develop the community strategy for the short term (12 to 18 months, and longer term up to three years.

In all government sectors:

- X** ● Codification of bylaws or ordinances
- Training, specific to the area of authority
- **** ● Training, general such as management skills, first time supervisors, techniques or tools for total quality management, legal issues such as running successful meetings, tort liability, health and safety issues.
- *** ● Redefinition authority or responsibilities such as consolidation or streamlining of functions
- Additional positions (List and indicate full or part time)
- *** ● Computer hard and/or software or needs study (describe)
- *** ● Equipment needs

In financial management:

- Development of a capital plan and method for prioritization
- Budget planning process or manual
- Revenue and expenditure forecasting
- Budget management whether for annual budget or for grant

Infrastructure needs

- *** ● streets and sidewalks
- *** ● lines for water, sewer, drainage
- handicap access to public buildings
- handicap ramps and sidewalks

Municipal facilities

- town/city hall
- *** ● public safety
- *** ● community center
- senior center
- *** ● recreational facility (describe)
- schools
- other (describe)

Maintenance needs

- streets and sidewalks
- water, sewer, drainage improvements
- painting, refurbishing public buildings
- new roof or heating system in public buildings
- asbestos or lead removal in public buildings

Need to comply with regulations, statutes, or bylaws or ordinances

- safe water
- Department of Environmental Protection regulations
- quarantining animals

Planning and Zoning

- planning studies on particular topics
- review or update of local zoning
- strategic planning component of a comprehensive plan
- **** ● development of an economic development strategy

Community Action Statement

Community and Economic Development

- Increase the industrial base opportunities
- Increase the commercial base opportunities
- Increase jobs by _____ %
- Retain _____ (number) of jobs
- Increase the job skills of the local workforce (please describe)
- Develop a downtown partnership which involves all interested parties
- Develop a marketing strategy focusing on a specific area or specific asset
- Increase access to financing for area businesses

- Create more affordable housing opportunities
- Improve the housing stock in _____ area in order to correct code violations (describe)
- Remove lead paint or asbestos from residences in _____ area
- Increase home ownership opportunities

- Increase day care opportunities
- Reduce dependency on drug and alcohol use
- Reduce the number of children at risk
- Provide alternative opportunities of juveniles for recreation and social activities
- Increase inter-cultural understanding and tolerance

Identification of Municipal Needs: SAMPLE

DESCRIBE THE NEED(S)	WHAT FACTORS CONTRIBUTE TO THE NEED(S)	POTENTIAL WAYS FOR MEETING THE NEED(S)
<p><i>A. Training for recently promoted employees</i></p> <p><i>B. Training in community policing methods</i></p> <p><i>C. Coordination and management of grants especially large complex federal and state grants which involve many different areas of responsibility</i></p> <p><i>D Development of capital plan</i></p>	<p><i>A. We had high turnover in employees because of a large number of retirements.</i></p> <p><i>B. There has been a recent increase in sales of drugs on the streets. Residents are calling for more visibility and interaction with police officers</i></p> <p><i>C. We received several large grants and have had some audit or performance findings due to poor coordination of responsibility</i></p> <p><i>D. Due to budget constraints we have not updated our capital plan.</i></p>	<p><i>A. Provide first time supervisors training to 5 people who were recently promoted.</i></p> <p><i>B. Bring an expert to town to introduce the concept and help set up a program</i></p> <p><i>C. Provide a workshop for municipalities involved in managing grants which brings together the program people, selectmen, finance people and others involved to develop a process for fail proof management of grants.</i></p> <p><i>D. Create a capital plan and develop a method for prioritizing the items on it.</i></p>

DESCRIBE THE NEED(S)	WHAT FACTORS CONTRIBUTE TO THE NEED(S)	POTENTIAL WAYS FOR MEETING THE NEED(S)
<p><i>E. Expansion of mixed use of buildings in the central business district</i></p>	<p><i>E. There are vacant store fronts and vacant upper stories. At night there is little or no viable activity in the area.</i></p>	<p><i>E. Do a market analysis and/or planning study to identify potential expansion of uses; create a new zoning district allowing mixed use for residential, commercial, and light industrial uses</i></p>
<p><i>F. Reconstruction of infrastructure is needed in the area of streets and sidewalks</i></p>	<p><i>F. Heavy truck usage has caused roads to deteriorate</i></p> <p><i>The water lines serving an area of low or moderate income residents are undersized and cannot carry the volume of water needed to service the homes and provide fire protection</i></p>	<p><i>F. Rebuild 200 feet of primary streets and sidewalks</i></p> <p><i>Replace 600 feet of water lines serving the target area over a three year period at 200 feet per year.</i></p>
<p><i>G. Training on conducting hearings</i></p>	<p><i>G. In the last two years two of the selectmen are new, as are three members of the planning board and one conservation commissioner</i></p>	<p><i>G. Create a training program on the subject of conduct of hearing with the assistance of a professional organization and invite new members of boards and commissions from surrounding towns.</i></p>

**Part I
Action Plan**

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Preface

Following the Spring, 1989 Master Plan Public Survey; the May, 1989 series of Public Meetings; and many individual meetings with town boards and community organizations, the Planning Council drafted Goals and Objectives for the Master Plan. These draft Goals and Objectives were mailed, in the form of a "Discussion Paper," to every citizen that had participated in the process and were made available at the public libraries and the Town Hall. They were further refined following a public meeting in September, 1989, which included small group discussions of the Goals and Objectives. Finally, they were adopted by voters at the April, 1990 Town Meeting.

The Goals and Objectives, listed in their entirety in the Executive Summary, are organized by subject areas in the Comprehensive Growth Plan, Part II of the Master Plan. The goals and objectives for each subject area are followed by specific issue discussions and recommendations for actions to implement them over the next several years. Some of the actions will require Town Meeting approval or the appropriation of funds by Town Meeting, while others can be implemented by town boards or citizens. Each individual action item requires further refinement before a final decision on its implementation will be made by Acton residents or the appropriate town boards. Some actions are identified as "High Priority." Priority was determined by balancing the urgency of a particular action item against the legal, financial, administrative, and political feasibility of implementing it.

The First Steps in implementing the Goals and Objectives are described in detail in the Regulatory Plan, Part III, Section One of the Master Plan. The First Steps are a series of zoning actions most of which were voted and approved at the April, 1990 and November, 1990 Town Meetings to establish a new land use plan for Acton. The First Steps (Part III) and the actions listed in Part II were all presented for discussion in a "Draft Action Summary," published and distributed by the Planning Department in January, 1990. A public meeting was also held in January to explain the first step zoning actions. Considerable public review followed both in the local newspapers and at many small group meetings, before they were proposed and adopted at the Town Meetings.

Section 1

NATURAL RESOURCE PROTECTION AND CONSERVATION

Goal: Protect and sustain Acton's natural environment and resources.

Objective: Strictly enforce federal, state and local environmental laws, and supplement them with additional Town laws if necessary.

Objective: Ensure the restoration of polluted environmental resources.

Objective: Protect the quality and quantity of Acton's water supply.

Objective: Promote environmentally sound solid waste and wastewater management.

Objective: Preserve open spaces which have value as aesthetic, recreational, wetland, water, and wildlife resources.

Objective: Pursue regional solutions to environmental problems.

Objective: Establish environmental standards for new development.

Issue: Wastewater Treatment

On-site septic disposal systems which are not properly maintained as well as those which are obsolete or located in unsuitable soils, can contribute significantly to ground and surface water contamination, and to the accelerated eutrophication of Acton's open water bodies. Acton does not possess a public sewage disposal system. As a result, residents and businesses have relied on the use of on-site disposal systems, and more recently, package sewage treatment plants. A combination of factors make the use of septic systems undesirable in many portions of Acton including the poor suitability of the Town's soils for septic absorption fields and the existence of high density development in the older sections of Town. While the Town has experienced few problems with its seven existing package treatment plants, the number of failed septic systems in some areas is substantial.

Section 1, Natural Resource Protection and Conservation

Action 1 Require treatment plants for major new developments and seek installation of extra capacities to service existing and future needs.

Action 2 Construct adequate sewage treatment facilities for areas where septic systems are aging or failing, particularly where on-site replacement is not possible.

High Priority

Issue: Tertiary Sewage Treatment

Tertiary treatment is, at present, one of the most advanced methods of treating sewage and the technology for this level of treatment is now more affordable even at lower discharge rates. The major advantage of tertiary treatment over more traditional forms of treatment such as septic systems is the capacity to remove nitrates. Given Acton's population and the extent of business and industrial development, continued reliance on septic systems alone may seriously jeopardize the quality of drinking water in the long term.

Action 3 Establish tertiary sewage treatment or equivalent as future minimum standard in Acton.

High Priority

Issue: Household Hazardous Waste

Hazardous waste collection programs have been held successfully in the past. There is a need to continue this program and, where necessary, improve and expand it. In addition, there is a need for more public education regarding both the reduction and proper disposal of hazardous household materials.

Action 4 Continue and improve hazardous waste collection efforts and public education regarding the use and disposal of hazardous materials.

High Priority

Issue: Solid Waste

Landfill closures and the increasing costs of solid waste disposal through conventional means such as incineration have made recycling a more viable and necessary element of communities' solid waste management strategies.

Action 5 Pursue coalitions with other towns to effect statewide and/or regional waste reduction.

Action 6 Promote and support efforts for trash separation in the households, for recycling and composting.

High Priority

Action 7 Institutionalize recycling effort to be run by the Town or a private enterprise.

Action 8 Solve the trash and litter problem in the villages, along the roads and in public places.

Issue: Pollution Sources

Comprehensive, up-to-date knowledge of existing and potential sources of pollution is an essential step in prioritizing and targeting pollution prevention and clean up efforts.

Action 9 Inventory major pollution sources, polluted areas, and locations where hazardous materials are stored.

High Priority

Issue: Environmental Regulation

Acton has taken many regulatory and non-regulatory actions to protect its natural resources. However, additional regulatory efforts are needed in several areas in order to protect the Town's water, air, and land resources as well as public health, safety, and welfare.

Action 10 Establish regulations to reduce use and application of lawn fertilizers and pesticides.

Action 11 Tighten up underground storage tank regulations and step up monitoring and inspections.

Action 12 Set stiff penalties on illegal dumping and other forms of pollution.

Action 13 Implement incentive/performance zoning techniques and other performance regulations and standards to promote a variety of environmental goals, i.e. wetlands protection, habitat protection, waste reduction, water/energy conservation, open space protection, watershed management, ground water protection, clean air, noise reduction, etc.

Action 14 Strengthen earth removal regulations.

Action 15 Adopt noise protection bylaw.

Issue: Enforcement

Enactment of a regulation or bylaw represents only the first half of local environmental protection efforts. The second half is enforcement, without which ordinances and regulations designed to protect the community's resources and citizens are of little worth. It is essential that Acton enforce fully the Town's environmental regulations and zoning bylaws. Failure to do so could adversely impact the environment and community as well as public health, safety, and welfare.

Action 16 Hire staff for environmental enforcement and inspections.

Issue: Regional Environmental Protection

Natural resources, including wetlands, ponds, rivers, aquifers, and soils, represent dynamic, interconnected systems. Thus, activities taking place in one town can dramatically impact neighboring communities; and effective natural resource protection and water resource planning can only come through planning at a regional level and inter-municipal cooperation.

Action 17 *Initiate and participate in regional environmental protection programs.*

High Priority

Issue: Environmental Education

Public education is an important component of protecting the Town's natural resources. Although many local, state and federal regulatory programs and guidelines exist to protect natural resources, many people are unaware of them or their usefulness on a local level. A need exists to educate local officials and residents regarding the values, functions, and management of various natural resources (and potential threats to these resources) as well as regulatory and non-regulatory mechanisms available to protect them.

Action 18 *Institute educational programs for Town boards and staff on environmental issues.*

High Priority

Action 19 *Institute environmental education and outreach programs serving the general public.*

Issue: Municipal Water Supply

Acton relies on wells, and thus the underlying aquifer system, for its entire water supply. Four of the Town's nine active wells are contaminated. Steps must be taken to prevent further contamination of this resource and to ensure the potential for future well sites. At present, those areas zoned for industrial development overlay a major portion of Acton's aquifer, and one such area is currently undergoing a long term clean up under EPA's Superfund Program.

- Action 20 Study in greater detail the potential danger to Acton's ground water posed by nitrate contamination and take preventive action or institute remedies as necessary. High Priority
- Action 21 Institute monitoring well program and check water quality data to detect trends of pollutant substances.
- Action 22 Purchase lands near Town wells, primarily Zones 1&2, of the Ground Water Protection District.
- Action 23 Use State Aquifer Land Acquisition Program whenever possible to purchase land for ground water protection purposes.
- Action 24 Pursue regional ground water protection to protect Acton's aquifers in adjacent towns.
- Action 25 Assist potential polluters near wells in relocation to less critical sites for ground water.
- Action 26 To the degree feasible, remove industrial zoning from Zones 1 and 2 of the Ground Water Protection District, and institute low density residential zones instead. High Priority
- Action 27 Improve and expand water conservation efforts.

Issue: Road Salt Application

Road salt can negatively impact the quality of drinking water by increasing sodium chloride levels. Sodium chloride levels in the ground water of Acton have increased over time and already one public well has very high sodium chloride concentrations (Conant I). Steps should be taken to avoid future additional problems. This can be achieved through reduction in the application of road salt in some areas and the elimination of its use within environmentally sensitive aquifer areas. Where appropriate, salt substitutes can be used.

Action 28 *Reduce application of road salt and in particular seek cooperation with the state in this effort.*

High Priority

Issue: Environmentally Sensitive Areas

Wetlands, including marshes, swamps, and bogs, serve a number of vital roles. They act as "sponges" to absorb and detain floodwaters and filter pollutants, and provide important habitat for many species. Wetlands are also critical to maintaining the quality and quantity of water supplies due to their limited ability to reduce contamination of surface and ground water and maintain relatively stable ground water levels.

While wetland resources provide many valuable functions, intense residential and non-residential development can have significant adverse environmental consequences. Many wildlife species require a certain minimum acreage of undisturbed habitat; likewise, the functional value of one large wetland system may be significantly higher than several smaller systems. Overdevelopment and segregation of land areas without regard for these types of issues can result in significant degradation of the Town's existing resources.

As growth pressure for residential, commercial and industrial development continues in Acton, it will become increasingly important to direct this development away from environmentally sensitive areas, such as wetlands and critical wildlife habitat areas.

Action 29 *Inventory and prioritize endangered species and critical habitat for protection. Take action for protection.*

Action 30 *Reduce potential development density near wetlands and streams.* *High Priority*

Action 31 *Strengthen the wetlands bylaw to maintain tighter controls on development near wetlands, and to prevent any further loss of wetlands.* *High Priority*

Action 32 *Create and set aside wildlife corridors between wetlands, conservation areas and remaining open land.*

Issue: Surface Water Quality

Although all surface waters in Acton are currently rated Class A (Nagog Pond) or Class B, it may be difficult to maintain this high water quality standard in the face of increased development. Acton's waterways cross through a broad spectrum of development densities. As the amount and density of development increases, it will be increasingly important that development controls, both during and after construction, be in place and enforced, to ensure that the present level of surface water quality is maintained.

Action 33 *Clean up Fort Pond Brook and other surface water bodies as needed, to maintain or improve their natural and recreational values.*

Issue: Open Space Protection Mechanisms

Acton has close to 1,400 acres of town-owned conservation land, the result of an aggressive open space acquisition program. In the future, acquisition of open space for scenic, natural resource, or recreational purposes will become more difficult and expensive as growth pressures increase. Given today's fiscal situation, acquisition of new lands is not a likely option except in very special cases. However, other methods of protection should be explored.

Action 34 *Adopt Real Estate Transfer Taxes (Land Bank) to establish fund to purchase open space and land for affordable housing according to proposed state law.*

Action 35 *Establish fund for public purchases of open space and historic properties.*

Action 36 *Review existing Town lands for possible swaps with high priority lands to be preserved.*

Action 37 Use transferable development rights in variety of land use planning situations.

Action 38 Institute open space option in assessing vacant parcels and pursue other taxation policies that foster open space preservation.

Action 39 Adjust zoning standards for commercial and industrial sites to promote open space preservation.

Action 40 Pursue regional open space planning.

Action 41 Institute incentives for residential open space developments, clustering single family homes and preserving contiguous open space

High Priority

Issue: Open Space Protection: Prioritization of Key Parcels

The Town of Acton contains many unique and valuable land resources ranging from prime farmland to rare species habitat. In order to protect these resources, it is necessary to first identify and delineate them; they can then be prioritized for protection. Those parcels which contain several overlapping resources, as well as those facing immediate development or pollution threats, should be earmarked for immediate protection. Prioritization of parcels for open space protection will help to focus efforts on key parcels of land that promote local conservation values and goals.

Action 42 Prioritize land areas for protection as open space through acquisition or other means, using as criteria the land's importance to the protection of ground water resources, farmlands, plant and wildlife habitat, scenic vistas, and town character.

High Priority

Issue: Acquisition of Chapter 61, 61A, and 61B Lands

In Acton, approximately 900 acres of forest, agricultural, or recreational lands are currently assessed under tax reduced status. Before these lands can be introduced into the real estate market for development purposes, the land must be offered to the Town for purchase at its fair market value. Decisions to purchase land are likely to require the raising of additional taxes beyond the limitations of Proposition 2 1/2.

- Action 43 *Bring all offers of land under Chapter 61, 61A, and 61B to Town Meeting for vote. High Priority*

Issue: Farmland Preservation

Acton was historically a farming community and still retains much of its rural flavor. In the past, the Town has been especially well-known for its apple orchards. However, as suburban development increases and farmland is utilized for such development, Acton is losing its ties to its agricultural past. While it is clear that Acton is not likely to regain its status as a rural farming community, the identification of those lands with high potential for agricultural use is an important component in the prioritization of lands to be protected from development.

- Action 44 *Preserve farmland as a resource. Focus on prime and state farmland and land currently in farm use.*

- Action 45 *Purchase agricultural preservation restrictions using Agricultural Preservation Restriction program by the Department of Food and Agriculture. Establish appropriate fund.*

- Action 46 *Use agricultural preservation zoning.*

Section 2

LAND USE AND COMMUNITY CHARACTER

Goal: Preserve those elements or features which contribute to Acton's New England town character as a suburban residential community with strong rural and historic roots.

Objective: New growth should be consistent with Acton's character by maintaining its rural and historic elements.

Objective: Provide incentives and aid to preserve and revitalize historic structures and places.

Objective: Preserve natural and human-made features that contribute to Acton's character such as open fields, woodlands, ponds, country roads, and stone walls.

Objective: Promote a sense of community.

Goal: Direct new residential development to protect Acton's natural environment and other resources, to be consistent with Acton's New England town character, and to encourage diversity in Acton's population.

Objective: Encourage new residential development to preserve open space.

Objective: Promote residential village environments that are consistent with Acton's character.

Objective: Encourage a variety of neighborhood design alternatives for residential development.

Objective: Promote pedestrian circulation within and between residential developments.

Objective: Adjust the intensity of residential development to protect Acton's environmental resources and to remain within the limitations of its infrastructure.

Issue: Community Character

Despite the extensive residential and commercial development occurring in Acton, the Town retains many elements of its rural and historic past. Acton's rural character is visually defined by its working farms, open fields, and forested lands linked by narrow country roads. The presence of large shade trees bordering stone walls and the historic New England village centers of South Acton, Acton Center, and West Acton re-create the picturesque New England towns of the past and shape the rural qualities which contribute to Acton's attractiveness as a residential community. However, in the face of increasing development pressure, the future of these unique resources depends upon active preservation efforts. Devising and implementing planning strategies to protect areas vulnerable to development will help insure that Acton remains a desirable place to live.

A balanced mixture of homes and businesses clustered together in villages or hamlets and separated by open spaces helps to define different, distinct areas within a community and more efficiently utilizes natural resources and town resources. This pattern of development enables people to live, work, and shop within a community setting, creating a sense of place. In such a setting, both public and retail services are easily accessible. Compared to highway areas and extensive suburban commercial and industrial development, cars are fewer and travel at lower speed, and pedestrian and other non-vehicular traffic can be safely accommodated at a lower cost.

Action 47 Explore the possibility of permitting cluster or open space development by right, rather than through special permits.

Action 48 Establish criteria for tree clearing, changes to stone walls and natural features to protect rural street-scape.

Action 49 Update scenic road bylaw or address the preservation of street trees and stonewalls lining streets through other means.

Action 50 Coordinate volunteer efforts and Town resources/equipment on Town beautification projects.

Action 51 *Preserve character of land vistas from rural roads through setback, height and design standards.*

Action 52 *Eliminate orange glow lighting at night.*

Action 53 *Discourage standard large scale development through phasing requirements or reduced density.*

Action 54 *Adopt average density zoning.*

Action 55 *Lessen front setback requirements where appropriate, increase where appropriate.*

Action 56 *Explore possibilities for maintenance standards for rental property.*

Action 57 *Amend zoning regulations controlling signs, to better distinguish between village centers and other commercial areas and to improve the town's ability to control the size, appearance and location of signs.*

High Priority

Issue: Historic Preservation

Acton has a rich historical heritage. Acton's historic buildings and sites are tangible links with the Town's past which help provide a sense of identity and shape the Town's special character.

A Historic District Study Committee with the assistance of a historical consultant and the Acton Planning Department is currently in the process of inventorying the Town's historic buildings and assessing the feasibility of creating local historic districts in Acton's three existing village centers.

Action 58 *Establish local historic districts to provide protection for Acton's historic buildings and centers.*

High Priority

Goal: Direct commercial and industrial development to serve the needs of Acton, to protect Acton's natural environment and other resources, and to be consistent with Acton's New England town character.

Objective: Maintain the diversity of commercial enterprise in Acton.

Objective: Encourage small businesses in the village centers.

Objective: Discourage strip development and commercial and industrial sprawl.

Objective: Encourage improvements to the general appearance of commercial establishments.

Objective: Limit future commercial and industrial development.

Objective: Permit only commercial and industrial uses which do not have the potential to significantly degrade Acton's environmental and natural resources.

Issue: Regional Business Center

Kelley's Corner is the most appropriate area in Acton to locate businesses and retail stores with regional attraction. This is due to the area's close proximity to Route 2 as well as the Town's desire to protect the character of Acton's more historic village centers and to control further commercial strip development. The need exists to develop a plan for Kelley's Corner in order to develop solutions to current traffic and sewer problems, while ensuring the area's vitality and attractiveness as a regional business center.

Action 72 *Develop a Kelley's Corner plan to achieve, through business redevelopment, circulation and safety improvements and a solution to the septic disposal problems.*

High Priority

Issue: Commercial Development

In recent years, approximately 800,000 square feet of business, industrial and warehouse space has been developed in Acton; and an equal amount of new non-residential development is currently in the planning pipeline.

The Town can develop guidelines to guide the amount and type of future commercial and industrial development in order to ensure that residents' needs are served and the rural and historic character of the town is enhanced.

Action 73 *Establish environmental and infrastructural performance standards for commercial and industrial developments and redevelopments.*

Action 74 *Evaluate applicability of impact fees for commercial/industrial development to fund capital improvements needed to service new floor area, i.e. sewers, water, streets, police, and fire protection.*

High Priority

Action 75 *Consider making commercial development permits contingent upon a minimum vacancy rate.*

Action 76 *Consider establishing specific (architectural) design standards for commercial sites.*

Action 77 *Institute zoning bonuses and incentives for small business in the village districts, to encourage revitalization and rehabilitation.*

Action 78 *Adopt landscaping and parking lot standards designed to improve the appearance of commercial areas*

High Priority

Action 79 *Adopt "Transfer of Development Rights" mechanisms to discourage further strip development along arterial highways and to encourage village center developments.*

High Priority

Action 80 *Diversify Acton's Business and Industrial Zoning Districts to reflect existing development where appropriate and to better implement planning goals for specific areas.*

High Priority

Section 3

HOUSING AND SPECIAL NEEDS

Goal: Encourage diversity in Acton's population.

Objective: Promote a wide range of economic diversity in housing including low and moderate income housing.

Objective: Provide services and facilities to enable the elderly and handicapped to live independently in Acton.

Issue: Affordable Housing

Housing prices in Acton have risen beyond the reach of many first time homebuyers. Since 1980 the median price of a single family home has risen to more than \$265,000, representing an increase of \$88,000 (see also: Town of Acton Affordable Housing Study, June 1989). Without a range of housing choices, only those with higher incomes are able to settle in Acton. Segments of the population that have been particularly hard hit by rising housing costs include first time home buyers, service employees, and the elderly who earn low and moderate incomes. Assistance and cooperation is needed from residents and local business leaders in order to promote a range of housing opportunities in Acton.

Action 81 *Select areas and parcels in town where density bonuses would be granted for the construction of affordable housing units. (Affordable Housing Overlay District)* **High Priority**

Action 82 *Ensure through appropriate zoning regulations that existing multi-family housing stock will continue to be used for residential purposes.* **High Priority**

Action 83 *Identify Town and state owned properties that might be suitable for donations towards the development of affordable housing.* **High Priority**

Action 84 *Require some percentage of handicapped accessible units in affordable housing developments.* High Priority

Action 85 *Direct the focus of housing initiatives to provide housing for the elderly, young families, and low and moderate income residents in our community.* High Priority

Action 86 *Maintain affordability of existing housing stock.* High Priority

Action 87 *Ease regulatory controls for accessory apartments.* High Priority

Action 88 *Ease restriction and clarify current rule on conversion of older residential properties into multi-family dwellings.* High Priority

Action 89 *Adopt tax abatement policy for owner-occupants who rent to eligible low and moderate income elderly.*

Action 90 *Encourage more affordable housing in new residential developments through duplexes or lot coverage limitations and by allowing smaller lots in the context of average density zoning.*

Action 91 *Revise condo conversion law to give option for limited equity cooperatives and to establish linkage requirements, i.e. units to housing authority, construction of comparable rental housing stock, cash payments to housing trust fund.*

Action 92 *Explore linkage provisions for commercial/industrial developments.*

Action 93 *Seek federal and state monies for housing rehabilitation for lower income home owners and tenants.*

Action 94 Establish ways to enable lower income home owners and the elderly to remain in Acton, preferably in their home.

Action 95 Review subdivision standards for excessive requirements that unduly drive up the cost of housing and remove excessive requirements.

Action 96 Encourage shared living arrangements through careful regulation, facilitating congregate housing for the elderly, the handicapped, single mothers or fathers, or other special needs groups.

Action 97 Develop deed restricted moderate income home ownership opportunities.

Action 98 Establish community land trust and/or housing trust fund to provide housing without being subjected to the speculative market forces.

Issue: Facilities for the elderly and handicapped

Current facilities serving as a senior citizens center are very inadequate. The town is pursuing the construction and dedication of a new Senior Citizens Center on Audubon Hill as part of a new housing development. Accessibility to sites and buildings is often difficult for handicapped persons. As an asset, the town has an excellent and widely appreciated public nursing and home health care service.

Action 99 Continue to provide affordable non-profit nursing and home care service in Acton.

High Priority

Action 100 Remove barriers for the handicapped through zoning and other available methods.

Action 101 Continue to pursue a new Senior Citizens Center.

Section 4

EDUCATION AND PUBLIC FACILITIES

Goal: Provide a variety of high quality educational opportunities.

Objective: Maintain the excellence of the public school system.

Objective: Encourage day-care facilities.

Objective: Provide a variety of continuing education programs.

Objective: Sustain and promote Acton's excellent library services.

Objective: Encourage the use of conservation areas and historic resources for educational purposes.

Issue: Cost of Educational and Other Public Services and Facilities

Growth creates increased demands on municipal services and facilities. The costs of increasing or improving services and facilities to meet this new demand are often substantial. Likewise the ability of towns to pay for additional facilities and equipment is limited.

Action 102 Explore applicability of impact fees to new residential developments to ensure that schools, library and other public facilities can accommodate growing demand.

Issue: Day Care

The availability of day care services tends to increase labor force participation by parents who are not working because they have preschool children. Day care tends to be costly and scarce, however, regulatory actions can be taken at the local level to encourage and support the provision of additional day care services.

Action 103 Create more zoning incentives for day care facilities in office development.

Action 104 Allow small day care centers in residential zones.

Issue: Educational Resources

Acton offers to its residents a wide range of excellent educational services and opportunities. Many residents have chosen to live in Acton for this reason. Continued effort in this area is a top priority for many residents.

Action 105 Continue to strive for excellence in educating Acton's youth.

Action 106 Maintain the quality and diversity of educational resources for all ages, including the Community Education Programs, Library Service and Acton's participation in the Minuteman Regional Vocational Technical School District.

Action 107 Encourage public and private cooperation to facilitate the use of Acton's multiple resources for educational purposes, including conservation lands, historic resources, private businesses and industries, and social services, and facilitate internship programs for Acton's youth.

Section 5

RECREATION

Goal: Provide a variety of recreational opportunities for all Acton residents.

Objective: Provide water recreational opportunities beyond existing facilities.

Objective: Improve access to and between recreation and conservation areas.

Objective: Develop, maintain, and encourage the use of Acton's recreational resources.

Objective: Provide recreational opportunities for families with young children.

Objective: Encourage entertainment opportunities for teenagers.

Issue: Open Space Linkage/Connectivity

The linkage of open space parcels through easements can create corridors for wildlife and recreation, link large publicly-owned open space parcels, and improve connectivity between residential neighborhoods. This linkage can be accomplished, in part, through the planning board's subdivision approval process.

Action 108 *In new developments, maintain open space corridors and easements for trails and pedestrian walks.*

High Priority

Action 109 *Connect open space and conservation lands through additional land acquisitions or easements.*

Action 110 *Develop a connected network of parks around Ft. Pond Brook.*

Action 111 *Improve connectivity between Town conservation/recreation lands through acquisition of more land, easements and through trails or paths.*

Issue: Awareness of Recreational Opportunities

Acton has a multitude of recreational resources. Recently, several efforts have been made to better identify Acton's conservation lands. The need exists to promote and raise local awareness of the town's existing recreational facilities.

Action 112 *Increase public awareness of Acton's recreational opportunities.*

Action 113 *Create central "clearing house" for all Town and school recreational opportunities.*

Issue: Water Recreation

Water-related recreation in Acton is limited. The Town does not have any large ponds or lakes which have developed swimming areas open to the public. However, its rivers and ponds do provide fishing, boating, and limited swimming recreation. Public access to most waterways is limited to areas where streets cross water bodies.

Action 114 *Improve access to ponds and streams.*

Action 115 *Explore possibilities of making more ponds and streams suitable for boating and fishing.*

Action 116 *Pursue North Acton outdoor swimming facility.*

High Priority

Action 117 *Develop recreation facilities on Ice House Pond, Mill Pond.*

Issue: Maintenance of Conservation and Recreation Lands

The number of hours devoted by Municipal Properties for conservation maintenance has increased substantially in recent years. However, the need exists for more public involvement in maintaining the Town's conservation and recreation resources.

Action 118 *Institute "Adopt a trail, playground, recreation area, etc." - program to substitute and supplement Town efforts.*

Action 119 *Adopt bylaw requiring trash removal and damage repair by users of Town recreation areas.*

Action 120 *Plant more shade trees at public recreation facilities.*

Action 121 *Improve access and maintenance of conservation and recreation lands including parking areas and demarcation of trails and boundaries.*

Issue: Recreational Facilities and Services

As Acton's population grows, so will the need for additional parks, hiking trails, and recreational facilities and services to serve all segments of Acton's growing population including children, adolescents, and adults.

Action 122 *Town Park: Find appropriate site and develop a Town park, more active than a conservation land and more diversified than a ball field, that also provides for some opportunities for the residents to gather and celebrate.*

Action 123 *Develop and maintain through citizen's initiative Town playgrounds, fantasy playgrounds, and tot-lots in neighborhoods.*

Action 124 *Develop an under-21 club or youth center away from school complex.*

Action 125 *Improve and maintain handicapped accessibility to public buildings and facilities, recreational areas, conservation lands, playgrounds, sidewalks, etc.*

High Priority

Action 126 *Balance sports league activity on playing fields with need for non-organized recreation, balance cost of maintenance accordingly.*

Section 6

TOWN GOVERNMENT

Goal: Policies and procedures of Town government must be consistent with the Master Plan.

Objective: Require that the objectives and policies of each board, committee, and department be consistent with the goals and objectives of Acton's Master Plan.

Objective: Encourage coordination and communication among boards, committees, and departments on matters relating to land use management and Town development.

Objective: Minimize Town expenditures by maximizing the use of federal, state, and private funding options.

Objective: Use the Master Plan as a guideline when making funding decisions and recommendations.

Issue: Master Plan Consistency

Acton's Master Plan establishes policies for growth and a guide for future decision makers. Thus, local officials and residents should consult this document when making decisions about funding and appropriations as well as development and land use.

Action 127 Consult Master Plan Goals and Objectives and Action Plan for guidance when making funding and appropriation decisions or recommendations.

High Priority

Action 128 Require that the Board of Appeals in granting variances, and the various special permit granting authorities in granting special permits, must find that the granting of such variances and special permits are consistent with the purpose and intent of the Master Plan.

High Priority

Action 129 Each board, committee and department should establish an objectives statement and policy manual consistent with the Master Plan.

Action 130 Prepare and update job description and performance standards for appointed Town boards and committees.

Action 131 Eliminate the possibility for use variance in the Zoning Bylaw.

High Priority

Issue: Communication

Open and timely communication between municipal bodies is essential to effective local government. In addition, municipal officials should play a key role in informing residents about key local issues.

Action 132 Improve inter-departmental and inter-board communication and coordination through joint meetings, hearings, and educational workshops.

Action 133 Increase publicity of development decisions.

Section 7

TRANSPORTATION

Goal: Provide a transportation system that is environmentally sound, safe and convenient, and which reduces dependency on the automobile.

Objective: Limit the amount and intensity of new growth as one measure to control traffic.

Objective: Establish transportation system capacity limits to be consistent with Acton's character and with the roadway's functional classification system.

Objective: Minimize Town expenditures for road improvements by maximizing the use of federal and state funds, and private mitigation efforts.

Objective: Promote local and regional public transportation.

Objective: Provide adequate facilities to encourage walking and bicycling.

Objective: Encourage regional and public/private cooperation in transportation planning.

Objective: Provide adequate vehicle carrying capacity on the major traffic corridors to maintain mobility, safety and access to land and minor roads.

Objective: Make improvements at hazardous locations while maintaining the scenic character of Acton's roads.

Objective: Improve parking availability in the village centers.

Objective: Improve connectivity and circulation between and within residential neighborhoods, and between and within business districts.

Issue: Highway Capacity and Safety

Due to the size of commercial zones and number of curb cuts permitted along the length of many arterial highways, particularly Route 2A, Acton's zoning bylaw has allowed for the generation of high traffic levels and multiple turning movements. Safety is a concern on the major roadways where daily volumes range from 10,000-20,000 cars per day. During peak hours, traffic spills over into residential areas introducing hazardous conditions for pedestrians. Also Route 2 experiences major congestion during peak hours, causing additional traffic to spill into Acton's residential and arterial roadways. The need exists to increase the capacity of Acton's major arterial routes in order to draw through traffic away from roads serving residential neighborhoods.

Action 134 Increase traffic capacities on Acton's major arterial highways, such as Route 62, Route 111, or Route 27.

High Priority

Action 135 Reduce curb cuts.

Action 136 Encourage separate service roads on Route 2A.

Action 137 Pursue Route 2 improvements to encourage regional commuter traffic to stay on Route 2.

Issue: Financing Highway Improvements

New development must be accommodated with additional and improved highway infrastructure. A variety of sources are potentially available to finance these improvements such as federal and state grants and impact fees, as well as off-site improvement requirements. Impact fees are standard fees charged to new development to pay for the construction, expansion, improvement, or purchase of off-site capital items. Impact fees as well as the requirement for defined off-site improvements on public streets are both methods which link improvement costs to the beneficiary of the improvements.

Action 138 Seek additional state and federal aid for highway construction and general transportation improvement projects.

High Priority

- Action 139 *Require impact fees or off-site improvements where roadway improvements are necessitated by new development.* High Priority
- Action 140 *Evaluate applicability of betterment districts to facilitate improvements in transportation and pedestrian infrastructure.*
- Action 141 *Require dedication of land for road improvements and widening as condition of land development.*

Issue: Public Transportation, Pedestrian Ways, Connectivity and Circulation

Limited public transportation and few sidewalks, trails and bicycle paths exist to encourage alternative forms of transportation. The location and size of business corridors and their distance from residential neighborhoods, results in congested roadways. Current traffic levels combined with those forecasted for future development will further impact troubled areas and result in newly congested locations.

By providing transportation choices to meet the needs of various age groups and income levels in the population, Acton can reduce the amount of automobile trips generated on a daily basis as well as meet the needs of its citizens. Coordinating a regional public transportation system can reduce peak traffic levels by addressing traffic patterns generated from adjacent communities. Constructing linkages such as bicycle paths and walking trails between neighborhoods and shopping areas in village centers will decrease the need for automobile use as well.

- Action 142 *Require trip reduction measures, i.e. van/car pooling, private transportation services; use demand management, i.e. flexible work hours.*
- Action 143 *Set up commuter shuttle to South Acton commuter station with satellite parking lots.*
- Action 144 *Identify feasible local transit routes.*
- Action 145 *Use zoning incentives for participation in local and regional transit systems.*

Action 146 Lobby for increased train service to Boston.

Action 147 Explore making elderly and handicapped transportation available to low income residents.

High Priority

Action 148 Secure cross-town access over Route 2.

Action 149 Build sidewalks, walk ways and bike ways. Require the construction of sidewalks and walk ways and bike ways for new development where possible and appropriate.

Issue: Commuter Parking

The capacity of the commuter parking lot can be increased with limited improvements and realignments; such plans have already been developed. The need exists to implement these plans as a first step in meeting the demand for commuter rail access. At the same time, the lack of adequate commuter parking facilities to the west of Acton will continue to cause high demand for Acton's commuter lot.

Action 150 Provide sufficient parking capacity for commuter rail users.

High Priority

Action 151 Discourage non-resident parking at South Acton commuter station for commuters originating from areas west of Acton and encourage van service from other towns, such as Maynard and Stow.

Action 152 Explore options for West Acton commuter station.

Action 153 Lobby for the expansion of commuter lots in other towns.

Issue: Parking in Village Centers

In the village centers, inadequate parking discourages greater utilization of shopping facilities and use of the areas as a place for community gatherings.

- | | | |
|-------------------|---|-----------------------|
| <u>Action 154</u> | <i>Amend off-street parking requirements in village districts to encourage shared parking facilities.</i> | <i>Lower Priority</i> |
| <u>Action 155</u> | <i>Create additional parking in village centers.</i> | <i>Lower Priority</i> |

7/13/93
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**SELECTMEN'S MEETING
MAY 25, 1993**

The Board of Selectmen held their regular meeting on Tuesday, May 25, 1993. Present were Dore' Hunter, Anne Fanton, William Mullin, Norm Lake, Nancy Tavernier and Town Manager Johnson

CITIZENS' CONCERNS

Dan Wagner came before the Board to ask that his Class II License issues be cleared up so that he could have a final license issued. Dore' assured Mr. Wagner that his current license was valid until such time as the Board makes their final review of the unresolved issues. Dore' instructed Don Johnson to contact Mr. Wagner to set up an appointment to resolve any outstanding issues.

PUBLIC HEARINGS AND APPOINTMENTS

BOSTON EDISON

NORM LAKE - Moved to approve the petition for Conduit on Main Street at Nylander Way. ANNE FANTON - Second. UNANIMOUS VOTE.

CLASS II LICENSE - BRUSCHI MOTOR WORKS - 72 WASHINGTON DR.

Mr. Bruschi explained his request for a Class II License. He currently buys and sells vehicles and this would allow him to reduce the cost he incurs transferring vehicles and paying sales tax. He stores and has the work done on these vehicles at friends' businesses in the towns of Littleton and Concord and would continue this practice. He is requesting a Non-Display License. He presented a letter from a neighbor stating no opposition to this license. Also there were no residents attending the meeting that spoke against this request. Staff has reviewed the application and as long as no vehicles are stored or repaired at the 72 Washington Drive address it is considered a home occupation.

NANCY TAVERNIER - Moved to approve a Class II License for Bruschi Motor Works at 72 Washington Dr. with the condition that No vehicles will be repaired, displayed, shown or sold at this location. ANNE FANTON - Second. UNANIMOUS VOTE.

JEAN SIFLEET - SCHOOL STREET SIDEWALK PRESENTATION

Ms. Sifleet outlined the process she has followed to gather information and citizen reaction to possible sidewalks on School Street. She proposed sidewalks connecting Piper Road to Sandy Drive and then to meet the sidewalk in West Concord at a later date. She has estimated \$30,000 would be needed to construct the

sidewalk. She wanted the Board of Selectmen's approval to have the Town Engineering Department staff prepare a plan. She also would like funds earmarked so that contributions could be directed to that project. Dore' expressed the board's situation with regard to the current budget. Don updated the Board on a conversation with David Abbt. It is suggested that a walking tour be taken prior to beginning any planning as it is a very complex engineering issue.

Anne said she per Mrs. Sifleet's request, had reviewed the Master Plan for sidewalks and felt that it could be amended to include School Street. Dore' felt that before staff time is expended we should see if the Board is willing to recommend funds or Town meeting action. Anne said that resident contributions were comparable to using betterments. Nancy said we had looked at betterments but it seemed rather complex.

Dore' and Don felt a walk through would be important and that the Board should conduct it before anything is done.

NANCY TAVERNIER - Moved to give staff permission to explore in a very preliminary fashion, sidewalks and their feasibility and cost for School Street. NORM LAKE - Second. UNANIMOUS VOTE.

Bill Mullin noted that some of the same people who had given him an earful on the override, and had voted against it appeared on this list of folks wanting the sidewalk. He felt that speciality projects would be/ should be very carefully considered in light of projects for the general good of the Town. Anne pointed out that preliminary investigation did not in any way commit to the project.

PLANNING BOARD

This meeting was conducted in Executive Session.

CONSENT CALENDAR

NANCY TAVERNIER - Moved to accept the consent calendar as printed. ANNE FANTON - Second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

RFP LEGAL SERVICES - Dore' briefly discussed his draft of the RFP. Nancy stated that she was not inclined to do an RFP this year. She felt it is something that is labor intensive for both the bidder and staff and should be done at three year intervals. Anne agreed that there probably would be little change in the responses for last year. It was decided to shelve the RFP for this year and to be sure that when it is sent next time that it is also put in the MMA newsletter along with the Globe.

LEGAL GUIDELINE POLICY MEMO #7 - Bill Mullin asked for clarification of the Budget reference in the Policy. Dore' explained the difficulty in re-estimating each case's costs. Bill asked what controls are used internally to control case costs. Don replied he has contact with counsel on cases as they progress. These contacts include discussions on potential costs to litigate.

MARTY MEEHANS HEALTH CONFERENCE - Dore' will try to attend on behalf of the Board. Staff to remind Mr. Hunter.

EPA - Dore' Hunter announced the EPA's Public meeting on June 10th at 7:00 to discuss the remedial cleanup at W. R. Grace.

MEMORIAL DAY - Anne and Norm will represent the Board. At the request of the PCCC the Board asked staff to pass on the names of Betty Powers, Warren Donovan or John Loring as possible candidates for this years Marshall.

CELL ONE - Norm brought the Board up to date on the current negotiations with CELL ONE. He asked to have the Town Manager, Mr. Burdett and himself continue discussions. NANCY TAVERNIER - Moved to take under advisement in order to negotiate further. ANNE FANTON - Second. Unanimous vote.

SUMMER SCHEDULE - Dore' suggested that the months of July and August have only one formal meeting each. Those suggested dates are July 13 and August 10th. Anne had a problem with her inability to attend the July meeting. After a brief discussion she noted that they should go ahead and meet on July 13th without her. Dore' noted that a special meeting could be called if it were needed to handle any business. Dore' asked for everyone's vacation schedule again and he will review his suggestion of meeting dates.

DEVEN'S TASK FORCE - Anne asked that the Task Force be scheduled for June 22 at 9:00 in order to update the Board. Staff will schedule.

JUSTIN HARTMAN DAY - Anne asked that Sunday, June 13, be designated as Justin Hartman Day. Anne to prepare the letter.

EXECUTIVE SESSION

BILL MULLIN - Moved to go into executive session to discuss potential litigation and contractual issues. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

TOWN MANAGER'S CONCERNS

YEAR END SPENDING - This item will be discussed at the next meeting.

RABID RACCOON POLICY - Don outlined the Board of Health memo on the proposed policy. The Board asked Don to bring back a recommendation at the next meeting.

The Board adjourned at 10:15 P.M.

Clerk

Date

Christine Joyce
Recording Secty.
cmjW11-(400)

EXECUTIVE SESSION
MAY 25, 1993

FARM HILL - DiDuca

Anne Fanton discussed her memo outlining Pro's and Con's. She felt it would be a good case to appeal because of the groundwork that has already been done. David Will Hill felt that the appeal should proceed at least on the zoning issue while he agreed the subdivision portion was weaker. The Planning Board feels the judge has encouraged spot zoning in her decision and has put a higher level of proof on changing zoning. They felt it would open up many cases if the Town did not litigate this one. Dore' felt that we needed to make a decision to take it on even if the APA were not to support it. He felt that it was important to litigate both issues and keep talking.

Nancy said it has cost \$64,000 over the past two years and asked how much more could we expect to pay. Dore' asked if there were anyone present who felt we should not proceed. Nancy stated she was still not convinced to go forward.

Anne felt that if we lose this appeal we not pursue any fallouts that may be appealed. Anne asked if the Planning Board could accept not pursuing any new cases if this appeal were to lose. They replied yes.

Norm said he felt we could not justify the cost if we still had commercial use after the case was settled for or against, and he asked what was the point.

Bill felt that there would not be a positive outcome. Do we want to spend \$30,000 to prevent an uncertain event from happening. He questioned if it were worth it to send a message, is the money being well spent? Would he spend \$30,000 of his own money to defend? Mary Georgio said the issue is do we want to defend the Master Plan. She felt this was just and opening up of many more suits if we did not pursue the appeal.

Trey Shupert said this could affect how staff and the Planning Board works with developers. We could win the zoning. And by not going forward we run the risk of having developers challenge the addition of sidewalks etc. He felt that it would be a step back with regard to working with developers and the Master Plan.

Roland stated his concern is zoning and the Judge dismissing all the research that went into the zoning. He feels we have

done zoning with a Master Plan and more public input than most communities. He felt Judge Sullivan chose not to look at all the facts. He was concerned for the integrity of all future zoning changes anywhere.

Josh Chernin feels it is a quality of life issue as witnessed by the recent failure of the override vote and the citizens' library being voted funds.

Dore' outlined the three litigation choices. Bill asked to have what we would win on appeal articulated. It is less likely that another suit is filed. Anne felt we are inviting other suits if we do not litigate. Bill asked about whether others would be appealing while this was at appeal. Don felt we needed to defend this because it would send a message, if we roll on this that it will still mean some sort of development.

Bill stated that he feels we should go ahead and appeal. ANNE FANTON - Moved to continue with the zoning appeal and defer to Mike to look at the strength of the subdivision. BILL MULLIN - Second. 4-1 - Norm No. Dore' asked that the 4-1 vote not be publicized out side of this Executive Session.

AUDUBON HILL

Don Johnson asked the Board whether they wanted to pursue the issue with an arbitrator. Dore' asked what would be decided tonight, and cautioned Don on the selection of an arbitrator. Don wanted to have the Board's approval to arbitrate. The meeting he had with Dave Connolly of the Bank and Roy Smith went well and he feels we could settle on them paying 15,000 and the Town contributing in kind with service. Dore' gave the Manager authority to proceed with negotiations, however, the Manager will not have the final authority to make the decision. The final decision will be brought back for Board decision.

NADEAU SUIT

Don briefly updated the Board on the unfair labor practice suit brought against the Town by Sgt. Nadeau. Sgt. Nadeau was unprepared. The arbitrator gave him until after Memorial Day to organize his case.

The Board adjourned at 10:35 P.M.

Clerk

Date

Christine Joyce
Recording Secty.
cmjW11-(400392)

SELECTMEN'S MEETING
JUNE 8, 1993

7/13/93
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The Board of Selectmen held their regular meeting on Tuesday, June 8, 1993 [meeting began at 8:00 due to special election]. Present were Dore' Hunter, Anne Fanton, William Mullin, Norm Lake, Nancy Tavernier and Town Manager Johnson {Representatives from cable were not present to broadcast meeting}

CITIZENS' CONCERNS

None expressed

PUBLIC HEARINGS AND APPOINTMENTS

ARBORETUM PRESENTATION

Harry Donahue and Belle Choate outlined the Friends success in obtaining a \$5,000 grant from the Wharton Trust to establish a New England Wildflower Collection. The Friends are asking that the Town accept the improvements at the Arboretum as they progress during the next year. NANCY TAVERNIER - Moved to accept the improvements at the Arboretum funded by the Wharton Grant for the establishment of a New England Wildflower Collection. NORM LAKE - Second. UNANIMOUS VOTE.

RECYCLING TASK FORCE

Nancy Tavernier introduced the members of the Task Force and thanked them as well as Maya Spies who was not present. The Task Force has completed its charge and is now ready to be sunsetted.

The committee was formed in 1991. It took some time to focus on the task and they were able to make great progress once focused. They wished to thank Dick Howe and John Murray for their efforts in negotiating contracts for the recyclables and other assistance in the process.

They also wished to thank the organizations involved in the townwide mailing of the recycling flyer:. The LWV, Conservation Trust, Jr. Woman's Club and PTO's.

Peggy Mikkola outlined what is being recycled in Acton. They have reduced 25% from the waste stream due to the program. She hopes that Acton will continue to respond to the market. Dick Howe explained what is being collected and the tonnage of each item. He currently trades the BFI services for trash at the gate which saves the Town tipping fees. The committee had applied for and was selected to receive a grant for a 40yd roll off container for recycling. With modifications, the roll-off has been made effective and they have two backups in the event the containers get full before the pickup date.

Nancy asked that the LWV be selected as the contact person to carry on the education of citizens about recycling. Anne noted that she felt that they might re-consider sun setting the committee. Nancy felt that the charge had been completed and it could be re-activated in the future if the need arose. Dore' asked about the Conservation Trust's status. Nancy explained that they are slowly disbanding and are continuing to keep their accumulated funds in Certificates of Deposit to be used for purposes not yet defined but possibly for future land purchases.

NORM LAKE - Moved to accept the Recycling Task Force Master Plan with the recommendation that the LWV undertake the follow-up education program. ANNE FANTON - Second. UNANIMOUS VOTE.

COMMITTEE INTERVIEW - ROYCE CHRISTENSEN CONSERVATION ASSOCIATE

Mr. Christensen expressed a desire to serve the Town in an environmental manner. While he has not been involved in any issues related to the Conservation Commission he feels he would be very interested in the position. Anne outlined the complexity of the duties with regard to wetland determinations and such and he replied that this peaked his interest even further and was anxious to get involved. NANCY TAVERNIER - Moved to appoint Mr. Christensen as an associate member of the Conservation Commission for a term to expire June 30, 1994. NORM LAKE - Second. UNANIMOUS VOTE.

CONSENT CALENDAR

NANCY TAVERNIER - Moved to accept the consent calendar as printed. ANNE FANTON - Second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

Chairman Hunter asked that the minutes henceforth reflect whether or not cable is present to cover the Board's meetings.

Override Announcement - Chairman Hunter announced the results of the override question. It failed, the turnout was very high, however, the question failed by approximately 420 votes. Dore' thanked the Restore group for their effort and professional manner, and urged them to remain involved. Bill Mullin thanked them Restore group for the effort as well.

EPA - Dore' Hunter reminded the Board about the EPA's Public meeting on June 10th at 7:00 to discuss the remedial cleanup at W. R. Grace. Norm Lake said he would try to attend on behalf of the Board.

MUNICIPAL QUARTERLY - Nancy wanted to have the message come from the Town Manager. After discussion several modifications were agreed upon. The newsletter will have a rotation of who the opening message comes from. The notation on the bottom of the second page regarding courtesy copy is to be deleted. The reference to the cost and the change in the opening remark should reflect "In response to numerous requests for more....".

ACCORD REQUEST - Anne was concerned with the time it takes staff to respond to requests such as the one in this week's mail. It was explained that we provide information as outlined by statute and handle each request individually, assess the staff time required and the nature of the information requested.

MILL CORNER - Don reported that he has a consultant's meeting on Thursday with Doug Halley and SEA. Dore' asked that a report be forwarded in the Selectmen's Mail packet on this Friday.

YEAR END SPENDING - Don explained his memo item by item for the Board. Dore' felt that if we turn back monies we don't get the benefit of the savings which have been difficult for staff. The benefit of Bottom line budgeting to handle unforeseen items such as the side walk plow was discussed. He felt we should only expend funds on items we could justify such as the plow, and such as a hedge on next years budget so that if monies are returned there is an agreement that the funds turned in go back to free cash or we get credit for them in the next budget cycle.

Dore' felt the highway plow, fire pre-emption, mowing equip. were acceptable items for expenditure.

Norm felt the PA system should also be included with the items Dore' mentioned.

Nancy felt the refurbishment of the ladder truck, E911, computer, and restoration of maintenance for municipal properties.

Anne wanted the Elliot added. It was agreed to add it but at a lower figure of 9,999.00. She does not agree with E-911, felt is was a good issue for a menu override. She noted that she was not comfortable with the list and would have like a more comprehensive list earlier in the year to review the needs.

Bill said that in the past it was his opinion to turn back unspent monies at the end of the year. However, he now feels that we should try to take care of the most pressing needs with these funds as a hedge against next year's budget.

The Board voted to include the following items on the list of end of year expenditures at amount listed in Memo, unless otherwise noted:

Athletic Field Mower, Town Meeting Audio System, Sidewalk Plow, Traffic Preemption Devices, refurbish ladder truck, Computer Modifications(Fire Dept.), Grant Writer at \$5,000., Elliot Mental Health at 9,999. and Buildings and Grounds Maintenance at \$4,000.

TOWN MANAGER'S CONCERNS

RABID RACCOON POLICY - Don outlined the Board of Health memo on the proposed policy. The Board agreed with the changes relative

to the specificity of certain items pertaining to vendors. The biggest issue was the proposed list of people to be vaccinated. It was agreed that at a cost of \$120/person the list would have to be fine tuned. The Town Manager will work to develop a list of recommended people for vaccinating.

EXECUTIVE SESSION

BILL MULLIN - Moved to go into executive session to discuss potential litigation and contractual issues. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

The Board adjourned at 10:45 P.M.

Clerk

Date

Christine Joyce
Recording Secty.
cmjW11-(405)

EXECUTIVE SESSION
JUNE 8, 1993

AUDUBON HILL

Don Johnson reported on his negotiations with the Bank. They had a great meeting and the bank has agreed to fund the remaining outstanding issues at no additional cost to the Town. The Board will think about the snow plowing issue raised by Roy Smith and it was decided to make that decision when the building is offered to the Town.

TRIPLE A LIQUOR LICENSE DENIAL

Don updated the Board on his recent conversation with Zick Rubin, from Palmer & Dodge. Zick suggested the Board reconsider the application and vote a more specific motion to reflect the issues that the Board expressed when the motion to grant was defeated. After consideration, Bill Mullin expressed that he had been very preoccupied on the night of the hearing and wanted to think about the way he voted. It was decided to go to the hearing at ABCC and then if it is remanded back for Local reconsideration the Board would hear it then.

IPBO Negotiations

Don updated the Board on the recent reorganization of the leadership in the union. He expressed his disappointment that the bargaining would be formal this year in light of what has been conveyed to him.

CEMETERY DEPT.

John updated the Board on the issue of the Cemetery Commissioners continued rejection of using trust funds for salaries. They have voted to lay off the least senior full-time worker and retain all the summer help and the part time help. John has gone through the figures and found that they will have to lose all their summer and part-time help to cover the costs of laying off one full-time worker due to the unemployment payments that will result from the layoff.

The Board adjourned at 11:25 P.M.

Clerk

Date

Christine Joyce
Recording Secty.
cmjW11-(405)

TOWN OF ACTON

7/13/93 (10)

Inter-Departmental Communication

DATE: June 30, 1993

TO:
FROM: Don P. Johnson, Town Manager
SUBJECT: Fire Chief
Equipment Donations

Don:

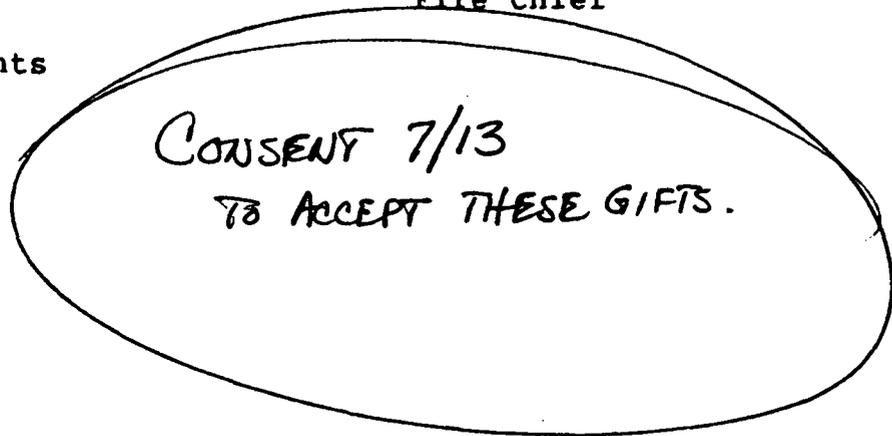
Attached please find a letter from Digital Equipment Corporation, detailing their desire to donate two self-contained breathing apparatus units, and a similar letter from FF Peter Robinson wishing to donate his personal S.C.B.A. unit to the Town. I would request that the Board of Selectmen accept these gracious donations as soon as possible.

However, I would like to specifically note that the units being donated by Digital Equipment Corporation are older type, lower pressure (never been used) units and are not to be confused with the newer high pressure units which we have been purchasing of late. The unit being donated by FF Robinson is a higher pressure newer model which is the type most recently purchased.



Robert C. Craig
Fire Chief

Attachments



CONSENT 7/13
TO ACCEPT THESE GIFTS.

Digital Equipment Corporation
550 King Street
Littleton, Massachusetts 01460-1289

digital

7 June 1993

Chief Robert Craig
Acton Fire Department
Central Street
Acton, MA 01720

Dear Chief Craig:

Digital Equipment Corporation, 100 Nagog Park, Acton, MA is in possession of two (2) Scott 2.2 self-contained breathing apparatus units which are in excellent condition and are no longer needed. We would like to offer these units to the Acton Fire Department for their use as we have done in other communities where we reside.

Please contact me (508-486-5557) when you have made your decision as to whether or not you will accept the equipment so arrangements can be made for delivery.

Very truly yours,



Mark S. Hickox
Environmental Health & Safety Engineer
Littleton Area Property Management

June 23, 1993

Chief Robert Craig
Acton Fire Department
256 Central Street
Acton, MA 01720

Dear Chief Craig:

I wish to donate my personal Scott Aviation Air Park 4.5 Self Contained Breathing Apparatus unit to the Department so that it may be placed in service for all members of the Department to use.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Peter Robinson".

Peter Robinson

TOWN OF ACTON POLICE DEPARTMENT
INTER-DEPARTMENTAL COMMUNICATION

7/13/93
(11)

TO: Don Johnson, T.M.
FROM: Chief
SUBJ: Ford Van Trade

DATE: June 23, 1993

The Department presently has a 1986 Ford Van that is in very poor condition and has over 100,000 miles. We traded the motorcycle for this vehicle several years ago. The Van is used for a mobile command post and by detectives and Youth Officers for various functions including transportation and carrying materials and equipment.

The Concord Auto Auction has expressed a willingness to take the old Van in trade for a 1991 Ford Van at no expense to the Town in order for the Department to have a safe vehicle that is in mechanically good shape.

Although this has been called a even trade, because of the obvious value difference I think it is better termed a gift. I would ask that you and the Board accept the new Van with the trade.

7/13 CONSENT AGENDA
CONSENT TO ACCEPT 1991 VAN IN TRADE FOR 1986 VAN.
GIFT/TRADE FROM CONCORD AUTO AUCTION.

TOWN OF ACTON

Inter-Departmental Communication

7/13/93

(12)

Date: July 8, 1993

TO: Board of Selectmen

FROM: Stewart Kennedy, Cemetery Superintendent *S.K.*

SUBJECT: Proposed Cemetery Rates

The Cemetery Commissioners have carefully reviewed the rates charged by the Cemetery Department and, with your approval, these new rates will become effective September 1, 1993. I have attached the proposed schedule as well as the schedule presently in effect. Please note the following changes:

1. Baby-grave spaces have increased by \$30.00
2. At the resident rate, all other spaces have increased by \$50.00 per grave space.
3. At the non-resident rate, all other spaces have increased by \$100.00 per grave space.
4. Full interment and cremation interments, weekdays, have increased by \$100.00 plus a late fee of \$50.00 for each 1/2 hour increment of arrival time after 2:30.
5. Weekday cremation interment at our convenience, with no service, is a new listing at \$150.00.
6. No interments are made on New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, Christmas Day, or on Sundays. The rate for interments on a Saturday, or any of the other holidays has increased by \$150.00 plus the late fee charged for each 1/2 hour increment after arrival time of 12:00.
7. Because most flush markers are of the medium size, we have gone to a flat rate of \$75.00 for setting markers, with \$25.00 going into the general fund and \$50.00 going into the Perpetual Care fund to help defray the cost of edging and raising these markers as needed.
8. There is still no fee for setting a veteran's flush marker, which the U.S. Government provides free of charge. We will, however, charge the \$50.00 Perpetual Care fee, as these markers also require periodic edging and raising.
9. Woodlawn Memorial Chapel was left to the Town for the free use of anyone being buried in Woodlawn Cemetery. We have extended this privilege to those being buried in Mount Hope Cemetery. We will charge a custodial fee of \$50.00. The rate for use of the Chapel for out-of-town burials has increased by \$25.00.
10. The fee for use of the Chapel for a wedding and related rehearsal has increased by \$75.00 (\$100.00 non-refundable deposit and a balance due of \$175.00).

cc: D. Johnson

D. Charter

TOWN OF ACTON CEMETERY DEPARTMENT

SCHEDULE OF RATES

Effective September 1, 1993

<u>RESIDENT</u>	<u>SEC. 7 & 7A*</u>	<u>ALL OTHER SECTIONS*</u>
Baby Grave Space	\$150.00	\$ 150.00
Single-Grave Space	400.00	500.00
Two-Grave Lot		1,000.00
Three-Grave Lot		1,500.00
Four-Grave Lot		2,000.00
<u>NON-RESIDENT</u>	<u>SEC. 7 & 7A*</u>	<u>ALL OTHER SECTIONS*</u>
Baby Grave Space	\$150.00	\$ 150.00
Single-Grave Space	500.00	600.00
Two-Grave Lot		1,200.00
Three-Grave Lot		1,800.00
Four-Grave Lot		2,400.00

*Add \$10.00 Town Clerk's fee for recording the deed in the Town Records

INTERMENTS

Full Interment - Weekdays (arrive by 2:30)	\$ 450.00**
Full Interment - Saturdays & Holidays (arrive by 12:00) & Monday Morning	600.00**
Cremation Interment - Weekdays (arrive by 2:30)	200.00**
Cremation Interment - Weekdays (No Service - Inter at Our Convenience)	150.00
Cremation interment - Saturdays & Holidays (arrive by 12:00), & Monday Morning	300.00**
<u>There will be no winter cremation interments when there is substantial frost in the ground</u>	
Stillborn/Infant Interment	50.00

**A late fee of \$50.00 for each half hour after designated time of arrival will be charged

MONUMENTS & MARKERS

Constructing Monument Foundations	\$ 40.00/sq.ft.
Installing Flush Markers (\$25.00 installation fee, \$50.00 Per-Care)	75.00
Installing Veteran's Government Marker (No installation fee, \$50.00 Per-Care)	50.00

FLOWERS & SHRUBS

Perpetual Flower Fund	\$ 500.00
Planting Shrubs (to be purchased by lot owner)	15.00 ea.
Perpetual Care of Shrubs (does not include replacement of shrubs)	50.00 ea.

CHAPEL

Memorial Service - Burial in Acton	\$ 50.00
Memorial Service - Out-of-Town Burial	100.00
Wedding Ceremony (includes rehearsal time) (\$100.00 non-refundable deposit required)	275.00

TOWN OF ACTON CEMETERY DEPARTMENT

SCHEDULE OF RATES

Effective September 1, 1989

<u>RESIDENT</u>	<u>SEC. 7 & 7A*</u>	<u>ALL OTHER SECTIONS*</u>
Baby Grave Space	\$120.	\$ 120.
Single-Grave Space	350.	450.
Two-Grave Lot		900.
Three-Grave Lot		1,350.
Four-Grave Lot		1,800.
 <u>NON-RESIDENT</u>		
Baby Grave Space	\$120.	\$ 120.
Single-Grave Space	400.	500.
Two-Grave Lot		1,000.
Three-Grave Lot		1,500.
Four-Grave Lot		2,000.

* Add \$10.00 Town Clerk's fee for recording the deed

INTERMENTS

Full Interment - Weekdays	\$ 350.
Full Interment - Saturdays, Holidays and Monday morning	450.
Cremation Interment - Weekdays	100.
Cremation Interment - Saturdays, Holidays and Monday morning	150.
Stillborn/Infant Interment	50.

MONUMENTS & MARKERS

Monument Foundations	\$ 40./sq.ft.
Installation of Flush Marker - Small	20.
Medium	25.
Large	30.
Veteran's Government Marker	No Charge

FLOWERS & SHRUBS

Perpetual Flower Fund	\$ 500.
Planting Shrubs (purchased by lot owner)	15. ea.
Perpetual Care of Shrubs (doesn't include replacement of shrubs)	50. ea.

CHAPEL

Memorial Service - burial in Acton	\$ 25.
Memorial Service - burial out-of-town	75.
Wedding Ceremony (includes rehearsal time)	200.

7/13/93
⑫

July 2, 1993



TO: Don Johnson, Town Manager
FROM: Doug Halley, Health Director
SUBJECT: Hazardous Materials Control Bylaw fees

Due to the adoption of the new Hazardous Materials Control Bylaw in June, and the new conditions implicit in its enforcement, the Health Department recommends a more detailed application fee schedule. The intent of this schedule is to accurately charge each application for the specific uses that are being requested. As a test the Health Department took six facilities 1. LAU technologies, computer industry 2. Duds Cleaners, dry cleaners, 3. Citgo, gasoline station, 4. Village Saab, automobile sales, 5. Autogenesis, small scale laboratory and 6. R.H. Products, large scale manufacturer and compared the present fee schedule with the proposed schedule. With only the exception of R.H. Products all the facilities would be charged the same. The increase at R.H. Products was less than 10% and is not considered to be significant.

The discharge and remediation applications are new permits which have no past history. It is anticipated that these fees will represent the time spent by the Health Department but with no previous history on these types of review the department recommends that these fees be reappraised next year.

All storage tank fees are one time only fees with no annual fee required. The fees reflect the anticipated time spent on review of a proposal and inspection on site.

HAZARDOUS MATERIALS CONTROL BYLAW

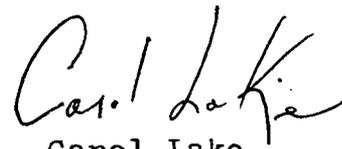
Application Fees

	Initial	Annual
Discharge	\$400.00	\$150.00
Remediation	\$400.00	\$150.00
Hazardous Material Generator	\$100.00	\$40.00
Hazardous Waste Generator Large	\$100.00	\$40.00
Hazardous Waste Generator Small	\$30.00	\$20.00
Hazardous Waste User	\$100.00	\$40.00
Hazardous Materials User	\$30.00	\$20.00
Haz-Mat Storer Industrial Large	\$350.00	\$150.00
Haz-Mat Storer Industrial Small	\$250.00	\$90.00
Haz-Mat Storer Retail Large	\$300.00	\$100.00
Haz-Mat Storer Retail Small	\$200.00	\$75.00
Haz-Waste Storer Industrial Large	\$100.00	\$40.00
Haz-Waste Storer Industrial Small	\$30.00	\$20.00
Haz-Waste Storer Retail	\$30.00	\$20.00
Underground Storage Tank Removal Industrial	\$50.00	-
Underground Storage Tank Removal Residential	\$25.00	-
Underground Storage Tank Installation Indus.	\$100.00	-
Underground Storage Tank Installation Resid.	\$50.00	-
Storage Tank Installation	\$25.00	-

7/13/93
⑬

Mary Tuttle, 44 Maple Street, 51 years, is a single woman who lives alone in the old family homestead. This house is in a state of disrepair; Mary tries to maintain it and herself on a very limited disability income. Her health insurance is Medicare; she does not have prescription coverage. She has asked for assistance with these bills from Acton Pharmacy and will again ask in the future. Mary does make small payments against her charged bills which are so noted on the paperwork.

Ms. Tuttle is well known to all in the social service network. She has a long history of instability and is seen professionally. Our goal for her is to sell her property and seek an apartment in Windsor Green for which she would be eligible.



Carol Lake

Council On Aging

June 30, 1993

Betsy Ball Fund : \$438.07

7/13/93
14

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE

DATE: July 7, 1993

TO: Board of Selectmen
FROM: Don P. Johnson, Town Manager
SUBJECT: Mill Corner

John Murray and I met with Kevin Sweeney and Louis Levine on July 6 to discuss options related to the security the Board has requested with respect to the \$300,000 Mill Corner donation. I have previously indicated the complications that have arisen around the Planning Board's Subdivision Bond. These issues played a major role in yesterday's discussion.

A number of approaches were discussed, including a possible tri-party agreement with the bank that would place the Selectmen in line on the Planning Board bond. In the final analysis, Kevin and Louis need to discuss these options with the bank to see how much support they will provide. The appropriate bank officials will apparently not be available for consultation until next week. Consequently, I seriously doubt that we will have any proposal(s) to present Tuesday night.

I will keep you informed as we develop information. My expectation is that this matter will need a further vote of the Board at your August 13 meeting.



CC: BOS - FYI
REQUESTED BY D. HUNTER.

~~*****CONFIDENTIAL MATERIAL*****~~

TOWN OF ACTON

INTERDEPARTMENTAL COMMUNICATION

TOWN MANAGER'S OFFICE

DATE: 7/8/93

TO: Don P. Johnson
FROM: John Murray
SUBJECT: Town/School Wage Comparison

The comparison that was requested is extremely difficult to complete, due to the lack of detailed information provided by the schools. The following is a brief list (3 items) of some of the problems encountered in trying to construct a comparison:

1. The schools did not provide the annual or weekly number of hours scheduled for each class of employee. I am under the opinion that the full time (12 month) clerical employee works 37.5 hours per week, and has some of the school vacations off, while the municipal clerical employee is scheduled for 40 hours (45 hours per week less 1 hour per day for lunch). I also believe that other school clerical employees only work the school year. Again, I am under the opinion that principals have the weekly school vacations off and 1 month during the summer. I also believe that teachers are scheduled for less than 1100 hours per year, while the municipal employee is scheduled for 2080 hours.
2. On sheet of paper labeled pg. 4 of the school data, the chart on average, highest, and lowest wage earner, the lowest wage is based upon the salary schedule, and the highest is based upon "Person". The natural question that arrises is: Does the contract allow the highest person to progress to a higher pay scale without any subsequent cost of living adjustments?

3. Also on page 4, we have the following categories Supt., Unit A (teachers), Unit B (principals), Clerical, and Custodians. Bill Ryan, Mac Reid, and the new Curriculum Director are not members of Unit A, Unit B, or the Custodial staff (recently it has been rumored that all three have rec'd new 3 year contracts). Yet one would assume that Bill makes in excess of \$30,473 (the highest clerical salary), or is his salary being partially distributed to Community Education?

COMPARISON

Based upon a five year time span teachers (unit A) have been compensated an extra 6.3% in cost of living adjustments than Police and Fire. Principals have been compensated an extra 7.9% in cost of living adjustments than municipal department heads, and school clerical has been given an extra 4.5% when compared to municipal clerical. Over a 4 year period the Superintendent has received 6.3% more in Cola than the Town Manager.

The highest paid clerical employee in the Schools makes 2.9% more than the highest paid municipal clerical employee for at least 6.25% less hours. Therefore the minimum net differential is 9.33%.

If one were to examine the highest paid department head to the highest paid principal (as stated previously comparison with Bill Ryan is not possible), the principal receives a paycheck that is 19.6% higher for less hours. The Superintendent was compensated at a rate that was 22% higher than the Town Manager.

John's copy

FLANAGAN & HUNTER, P.C.
ATTORNEYS AT LAW
AND
PROCTORS IN ADMIRALTY
211 CONGRESS STREET
BOSTON, MASSACHUSETTS 02110-2434

TELEPHONE: (617) 482-3366

FAX: (617) 482-3467

FAX COVER SHEET

DELIVER TO: Don Johnson
AT: Acton Town Hall
FAX NUMBER: 508-264-9630
FROM: F. Doris Hunter

Number of Pages, Including this Cover Sheet: 9

COMMENTS: *The long awaited school wage statistics. I would only like to devote a minute or two to this subject tomorrow night, given the length of the agenda. Could you or John just be prepared to say a very few words, when called upon, about how this figures compare with the Town's figures and that you will study them further for collective bargaining purposes?*

DATE: June 21, 1993

FILE NO. None

Attention - Important Notice: *This FAX is intended only for the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If you are not the intended recipient of this FAX please take note that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error please notify us immediately by telephone and return the documents by mail.*

Personnel Office
APS/ABRSD
264-4700, x5000

June 18, 1993

TO: Doré Hunter
FROM: Mac Reid *MR*
RE: Average Salary Information Request

As I proofed this over the last few days, I struggled with some of the numbers since we did the work quite a while ago. The 5-year averages for custodians do not appear to make sense. I will attempt to resolve this Monday.

I did not calculate an average for "clerical" because the gross budget number for "clerical and technical" includes more than clerical salaries. The gross amount in 1987-8 was \$1,254,317. In 1992-3 it was \$1,580,632. The average salary increase, therefore, for all support staff in that category over the last five years is 5.2%.

I hope this will be helpful. When you boil down the data for the town into these 5-year averages, we would be interested in that information.

FIVE-YEAR AVERAGE

Category	Lowest	Highest	Average
Superintendent	----	6.2%*	6.2%*
Unit A	5.8%	5.6%	5.6%
Unit B	9.9%	4.5%	5.3%
Clerical	5.3%	5.4%	---
Custodians	3.7%	3.6%	6.6%

* 4 years (not '92-3)

Category	#Employees	%Change in #Employees	Total Payroll	Average Wage	Lowest Wage on Sal. Sched	%Change in Lowest Wage	Highest Wage (Person)	%Change in Highest Wage
1992-93								
Supt.	part-time	decrease?	\$20,000	\$20,000				-78.3%
Unit A	228.45	1.8%	10,431,461	43,914	\$25,624	5.5%	54,499	5.9%
Unit B	11	10%	744,550	67,686	58,540	9.4%	80,155	6.0%
Clerical	25.87	0%	1,580,632	-	19,365	6.0%	30,473	5.9%
Custodians	20.37	0%	634,712	31,159	20,800	0%	34,070	0%

June 18, 1993

Category	#Employees	%Change in #Employees	Total Payroll	Average Wage	Lowest Wage on Sal. Sched	%Change in Lowest Wage	Highest Wage (Person)	%Change in Highest Wage
1991-92								
Supt.	1	0%	\$91,951	91,951	—	—	—	0%
Unit A	224.45	2.2%	9,781,073	41,862	24,288	0%	51,472	0%
Unit B	10	-9.0%	634,811	63,481	47,277	0%	78,498	0%
Clerical	24.87	-2.4%		—	18,262	0%	28,767	0%
Custodians	20.37	0%	593,503	29,136	20,800	0%	34,070	0%

June 18, 1993

Category	#Employees	%Change in #Employees	Total Payroll	Average Wage	Lowest Wage on Sal. Sched	%Change in Lowest Wage	Highest Wage (Person)	%Change in Highest Wage
1990-91								
Supt.	1	0%	\$91,951	91,951	—	—	—	7.7%
Unit A	219.68	-3.4%	9,618,213	42,203	24,288	8.5%	51,472	7.3%
Unit B	11	0%	696,106	63,282	47,277	8.8%	78,498	7.5%
Clerical	25.48	-5.6%	—	—	18,262	6.0%	28,767	6.5%
Custodians	20.39	-2.9%	596,536	29,256	20,800	6.2%	34,070	5.9%

June 18, 1993

Category	#Employees	%Change in #Employees	Total Payroll	Average Wage	Lowest Wage on Sal. Sched	%Change in Lowest Wage	Highest Wage (Person)	%Change in Highest Wage
1989-90								
Supt.	1	0%	85,351	85,351	-	-	-	8.0%
Unit A	227.45	-2.9%	9,495,404	38,602	22,387	6.5%	47,932	6.2%
Unit B	11	0%	645,649	58,695	43,847	7.3%	73,013	6.1%
Clerical	26.99	7.2%	-	-	17,222	6.3%	27,016	6.2%
Custodians	21.0	0%	553,330	26,349	19,594	6.1%	32,178	5.9%

June 18, 1993

Category	#Employees	%Change in #Employees	Total Payroll	Average Wage	Lowest Wage on Sal. Sched	%Change in Lowest Wage	Highest Wage (Person)	%Change in Highest Wage
1988-89								
Supl.	1	0%	79,000	79,000	-	-	-	73%
Unit A	234.35	-1.9%	8,881,187	36,175	21,026	5.7%	45,134	6.1%
Unit B	11	-8.3%	607,058	55,187	41,232	5.6%	68,838	5.1%
Clerical	25.18	-10.8%	—	—	16,203	6.0%	25,435	6.0%
Custodians	21.0	1.3%	517,282	24,632	18,470	5.3%	30,389	5.9%

June 18, 1993

Category	#Employees	%Change in #Employees	Total Payroll	Average Wage	Lowest Wage on Sal. Sched	%Change in Lowest Wage	Highest Wage (Person)	%Change in Highest Wage
(BASE) 1987-88								
Supt.	1	--	73,650	Same	Same	--	Same	--
Unit A	238.85	--	8,470,458	34,282	19,900	--	42,545	--
Unit B	12	--	641,968	53,497	39,122	--	65,476	--
Clerical	28.23	--	--	--	15,288	--	24,020	--
Custodians	20.73	--	485,378	23,414	17,534	--	28,704	--

June 18, 1993

Confidential Material

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE

DATE: 2/26/93

TO: Dore' Hunter
FROM: John Murray
SUBJECT: Wage Statistics Requested on December 11, 1991

We hope that the information provided by this memo and it's exhibits generally provide you the required answers. We usually provided information covering a five year period not the ten year period that you requested. A brief description of the material provided follows and is organized according to your original memo (see attachment 1):

2b-1) You requested the salary level for the lowest and highest full time regular municipal employee. Based upon their 1992 W2 form, Don Johnson (Town Manager) is the highest paid employee and Valere Sipprelle (Building Clerical Staff) is the lowest (please see attachment 2).

2b-2) You also requested average and median information on white and blue collar municipal employees. Attached is such information organized by department for the five year period from FY87-91 (see attachment 3).

2c) You requested the percentage increases in the scales of the municipal contracts. The increases for the last 10 years are listed below:

Police 82-83	8.0%
Police 83-84	6.5%

Police 84-85	6.5%
Police 85-86	6.0%
Police 86-87	7.0%
Police 87-88	5.0%
Police 88-89	5.0%
Police 89-90	5.0%
Police 90-91	5.0%
Police 91-92	0.0%
Police 92-93	5.0%

Highway 82-83	8.4%
Highway 83-84	8.4%
Highway 84-85	6.4%
Highway 85-86	6.75%
Highway 86-87	4.0%
Highway 87-88	5.0%
Highway 88-89	5.0%
Highway 89-90	2.5%
Highway 90-91	5.0%
Highway 91-92	0.0%
Highway 92-93	5.0%

Fire 82-83	Unknown
Fire 83-84	7.0%
Fire 84-85	6.5%
Fire 85-86	6.0%
Fire 86-87	5.25%
Fire 87-88	5.0%
Fire 88-89	5.0%
Fire 89-90	4.0%
Fire 90-91	5.3%
Fire 91-92	0.0%
Fire 92-93	5.0%

We have also included a 10 year and 5 year salary history (W2) by person and department (see attachment 4). We have included this information in order for you to evaluate changes in overtime practices as well as the percentage increase required by the contract.

I hope that our response will be helpful and we regret the shorter time span and the lack of a timely response.

MEMORANDUM

11 December 1991

To: Town Manager
 From: F. Doré Hunter
 Subject: Wage Statistics

1. I would like to see the statistics listed below, and any others that you think might be relevant, in order to reach some conclusions as to how the municipal and school payrolls increases compare over an extended period of time. It is my sense impression that the schools wages have increased at a rate in excess of the municipal rate of increase, but I would like to see the hard data in that regard because I could be mistaken.

2. Data requested:

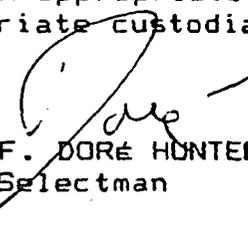
a) Period covered: last ten years.

b) Salaries: municipal and school lowest and highest full time regular, average and median municipal and school full time regular, average and median municipal "white collar" and school teacher full time regular, average and median municipal "blue collar" and school custodial full time regular.

c) Wage Contracts: Percentage increases in scales (including any so-called "super-maximum" levels), school Unit A, School Unit B, school custodians, municipal highway, municipal fire and municipal police for each contract negotiation, and the populations on each scale step each year.

d) Increases granted by relevant Committees to Superintendent and Town Manger year by year, and a list of those school officials by position, with salary, for all those currently being paid a salary greater than the salary paid the Town Manager.

3. In addition to including this memo in the Selectmen's packet and reporting your findings to the Board of Selectmen, please share any data gathered with the Finance Committee. If there should be any difficulty in obtaining any of the requested data that is not under your direct control, please advise me. If necessary, I will file and pursue an appropriate Freedom of Information request with the appropriate custodian.


 F. DORÉ HUNTER
 Selectman

TOWN OF ACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
MANAGER	125	JOHNSON	DON	31,206	64,126	67,450	74,085	75,365	75,365	3.51%	14.15%
POLICE	24	GOODMAN	BRIAN	37,941	30,677	29,748	34,768	52,725	69,578	25.36%	8.34%
POLICE	23	ROGERS	THOMAS	38,200	57,580	67,980	67,851	72,499	69,340	4.08%	8.15%
POLICE	27	MCPADDEN	JAMES	31,395	56,613	61,590	66,842	72,364	68,056	4.04%	11.68%
POLICE	42	PARISI	ROBERT	34,586	50,104	52,606	61,287	63,173	65,644	6.20%	8.98%
FINANCE	2	WETHERBY	ROY	30,081	50,568	54,430	56,822	62,136	61,542	4.34%	10.46%
POLICE	38	ROBINSON	GEORGE	34,787	51,362	53,894	55,903	56,202	57,942	2.56%	6.66%
POLICE	18	RHODES	ROBERT	37,098	43,335	49,075	51,508	53,291	56,319	5.99%	5.18%
FIRE	102	WILLIAMS	GEORGE	29,549	52,976	38,188	43,812	50,384	55,742	1.04%	8.86%
POLICE	44	GREY	RAYMOND	33,264	57,960	58,903	55,408	58,463	54,523	-1.19%	6.39%
MANAGER	639	MURRAY	JOHN		1,837	30,955	52,212	57,863	54,075	18.67%	
POLICE	614	RENTSCHLER	FREDERICK		14,703	44,611	47,949	48,402	52,845	4.61%	
FIRE	114	CRAIG	ROBERT	29,456	39,648	41,591	45,582	49,327	51,990	6.23%	7.65%
POLICE	25	DUDLEY	JEFFREY	21,672	46,225	48,047	42,967	47,212	50,900	2.02%	13.49%
ENGINEERING	75	ABBT	DAVID	26,313	43,498	45,817	49,056	49,327	50,541	3.24%	9.21%
FIRE	104	COPELAND	DONALD	34,161	43,761	37,316	43,349	45,486	49,389	2.57%	4.46%
POLICE	612	PREHL	CHRISTOPHER		15,990	39,985	36,001	45,954	48,988	5.63%	
MUNC.PROP.	121	CHARTER	DEAN	27,137	40,141	43,111	46,729	46,987	48,144	3.99%	7.74%
HIGHWAY	8	HOWE	RICHARD	27,365	36,418	40,252	44,039	46,286	48,144	6.44%	7.59%
POLICE	29	NADEAU	BRUCE	27,774	34,327	37,576	41,927	45,568	48,118	8.03%	7.32%
POLICE	41	MCNIFF	JOHN	29,818	39,467	42,219	46,198	46,578	47,681	4.16%	5.99%
POLICE	10	WIDMAYER	FRANCIS	25,112	36,879	40,832	45,287	46,104	47,281	5.64%	8.83%
POLICE	619	COONEY	JOHN		7,569	40,140	41,708	41,932	47,207	4.40%	
FIRE	96	KLAUER	WILLIAM	23,190	36,917	32,427	36,394	46,541	47,157	5.55%	10.33%
HEALTH	76	HALLEY	DOUGLAS	20,031	37,538	35,307	43,234	45,613	46,985	5.03%	13.46%
FIRE	87	BENNETT	EDWARD	30,492	40,123	38,162	43,783	42,416	46,690	3.27%	5.31%
POLICE	30	HAYES	WILLIAM	5,315	53,951	53,989	47,654	47,728	46,675	-2.70%	77.81%
POLICE	45	CROWLEY	ALBERT	32,400	55,823	65,369	58,908	56,323	46,637	-3.29%	4.39%
POLICE	327	FENNIMAN	TODD		45,103	53,752	47,554	41,683	45,877	0.34%	
FIRE	11	CONQUEST	JOSEPH	34,549	48,434	40,826	43,998	47,153	45,762	-1.10%	3.25%

High/Low
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TOWN OF ACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
LIBRARY, M	175	NULL	WANDA	19,813	37,913	41,823	44,542	44,438	45,554	4.03%	12.99%
POLICE	651	FENNIMAN	STEWART			33,345	44,092	44,542	45,172	8.87%	
FIRE	86	CAQUETTE	BERNARD	30,338	45,485	37,111	41,562	45,081	45,100	-0.17%	4.87%
BUILDING	115	RHODES	GARRY		36,059	34,068	43,056	44,069	44,776	4.83%	
HIGHWAY	138	BROWN	DAVID	23,103	33,780	34,644	37,173	40,574	44,145	6.14%	9.11%
POLICE	28	COGAN	PAUL	29,507	31,669	35,769	34,820	35,875	43,590	7.53%	4.77%
FIRE	275	STONE	BRUCE		38,522	34,701	38,050	42,567	43,451	2.56%	
FIRE	81	FROST	CLARENCE		37,941	36,150	39,097	39,128	43,121	2.73%	
FIRE	113	KESSLER	JAMES	28,263	42,239	33,922	37,755	44,871	43,014	0.37%	5.22%
FIRE	105	LYONS	KEVIN	189	39,014	33,654	35,138	40,150	42,964	2.02%	
FIRE	94	ROBINSON	CARL	26,204	36,339	32,811	37,007	40,204	42,822	3.57%	6.34%
FIRE	13	BEAN	FORREST	26,743	36,292	34,039	37,091	39,401	42,635	3.50%	5.94%
FIRE	88	YOUNG	JAMES	20,086	28,977	29,135	32,989	42,820	42,549	9.37%	11.18%
FIRE	5	WHEELER	BRENT	34,822	38,275	31,631	41,236	39,721	42,318	2.11%	2.15%
PLANNING	549	BARTL	ROLAND		32,161	33,336	38,492	40,549	42,195	6.24%	
POLICE	33	BROWNE	CHRISTOPHER		36,484	35,263	37,502	40,353	39,600	1.71%	
FIRE	107	PRIMIANO	WILLIAM	30,600	48,358	32,388	35,485	36,942	39,521	-3.66%	2.92%
POLICE	36	COGAN, JR.	JAMES		38,349	42,964	39,984	47,424	39,422	0.56%	
POLICE	658	PALMA	DONALD			3,613	10,922	33,821	39,265	16.09%	
FIRE	112	SIMEONE	PAUL	20,140	36,824	32,026	35,243	37,214	36,872	1.11%	9.30%
NURSING	686	SAIA	LUCILLE				23,833	37,462	36,714	3.34%	
POLICE	39	GOODEMOTE	JAMES	11,909	45,551	42,781	38,934	35,985	36,711	-3.00%	22.51%
FIRE	608	LYONS	MICHAEL	18,271	12,709	28,897	34,329	39,329	38,243	8.09%	10.93%
FIRE	274	SOAR	DAVID	440	31,684	30,809	32,981	40,120	38,119	4.06%	
FIRE	90	VINAL	BRUCE	25,804	38,997	30,030	36,070	39,281	37,802	-0.81%	4.65%
ACCOUNTING	1	LARSON	MARY	16,052	30,996	33,383	35,772	40,311	37,771	4.37%	13.53%
CEMETERY	161	KENNEDY	STEWART	23,307	31,849	34,864	36,661	36,864	37,771	3.72%	6.21%
POLICE	43	HARRISON	BERNARD	27,253	31,286	31,852	34,575	34,780	37,585	4.03%	3.79%

TOWN OF ACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
FIRE	109	VANDERHOOF	ROBERT	21,836	30,516	29,586	32,780	37,902	37,403	4.51%	7.13%
ASSESSOR		SOERENSEN	LELA	15,222	32,640	32,740	38,492	38,705	36,876	2.60%	14.23%
FIRE	110	O'LEARY	RICHARD	26,882	32,428	31,472	32,298	35,288	36,603	2.58%	3.62%
HIGHWAY	119	FITZPATRICK	MARK	17,753	28,806	30,317	34,293	36,279	36,188	5.13%	10.38%
LIBRARY, M	186	CHISVIN	CAROL		28,508	31,413	34,480	34,775	35,971	5.24%	
FIRE	280	ROBINSON	RICKY		24,376	28,958	32,800	37,500	35,425	9.07%	
POLICE	526	COUGHLIN	MICHAEL		24,260	32,318	32,194	32,126	35,354	9.15%	
FIRE	111	NEAGLE	GEOFFREY	21,011	29,495	29,981	32,082	32,907	35,148	3.83%	6.73%
FIRE	92	ROBINSON	PETER	25,249	31,694	31,382	31,994	34,034	34,755	1.93%	3.76%
HIGHWAY	361	DUDLEY	PAUL		19,957	27,574	30,068	31,106	34,753	14.83%	
ENGINEERING	73	RING	DENNIS	4,929	27,112	29,738	32,208	33,195	34,269	5.28%	
FIRE	83	CALKINS	DAVID	22,571	31,743	31,557	32,419	33,834	33,879	1.35%	5.01%
FIRE	101	WETHERBEE	ROBERT	23,450	30,976	30,332	32,036	34,938	33,769	1.80%	4.40%
HIGHWAY	141	LANE	KENNETH		29,212	29,819	32,145	34,000	33,667	3.05%	
FINANCE	702	JAMES	KENNETH				7,402	31,875	33,434	4.89%	
CONSERVATION	539	TIDMAN	THOMAS		26,945	29,088	31,307	32,572	33,434	4.82%	
HIGHWAY	134	WILLETT, JR.	CHARLES		27,917	29,774	32,483	33,062	33,405	3.93%	
FIRE	85	DECKER	WAYNE	21,350	30,549	41,048	33,425	33,698	33,397	1.86%	5.64%
HIGHWAY	128	COMPTON	WILLIAM	21,622	27,831	28,987	32,040	33,097	33,392	4.00%	5.44%
FIRE	610	RAY	JAMES		11,703	26,106	31,070	33,583	33,328	6.91%	
POLICE	26	COWAN, JR.	ROBERT	27,602	30,679	30,157	32,685	31,794	33,219	1.66%	2.04%
HIGHWAY	129	KENDALL	ROBERT	23,298	28,232	30,242	32,351	33,058	33,214	3.53%	4.26%
HIGHWAY	139	ROBINSON	RUSSELL	20,187	28,213	27,788	31,715	33,524	33,049	3.43%	6.37%
POLICE	22	JOHNSON	RONALD	21,618	35,554	41,836	44,638	41,410	32,987	-1.44%	5.26%
POLICE	14	LAROCHE, JR.	RAYMOND	23,034	32,725	29,733	32,406	35,487	32,953	0.14%	4.31%
FIRE	89	SABOURIN	ROBERT	23,567	38,925	31,911	31,789	33,426	32,930	-3.08%	3.97%
FIRE	609	MORSE	SCOTT	148	9,354	27,640	30,145	31,511	32,695	4.57%	
COA	48	LAKE	CAROL	15,768	26,522	28,519	31,598	31,842	32,626	4.60%	10.69%
FIRE	271	NELSON	KRIST		29,981	32,082	32,907	35,146	32,327	1.57%	

TO FACTOR
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
FIRE	287	HART	ROBERT		15,040	27,294	29,471	31,667	32,315	4.60%	
FIRE	283	WHITE	JOHN		9,651	25,731	29,160	30,355	32,310	6.39%	
FIRE	108	RICHTER	BRIAN	21,297	31,342	31,576	32,921	32,714	32,207	0.55%	5.12%
HIGHWAY	127	WAITE, JR.	RICHARD	23,954	32,018	30,800	33,275	33,565	32,031	0.01%	3.37%
FIRE	666	ARNUM	ANITA			4,640	27,589	31,714	31,949	5.27%	
HIGHWAY	591	FARRELL	KEVIN		16,054	27,192	27,731	29,754	31,799	4.24%	
MUNC.PROP.	197	MACGILLIVARY	DAYLE		26,772	25,536	30,888	31,877	31,781	3.73%	
FIRE	611	RICHARDSON	MARK		10,032	26,856	29,682	31,972	31,558	4.38%	
FIRE	84	MORSE	DANIEL	26,264	32,052	29,498	31,474	30,702	31,509	-0.34%	2.00%
LIBRARY, M	251	RHEAULT	LISA		21,890	26,427	30,589	32,097	31,411	8.70%	
NURSING	455	HETHERINGTON	JEAN B.		8,350	17,855	19,898	23,888	31,403	19.27%	
HEALTH	662	PERRY	ALAN			9,761	29,710	30,343	31,380	1.39%	
CEMETERY	156	LEE	DAVID	17,836	27,712	28,539	30,587	31,126	31,292	2.56%	7.54%
POLICE		HERNANDEZ	PABLO		30,653	32,122	33,288	33,288	31,149	0.32%	
FIRE	505	WALLERSTEIN	THOMAS		26,700	27,556	28,878	30,522	31,140	3.33%	
MUNC.PROP.	155	MACGREGOR, JR.	MALCOLM	16,533	24,096	24,332	28,095	30,301	30,884	5.63%	8.68%
HIGHWAY	131	HAWE	DONALD	18,899	30,928	28,767	31,789	31,172	30,617	-0.20%	6.20%
HIGHWAY		TOWNE, JR	FRANK	21,103	22,985	27,922	28,990	29,252	30,261	6.33%	4.34%
NURSING	17	BATISTA	MELODY F.				7,704	25,412	30,216	18.90%	
HIGHWAY	132	MARTINSON, JR.	ROBERT	18,479	25,088	25,907	28,598	28,805	29,256	3.32%	5.83%
HIGHWAY	135	BELL	SAMUAL	19,767	25,583	26,084	28,182	29,341	28,852	2.55%	4.60%
HEALTH	690	ERDOZAINCY	ROSE M.				11,087	30,343	28,422	-3.16%	
MUNC.PROP	566	WALSH	DAVID		22,314	22,387	27,759	29,353	28,410	5.46%	
MANAGER	62	JOYCE	CHRISTINE	14,934	26,002	26,046	28,665	27,285	27,950	1.50%	8.72%
HIGHWAY	57	LAWSON	ELAINE	14,287	22,386	24,043	26,236	26,202	27,690	4.74%	9.38%
POLICE	56	CARNEY	JUNE	15,449	23,517	24,096	26,376	26,974	27,450	3.34%	7.77%
CLERK	54	BELBLIN	CATHERINE	14,575	24,238	24,906	26,098	26,242	26,888	2.19%	8.45%
ACCOUNTING	55	ARSENAULT	HELEN	14,618	21,242	23,096	25,104	26,262	26,510	4.96%	6.13%
POLICE	626	HOWE	SCOTT		8,300	11,032	24,734	26,163	26,330	2.15%	

TO OF ACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
CEMETERY	606	GRAY	STEPHEN		10,184	23,451	25,249	25,546	26,030	2.75%	
POLICE	656	TAYLOR	ALLURA			9,405	24,286	26,337	25,598	1.80%	
HIGHWAY	652	WENTZELL	CHARLES			11,395	22,647	23,234	25,417	4.08%	
MUNC.PROP.	488	JOHNSON	ARNOLD		21,426	21,886	24,365	24,423	25,415	3.72%	
POLICE	295	ALLEN	FAITH			9,690	23,581	26,163	25,100	2.15%	
PLANNING	659	JACOBS	DONNA			8,952	22,409	23,702	24,759	3.50%	
LIBRARY, M	317	MCGUINNESS	GLORIA		19,575	21,265	23,325	24,066	24,680	5.22%	
CEMETERY	688	AUDETTE	JAMES				8,149	23,370	24,434	4.55%	
MUNC.PROP.	328	BOUCHARD	DAVID					6,760	24,098	n/v	
MUNC.PROP.	509	MACKENZIE	ANDREA		20,323	21,030	22,761	23,930	24,057	3.87%	
COA	516	PASKAVITZ	RONALD		19,733	21,055	23,291	23,718	24,057	4.38%	
FINANCE	68	SHEPHERD	ALICE		19,742	18,852	22,628	24,229	24,057	4.37%	
ASSESSOR	547	JACKSON	BETSY		17,820	18,975	21,366	23,123	23,701	6.80%	
POLICE	685	ANTONELLI	KEVIN				15,094	22,120	23,133	17.75%	
LIBRARY, M	558	DONOHUE	EILEEN		5,667	7,676	19,213	23,466	23,092	6.73%	
CLERK		HUBER	CORNELIA		17,290	19,036	20,293	20,403	23,016	6.82%	
CLERK	465	BROWN	BARBARA		18,299	19,056	21,198	21,602	22,517	4.61%	
HEALTH	626	BALL	SHERYL		4,663	19,580	21,137	21,929	22,465	3.68%	
COLLECTOR	604	SMITH	PHYLLIS		9,093	19,522	21,401	21,798	22,331	1.45%	
NURSING	555	CALDERARO	THERESA		12,043	13,368	16,287	18,528	21,631	16.25%	
NURSING	464	GINN	POLLY					9,581	21,506	n/v	
FIRE	707	BRINKLEY	SANDRA					16,926	21,270	25.67%	
LIBRARY, M	3	BRACKEN	JEANNE	2,974	15,924	16,360	17,560	19,034	21,157	6.57%	
BUILDING	311	SIPPRELLE	VALERIE	12,438				847	21,057	n/v	
FIRE		NICHOLS	DAVID	29,524	34,537	30,058	30,235	31,287	20,674	-2.35%	-3.00%
COLLECTOR	66	O'CONNELL	BARBARA		13,304	15,496	16,956	17,474	19,880	7.84%	
FIRE	345	SULLIVAN	RICHARD						19,655	n/v	
LIBRARY, M	204	WELLES	DEVEREUX					3,431	19,200	n/v	
LIBRARY, M	191	PETERSON	JOAN		15,643	16,658	18,096	18,401	18,918	4.19%	

TO FACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
ASSESSOR	467	MCMULLEN	BRIAN						16,743	n/v	
LIBRARY, W.A.	297	POMEROY	SUZI		14,226	15,298	15,814	16,086	16,442	3.12%	
LIBRARY, M	554	KNOWLAND	STEPHANIE		10,504	13,860	15,169	15,289	15,543	9.60%	
LIBRARY, M	189	SMITH	JANE	6,482	12,457	13,728	14,458	14,666	15,131	4.29%	13.34%
LIBRARY, W.A.	670	HAMEL	JOY	262	5,469	11,074	12,280	12,904	14,795	8.40%	
CEMETERY	61	HOWELL	NANCY	5,237	11,765	12,695	13,934	14,370	14,665	4.93%	18.00%
NURSING	403	BLECK	JANE MARIE					4,510	14,475	n/v	
LIBRARY, M	176	CHANDLER	RUTH	6,508	10,773	12,315	13,568	13,986	13,295	4.68%	10.43%
NURSING	144	KEENAN	JESSE	6,244	10,880	11,399	12,333	12,491	12,837	3.60%	10.56%
NURSING	71	BATEMAN	JUDITH L					6,571	11,934	n/v	
MUNC.PROP.	661	HOWELLS	JOSEPH			4,460	11,242	10,924	11,631	1.15%	
NURSING	273	WERNER	JUNE						11,230	n/v	
CEMETERY	137	JENKS	STANLEY	4,225	8,830	11,898	11,976	11,318	10,495	3.77%	14.84%
COA	306	WINDERS	BARBARA		5,803	6,412	9,048	9,809	9,933	14.24%	
BUILDING	600	BUXTON	SHIRLEY					3,536	9,650	n/v	
NURSING	153	FRITZ	JANET				6,805	7,049	9,825	13.81%	
NURSING	202	CROWTHER	KATHLEEN	4,043	4,982		5,820	6,560	8,852	19.42%	11.89%
HIGHWAY	513	BAKER	KEVIN		22,742	23,737	19,863	24,537	6,213	1.97%	
HEALTH	563	DUNBAR	DOUGLAS		6,132	8,802	7,373	8,090	7,987	6.05%	
POLICE	667	MILLIGAN	ANNE			3,848	6,131	6,674	7,961	9.95%	
LIBRARY, M	504	DUFFY	LESLIE		3,610	5,250	7,018	9,381	5,918	12.79%	
FIRE	546	INESON	KENNETH						5,771	n/v	
BUILDING		CHRISTIAN	NORINE	14,581	21,574	23,192	25,433	25,675	5,722	4.98%	
BUILDING		ANDRYSICK	WILLIAM						4,704	n/v	
NURSING	292	HALL	SANDRA					866	4,109	n/v	
ENGINEERING	520	DUVEL	STEPHEN						3,843	n/v	
BUILDING	588	FARNSWORTH	WILLIAM					284	3,491	n/v	
CEMETERY		ENGLUND	DAVID					2,981	3,005	0.79%	
NURSING	506	O'SULLIVAN	BRIAN						2,896	n/v	

TO FACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

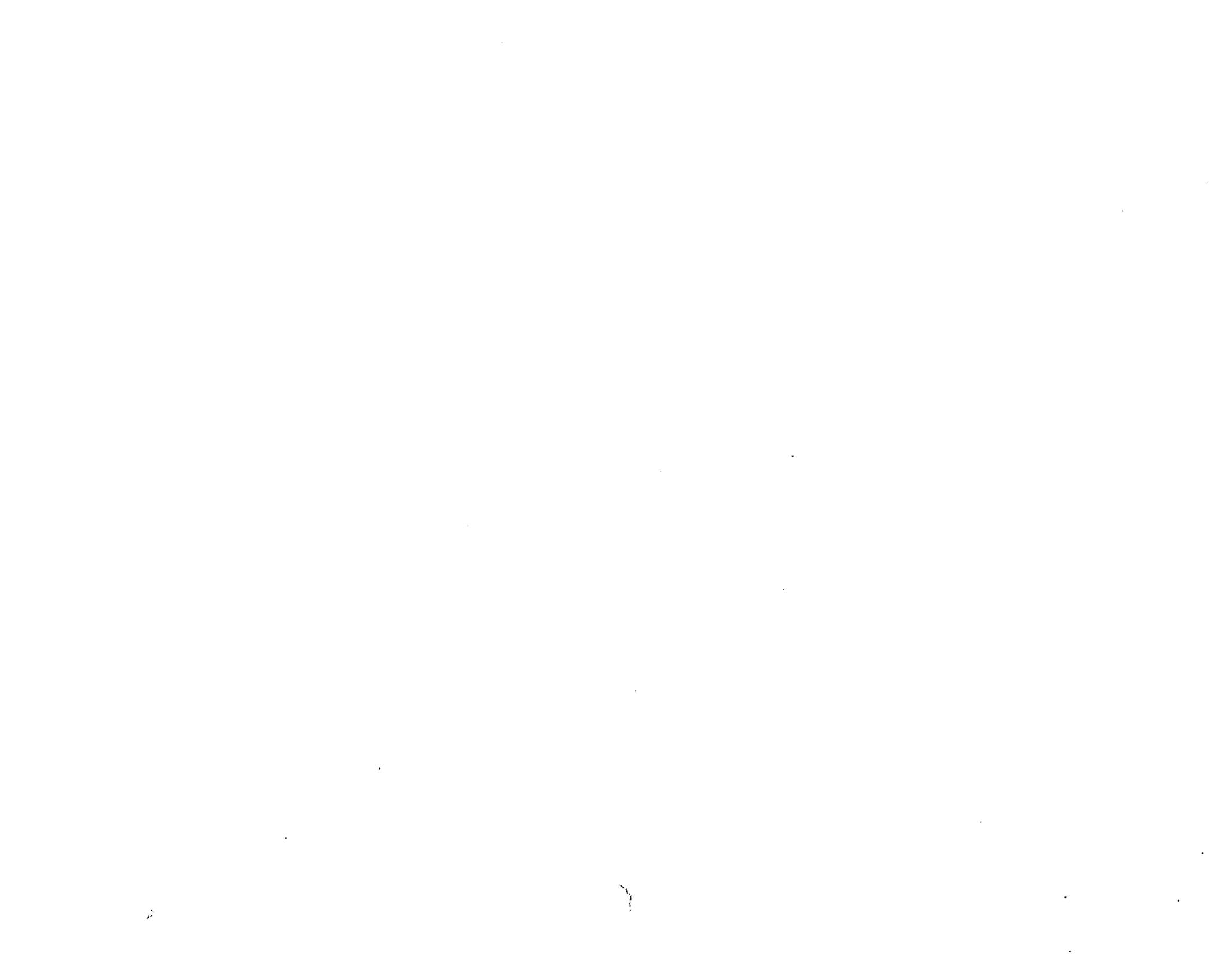
DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
LIBRARY, M	351	DONALD	JUDITH		2,271	2,597	2,616	2,306	2,160	-0.98%	
LIBRARY, M	254	VANUGA	SANDRA						1,966	n/v	
COA	6	OLJO	NORMA				5,190	3,303	1,885	n/v	
LIBRARY, M	643	EICHHORN	JANET M.				712	2,086	1,514	n/v	
COA	498	OULETT	GAIL		1,170	1,318	1,380	1,260	1,340	2.91%	
LIBRARY, M	362	WILSON	MARY						426	n/v	
LIBRARY, W.A.	179	ROOT	MARJORIE	8,651	21,606	20,656	10,854	513	1,209	n/v	
COA	497	PEDERSON	GEORGE					129	1,203	n/v	
LIBRARY, M	503	EGAN	KIMBERLY		1,657	6,441	5,982	1,162	1,068	n/v	
LIBRARY, M	574	FINGERMAN	JENNIFER		1,738	2,459	1,465	160	970	n/v	
LIBRARY, M	190	SOULE	JANE	59	1,498	1,179	455	2,159	781	n/v	
SELECTMEN	447	TAVERNIER	NANCY E.		650	413	996	650	717		
SELECTMEN	479	LAKE	NORMAN			217	921	692	683		
SELECTMEN	193	HUNTER	DORE F.		650	379	988	692	650		
SELECTMEN	437	FANTON	ANNE					379	650		
ASSESSOR BOARD	117	KOTANCHIK	JAMES	600		500	500	500	600	n/v	
ASSESSOR BOARD	567	ADAMS	ROBERT		0	400	500	250	500	n/v	
NURSING	431	ELLIOTT	DEBRA		1,700	102	1,050	490	480	n/v	
MANAGER		HOWE	NANCY	650				2,430	484	n/v	
SELECTMEN		MULLIN	WILLIAM C.						433		
NURSING	122	WILLSON	BARBARA		584	175		254	414	n/v	
NURSING	424	WORFOLK	JEAN		1,478	328	173	215	356	n/v	
LIBRARY, W.A.	291	BOOTHBY	BETTY	120	21	245	225	130	260	1.53%	
ASSESSOR BOARD	538	MILLER	SUSAN	9,058		850	600	600	250	n/v	
LIBRARY, W.A.	298	TISCHLER	REGINA		113	88	110	80	245	n/v	
POLICE	645	COGAN	MICHAEL			6,401	6,116	469	243	n/v	
HEALTH	264	BOSWORTH	JONATHAN				100	125	125	8.33%	
POLICE	309	RICHARDSON	DEBORAH		677		312	98	98	n/v	
HIGHWAY		MACGILLIVARY	DAVID			331	483	388	72	n/v	
POLICE		KOCH	LINDA		917	98	205	66	66	n/v	



TOWN OF ACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
LIBRARY,M		BOCCADORO	RITA		3,386	3,473	3,541	2,675		n/v	
COA	534	BRANDON	EDNA		885	360	761	397		n/v	
POLICE	708	CALI	ROBERT		4,265	3,221	1,064	80		n/v	
LIBRARY, W.A.	169	CHAUTIN	DOROTHY		5	68	63	10		n/v	
NURSING		DEZZANI	SUSAN	1,195	10,948	11,731	13,108	7,375		6.57%	
FIRE		GANANG	NORMA	14,269	21,362	22,921	26,722			8.97%	
COA	340	GENEAU	SANDRA		3,783	2,398	2,945	2,569		n/v	
SELECTMEN		GILBERTI	DONALD	650	683	379	921	271			
FIRE		HARRIS	DAVID		31,594	29,552	19,875			n/v	
LIBRARY,M		LORD	LINDA		3,382	4,435	9,832	8,541		n/v	
FIRE		MACGREGOR	MALCOLM	34,786	49,508	52,416	67,144			n/v	
MODERATOR	441	MACKENZIE	DONALD	100	180	80	100			n/v	
ASSESSOR		MAXWELL	RHODA		9,722	11,324	5,728			n/v	
BUILDING		MCCARTY	GERRARD		30,797	29,168	32,310	19,220		n/v	
FIRE		NEAGLE	MARIANN	15,507	24,260	22,856	1,480			n/v	
POLICE		OMAN	MICHAEL		32,080	33,630	26,020			2.42%	
FIRE		ROBINSON	CYNTHIA		24,283	27,507	14,687			6.64%	
FIRE		ROBINSON	KEITH	19,124	27,215	28,869	16,941			3.04%	
NURSING		ROSS	FLORENCE	21,056	27,334	28,536	30,466	16,617		3.82%	
LIBRARY,M		RYAN	DIANE		20,585	22,280	24,356	9,584		6.11%	
NURSING		SAWYER	PAM		14,797	17,434	3,628			8.91%	
MANAGER		SIMEONE	ANN	17,826	24,084	25,280	13,118			2.48%	
PLANNING		SMITH	TIMOTHY		7,683	25,961	14,639			n/v	
NURSING		STEVENS	JULIA	66	25,238	25,844	8,782			1.20%	
ASSESSOR		TIDMAN	VICTORIA		21,605	20,579	25,573	23,758		2.49%	
FIRE		WALL	GINGER		8,812	24,581	13,269			n/v	
SELECTMEN		WEEKS	WILLIAN		717	404	921	411			
PLANNING		WERT	MARK		6,791	26,391	6,715			n/v	

Note: Does not include all personnel but current employed
or key personnel over pass 5 years



DEPARTMENT	% CHANGE NO.EMP.	NO. OF EMPLOYEES	NO. OF WHITE	NO. OF BLUE	TOTAL PAYROLL	WHITE COLLAR WAGE	BLUE COL- WAGE	AVERAGE WAGE	AVERAGE WHITE	AVERAGE BLUE	HIGHEST WAGE	LOWEST WAGE	% CHANGE HIGHEST	% CHANGE LOWEST	% chang. total p/r prior yr
FISCAL YEAR 1991															
ACCOUNTING	0%	2	2	0	61,263	61,263	0	30,632	30,632	0	35,970	25,293	10.24%	7.61%	9.14%
ASSESSOR	-25%	3	3	0	86,653	86,653	0	28,884	28,884	0	38,705	22,339	10.25%	21.35%	-11.66%
BUILDING	0%	3	1	2	99,547	25,293	74,254	33,182	25,293	37,127	41,623	25,293	5.00%	7.61%	6.50%
CEMETERY	0%	6	1	5	145,731	22,339	123,392	24,289	22,339	24,678	36,864	21,798	5.00%	7.71%	1.15%
CLERK	-25%	3	3	0	78,845	78,845	0	26,282	26,282	0	26,242	19,903	5.00%	13.91%	-1.79%
C.O.A.	11%	10	10	0	232,194	232,194	0	23,219	23,219	0	31,079	21,258	7.55%	7.58%	17.13%
COLLECTOR	-33%	2	2	0	38,012	38,012	0	19,006	19,006	0	21,258	16,754	-28.18%	7.61%	-41.46%
CONSERVATION	0%	1	1	0	31,842	31,842	0	31,842	31,842	0	31,842	31,842	7.58%	7.58%	7.58%
ENGINEERING	-33%	2	2	0	81,958	81,958	0	40,979	40,979	0	49,327	32,631	5.00%	43.62%	-18.04%
FIRE	-9%	43	1	42	1,297,241	25,293	1,271,948	30,168	25,293	30,284	54,402	24,913	5.00%	32.35%	-0.04%
HEALTH	25%	5	5	0	126,407	126,407	0	25,281	25,281	0	43,700	21,258	7.59%	7.58%	5.01%
HIGHWAY	-5%	18	1	17	486,625	25,875	460,750	27,035	25,875	27,103	42,649	22,110	5.00%	8.91%	1.31%
LIBRARY, M	-17%	20	20	0	516,172	516,172	0	25,809	25,809	0	44,778	17,888	10.23%	5.01%	-9.87%
LIBRARY, W.A.	0%	1	1	0	24,086	24,086	0	24,086	24,086	0	24,086	24,086	7.72%	7.72%	7.72%
MANAGER	0%	3	3	0	149,814	149,814	0	49,938	49,938	0	70,107	27,206	7.87%	4.97%	28.24%
MUNIC.PROPERT	-13%	7	1	6	189,862	22,901	166,961	27,123	22,901	27,827	46,987	21,320	7.59%	5.02%	-4.87%
NURSING	-22%	7	7	0	197,939	197,939	0	28,277	28,277	0	36,864	19,323	2.45%	10.59%	-18.59%
PLANNING	-33%	2	2	0	59,962	59,962	0	29,981	29,981	0	38,705	21,258	7.56%	-18.92%	-32.68%
POLICE	28%	41	10	31	1,200,497	212,701	987,796	29,280	21,270	31,864	54,402	20,758	5.00%	5.05%	24.00%
TREASURER	-33%	2	2	0	80,036	80,036	0	40,018	40,018	0	57,136	22,901	5.00%	7.63%	-26.66%
TOTALS	-4%	181	78	103	5,184,686	2,099,585	3,085,101	28,645	26,918	29,952					

FISCAL YEAR 1990

ACCOUNTING	0%	2	2	0	56,133	56,133	0	28,067	28,067	0	32,629	23,504	5.00%	7.62%	6.08%
ASSESSOR	0%	4	4	0	98,090	98,090	0	24,523	24,523	0	35,108	18,408	5.00%	7.93%	6.73%
BUILDING	-25%	3	1	2	93,471	23,504	69,967	31,157	23,504	34,984	39,641	23,504	7.58%	7.62%	-13.92%
CEMETERY	-25%	6	1	5	144,080	20,758	123,322	24,013	20,758	24,664	35,108	20,238	7.61%	10.19%	-6.56%
CLERK	0%	4	4	0	80,281	80,281	0	20,070	20,070	0	24,992	17,472	5.00%	5.00%	6.26%
C.O.A.	50%	9	9	0	198,228	198,228	0	22,025	22,025	0	28,867	19,760	7.61%	7.59%	57.00%
COLLECTOR	50%	3	3	0	64,928	64,928	0	21,643	21,643	0	29,599	18,599	7.55%	7.66%	38.73%
CONSERVATION	0%	1	1	0	29,599	29,599	0	29,599	29,599	0	29,599	29,599	7.55%	7.55%	7.55%
ENGINEERING	-40%	3	3	0	99,993	99,993	0	33,331	33,331	0	46,978	22,669	7.58%	33.03%	-23.72%
FIRE	15%	47	6	41	1,297,801	123,573	1,174,228	27,613	20,598	28,640	51,812	18,824	7.60%	2.49%	21.79%
HEALTH	-33%	4	4	0	120,381	120,381	0	30,095	30,095	0	40,618	19,760	10.23%	4.97%	-22.16%
HIGHWAY	-5%	19	1	18	480,309	24,648	455,661	25,279	24,648	25,315	40,618	20,301	7.59%	6.32%	6.75%
LIBRARY, M	-17%	24	24	0	571,459	571,459	0	23,811	23,811	0	40,622	17,035	5.00%	5.00%	-2.85%
LIBRARY, W.A.	0%	1	1	0	22,360	22,360	0	22,360	22,360	0	22,360	22,360	7.61%	7.61%	7.61%
MANAGER	-25%	3	3	0	116,824	116,824	0	38,941	38,941	0	64,990	25,917	13.01%	7.90%	-17.89%
MUNIC.PROPERT	14%	8	1	7	199,589	21,278	178,311	24,949	21,278	25,473	43,673	20,301	10.18%	10.28%	24.21%
NURSING	-10%	9	9	0	243,125	243,125	0	27,014	27,014	0	35,984	17,472	10.29%	7.69%	0.29%
PLANNING	0%	3	3	0	89,073	89,073	0	29,691	29,691	0	35,985	26,219	5.00%	29.42%	9.45%
POLICE	7%	32	3	29	968,141	69,326	898,815	30,254	23,109	30,994	51,812	19,760	5.00%	-4.81%	15.45%
TREASURER	50%	3	3	0	109,124	109,124	0	36,375	36,375	0	54,415	21,278	10.28%	7.68%	57.91%
TOTALS	-1%	188	80	102	5,082,989	2,182,685	2,900,304	27,037	25,380	28,434					

DEPARTMENT	% CHANGE NO.EMP.	NO. OF EMPLOYEES	NO. OF WHITE	NO. OF BLUE	TOTAL PAYROLL	WHITE COLLAR WAGE	BLUE COLLAR WAGE	AVERAGE WAGE	AVERAGE WHITE	AVERAGE BLUE	HIGHEST WAGE	LOWEST WAGE	% CHANGE HIGHEST	% CHANGE LOWEST	% change of total p/r prior yr
FISCAL YEAR 1991															
FISCAL YEAR 1989															
ACCOUNTING	0%	2	2	0	52,916	52,916	0	26,458	26,458	0	31,076	21,840	7.56%	10.41%	8.72%
ASSESSOR	33%	4	4	0	91,906	91,906	0	22,977	22,977	0	33,437	17,056	44.04%	0.00%	57.92%
BUILDING	0%	4	2	2	108,587	40,664	67,923	27,147	20,332	33,962	36,847	21,840	10.21%	18.92%	8.08%
CEMETERY	60%	8	1	7	154,223	19,282	134,941	19,278	19,282	19,277	32,626	18,366	7.59%	2.43%	37.31%
CLERK	33%	4	4	0	75,550	75,550	0	18,888	18,888	0	23,802	16,640	5.00%	1.59%	34.66%
C.I.O.A.	100%	6	6	0	126,258	126,258	0	21,043	21,043	0	26,854	18,366	7.58%	7.68%	107.52%
COLLECTOR	-33%	2	2	0	46,803	46,803	0	23,402	23,402	0	27,521	14,461	5.00%	15.44%	-18.69%
CONSERVATION	0%	1	1	0	27,522	27,522	0	27,522	27,522	0	27,522	27,522	7.61%	7.61%	7.61%
ENGINEERING	67%	5	5	0	131,080	131,080	0	26,216	26,216	0	43,669	17,056	2.48%	-33.31%	22.66%
FIRE	0%	41	6	35	1,065,626	117,062	948,564	25,991	19,510	27,102	48,152	18,366	5.00%	7.55%	2.59%
HEALTH	0%	6	6	0	154,651	154,651	0	25,775	25,775	0	36,847	18,824	10.21%	4.99%	10.22%
HIGHWAY	5%	20	1	19	449,927	22,381	427,546	22,496	22,381	22,502	37,754	19,094	12.92%	3.73%	6.61%
LIBRARY, M	32%	29	29	0	588,203	588,203	0	20,283	20,283	0	38,688	16,224	10.25%	4.98%	23.79%
LIBRARY, W.A.	0%	1	1	0	20,779	20,779	0	20,779	20,779	0	20,779	20,779	7.65%	7.65%	7.65%
MANAGER	0%	4	4	0	142,286	142,286	0	35,572	35,572	0	57,510	24,086	0.00%	7.72%	13.15%
MUNIC.PROPERT	17%	7	1	6	160,693	19,780	140,933	22,956	19,760	23,489	39,638	18,408	7.59%	0.23%	16.80%
NURSING	0%	10	10	0	242,424	242,424	0	24,242	24,242	0	32,635	16,224	5.02%	4.98%	4.30%
PLANNING	50%	3	3	0	81,385	81,385	0	27,128	27,128	0	34,271	20,259	0.06%	4.99%	51.97%
POLICE	3%	30	3	27	838,582	65,915	772,667	27,953	21,972	28,917	49,344	20,758	7.60%	4.94%	3.81%
TREASURER	0%	2	2	0	69,104	69,104	0	34,552	34,552	0	49,344	19,760	5.00%	10.21%	6.44%
TOTALS	12%	189	93	96	4,628,505	2,135,931	2,492,574	24,489	22,967	25,964					

FISCAL YEAR 1988

ACCOUNTING	0%	2	2	0	48,673	48,673	0	24,337	24,337	0	28,892	19,781	5.00%	4.97%	4.99%
ASSESSOR	0%	3	3	0	58,199	58,199	0	19,400	19,400	0	23,213	17,056	5.00%	4.99%	5.00%
BUILDING	0%	4	2	2	100,473	38,147	62,326	25,118	19,074	31,163	33,434	18,366	0.00%	0.00%	4.99%
CEMETERY	0%	5	1	4	112,317	17,930	94,387	22,463	17,930	23,597	30,323	17,930	0.00%	0.00%	4.99%
CLERK	0%	3	3	0	56,104	56,104	0	18,701	18,701	0	22,668	16,380	5.00%	5.00%	5.00%
C.O.A.	0%	3	3	0	60,842	60,842	0	20,281	20,281	0	24,962	17,056	5.00%	4.99%	4.99%
COLLECTOR	0%	3	3	0	57,562	57,562	0	19,187	19,187	0	26,211	12,527	5.00%	4.97%	4.99%
CONSERVATION	0%	1	1	0	25,576	25,576	0	25,576	25,576	0	25,576	25,576	5.00%	5.00%	5.00%
ENGINEERING	0%	3	3	0	106,868	106,868	0	35,623	35,623	0	42,611	25,576	5.00%	5.00%	5.00%
FIRE	0%	41	6	35	1,038,692	109,512	929,180	25,334	18,252	26,548	45,859	17,077	5.00%	4.99%	5.00%
HEALTH	0%	6	6	0	140,305	140,305	0	23,384	23,384	0	33,434	17,930	0.00%	5.00%	5.00%
HIGHWAY	6%	19	3	16	422,020	67,038	354,982	22,212	22,346	22,186	33,434	18,408	5.00%	4.98%	5.01%
LIBRARY, M	0%	22	22	0	475,176	475,176	0	21,599	21,599	0	35,090	15,454	4.98%	4.94%	5.00%
LIBRARY, W.A.	0%	1	1	0	19,302	19,302	0	19,302	19,302	0	19,302	19,302	4.98%	4.98%	4.98%
MANAGER	0%	4	4	0	125,755	125,755	0	31,439	31,439	0	57,510	22,360	0.00%	4.98%	2.67%
MUNIC.PROPERT	0%	6	1	5	137,575	18,366	119,209	22,929	18,366	23,842	36,841	18,366	5.00%	4.99%	5.01%
NURSING	0%	10	10	0	232,419	232,419	0	23,242	23,242	0	31,075	15,454	4.99%	4.94%	5.00%
PLANNING	0%	2	2	0	53,555	53,555	0	26,778	26,778	0	34,252	19,302	5.00%	4.98%	4.99%
POLICE	0%	29	1	28	807,781	19,781	788,000	27,855	19,781	28,143	45,859	19,781	5.00%	4.97%	4.91%
TREASURER	0%	2	2	0	64,924	64,924	0	32,462	32,462	0	46,994	17,930	5.00%	5.00%	-20.00%
TOTALS	1%	169	79	90	4,144,118	1,796,034	2,348,084	24,521	22,735	26,090					

DEPARTMENT	% CHANGE NO.EMP.	NO. OF EMPLOYEES	NO. OF WHITE	NO. OF BLUE	TOTAL PAYROLL	WHITE COLLAR WAGE	BLUE COL WAGE	AVERAGE WAGE	AVERAGE WHITE	AVERAGE BLUE	HIGHEST WAGE	LOWEST WAGE	% CHANGE HIGHEST	% CHANGE LOWEST	% chan total p/r pr
FISCAL YEAR 1991															
FISCAL YEAR 1987															
ACCOUNTING		2	2	0	46,391	46,361	0	23,181	23,181	0	27,516	18,845			
ASSESSOR		3	3	0	55,429	55,429	0	18,476	18,476	0	22,108	16,245			
BUILDING		4	2	2	95,696	36,338	59,358	23,924	18,169	29,679	33,434	18,366			
CEMETERY		5	0	5	106,983	0	106,983	21,397	0	21,397	30,323	17,930			
CLERK		3	3	0	53,434	53,434	0	17,811	17,811	0	21,589	15,600			
C.O.A.		3	3	0	57,948	57,948	0	19,316	19,316	0	23,773	16,245			
COLLECTOR		3	3	0	54,827	54,827	0	18,276	18,276	0	24,963	11,934			
CONSERVATION		1	1	0	24,358	24,358	0	24,358	24,358	0	24,358	24,358			
ENGINEERING		3	3	0	101,779	101,779	0	33,926	33,926	0	40,582	24,358			
FIRE		41	6	35	989,267	104,312	884,955	24,128	17,385	25,284	43,675	16,266			
HEALTH		6	6	0	133,627	133,627	0	22,271	22,271	0	33,434	17,077			
HIGHWAY		18	3	15	401,895	63,856	338,039	22,328	21,285	22,536	31,842	17,534			
LIBRARY, M		22	22	0	452,566	452,566	0	20,571	20,571	0	33,426	14,726			
LIBRARY, W.A.		1	1	0	18,387	18,387	0	18,387	18,387	0	18,387	18,387			
MANAGER		4	4	0	122,489	122,489	0	30,622	30,622	0	57,510	21,299			
MUNIC.PROPERTY		6	1	5	131,017	17,493	113,524	21,836	17,493	22,705	35,087	17,493			
NURSING		10	10	0	221,354	221,354	0	22,135	22,135	0	29,598	14,726			
PLANNING		2	2	0	51,008	51,008	0	25,504	25,504	0	32,621	18,387			
POLICE		29	1	28	769,951	18,845	751,106	26,550	18,845	26,825	43,675	18,845			
TREASURER		2	2	0	81,833	81,833	0	40,917	40,917	0	44,756	17,077			
TOTALS		168	78	90	3,970,209	1,716,244	2,253,965	23,632	22,003	25,044					

TOWN OF ACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
ACCOUNTING	55	ARSENAULT	HELEN	14,618	21,242	23,096	25,104	26,262	26,510	4.96%	8.13%
ACCOUNTING	1	LARSON	MARY	16,052	30,996	33,383	35,772	40,311	37,771	4.37%	13.53%
ASSESSOR	547	JACKSON	BETSY		17,820	18,975	21,366	23,123	23,701	6.60%	
ASSESSOR		MAXWELL	RHODA		9,722	11,324	5,726			n/v	
ASSESSOR	467	MCMULLEN	BRIAN						16,743	n/v	
ASSESSOR		SORENSEN	LELA	15,222	32,640	32,740	38,492	38,705	36,876	2.60%	14.23%
ASSESSOR		TIDMAN	VICTORIA		21,605	20,579	25,573	23,758		2.40%	
ASSESSOR BOARD	567	ADAMS	ROBERT		0	400	500	250	500	n/v	
ASSESSOR BOARD	117	KOTANCHIK	JAMES	600		500	500	500	600	n/v	
ASSESSOR BOARD	538	MILLER	SUSAN	9,058		850	600	600	250	n/v	
BUILDING		ANDRYSICK	WILLIAM						4,704	n/v	
BUILDING	600	BUXTON	SHIRLEY					3,536	9,650	n/v	
BUILDING		CHRISTIAN	NORINE	14,581	21,574	23,192	25,433	25,875	5,722	4.98%	
BUILDING	588	FARNSWORTH	WILLIAM					284	3,491	n/v	
BUILDING		MCCARTY	GERRARD		30,797	29,168	32,310	19,220		n/v	
BUILDING	115	RHODES	GARRY		36,059	34,068	43,056	44,069	44,776	4.83%	
BUILDING	311	SIPPRELLE	VALERIE	12,438				847	21,057	n/v	
CEMETERY	688	ALDETTE	JAMES				8,149	23,370	24,434	4.55%	
CEMETERY		ENGLUND	DAVID					2,981	3,005	0.79%	
CEMETERY	606	GRAY	STEPHEN		10,184	23,451	25,249	25,546	26,030	2.75%	
CEMETERY	61	HOWELL	NANCY	5,237	11,765	12,695	13,934	14,370	14,665	4.93%	18.00%
CEMETERY	137	JENKS	STANLEY	4,225	8,530	11,898	11,976	11,318	10,495	3.77%	14.84%
CEMETERY	161	KENNEDY	STEWART	23,307	31,849	34,864	36,661	36,864	37,771	3.72%	6.21%
CEMETERY	156	LEE	DAVID	17,836	27,712	28,539	30,587	31,126	31,292	2.58%	7.54%
CLERK	54	BELBLIN	CATHERINE	14,575	24,238	24,906	26,098	26,242	26,888	2.19%	8.45%
CLERK	485	BROWN	BARBARA		18,299	19,056	21,198	21,602	22,517	4.61%	
CLERK		HUBER	CORNELIA		17,290	19,036	20,293	20,403	23,016	6.62%	

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DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
COA	534	BRANDON	EDNA		685	300	761	397		n/v	
COA	340	GENEAU	SANDRA		3,783	2,398	2,945	2,569		n/v	
COA	48	LAKE	CAROL	15,768	28,522	28,519	31,598	31,842	32,626	4.60%	10.66%
COA	8	OLJO	NORMA				5,190	3,303	1,885	n/v	
COA	498	OULETT	GAIL		1,170	1,318	1,380	1,260	1,340	2.91%	
COA	516	PASKAVITZ	RONALD		19,733	21,055	23,291	23,718	24,057	4.38%	
COA	497	PEDERSON	GEORGE					129	1,203	n/v	
COA	306	WINDERS	BARBARA		5,803	6,412	9,048	9,809	9,933	14.24%	
COLLECTOR	66	O'CONNELL	BARBARA		13,304	15,496	16,956	17,474	19,880	9.89%	
COLLECTOR	604	SMITH	PHYLLIS		9,093	19,522	21,401	21,798	22,331	1.45%	
CONSERVATION	539	TIDMAN	THOMAS		26,945	29,088	31,307	32,572	33,434	4.82%	
ENGINEERING	75	ABBT	DAVID	26,313	43,498	45,817	49,056	49,327	50,541	3.24%	9.21%
ENGINEERING	520	DUVEL	STEPHEN						3,643	n/v	
ENGINEERING	73	RING	DENNIS	4,929	27,112	29,738	32,206	33,195	34,269	5.28%	
FINANCE	702	JAMES	KENNETH				7,402	31,875	33,434	4.89%	
FINANCE	68	SHEPHERD	ALICE		19,742	18,852	22,628	24,229	24,057	4.37%	
FINANCE	2	WETHERBY	ROY	30,081	50,568	54,430	56,822	62,136	61,542	4.34%	10.46%

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CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
FIRE	006	ARNUM	ANITA			4,640	27,589	31,714	31,949	5.27%	
FIRE	13	BEAN	FORREST	26,743	36,292	34,039	37,091	39,401	42,635	3.50%	5.94%
FIRE	87	BENNETT	EDWARD	30,492	40,123	38,162	43,783	42,416	46,690	3.27%	5.31%
FIRE	707	BRINKLEY	SANDRA					16,926	21,270	25.67%	
FIRE	83	CALKINS	DAVID	22,571	31,743	31,557	32,419	33,834	33,879	1.35%	5.01%
FIRE	86	CAQUETTE	BERNARD	30,338	45,485	37,111	41,562	45,081	45,100	-0.17%	4.87%
FIRE	11	CONQUEST	JOSEPH	34,549	48,434	40,826	43,998	47,153	45,762	-1.10%	3.25%
FIRE	104	COPELAND	DONALD	34,161	43,761	37,316	43,349	45,486	49,389	2.57%	4.46%
FIRE	114	CRAIG	ROBERT	29,456	39,648	41,591	45,582	49,327	51,990	6.23%	7.65%
FIRE	85	DECKER	WAYNE	21,350	30,549	41,048	33,425	33,698	33,397	1.86%	5.64%
FIRE	81	FROST	CLARENCE		37,941	36,150	39,097	39,128	43,121	2.73%	
FIRE		GANANG	NORMA		21,362	22,921	26,722			8.37%	
FIRE		HARRIS	DAVID		31,594	29,552	19,875			n/v	
FIRE	287	HART	ROBERT		15,040	27,294	29,471	31,667	32,315	4.80%	
FIRE	546	INESON	KENNETH							n/v	
FIRE	113	KESSLER	JAMES	28,263	42,239	33,922	37,755	44,871	43,014	0.37%	5.22%
FIRE	96	KLAUER	WILLIAM	23,190	36,917	32,427	36,394	46,541	47,157	5.55%	10.33%
FIRE	105	LYONS	KEVIN	189	39,014	33,654	35,138	40,150	42,964	2.02%	
FIRE	608	LYONS	MICHAEL	18,271	12,709	28,897	34,329	39,329	38,243	8.09%	10.93%
FIRE		MACGREGOR	MALCOLM	34,786	49,508	52,416	67,144			n/v	
FIRE	84	MORSE	DANIEL	26,264	32,052	29,498	31,474	30,702	31,509	-0.34%	2.00%
FIRE	609	MORSE	SCOTT	148	9,354	27,640	30,145	31,511	32,695	4.57%	
FIRE	111	NEAGLE	GEOFFREY	21,011	29,495	29,981	32,082	32,907	35,146	3.83%	6.73%
FIRE		NEAGLE	MARIANN	15,607	24,260	22,856	1,480			n/v	
FIRE	271	NELSON	KRIST		29,981	32,082	32,907	35,146	32,327	1.57%	
FIRE		NICHOLS	DAVID	29,524	34,537	30,058	30,235	31,287	20,674	-2.35%	-3.00%
FIRE	110	O'LEARY	RICHARD	26,882	32,428	31,472	32,298	35,288	36,803	2.58%	3.62%
FIRE	107	PRIMIANO	WILLIAM	30,600	48,358	32,388	35,485	36,942	39,521	-3.66%	2.92%
FIRE	610	RAY	JAMES		11,703	26,106	31,070	33,583	33,326	6.91%	
FIRE	611	RICHARDSON	MARK		10,032	26,856	29,682	31,972	31,558	4.38%	
FIRE	108	RICHTER	BRIAN	21,297	31,342	31,576	32,921	32,714	32,207	0.55%	5.12%
FIRE	94	ROBINSON	CARL	26,204	36,339	32,811	37,007	40,204	42,822	3.57%	6.34%
FIRE		ROBINSON	CYNTHIA		24,283	27,507	14,687			6.64%	
FIRE		ROBINSON	KETH	19,124	27,215	28,869	16,941			3.04%	
FIRE	92	ROBINSON	PETER	25,249	31,694	31,382	31,994	34,034	34,755	1.93%	3.76%
FIRE	280	ROBINSON	RICKY		24,376	28,958	32,800	37,500	35,425	9.07%	
FIRE	89	SABOURIN	ROBERT	23,567	38,925	31,911	31,789	33,426	32,930	-3.08%	3.97%
FIRE	112	SIMEONE	PAUL	20,140	36,824	32,026	35,243	37,214	38,872	1.11%	9.30%
FIRE	274	SOAR	DAVID	440	31,684	30,809	32,981	40,120	38,119	4.06%	
FIRE	275	STONE	BRUCE		38,522	34,701	38,050	42,567	43,451	2.56%	
FIRE	345	SULLIVAN	RICHARD						19,655	n/v	
FIRE	109	VANDERHOOF	ROBERT	21,836	30,516	29,586	32,780	37,902	37,403	4.51%	7.13%
FIRE	90	VINAL	BRUCE	25,804	38,997	30,030	36,070	39,281	37,802	-0.61%	4.65%
FIRE		WALL	GINGER		8,812	24,581	13,269			n/v	
FIRE	505	WALLERSTEIN	THOMAS		26,700	27,556	28,878	30,522	31,140	3.33%	
FIRE	101	WETHERBEE	ROBERT	23,450	30,976	30,332	32,036	34,938	33,769	1.80%	4.40%
FIRE	5	WHEELER	BRENT	34,822	38,275	31,631	41,236	39,721	42,318	2.11%	2.15%
FIRE	283	WHITE	JOHN		9,651	25,731	29,160	30,355	32,310	6.39%	
FIRE	102	WILLIAMS	GEORGE	29,549	52,976	38,188	43,812	50,384	55,742	1.04%	8.86%
FIRE	88	YOUNG	JAMES	20,086	28,977	29,135	32,989	42,820	42,549	9.37%	11.16%

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DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
HEALTH	020	BALL	SHERYL		4,003	10,580	21,137	21,920	22,465	3.68%	
HEALTH	264	BOSWORTH	JONATHAN				100	125	125	8.33%	
HEALTH	563	DUNBAR	DOUGLAS		6,132	8,002	7,373	8,090	7,987	6.05%	
HEALTH	690	ERDOZAINCY	ROSE M.				11,087	30,343	28,422	-3.16%	
HEALTH	78	HALLEY	DOUGLAS	20,031	37,538	35,307	43,234	45,613	46,985	5.03%	13.46%
HEALTH	662	PERRY	ALAN			9,761	29,710	30,343	31,360	1.36%	
HIGHWAY	513	BAKER	KEVIN		22,742	23,737	19,863	24,537	8,213	1.07%	
HIGHWAY	135	BELL	SAMUAL	19,767	25,583	26,084	28,182	29,341	28,852	2.56%	4.60%
HIGHWAY	138	BROWN	DAVID	23,103	33,780	34,644	37,173	40,574	44,145	6.14%	9.11%
HIGHWAY	126	COMPTON	WILLIAM	21,622	27,831	28,987	32,040	33,097	33,392	4.00%	5.44%
HIGHWAY	361	DUDLEY	PAUL		19,957	27,574	30,068	31,106	34,753	14.83%	
HIGHWAY	591	FARRELL	KEVIN		16,054	27,192	27,731	29,754	31,799	4.24%	
HIGHWAY	119	FITZPATRICK	MARK	17,753	28,806	30,317	34,293	36,279	36,188	5.13%	10.38%
HIGHWAY	131	HAWE	DONALD	18,699	30,928	28,767	31,789	31,172	30,617	-0.20%	6.20%
HIGHWAY	8	HOWE	RICHARD	27,365	36,418	40,252	44,039	46,286	48,144	6.44%	7.59%
HIGHWAY	129	KENDALL	ROBERT	23,298	28,232	30,242	32,351	33,058	33,214	3.53%	4.26%
HIGHWAY	141	LANE	KENNETH		29,212	29,819	32,145	34,000	33,667	3.05%	
HIGHWAY	57	LAWSON	ELAINE	14,287	22,386	24,043	26,236	26,202	27,690	4.74%	9.38%
HIGHWAY		MACGILLIVARY	DAVID			331	483	388	72	n/v	
HIGHWAY	132	MARTINSON, JR.	ROBERT	18,479	25,086	25,907	28,598	28,605	29,256	3.32%	5.83%
HIGHWAY	139	ROBINSON	RUSSELL	20,187	28,213	27,766	31,715	33,524	33,049	3.43%	6.37%
HIGHWAY		TOWNE, JR	FRANK	21,103	22,985	27,922	28,990	29,252	30,261	6.33%	4.34%
HIGHWAY	127	WAITE, JR.	RICHARD	23,954	32,018	30,800	33,275	33,565	32,031	0.01%	3.37%
HIGHWAY	652	WENTZELL	CHARLES			11,395	22,647	23,234	25,417	4.08%	
HIGHWAY	134	WILLETT, JR.	CHARLES		27,917	29,774	32,483	33,062	33,405	3.63%	

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DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
LIBRARY, M		BOCCADORO	RITA		3,386	3,473	3,541	2,675		n/v	
LIBRARY, M		3 BRACKEN	JEANNE	2,374	15,924	16,300	17,500	19,034	21,157	6.57%	
LIBRARY, M		176 CHANDLER	RUTH	6,506	10,773	12,315	13,506	13,986	13,295	4.68%	10.43%
LIBRARY, M		186 CHISVIN	CAROL		28,508	31,413	34,480	34,775	35,971	5.24%	
LIBRARY, M		351 DONALD	JUDITH		2,271	2,597	2,616	2,306	2,160	-0.99%	
LIBRARY, M		558 DONOHUE	EILEEN		5,667	7,676	19,213	23,466	23,092	6.73%	
LIBRARY, M		504 DUFFY	LESLIE		3,610	5,250	7,018	9,381	5,918	12.79%	
LIBRARY, M		503 EGAN	KIMBERLY		1,657	6,441	5,982	1,162	1,068	n/v	
LIBRARY, M		643 EICHORN	JANET M.				712	2,086	1,514	n/v	
LIBRARY, M		574 FINGERMAN	JENNIFER		1,738	2,459	1,465	100	970	n/v	
LIBRARY, M		554 KNOWLAND	STEPHANIE		10,504	13,860	15,169	15,289	15,543	9.60%	
LIBRARY, M		LORD	LINDA		3,382	4,435	9,832	8,541		n/v	
LIBRARY, M		317 MCGUINNESS	GLORIA		19,575	21,265	23,325	24,066	24,680	5.22%	
LIBRARY, M		175 NULL	WANDA	19,813	37,913	41,823	44,542	44,438	45,554	4.03%	12.90%
LIBRARY, M		191 PETERSON	JOAN		15,643	16,658	18,096	18,401	18,918	4.16%	
LIBRARY, M		251 RHEAULT	LISA		21,890	26,427	30,589	32,097	31,411	8.70%	
LIBRARY, M		RYAN	DIANE		20,565	22,280	24,356	9,584		6.11%	
LIBRARY, M		189 SMITH	JANE	6,482	12,457	13,728	14,458	14,666	15,131	4.29%	13.34%
LIBRARY, M		190 SOULE	JANE	59	1,498	1,179	455	2,159	781	n/v	
LIBRARY, M		254 VANUGA	SANDRA						1,966	n/v	
LIBRARY, M		204 WELLES	DEVEREUX					3,431	19,200	n/v	
LIBRARY, M		362 WILSON	MARY					426	1,234	n/v	
LIBRARY, W.A.		291 BOOTHBY	BETTY	120	21	245	225	130	290	1.53%	
LIBRARY, W.A.		169 CHAUTIN	DOROTHY		5	68	63	10		n/v	
LIBRARY, W.A.		670 HAMEL	JOY	262	5,469	11,074	12,280	12,904	14,795	8.40%	
LIBRARY, W.A.		297 POMEROY	SUZI		14,226	15,298	15,814	16,086	16,442	3.12%	
LIBRARY, W.A.		179 ROOT	MARJORIE	8,651	21,606	20,656	10,854	513	1,209	n/v	
LIBRARY, W.A.		298 TSCHLER	REGINA		113	88	110	80	245	n/v	

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DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
MANAGER		HOWE	NANCY	650				2,430	484	n/v	
MANAGER	125	JOHNSON	DON	31,206	64,126	67,450	74,085	75,365	75,365	3.51%	14.15%
MANAGER	62	JOYCE	CHRISTINE	14,934	26,002	26,046	28,665	27,285	27,950	1.50%	8.72%
MANAGER	639	MURRAY	JOHN		1,837	30,955	52,212	57,803	54,075	18.67%	
MANAGER		SIMEONE	ANN	17,826	24,084	25,280	13,118			2.48%	
MODERATOR	441	MACKENZIE	DONALD	100	180	80	100			n/v	
MUNC.PROP.	328	BOUCHARD	DAVID					6,760	24,068	n/v	
MUNC.PROP.	121	CHARTER	DEAN	27,137	40,141	43,111	46,729	46,987	48,144	3.00%	7.74%
MUNC.PROP.	661	HOWELLS	JOSEPH			4,460	11,242	10,924	11,631	1.19%	
MUNC.PROP.	488	JOHNSON	ARNOLD		21,426	21,866	24,365	24,423	25,415	3.72%	
MUNC.PROP.	197	MACGILLIVARY	DAYLE		26,772	25,536	30,888	31,877	31,761	3.73%	
MUNC.PROP.	155	MACGREGOR, JR.	MALCOLM	16,533	24,096	24,332	28,095	30,301	30,884	5.63%	8.68%
MUNC.PROP.	509	MACKENZIE	ANDREA		20,323	21,030	22,761	23,930	24,057	3.67%	
MUNC.PROP.	566	WALSH	DAVID		22,314	22,387	27,759	29,353	28,410	5.46%	
NURSING	71	BATEMAN	JUDITH L.					6,571	11,934	n/v	
NURSING	17	BATISTA	MELODY F.				7,704	25,412	30,216	18.90%	
NURSING	403	BLECK	JANE MARIE					4,510	14,475	n/v	
NURSING	555	CALDERARO	THERESA		12,043	13,368	16,287	18,628	21,831	16.25%	
NURSING	202	CROWTHER	KATHLEEN	4,043	4,962		5,820	6,560	8,852	19.42%	11.89%
NURSING		DEZZANI	SUSAN	1,195	10,948	11,731	13,106	7,375		6.57%	
NURSING	431	ELLIOTT	DEBRA		1,700	102	1,050	490	490	n/v	
NURSING	153	FRITZ	JANET				6,805	7,049	9,625	13.81%	
NURSING	464	GINN	POLLY					9,581	21,506	n/v	
NURSING	292	HALL	SANDRA					866	4,109	n/v	
NURSING	455	HETHERINGTON	JEAN B.		8,350	17,855	19,898	23,888	31,403	19.27%	
NURSING	144	KEENAN	JESSE	6,244	10,880	11,399	12,333	12,491	12,837	3.00%	10.56%
NURSING	506	O'SULLIVAN	BRIAN						2,896	n/v	
NURSING		ROSS	FLORENCE	21,056	27,334	28,536	30,466	16,617		3.82%	
NURSING	686	SAIA	LUCILLE				23,833	37,462	38,714	3.34%	
NURSING		SAWYER	PAM		14,797	17,434	3,626			8.91%	
NURSING		STEVENS	JULIA	66	25,238	25,844	8,782			1.20%	
NURSING	273	WERNER	JUNE						11,230	n/v	
NURSING	122	WILLSON	BARBARA		584	175		254	414	n/v	
NURSING	424	WORFOLK	JEAN		1,478	328	173	215	356	n/v	

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DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
PLANNING	549	BARTL	ROLAND		32,161	33,336	38,492	40,549	42,195	6.24%	
PLANNING	659	JACOBS	DONNA			8,952	22,409	23,702	24,759	3.50%	
PLANNING		SMITH	TIMOTHY		7,583	25,961	14,639			n/v	
PLANNING		WERT	MARK		6,791	26,391	6,715			n/v	
POLICE	295	ALLEN	FAITH			9,690	23,581	26,163	25,100	2.15%	
POLICE	685	ANTONELLI	KEVIN				15,094	22,120	23,133	17.75%	
POLICE	33	BROWNE	CHRISTOPHER		36,484	35,263	37,502	40,353	39,600	1.71%	
POLICE	708	CALI	ROBERT		4,265	3,221	1,064	80		n/v	
POLICE	56	CARNEY	JUNE	15,449	23,517	24,096	26,376	26,974	27,450	3.34%	7.77%
POLICE	645	COGAN	MICHAEL			6,401	6,116	469	243	n/v	
POLICE	28	COGAN	PAUL	29,507	31,669	35,769	34,820	35,875	43,590	7.53%	4.77%
POLICE	36	COGAN, JR.	JAMES		38,349	42,964	39,964	47,424	39,422	0.56%	
POLICE	619	COONEY	JOHN		7,569	40,140	41,708	41,932	47,207	4.40%	
POLICE	526	COUGHLIN	MICHAEL		24,260	32,318	32,194	32,126	35,354	9.15%	
POLICE	26	COWAN, JR.	ROBERT	27,902	30,679	30,157	32,685	31,794	33,219	1.66%	2.04%
POLICE	45	CROWLEY	ALBERT	32,400	55,823	65,369	58,908	56,323	46,637	-3.26%	4.36%
POLICE	25	DUDLEY	JEFFREY	21,672	46,225	48,047	42,967	47,212	50,900	2.02%	13.46%
POLICE	651	FENNIMAN	STEWART			33,345	44,092	44,542	45,172	8.87%	
POLICE	327	FENNIMAN	TODD		45,103	53,752	47,554	41,683	45,877	0.34%	
POLICE	39	GOODEMOTE	JAMES	11,909	45,551	42,781	38,934	35,985	38,711	-3.00%	22.51%
POLICE	24	GOODMAN	BRIAN	37,941	30,677	29,748	34,768	52,725	69,576	25.36%	8.34%
POLICE	44	GREY	RAYMOND	33,264	57,960	58,903	55,408	58,463	54,523	-1.19%	6.39%
POLICE	43	HARRISON	BERNARD	27,253	31,286	31,852	34,575	34,780	37,585	4.03%	3.79%
POLICE	30	HAYES	WILLIAM	5,315	53,951	53,989	47,654	47,728	46,675	-2.70%	77.81%
POLICE		HERNANDEZ	PABLO		30,653	32,122	33,288	33,268	31,149	0.32%	
POLICE	626	HOWE	SCOTT		8,300	11,032	24,734	26,163	26,330	2.15%	
POLICE	22	JOHNSON	RONALD	21,616	35,554	41,836	44,636	41,410	32,987	-1.44%	5.26%
POLICE		KOCH	LINDA		917	98	205	66	66	n/v	
POLICE	14	LAROCHE, JR.	RAYMOND	23,034	32,725	29,733	32,406	35,487	32,953	0.14%	4.31%
POLICE	41	MCIFF	JOHN	29,818	39,467	42,219	46,198	46,678	47,681	4.16%	5.96%
POLICE	27	MCPADDEN	JAMES	31,395	56,613	61,590	66,842	72,364	68,056	4.04%	11.68%
POLICE	667	MILLIGAN	ANNE			3,648	6,131	6,674	7,961	9.95%	
POLICE	29	NADEAU	BRUCE	27,774	34,327	37,576	41,927	45,568	48,116	8.03%	7.32%
POLICE		OMAN	MICHAEL		32,080	33,630	26,020			2.42%	
POLICE	658	PALMA	DONALD			3,613	10,922	33,821	39,265	16.09%	
POLICE	42	PARISI	ROBERT	34,586	50,104	52,606	61,287	63,173	65,644	6.20%	6.96%
POLICE	612	PREHL	CHRISTOPHER		15,990	39,985	36,001	45,954	48,988	5.63%	
POLICE	614	RENTSCHLER	FREDERICK		14,703	44,611	47,949	48,402	52,845	4.61%	
POLICE	18	RHODES	ROBERT	37,098	43,335	49,075	51,508	53,291	56,319	5.99%	5.18%
POLICE	309	RICHARDSON	DEBORAH		677		312	98	98	n/v	
POLICE	38	ROBINSON	GEORGE	34,787	51,362	53,894	55,903	56,202	57,942	2.56%	6.66%
POLICE	23	ROGERS	THOMAS	38,200	57,580	67,980	67,851	72,499	69,340	4.08%	8.15%
POLICE	656	TAYLOR	ALLURA			9,405	24,288	26,337	25,598	1.80%	
POLICE	10	WIDMAYER	FRANCIS	25,112	36,679	40,832	45,287	46,104	47,281	5.64%	8.83%

TOWN OF ACTON
W-2 WAGES FOR MUNICIPAL PERSONEL
CALENDER YEAR

DEPARTMENT	EMP. NO.	LNAME	FNAME	1983	1988	1989	1990	1991	1992	Annualized Per Cent Change	Annualized Since 1983
SELECTMEN	437	FANTON	ANNE					379	650		
SELECTMEN		GILBERTI	DONALD	650	683	379	921	271			
SELECTMEN	193	HUNTER	DORE F.		650	379	988	692	650		
SELECTMEN	479	LAKE	NORMAN			217	921	692	683		
SELECTMEN		MULLIN	WILLIAM C.						433		
SELECTMEN	447	TAVERNIER	NANCY E.		650	413	996	650	717		
SELECTMEN		WEEKS	WILLIAN		717	404	921	411			

Note: Does not include all personel but current employed
or key personel over pass 5 years



The Commonwealth of Massachusetts

The Alcoholic Beverages Control Commission - 6 1993

Leverett Saltonstall Building, Government Center

100 Cambridge Street, Boston 02202

CC: BOS - 7/8/93 TELEPHONE: (617) 727-3040
FAX: (617) 727-1258

Re: Triple A Supermarkets, Inc.
Premises: 248 Great Road
City/Town: Acton
License: WM-Pkg
Heard: June 16, 1993

THIS IS THE ABCC DECISION
REMANDING TRIPLE A TO THE BOARD.
STAFF HAS BEEN CONTACTED BY JULIAN
D'AGOSTINE, ATTY FOR TRIPLE A, FOR A
NEW HEARING DATE. (IN SEPT. I BELIEVE)
DECISION WE WILL ADVISE YOU OF ANY ADDITIONAL
INFORMATION AS IT IS RECEIVED.

This was an appeal from the action of the Acton Board in denying the application of Triple A Supermarkets, Inc. for a beer and wine package store license.

After hearing, the Commission makes the following findings:

1. On March 30, 1993, the local Board heard the application which had been continued from a previous hearing.
2. The applicant filed an amended application at the March 30, 1993 hearing to address security related concerns raised by the Acton Chief of Police. These concerns included closing off the back room inventory and limiting the number of registers that would be used for the sale of alcoholic beverages to three which would be staffed only by employees over the age of 25.
3. There is no prohibition against the sale of alcoholic beverages within a grocery store. The Commission has approved similar business operations. Location within a grocery store is not reasonable grounds for denying a license.
4. The licensee presented to the Local Board petitions with signatures from approximately 1,000 customers supporting the application.
5. The Local Board denied the application on a 2-3 vote.
6. The Local Board did not adopt a written statement of findings as required by MGL Chapter 138 section 23.

Based on the evidence heard, the Commission disapproves the action of the Acton Board and remands the matter for further hearing. The Commission recommends that the Local Board either approve the application with reasonable conditions or disapprove the application with a written statement of findings adopted by a majority of the Board.

ALCOHOLIC BEVERAGES CONTROL COMMISSION

 Stuart P. Krusell, Chairman

 Pamela M. Nourse, Commissioner

Dated at Boston this 23rd day of June, 1993.

You have the right to appeal this decision to Superior Court under the provisions of Chapter 30A of the Massachusetts General Laws within thirty days of receipt.

cc: Applicant
Local Board
File
Consumer Affairs
Atty. Julian D'Agostine
Atty. Zick Rubin

DRAFT

SELECTMEN'S MEETING
June 22, 1993

The Board of Selectmen held their regular meeting on Tuesday, June 22, 1993 at 7:30 PM. Present were Dore' Hunter, Anne Fanton, Norm Lake, William Mullin, Nancy Tavernier, and Town Manager Johnson. (Cable present.)

CITIZENS' CONCERNS

Daniel Wagner, 54 Great Road, suggested the Town form a "think committee" made up of qualified volunteers, perhaps retirees, who could, "help come up with override ideas on how to create income to offset our not passing Proposition 2 1/2", ex. writing grants, leasing Town owned land, and drawing new business into Town. Mr. Hunter added that any person with the interest and ability to assist the Town with State or Federal grant writing would be most appreciated, and should get in touch with Don Johnson, Town Manager.

PUBLIC HEARINGS AND APPOINTMENTS

NEW ENGLAND TELEPHONE CO. - COMMUNITY CABINET INSTALLATION

Request to locate a community cabinet on Town property in the Stow Street area. Mrs. Fanton expressed concern with the location of this cabinet in a rural area. Mrs. Tavernier remembered there being a cabinet in that general vicinity at one time. Mr. Johnson could see no reason for the cabinet not to be located there.

ANNE FANTON - Moved to approve this location. NORM LAKE - second.
UNANIMOUS VOTE.

NEW ENGLAND TELEPHONE CO. - LILAC COURT

Request for conduit location on Lilac Court. Mrs. Fanton feels it would be regrettable to cut a large cable above the ground. Mr. Lake suggested that perhaps all the cable could be put underground. Mrs. Tavernier feels these suggestions are like "second-guessing the Staff". Mrs. Fanton would like more information. This vote will be held over for the next meeting.

NEW ENGLAND TELEPHONE CO. - PATRIOT'S ROAD

Request for conduit location at Patriots Road. No comments.

NANCY TAVERNIER - Moved to approve this location. NORM LAKE - second.
UNANIMOUS VOTE.

CONSENT CALENDAR

NANCY TAVERNIER - Moved to accept the consent calendar as printed.
ANNE FANTON - Second. UNANIMOUS VOTE.

MOBIL OIL SITE PLAN SPECIAL PERMIT CONTINUATION

Mrs. Fanton read Mobil Oil's site plan permit application which includes requests for a canopy over the pump islands and reconstruction of the present Mobil Service Station, located at 204 Main Street. Mrs. Fanton asked Mr. Lombardo, Mobil Oil Company's representative, to present their plans.

Mr. Lombardo explained, this station consists of a one-story service station, three repair bays, a small transaction area (cash register and snacks), and two pump islands with four access points, two along Main Street and two along Prospect Street. The existing station will remain the same except for a slight increase in the transaction/cash register area, adding approximately 108 square feet. Mobil Oil also proposes placing a canopy over the pump islands, where there will be a slight change in the location of the dispensers. Most significantly, the driveway/access points will be reduced, from four to three driveways. There will be two driveways on Main Street, with the northernmost driveway being decreased in entrance area from sixty-one feet to thirty-five feet, and the driveway closest to the intersection will be reduced from thirty-seven feet to thirty feet. The driveway on Prospect Street, closest to the intersection, will be eliminated, with the remaining driveway on Prospect Street being reduced from sixty-five feet to fifty feet. Mobil also proposes to install a storage and trash area on the corner along Prospect Street. Parking spaces will be added, including a handicap-van parking space, and the tall light poles will be replaced with low-level lighting. The fourteen foot light near the parking spaces, as well as the one near Prospect Street, will be replaced with low-level lighting. Landscaping will be increased on the site by twenty-five percent. At Town Staff requests, trees have been added to the site plan, as well as extending the sidewalk, adding a fire alarm box, and numerous technical changes have been made to the detailed plan. Staff has requested a change in the southernmost driveway on Main Street, as it will be too close to the intersection once all the changes take place. However, Mr. Lombardo went on to say Mobil, after much discussion with the Town, has decided to present the site plan as designed without a driveway relocation.

Mrs. Fanton asked Mr. Lombardo why Mobil has not been able to produce a copy of the cancelled check which was to have been paid to the Town by Mobil for engineering consultant's fees. Mr. Lombardo replied that he finds it curious that this check has not been found. If necessary, Mobil will replace it with another. Mrs. Fanton asked if the lighting wattage could be reduced as this station is very bright for its location, and would it be possible to replace the canopy with four lights rather than six. Mr. Lombardo will investigate. Mrs. Fanton asked if the pump island could be rotated slightly so that the driveway entrance closest to the intersection could remain in place as originally designed and not interfere with pump island traffic. Mr. Lombardo conferred with his Mobil consultants and they concurred that Mobil will present their site plan as designed.

Mrs. Fanton asked for Board comments. Mrs. Tavernier asked why the pumps have been moved further apart, and if they are moved in closer perhaps this would solve the driveway problem. Jack _____, Mobil consultant, explained that the two islands need this distance so that the cars entering from either direction towards the center will have enough space to maneuver. Mrs. Tavernier then asked if Mobil's reluctance to have cars leave from Prospect Street is due to the current intersection design, and if so, would Mobil be willing to consider utilizing two Prospect Street driveways and closing the one Main Street driveway once the intersection changes have been made. Mr. Lombardo asked for time to confer with his Mobil consultants. Mr. Lake asked if repairs will continue to be performed at this station. Mr. Lombardo answered in the affirmative.

Mrs. Fanton explained that the Board has the perogative to condition their approval on a plan which is acceptable, if this would assist Mobil in making any design changes now. After conferring, Mr. Lombardo reiterated that it is Mobil's intention to present their site plan as designed and would like the Board to act on this plan now. Mrs. Fanton made clear that Mobil will accept all conditions in the Building Commissioner's memo, including the sidewalk issue, and if Mobil intends to expand beyond the scope of this proposed plan, ex. changing the existing service bays to a retail operation, they will need additional reviews by the Board of Selectmen. Mr. Lombardo agreed to these conditions for Mobil with the exception of the sidewalk issue, which he will take up with Mobil.

ANNE FANTON - Moved to take under advisement. NORM LAKE - Second.
UNANIMOUS VOTE.

MICHAEL LYNCH INTERVIEW

Dore' Hunter introduced Michael Lynch to the Board. Mr. Lynch has been recommended by the Volunteer Coordinating Committee to become an alternate member of the Acton Historical Committee for a 3-year term. Mr. Lynch is an attorney and has had some experience with local Board's as he has represented the Belmont Zoning Board with legal issues. Mr. Lynch expressed his desire to "get involved in the public sector" and with his particular experience, feels will help the Historical Committee, as well as his interest in learning more about Acton history.

NANCY TAVERNIER - Moved to recommend Michael Lynch for a 3-year term for the Acton Historical Committee.

NORM LAKE - Second. UNANIMOUS VOTE.

Anne Fanton spoke to the earlier request for a "think tank" committee, by responding that this is a good example of how Town volunteers do make a difference in a positive way.

TRANSFER STATION FEES

Dore' Hunter presented Dick Howe's request for an increase in the transfer station fee per household from \$85.00 per year to \$99.00 for FY94. John Murray explained that the average transfer station cost per household is \$375.00 per year, and although a large portion of this cost is offset by the tax base, the cost is such that an increase to \$99.00 is needed at this point. The cost of a second sticker for a household is \$20.00 and will remain the same, as well as the cost of a replacement sticker which is now \$5.00 and will remain the same. Dick Howe has also proposed that we drop the non-resident sticker program as we have had an average of just one non-resident per year so that the cost of keeping this in place outweighs its use. Mr. Mullin asked if trash from condominiums would help to offset the transfer station cost? Mr. Murray explained that the Nagog Woods condominium was using one truck, at a cost of the equivalent of one household, for the whole complex. It was decided that the fees should be the same per household, whether this household was in a condominium complex or not. Mrs. Fanton asked the cost of having trash commercially picked-up. Mr. Murray answered this cost would run between \$300.00 to \$400.00 per year. Mrs. Fanton suggested decreasing the fee to \$95.00 per year as being more palatable. Conversely, Mrs. Tavernier would recommend increasing the fee by \$1.00, setting the rate at \$100.00 as a small amount per household which would make a positive difference in the transfer station cost.

BILL MULLIN - Moved to approve the Transfer Station fee schedule as presented.

ANNE FANTON - Second.

NANCY TAVERNIER - Made a motion to amend the fee schedule, increasing the rate of the first sticker cost per household from \$99.00 to \$100.00 for FY94.

MOTION CARRIED WITH ONE DISSENT VOTE CAST BY BILL MULLIN.

SOUTH ACTON SEWER FEASIBILITY REPORT

Dore' Hunter summarized the consultant's report of the South Acton gift by Lunn & Sweeney, developer's of "Mill Corner" in South Acton. This gift will be presented in either the form of four houses in the subdivision to be designated and sold as "affordable housing", or in the form of a monetary gift of \$300,000 to be available to help pay for a sewerage system for an area of South Acton. Doug Halley explained that there will be room for forty parcels to be part of this sewerage system. He presented a map to show the locations to be along School Street and parcels on River Street that abut School Street. The consultant, Mark Thompson, explained that to construct a conventional sewer system to meet all the needs of South Acton would be so cost prohibitive that it has not been accomplished to date. The system he is proposing is an alternative system which will be much more cost effective, consisting of a grinder pump to be installed in each yard with smaller, low-pressure lines, buried close to the surface. Mr. Hunter asked if a pump "breaks down" who would pay to have it repaired? Mr. Thompson said the alternatives would be for either the Town to maintain the pumps or each household owner could pay a private contractor to maintain the pumps.

Mrs. Tavernier asked if the previous gift received for South Acton sewerage which now consists of \$140,000 could be used to help defray some of these expenses, perhaps legal fees included. She also asked if the new "Mill Corner" residents will pay their share of the sewerage costs? Another important issue to be resolved will be whether each parcel will be required to be part of the system, and of these parcels will there be users fees to take care of system maintenance or will the maintenance be a municipal expense?

Mr. Hunter then asked for questions from the floor. Glen Berger, 2 School Street, wondered how the fee would be assessed; whether numbers of bedrooms or how proportioned? He also expressed what a "great opportunity this is for sewers" in South Acton.

Michael Bennett, 75 School Street, added that the need is there and that this would have a positive effect on long-term health care and he urges the Selectmen to "move forward and resolve these issues".

Trey Schupert, Vice-Chairman of the Planning Board and Chairman of the South Acton Village Group, expressed his personal desire for sewers, rather than housing, as "sewers are critical to the vitality of that center".

Judy Crongill, Parker Street, asked what Lunn & Sweeney get for this gift? Dore' answered they are able to develop this cluster housing.

Ed Richter urged the Selectmen to "move on sewers as this is a rare occasion".

Joe Glannon, South Acton, questioned is this a wise decision now as the cost, which could be approximately \$7,000 per residence, would be charged per

household whether the household needs this sewerage treatment or not? He went on to question whether the new residents would be required to share in this initial system cost and the ongoing maintenance cost?

Doug Halley, Health Director, answered it is Lunn & Sweeney's opinion that as they are presenting the gift of \$300,000 to get the system in place, they don't feel it would be fair for a new resident to pay initial fees to put this pump in place. However, the all residents would share in the maintenance costs.

Betty McManus, Acton Housing Authority, spoke effectively, urging the Board to consider carefully the issue of affordable housing and the great need we have in Town for small, affordable homes for municipal employees, as well as others. She went on to say, Deck House has offered to construct an affordable home for a family in Town but a site must be found and Betty urged the Board to be supportive in assisting a location.

Michael DeBasee, 4 Piper Road, asked if Piper Lane (which is located behind Piper Road and adjacent to School Street) residents could be added onto the project if there are residents who have the ability to decide not to be included in the system? Mr. Hunter answered no, this cannot be an option.

John Coughlin, 40 School Street, "doesn't like the way it's being approached" with forty parcels being included, others being excluded, and of the forty to be part of the system, perhaps there are some who do not need the system.

Carl Mankiewicz, owner 32 School Street, has never had a septic problem, and feels it would be unfair to charge forty homeowners to pay for the system.

Sandy Whaley, South Acton Village Planning Committee, conducted a survey of the sewerage question, and the people felt sewerage would be a good investment. She added the sewerage issue has been "studied to death" and something needs to be done now.

Jean Chalk, 6 Doris Road, expressed "shame to the Town" and feels very badly that something hasn't been done for South Acton's sewerage problem, but she also wonders if it's fair for developers to "come in and say we'll give you housing and then they change their minds?", and she doesn't want to see affordable housing be "lost in the shuffle".

Mrs. Fanton thanked Mrs. McManus for her presentation, and she agrees with Jean Chalk, that every time there seems to be a chance for affordable housing "something come in its way", and she knows how hard Betty McManus has worked and wanted to "express her support" towards affordable housing, and only hopes that this choice will never happen again.

Mr. Lake, although agreeing with Mrs. Fanton's sentiment, feels strongly that this may be "the last chance in this century" to do something about sewers in South Acton, and although there are many details to be worked out, it should be done.

Mrs. Tavernier added that she came onto the Board seven years ago with the "desire to do something about South Acton sewerage", and although she said that "no one has worked harder than Betty McManus" for affordable housing, adding

that she "never gives up" and that "some day ACHC will have a unit", this is "such an opportunity to do so much good for a piece of this community" that she must support the sewerage.

Mr. Mullin asked that there be a "letter of credit" requested or cash required, as he feels leaving the gift of \$300,000 open-ended could cause problems.

Mr. Hunter then called for a motion.

BILL MULLIN - Moved that the Board of Selectmen, on behalf of the Town of Acton, accept the donation of a gift of \$300,000 from Lunn & Sweeney for the betterment of South Acton Village. The \$300,000 shall be paid in cash by June 29, 1993 or shall be evidenced by an irrevocable letter of credit satisfactory to the Town Manager with payments paid on a pro-rata basis upon the sale of units 2,5,8 and 11, but in any event, in full no later than December 31, 1994.

NANCY TAVERNIER - Second. **UNANIMOUS VOTE.**

SELECTMEN'S BUSINESS

TOWN-SCHOOL COMPARATIVE WAGE STATISTICS - Chairman Hunter asked for the both the Asst. Town Manager's opinion, as well as the Town Manager's opinion, on the wage statistics gathered from the schools in comparison with municipal wages. Don and John were able to "take a quick look" at the statistics, and continued Don, "there appears to be an annual differences of between 1% to 2%". Chairman Hunter asked for an analysis for the next Board meeting.

SUPERIOR CLASS II LICENSE - Chairman Hunter asked for Don's comments. Don has spoken with Mr. Wagner numerous times regarding his Class II license. Mr. Wagner has had a Class II license for his car lot at 790 Main Street and he has been storing and selling cars illegally at his home on 50 Great Road, which is located in a Village District. Mr. Wagner feels that he should be allowed to have 50 Great Road added to his Class II license as a second location as he has been storing vehicles there for such a long time. Mr. Wagner spoke, explaining that he feels this issue started a year and half ago when his problems started with the illegal sign at 790 Main Street. He was to renew his Class II license this past winter and he was asked, at that time, to remove the vehicles being illegally stored and sold at 50 Great Road. Mr. Johnson recommends that Mr. Wagner's license be modified, the vehicles removed from 50 Great Road, and then it can be renewed.

BILL MULLIN - Moved to approve the Town Manager's recommendation.

NORM LAKE - Second.

MOTION CARRIED WITH ONE DISSENT VOTE CAST BY NANCY TAVERNIER.

PROPOSED POLICIES - Chairman Hunter requested comments from the Board regarding his memo proposing changes he sees necessary in the following areas: a provider "vehicle" to work with the school budget as it reflects along with the total yearly budget; year-end funds allocated in the following year's budget to the entity generating the turn-back; guidelines from Town Counsel, are some of the issues brought before the Board. Anne said that she supports all of Dore's points. Nancy commented that she feels strongly that the coordinating committee was set-up as a governmental body and has authority to make

recommendations and decisions, and she feels that it would be important and helpful if this committee had a "deputy" moderator, someone with expertise, but outside the three groups that make-up the committee, someone without a particular vested interest in decisions made.

This idea will be investigated. Dore' then made the point that money which is turned back to the municipal budget at the end of the fiscal year then goes into the Town "pool", not into the general pool, so that the schools then get 2/3 of the money from the Town's previous FY budget.

NORM LAKE - Made a motion to adopt the policy of keeping Town money in Town coffers. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

BILL MULLIN - Made a motion adopting Dore's guidelines for Town Counsel.

ANNE FANTON - Second.

UNANIMOUS VOTE.

ROUTE 2 CAC - Anne and Dore' went to the last CAC meeting, June 10, and Anne reported that there were a number of issues discussed, namely improvements which will be made at "Crosby's Corner", which include signal changes; the rotary at the Concord Prison, which seemed to have all in agreement that this rotary "operates like no other" and needs improvements; and, work will be done in West Concord Center. There will be a "capability study" to begin in 1994, with a completion date of December, 1995. This study will recommend changes to be made from Concord Center to Route 111. It will be important to think about goals and problem-solving in the next few weeks.

CELLULAR ONE SITE PLAN SPECIAL PERMIT #12/15/89-319 - Cellular One site plan was presented.

BILL MULLIN - Moved to approve the Cellular One Site Plan Special Permit.

NANCY TAVERNIER - Second.

UNANIMOUS VOTE.

SUNOCO, KELLEY'S CORNER - Anne will read through and give comments as needed for the Site Plan amendment requested by the Petitioner.

ACTON HOUSING AUTHORITY - An offer has been made by Acorn House Structures to donate a home to the Acton Housing Authority for a family in need. Nancy will go to Acorn House and investigate.

TOWN MANAGER'S REPORT

The Board requested the Town Manager to revise his reappointment list.

EXECUTIVE SESSION

BILL MULLIN - Moved to go into executive session.

UNANIMOUS VOTE.

The Board adjourned at 11:45 PM.

Clerk

Date

Valerie Sippelle
Temporary Recording Secretary

JUNE 18, 1993

TO: Board of Selectmen
FROM: F. DORE' HUNTER, Chairman
SUBJECT: SELECTMEN'S REPORT

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AGENDA

ROOM 204

7:30 P.M.

JUNE 22, 1993

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:31 NEW ENGLAND TELEPHONE CO - COMMUNITY CABINET INSTALLATION - Enclosed please find a request and staff comment on the request to locate a community cabinet on town property in the Stow Street area for board action.
2. 7:32 NEW ENGLAND TELEPHONE CO - Lilac Court - Enclosed please find a request for Conduit location on Lilac Court for Board action.
3. 7:33 NEW ENGLAND TELEPHONE CO. - Patriot's at Newtown Road - Enclosed please find a request for conduit location at Patriot's Road for Board action.
4. 7:45 MOBIL OIL - Site Plan #3/16/93-338 continuation from May 11, 1993.
5. 8:15 MICHAEL LYNCH COMMITTEE INTERVIEW - Enclosed please find Mr. Lynch's Citizen Resource Sheet and recommendation from VCC to appoint him as an alternate member of Historic District Commission.
6. 8:30 TRANSFER STATION FEES - Discussion regarding the rates for FY94.
7. 8:45 LIMITED S. ACTON SEWER DISTRICT, FEASIBILITY REPORT - Enclosed please find the consultants report and staff comments for action by the Board.

III. SELECTMEN'S BUSINESS

8. ✓ DISCUSSION OF TOWN-SCHOOL COMPARATIVE WAGE STATISTICS - Chairman Hunter wishes to discuss this subject.
9. ✓ DISCUSSION OF PROPOSED SELECTMEN POLICIES - Enclosed please find a memo from Chairman Hunter, along with pertinent backup material for Board discussion/action.
10. ROUTE 2 CAC - Selectman Fanton will update the Board on this subject.
11. CELLULAR ONE SITE PLAN SPECIAL PERMIT #12/15/89-319 - Enclosed is the draft decision for the subject Site Plan.

IV. ✓ CONSENT AGENDA

12. SUNOCO, KELLEY'S CORNER - Enclosed please find traffic letter of agreement as required by Site Plan and petitioner's request for an amendment, along with staff comments and recommendations, for Board action.
13. UPPER BLACKSTONE FEES - Enclosed please find proposed revisions to Upper Blackstone Fee Schedule, along with staff comments.
14. ACTON HOUSING AUTHORITY - Enclosed please find an extension of the Acton Housing Authority's Annual Contributions Contract from HUD for Board action.

V. TOWN MANAGER'S REPORT

15. ✓ SUPERIOR CLASS II LICENSE - Enclosed find staff comment and recommendation regarding the subject Class II License.

VI. EXECUTIVE SESSION

16. An Executive Session will be required for discussion of contract negotiations.

MEETINGS

ADDITIONAL INFORMATION

Enclosed please find additional correspondence which is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete agenda.

JULY 13 - Nursing Service Study Update
AUGUST 10- Ft. Devens - Tentative-
SEPT. 7

Volunteer Coordinating Committee Minutes
14 June 1993

Present: Comstock, George, Husbands, Kadlec, Powers, Whitcomb

Absent: Lane

Meeting was called to order at 7:30 pm at Town Hall.

Minutes of 17 May 1993 were approved as corrected.

Interviews:

James Burke appeared before the Volunteer Coordinating Committee applying for a position on the Finance Committee. Mr. Burke's expertise is in market and financial analysis and he is currently employed by Pathfinder Research Group of Acton. Until recently he had been acting as managing editor of a financial newsletter - "Global Investment Intelligence". He has lived in Acton for 21 years and in the Commonwealth of Massachusetts for the same period of time. His background includes a Master of Arts in Law and Diplomacy and he is a graduate of Fletcher School of Law and Diplomacy of Tufts University. Mr. Burke indicated that he would like to be involved in a comparative analysis of the financial management techniques of other towns in the Commonwealth, how they formulate their budgets and what techniques they use. He thought that such a study would be most helpful to Acton.

Andrew Durham expressed an interest in the Conservation Commission. He has lived in Acton for one year and in Massachusetts for the past 20 years. He is currently an Environmental Chemist with Standard Methods Inc. of Berry MA. His background includes a BA in Environmental and Organismic Biology from the University of Colorado. His work experience includes experience in forestry, wild life biology and environmental science through various internships and work related duties. He has been sitting in on the conservation committee meetings and feels that their work program is a good match for his talents.

Anthony Silva also expressed an interest in the Conservation Commission. He recently moved to Acton but has lived in Massachusetts for the last 30 years. He is employed as a Hydrologist and Environmental Engineer with ENSR Consulting and Engineering in Acton, MA. He has a BS in Civil Engineering from the University of New Hampshire and a MS in Civil/Water Resources Engineering from Tufts University. Mr. Silva is a Registered Professional Engineer in the State of Massachusetts. Mr. Silva feels that as a member of the Conservation Commission he could strengthen his background in water management and conservation. He is currently responsible for developing computer models of ground water migration. Most of his work is done for industrial clients. He feels that there is little probability of conflict of interest between a possible position on the Conservation Commission and his normal consulting efforts. Mr. Silva would like to be considered for an associates position on the Conservation Commission.

Brewster Conant appeared before the VCC in response to an opening for a Cemetery Commissioner. He has lived in Acton for 25 years and in Massachusetts for 64 years. Mr. Conant has served the town in a number of volunteer positions including the Acton Conservation Committee from 1968 to 1986 and as a Library Trustee from 1967 to present. He has a long standing interest in the activities of the Cemetery Commission and he believes that his financial background would be an asset to that commission.

Board of Selectmen Action:

The following appointments were made by the The Board of SelectmenTM between meeting dates.

Donna Whalen - Appointed to the Commission on Disability. The appointment was made June 1993 with the term expiring 30 June 1995.

Royce Christenson was appointed as an associate on the Conservation Commission with a term ending 30 June 1994.

Recommendations:

A motion was made to accept the^{re} appointment list, dated 1 June 1993, to be forwarded to the Board of Selectmen for their action. A motion was also made to accept and forward to the Town Moderator^{ORR} a list of recommendations, dated 8 June 1993, for his action. Both motions were approved with modifications. These lists will be attached to these meeting minutes.

Information on James Burke application, for a position on the Finance Committee, will be forwarded to the Town Moderator for his action.

A motion was made and passed to forward a recommendation for Andrew Durham, to the Board of Selectmen, for an associate position on the Conservation Commission. The motion was carried unanimously.

Current needs for volunteers include, members of the Arts Council, an Associate position on for the Board of Health, and Alternate for the Board of Assessors, and members for the Commission on Disability.

Sworn In:

Walter George indicated that Donald Rhude was sworn in as a full member of the Board of Assessors on 21 May 1993. His term expires on 30 June 1996.

The meeting was adjourned at 9:36 pm with the next meeting scheduled for 28 June 1993.

Respectfully Submitted,



Charles R. Husbands
cc Board of Selectmen, Town Clerk

PALMER & DODGE
ONE BEACON STREET
BOSTON, MA 02108

Confidential
cc: BOS info: only

MAIN #: (617) 573-0100
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FAX TRANSMISSION SHEET

DATE: 7/9/93

SENDING 5 PAGES (INCLUDING THIS COVER SHEET) TO THE FOLLOWING:

NAME	COMPANY	TELEPHONE #	FAX #
JOHN MURRAY	TOWN OF ACTON	508-264-9612	508-264-9630

FROM: HENRY G. STEWART, ESQUIRE ID#: 081
DIRECT DIAL # (617) 573-0316 CLIENT #: 238-1

COMMENTS: John - This is really hard to believe (and harder to take)! Henry
1993 JUL -9 10 56 AM

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William F. Weld
Governor

THE COMMONWEALTH OF MASSACHUSETTS
LABOR RELATIONS COMMISSION
1604 LEVERETT SALTONSTALL BUILDING
100 CAMBRIDGE STREET, BOSTON, MA 02202
Telephone: (617) 727-3505

Maria C. Walsh
Chairperson

William G. Hayward, Jr.
Commissioner

William J. Dalton
Commissioner

.....
Edward B. Srednicki
Executive Secretary

July 7, 1993

NOTICE OF HEARING AND PREHEARING PROCEDURE

Pursuant to Section 11 of G.L.c.150E, the Commission hereby orders that a Hearing pursuant to 456 CMR 13.02(3) be held on the allegations set forth in the enclosed Complaint before the Labor Relations Commission, Leverett Saltonstall Building, 100 Cambridge Street, Room 1604, Boston, Mass. 02202 on:

MONDAY, JANUARY 10, 1994 at 10:00 A.M.

Parties to the proceedings have the right to appear in person at the hearing, to examine and cross-examine witnesses, to produce evidence and otherwise support or defend this Complaint.

You are further notified that, pursuant to Sections 12.11 and 15.06 of the Commission's Rules, the Respondent shall file and original and four (4) copies of an answer to this Complaint within ten (10) days from the date of service by the Commission. The Respondent shall specifically admit, deny or explain each of the facts alleged in the Complaint, unless it is without knowledge, in denial. All factual allegations in the Complaint to which no answer is filed or any factual allegation in the Complaint not specifically denied or explained in an answer filed, shall be deemed to be admitted to be true any may serve as the basis of findings. The Respondent shall serve an additional copy of the answer on the opposing party or its counsel, if any.

Prior to the date set for hearing, the hearing officer assigned to the case may schedule a pre-hearing conference. The purpose of such a conference might include clarifying or narrowing the issues, determining whether the amount of anticipated testimony would make it desirable to schedule multiple days of hearings, stipulating to facts or exhibits, eliciting and, if possible disposing of preliminary motions, anticipating and, if possible, resolving subpoena problems, and otherwise facilitating the progress or settlement of the case.

If a pre-hearing conference is scheduled, each party or its representative will receive notice of the date, time, and matters to be discussed at the conference. Prior to scheduling a prehearing conference, the hearing officer may contact the parties by telephone or letter to discuss any of the preceding matters or to determine whether a conference ought to be schedule. The parties also may request that the hearing officer scheduled a pre-hearing conference.

Edward B. Srednicki

Edward B. Srednicki
Executive Secretary

EBS/kf

Enclosure: Complaint of Prohibited Practice

COMMONWEALTH OF MASSACHUSETTS
BEFORE THE LABOR RELATIONS COMMISSION

 In the matter of *
 *
 TOWN OF ACTON * Case No. MUP-9331
 *
 and * Date Issued:
 *
 INTERNATIONAL BROTHERHOOD OF * July 7, 1993
 POLICE OFFICERS, LOCAL 334, *
 AFL-CIO *

COMPLAINT OF PROHIBITED PRACTICE

The International Brotherhood of Police Officers, Local 334, AFL-CIO (Union) filed a charge with the Labor Relations Commission (Commission) on January 29, 1993 alleging that the Town of Acton (Respondent) had engaged in a prohibited practice within the meaning of Sections 10(a) (1) and (5) of Massachusetts General Laws, Chapter 150E (the Law).

Pursuant to Section 11 of the Law and Section 15.04 of the Commission's Rules, the Commission has investigated the Union's charge and hereby issues this Complaint of Prohibited Practice, alleging as follows:

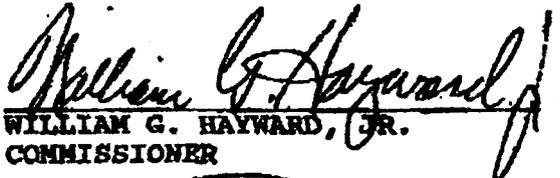
1. The Town of Acton, acting through its chief executive officer, is a public employer within the meaning of Section 1 of the Law.
2. The Union is an employee organization within the meaning of Section 1 of the Law.
3. The Union is the exclusive collective bargaining representative of certain police officers employed by

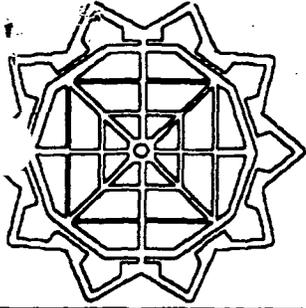
Complaint, cont'd

MUP-9331

the Respondent.

4. In or about the Fall of 1991, in the context of negotiations for a successor collective bargaining agreement, the Union and Respondent reached an agreement which provided that step increases for two members of the bargaining unit referred to in paragraph 3, above, Sergeant Bruce Nadeau and Patrolman Donald Palma, would be activated in July 1992 rather than September 1992, and that such step increases would be retroactive to September 1991.
5. In or about July 1992, Respondent activated step increases for Sergeant Nadeau and Patrolman Palma, but did not make the step increases retroactive to September 1991.
6. By the conduct described in paragraph 5, above, the Respondent has repudiated the terms of a collectively bargained agreement and has therefore failed to bargain in good faith in violation of Section 10(a)(5) of the Law.
7. By the conduct described in paragraph 5, above, the Respondent has derivatively interfered with, restrained and coerced its employees in the exercise of their rights guaranteed under the Law, in violation of Section 10(a)(1) of the Law.

COMMONWEALTH OF MASSACHUSETTS
LABOR RELATIONS COMMISSION
WILLIAM G. HAYWARD, JR.
COMMISSIONER
WILLIAM J. DALTON
COMMISSIONER



Massachusetts Municipal Association
LEGISLATIVE BULLETIN
Special Edition
July 1, 1993

cc: BOS

JUL - 6 1993

**EDUCATION REFORM BILL BECOMES LAW:
CHAPTER 71 OF THE ACTS OF 1993**

A sweeping new education law that will dramatically change the way that local elementary and secondary schools are financed and operated in Massachusetts was approved by Governor William F. Weld on June 18th. This new law, Chapter 71 of the Acts of 1993, took effect immediately and will affect municipal budgets beginning in Fiscal 1994. This Special Edition of the Legislative Bulletin takes a look at three of the provisions of new law that local officials need to be aware of right away; school finance, early retirement for teachers, and participation by the municipal executive in school-related collective bargaining negotiations.

SCHOOL FINANCE RULES FOR FY 1994

The new law calls for the state, subject to appropriation, to pump \$140 million in new aid into municipalities and school districts next year and additional amounts annually through Fiscal 2000. In addition, cities and towns that fall short of state-set school spending targets must increase their contribution of local revenues to schools.

The state's Department of Education is responsible for calculating school aid and mandated local contribution amounts. For Fiscal 1994, cities and towns should not expect to be notified of these amounts until late July 1993 or early August when the state's Department of Revenue is expected to distribute Cherry Sheets. Unofficial estimates of aid and local contribution amounts for next year have been provided to many municipal officials. These amounts should be viewed only as estimates for next year and should not be used as the basis for any final budget decisions.

Chapter 71 established a whole new framework for financing local schools. There are two concepts developed in the new law that together determine how much school aid a municipality or school district will receive and to what extent a city or town will

have to increase its spending on schools from local revenues.

"Foundation Budget"

The first concept, the "foundation budget", is a state-calculated spending target for each school district. It represents the minimum amount that state officials believe needs to be spent in a school district to provide a decent education for its students. Districts spending less than the foundation amount are required to increase spending, from new state aid and from increased local contributions, in order to come up to the foundation budget amount over a period of years. For districts spending more than the foundation budget, the foundation amount acts as a floor which district spending cannot drop below. Each year the foundation budget is recalculated to account for enrollment changes and inflation.

"Standard of Effort"

The second concept, the "standard of effort", is a measurement of how hard a city or town is trying - from the property tax and other local revenues - to fund local schools. The state-wide standard is \$9.40 per \$1,000 of equalized property value adjusted for personal income wealth in a municipality. Cities and towns that are contributing less than this standard must increase school spending from local revenues in a two stage process. First, the local contribution must be increased by a base amount designed to earmark a portion of any local revenue growth for schools and, second by an additional amount according to a schedule designed to reach the effort target after seven years. The standard is adjusted upward annually to reflect growth in local revenue capacity. Not all municipalities are required to close their standard of effort gap from local revenues. Property

"poor" cities and towns get help from the state to close the gap while property "rich" cities and towns must close the gap using local revenues.

New Rules

The local contribution rules that apply to a municipality depend on whether or not the city or town meets or falls short of the two standards. There are four possibilities, and different rules apply in each case.

1. Cities and towns that are spending less than the "foundation budget" and contributing less than the "standard of effort" must increase their local contribution to schools by the "municipal revenue growth factor", plus a portion of the standard of effort gap. For property poor municipalities, all or a portion of the "standard of effort" gap payment is reduced by "overburden aid".

The "municipal revenue growth factor" is an estimate of the percent increase from one fiscal year to the next in recurring local revenues available for general fund purposes, including most non-school related state aid. Enterprise fund revenues and property tax levy growth attributable to overrides and exclusions are not included.

2. Cities and towns that are spending less than the "foundation budget" but contributing more than the "standard of effort" must spend at least the standard of effort or the Fiscal 1993 local contribution.

3. Cities and towns that are spending more than the "foundation budget" but contributing less than the "standard of effort" must increase their local contribution to schools by the municipal revenue growth factor only.

4. Cities and towns that are spending more than the "foundation budget" and contributing more than the "standard of effort" must spend at least the standard of effort or the Fiscal 1993 local contribution.

Special Rules

There are a number of important special rules governing the required local contribution to schools.

1. Cities and towns that are contributing more than the "standard of effort" but spending less than the "foundation budget" may reduce the local contribution below the Fiscal 1993 contribution if the total municipal budget is being decreased. The percent reduction in the contribution to schools cannot exceed the overall percent cut in the municipal budget.

2. Cities and towns may also be able to find some relief from the local contribution requirement if the provision included in the Senate version of the Governor's Fiscal 1994 budget becomes law. This provision would allow the Department of Revenue to reduce the

local contribution requirement for any city or town for a fiscal year if the municipality used non-recurring revenues in the prior year to support school spending.

What Counts As School Spending?

When trying to figure out the required municipal contribution to schools and whether or not the "standard of effort" target is being met, local officials need to keep in mind that only some types of school spending count as education spending under the new law. This is important for municipalities, particularly for those considering school construction projects. The new law defines "net school spending" as the "total amount spent for the support of public education" minus certain other school spending amounts. Net school spending is not the same amount as the school budget. Spending for health insurance for school personnel, for example, can be counted even if it is not included in the school budget. On the other hand, spending for long-term debt service, student transportation, school lunches, and spending from tuition payments and revenues from school-related fees and charges cannot be counted toward meeting the local contribution requirement.

EARLY RETIREMENT FOR TEACHERS

The new education law includes a local option early retirement incentive program for teachers during 1993 and 1994.

Acceptance Requirements and Deadlines

The program must be accepted by a city town or regional school committee in the following manner: in a city, by vote of the school committee and the city council, with the approval of the mayor or city manager; in a town, by vote of the school committee, the selectmen, and the town meeting; in a regional school district or for an independent vocational school, by vote of the regional school committee. Any fiscal oversight board or fiscal control board established by special act must also approve a municipality's acceptance.

A school district cannot participate in both 1993 and 1994. A city, town, or regional school committee offering the incentive in 1993 must do so no later than 30 days after the effective date of the act, June 18, 1993. Teachers retiring under the incentive program must retire as of August 31, 1993.

A city, town, or regional school committee offering the incentive in 1994 must accept the section on or

after January 1, 1994, but no later than April 30, 1994. An amendment pending in the state's Fiscal 1994 budget would extend this date to June 10, 1994.

ibility

A teacher with twenty years of creditable service as a teacher in the teachers' retirement system who is eligible to receive a superannuation retirement allowance is eligible. The incentive is limited to 2,500 teachers in 1993 and 2,500 teachers in 1994. If in either year the applicants exceed 2,500, the state teachers' retirement board will proportionally reduce the number of accepted applications. In addition, the number of participants may be limited in each school district.

Benefits

Teachers retiring under the plan receive up to an additional five years to their age or five years of creditable service or a combination of additional years of age and service not greater than five years. A city, town, or regional school committee may limit the amount of additional credit for service or age or a combination of service or age offered and the number of employees for whom it will approve a retirement. If participation is limited, the retirement of teachers with creditable service must be approved before approval is given to those with lesser creditable service.

Funding

A city, town or district is responsible for fifty percent of the costs and the actuarial liabilities attributable to the additional benefits payable under the retirement incentive program. The teachers' retirement board is responsible for preparing a funding schedule for a city, town, or district. The schedule must provide that the pension liability be reduced on or before June 30, 2010. The schedule must be updated every three years. Any ancillary costs attributable to any employee who retires under this plan, such as accrued vacation, sick leave or any other severance payment is the obligation of the city, town or district.

The new law provides that the state's share of the cost of the additional benefits payable under the incentive plan shall not exceed \$20 million after the second incentive period. If the costs are projected to exceed \$20 million, the Secretary of Administration and Finance must file corrective legislation to reduce cost of the second year incentive to bring the cost per \$20 million. An amendment pending in the

Fiscal 1994 state budget would redefine what costs are considered under the \$20 million cap. The pending provision would include both the additional benefits and the pension base. It is estimated that this change would reduce the number of retirements eligible under the cap to around 700.

MUNICIPAL EXECUTIVE ON SCHOOL COLLECTIVE BARGAINING TEAM

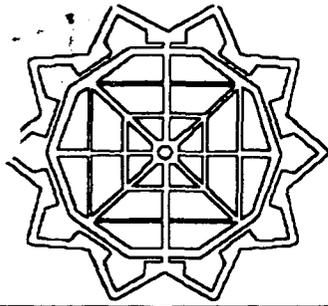
The new education law amends the public employees labor relations statute, Chapter 150E, to add the municipal chief executive officer to the school committee to "participate and vote" in collective bargaining negotiations with school employees. If there is no town manager or town administrator in a town, the responsibility rests with the chairman of the board of selectmen. In regional school districts, the member cities and towns elect a manager, administrator, or selectmen to participate and vote as part of the regional school district committee. The Department of Education is responsible for preparing regulations governing municipal representation on regional school district committees.

IMPLEMENTATION CHALLENGES

The Department of Education has just begun the process of developing the regulations that will guide the implementation of the new law. As a result, every municipality will have entered the new fiscal year without knowing the law's full impact on local budgets.

There may even be changes to the new law. The governor has just filed legislation that would make changes in key areas. First, the administration proposed to waive mandated local school spending increases for those municipalities above the "foundation" level. Second, school districts that have below "foundation" budgets, but in which 75 percent of students have demonstrated grade level competency, would not be required to raise their budgets up to the "foundation" level. Third, the governor would give municipalities, at local option, the ability to require town meeting or city council approval of all school collective bargaining contracts.

While the MMA supports these changes to Chapter 71, we previously urged the governor to hold off signing the new education law until these amendments had been incorporated. With the new law in place, it is not likely that these proposals will be acted upon soon enough to be of any benefit this year.



Massachusetts Municipal Association LEGISLATIVE BULLETIN

July 2, 1993

JUL - 6 1993

FISCAL 1994 STATE BUDGET BEFORE CONFERENCE COMMITTEE: NO NEW LOTTERY AID IN SENATE VERSION

The state Senate completed debate on its FY 1994 budget last week, refusing to hold a recorded roll call vote on the MMA amendment to restore the \$46 million lottery aid increase approved by the House in its spending plan. The budget deliberations now move to a joint conference committee charged with drafting a compromise budget. Key legislative leaders have indicated that the conference committee could produce a budget by July 8 or 9. In the meantime, the state has adopted a three-week budget to pay its bills until a final spending blueprint is adopted.

A number of items of major concern to cities and towns have yet to be resolved. The House version includes distribution of the \$46 million in increased lottery receipts, but does not fund the \$175 million education reform law. The Senate uses the \$46 million in lottery aid to balance the state budget and pay for part of the education bill, which it fully funds. The dispute over lottery aid is the matter of greatest concern to communities. Since both branches have turned down MMA's amendments to maintain the \$37 million Chapter 90 road construction program, the \$46 million lottery aid item is the largest local aid item subject to the conference committee's deliberations.

This issue of the *Legislative Bulletin* highlights many of the issues of concern to cities and towns that are before the conference committee.

APPROPRIATION ITEMS

Lottery Distributions

The House [section 3] would distribute \$375 million; the Senate [section 3] only \$329 million. State Lottery Fund proceeds for Fiscal 1994 are projected at 51 million. The MMA strongly supports the House version, which would keep the Lottery diversion from

exceeding \$75 million using current estimates for Fiscal 1994.

Chapter 81 Motor Fuels Excises Distributions

The House [item 6005-0017] would distribute \$43,472,110; the Senate [item 6005-0017] \$43,475,655 or \$3,545 more. The MMA supports the Senate version.

School Aid

The House [several items] would distribute \$1,290,408,065 for Chapter 70 School Aid, Chapter 71 Regional School District Incentive Aid, Equal Educational Opportunity Grants (EEOG), and Fiscal 1993 \$100/student aid; the Senate [item 7061-0008] \$1,432,415,996 or \$142,007,931 more in order to fund the new education law. The MMA supports the Senate version.

Local Share of Racing Taxes

The House [item 0611-5800] would distribute \$1,280,181; the Senate [item 1011-5800] \$1,467,500 or \$187,319 more. The MMA supports the Senate version.

Veterans Benefits Reimbursements

The House [item 1410-0400] would distribute \$13,071,282, including annuity payments; the Senate [item 1410-0400] \$12,948,781 or \$122,501 less.

Public Libraries

The House [item 7000-9407] would distribute \$19,865,732 for the two main public library aid programs; the Senate [items 7000-9401, 7000-9501] \$16,867,232 or \$2,998,500 less. The House includes maintenance of effort language of 95 percent of the prior three year average appropriation. The Senate includes maintenance of effort language of 100 percent of the prior three year average appropriation. The MMA supports the House version.

School Building Assistance

The House would distribute \$159,373,647 for the various SBA accounts; the Senate \$165,069,747 or 96,100 more.

LAW CHANGES

Both branches propose a wide variety of changes to general and special laws that affect local government. Only a few actually benefit cities and towns, while most hinder or do not help local governments deliver services.

Local Tax Law Changes

The House version [sections 123-126] would allow the local electorate to adopt an alternative property tax levy limit growth factor. There is no similar provision in the Senate version. This provision does not provide cities and towns with any meaningful new revenue raising capacity, unless the local acceptance provision is by vote of the local legislative body.

The House version [section 127] would allow the local electorate to exclude a three year average of overlay amounts from the property tax levy limit. There is no similar provision in the Senate version. This provision does not provide cities and towns with any meaningful new revenue raising capacity, unless the local acceptance provision is by vote of the local legislative body.

The House version [section 128] would allow the local electorate to increase the motor vehicle excise rate from \$25 to as high as \$66. There is no similar provision in the Senate version. This provision does not provide cities and towns with any meaningful new revenue raising capacity.

The House version [sections 122, 158-159, 173-176, and 178-179] would eliminate the exemption from the property tax for profit-making lease holders on state authority property. There are similar provisions in the Senate version [sections 130-134, 156, 160-163]. These provisions provide several cities and towns with modest new revenue raising capacity. The Senate language is flawed because it does not change the general rule applying to authority property [section 122 in the House version] and doesn't extend to all authorities. The MMA supports the House version.

The Senate version [sections 65, 67-68] would allow cities and towns to switch payment of water and sewer service-related debt service payments from rates to the property tax levy in order to allow some taxpayers to deduct payments from federal income tax liability. A property tax abatement would be established for elderly homeowners affected by any rate for levy swap. There is no similar provision in the House version. The MMA agrees that there need to be steps taken to address water and sewer rate increases, but has some reservations about

the Senate proposal. The language is unclear, but it appears that it could "lock in" existing classification schemes even when this means that there would be a levy shift from commercial, industrial and personal property taxpayers to residential taxpayers, that it could "lock in" any existing property tax subsidies of water and sewer rates, and that certain cities and towns could not use the provision because of full cost recovery requirements in local water/sewer district enabling acts.

The Senate [sections 66, 127] would allow cities and towns to provide a property tax abatement to small commercial property owners with 10 or fewer employees and a valuation of less \$1.0 million. The abatement would be equal to 10 percent of the average commercial property valuation in a municipality. The levy borne by all commercial and industrial taxpayers would be increased by the amount of any abatements. There is no similar provision in the House version.

Changes to Chapter 71 of the Acts of 1993

The Senate [section 73] would change the definition of "base aid" to exclude "minimum aid" and any school choice deductions in districts spending more than the foundation amount. There is no similar provision in the House version. It appears that the effect of this amendment would be to provide \$50 per student as minimum aid in Fiscal 1994 and only \$25 in Fiscal 1995 and years thereafter. The MMA opposes this change in Chapter 70.

The Senate [amendment #407] would also allow cities and towns to petition the Department of Revenue for a reduction of the "local contribution" to school spending if the municipality can show an inability to fund the mandatory amount due to a revenue shortfall. There is no similar provision in the House. The MMA strongly supports this change to Chapter 70.

Coalition Bargaining for Health Benefits for Municipal Employees

The House [section 121] would amend the provisions of Chapter 32B governing bargaining for health benefits for municipal employees. The Senate [amendment #678] proposes different Chapter 32B language which represents agreement among the MMA, the Professional Firefighters of Massachusetts, and retired public employees. The MMA opposes the House language and supports the Senate compromise.

Public Duty Law

The House [section 281] would establish a public duty statute as a response to the SJC decision to repeal the public duty rule at some future date. The House proposal would exempt municipalities from any claim

based on the municipality's licensing powers, inspection powers, fire suppression or prevention activities, or police protection services. Without this statute, cities and towns could be overwhelmed with lawsuits. There is no similar provision in the Senate version. The MMA supports the House proposal.

Water and Sewer Service Rate Relief

The House [item 1231-1000, section 90] would appropriate \$30 million to mitigate debt-related water and sewer rate increases. The Senate version [item 1231-1000, sections 54, 222] includes similar language.

Keno

The House [section 182] would direct the State Lottery Commission to implement keno by October 1, 1993 in the state's bars and restaurants, and fraternal, veterans, and charitable organizations. The Senate [section 230] would establish a Massachusetts gaming commission to implement keno by September 1, 1993 and to consider filing legislation to implement other forms of state-sponsored gambling. The Senate version would allow the state to regulate the location of keno machines. This may eliminate any authority cities and towns may have to license and regulate these machines under current law. The MMA is concerned that state-sponsored gambling is straying from its original purpose to provide property tax relief and to support local services. The MMA urges the conference committee to implement keno through the State Lottery Commission, if it is to be implemented, to direct the proceeds to the State Lottery Fund to provide for property tax relief and the support local services, and to make clear that cities and towns have the authority to license and regulate any free-standing keno machines.

Bi-Weekly Payroll

The House [section 224] would eliminate the authority for bi-weekly payrolls and revert to the prior requirement of weekly payroll. There is no similar provision in the Senate version. Cities and towns have bargained with employees on this issue and have been able to realize some modest savings in payroll costs. Bi-weekly payroll authorization should be retained. The MMA opposes the House proposal.

"Reduction in Force" Notification Date

The House [section 130] would change from April 15th to the last work day of a fiscal year the date by which a teacher must be notified that he or she will not be employed by the school district in the following

school year. This change would allow municipalities to avoid paying unemployment benefits to teachers who will continue working in the fall. There is no similar provision in the Senate version. The MMA supports the House proposal.

County and Municipal Retirement Boards

The House [section 117] would require all investment advisors, consultants, brokers, and other service providers doing business with a municipal or county retirement board to disclose their financial interests to the board, and notify the board of any conflict of interest that could be expected to impair their ability to render unbiased and objective advice. There is no similar provision in the Senate version. The MMA supports the House proposal.

Municipal Health Insurance Benefit

The House [section 119] would mandate that municipal collective bargaining agreements provide benefits, monetary or otherwise, to an employee choosing to forgo coverage under an employers group or non-group health insurance plan. Currently, municipalities are required to provide alternative benefits for employees covered by a health insurance plan as of July 1, 1992. There is no similar provision in the Senate version. The MMA opposes the House proposal.

Chapter 90 Gas Tax Revenue Sharing Study

In spite of MMA and construction industry attempts to protect the Chapter 90 cash grant program, both versions of the budget eliminate the \$37 million program for FY 1994. The Senate [amendment 465] would establish a special commission to study the condition of local roads and bridges and the adequacy of the current system of financing local construction and maintenance programs. The House has no similar provision. The MMA supports the Senate proposal.

CONTACT YOUR LEGISLATORS

Please contact your own legislators, as well as the following key leaders. Urge them to include the \$46 million in local lottery revenues in the conference committee's report, and ask them to support the other municipal positions highlighted in this *Legislative Bulletin*:

Senate President William Bulger 617-722-1500

Senate W&M Chair Thomas Birmingham
617-722-1481

House Speaker Charles Flaherty 617-722-2500

House W&M Chair Thomas Finneran 617-722-2990

TOWN OF ACTON
472 Main Street
Acton, Massachusetts 01720
Telephone (508) 264-9612
Fax (508) 264-9630

Don P. Johnson
Town Manager

July 6, 1993

Ms. Sheila Sheehan
6 Thoreau Road
Acton, MA 01720

Subject: Basement Water Damage

Dear Ms. Sheehan:

This letter is intended to confirm my comments in the subject regard and the verbal answers I gave Mr. Velji, your engineer, in a recent telephone conversation.

In reaching my conclusions, I have reviewed the information you and Mr. Velji submitted, inspected the site with you, reviewed available information regarding your property, considered information regarding the neighborhood in general and consulted staff members where appropriate. After evaluating all of the information available to me, I have determined that no evidence has been presented to (or discovered by) me that would lead to a conclusion that the Town of Acton is responsible for the property damage you have alleged. This is based, in part, on the following points:

1. You have alleged that the damage you have cited occurred as a result of a failure in a storm drain that is located in a drainage easement adjacent to your property. I have reviewed this matter and find that the drain pipe has apparently been partially blocked by the root system of a nearby willow tree. I am told that some water will pass this obstruction but the large quantity of runoff that existed this Spring apparently exceeded the reduced capacity and caused the pipe to overflow.
2. The tree in question is not indigenous to its surroundings and must, I assume, have been planted at this location. In any event, the Town's obligation is to clean and repair the drainage structure and we will move to do so as soon as possible. We will also remove the tree that has caused the damage.

3. Town staff observed the site this Spring when you first brought the matter to our attention. The observations were that the water was exiting the drain pipe at the rear of your property and traveling on the surface to a point at your newly-paved driveway where it then flowed to the street. Staff observed that surface water was not reaching your house and this observation was confirmed by both you and Mr. Velji when I met with you.
4. I am informed that soil characteristics in the vicinity of your property indicate that a high permeability should be expected on site. This would lead one to conclude that any water entering the ground at the rear of the property (some 150' or so from the house) would percolate into the ground long before it reached the house. On the other hand, the extraordinary precipitation this past Winter and Spring caused an unusually high groundwater table that was experienced throughout town and could well have cause groundwater to enter your basement. This observation is further reinforced by your indication that the water entering your basement smelled like septage and apparently contained a fairly high coliform count. Surface water would not contain this ingredient unless the septic system has failed and is breaking out on the surface. You have not mentioned this to be the case so I assume there is no known failure at this time.
5. Further to the source of the "flooding", you and Mr. Velji indicated two (2) primary locations where the water was entering the basement. The first location that Mr. Velji showed me was in a room behind your basement bathroom (the laundry room as I recall). Mr. Velji pointed out a major horizontal crack in the concrete basement wall that was spalling badly and identified it as damage that the flooding had caused. This crack was approximately 8-12 inches above the basement floor and existed well before the event in question. This crack is situated approximately 2-3 feet below the adjacent exterior grade which, in turn, is approximately 1-2 feet higher than the elevation of the surface water as described by you and Mr. Velji. Again evidencing the fact that groundwater, not surface water was apparently entering your basement.
6. Finally, you indicated that the second point of primary entrance of water into your basement was in the front corner, in and around the chimney/fireplace in what I would term your family room. This location is on the opposite side of your house from the drain pipe. It

is also the highest point of the grade adjacent to your foundation. Given the information that has been presented, it would be physically impossible for surface water from the leaking pipe to have reached this location.

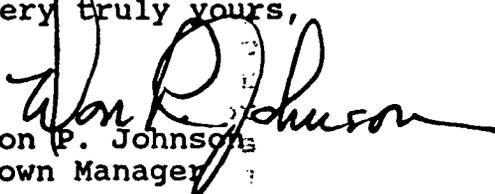
7. Far and away, the most telling information that I observed was the existence of evidence that dampness and a leaky basement has been a long-standing and chronic problem. The first evidence was in the spalling, chalky concrete at the crack noted in paragraph #5 above. This crack is obviously years old and has been allowing the entrance of groundwater for quite some time. In fact, a 2x4 sill plate, located on the basement floor at the bottom of the bathroom partition, within 2-3 feet of this crack, had totally rotted through, evidencing a history of dampness and/or seepage that has existed for many years. I observed that the bottom portion of door jambs at the garage doors appeared to be relatively new, possibly having been spliced into the original jambs in recent years. (This is a typical repair in the case of rot that occurs when jambs and studs are constantly exposed to moisture.) Further, you indicated that you have had an ongoing problem with efflorescence of the mortar and bricks in the family room. All of this points to a long-standing problem of water entering the basement.
8. Two other circumstances that could have a bearing on this situation were noted when I visited the site. (1) Your driveway was paved for the first time last year. Heretofore, it had apparently been crushed stone, gravel or other permeable material. (2) Your rear deck, adjacent to the cracked foundation wall, was apparently constructed last year. Either or both of these construction projects could have caused a change in the groundwater hydrology on site ... creating additional pressure or providing a more direct channeling of water to your basement.

Ms. Sheehan, you have acknowledged that some amount of water has entered your basement in past years, although you stressed that it was considerably less than you experienced this year. The evidence that I observed would verify this. I also have no doubt that you may have experienced a greater quantity this year, many people in town did. The only difference of opinion is whether the pipe at the rear of your property caused this occurrence. I do not believe that it did. While its outbreak may have taken place coincident with the water in your basement, I do not think that it was the source. I firmly believe that the high water table this Spring caused the seepage of groundwater into your basement and the Town of Acton is not responsible for that occurrence.

Accordingly, your request for reimbursement by the Town of Acton is respectfully denied.

As a final note, I would like to offer my personal apology to Mr. Sheehan. He recently visited my office and was quite upset that I had not, as yet, responded to your letter. I explained that I had given Mr. Velji a verbal answer several weeks before and Mr. Sheehan seemed not to be aware of that fact. In any event, I allowed the conversation to get somewhat out of control and I apologize for that.

Very truly yours,


Don P. Johnson
Town Manager

cc: Mr. M. Velji, V P Engineering, Inc.
Richard Howe, Highway Superintendent
David Abbt, Engineering Administrator
Board of Selectmen

DPJ:717

MAY - 6 1993

20 April 1993

Don P. Johnson
Town of Acton - Managers Office
472 Main Street
Acton, Massachusetts 01720-3995

Dear Mr. Johnson:

This is to advise you that my property located at 6 Thoreau Road is waterlogged and appears to be serving as a swale for the neighborhood surface water. My house has suffered substantial water damage due to excessive water flowing through my backyard. The damage caused is not covered by my Home Insurance Policy.

The water in my basement was tested for bacteria by the Health Department and was found to be excessively high. I was then advised by the Health Department to minimize time spent in the lower level of the house. The Engineering and Highway Department have also been informed and have visited my property. I was advised that the excessive water on my property is due to blockage of Town's drainage pipe.

I would like to request your prompt attention to this problem and your assistance in determining the financial responsibility for the corrective work that is now required to my house and property. Thanking you in advance.

Sincerely,



Sheila Sheehan
6 Thoreau Road
Acton, MA 01720
(508) 263-2851

RECEIVED & FILED

cc: BOS

DATE July 1, 1993

Town of Acton

Barbara Brown
for TOWN CLERK, ACTON

Planning Department

472 Main Street Acton, Massachusetts 01720

(508) 264-0636

6/19/93

South Acton Village Planning Committee (SAVPC)

Minutes for Meeting of: June 8, 1993

Members in attendance: Sushama Gokhale, Bob Pion, Betsy Eldridge, Roger Andrews, William Shupert, Sam Manka. Also present: Roland Bartl (Town Planner).

Minutes of May 25, 1993 were approved.

Announcements: a) The lost South Acton Village planning area digital maps don't seem to be retrievable. b) Summer meetings: June 22, July 13 and August 24. Meetings on July 27 and August 10 are cancelled.

Status of planning effort and plan document: The committee discussed the status of the plan and an assessment of "where we are". For June 22 Roland will give the committee a copy of the plan document as it currently stands. The committee can comment on this and work on completion during July and August.

Zoning Review: The committee reviewed the build-out potential under the existing zoning bylaw and attempted to visualize what it would mean for the village. Then a number of alternative options were discussed, both of which would increase the build-out potential in the South Acton Village District. Members raised concerns over the impact of even a higher build-out, and felt they needed to understand the concept and its implications more thoroughly. There was a sense that the current FAR of 0.20 should be raised. Also, that the boundaries of the South Acton Local Historic District should be expanded to cover the entire SAV Zoning District in order to ensure that new development will be compatible with the existing historic fabric. The committee decided to continue the discussion of build-out options at its next meeting by looking at other FAR scenarios as follows:

1. Base FAR 0.20, with an option to increase to FAR 0.40 whereby the additional floor area would have to contain a required residential component of 25% (or 50%). At build-out a lot would have a building(s) with commercial floor space at a FAR of 0.35 (or 0.30), whereby the FAR of 0.20 represents the base component, and with residential floor space at a FAR of 0.05 (or 0.10). Values in parenthesis show alternative levels for the residential component.
2. Base FAR 0.20, with an option to increase to FAR 0.60 whereby the additional floor area would have to contain a required residential component of 37.5% (or 50%). At build-out a lot would have a building(s) with commercial floor space at a FAR of 0.45 (or 0.40), whereby the FAR of 0.20 represents the base component, and with residential floor space at a FAR of 0.15 (or 0.20). Values in parenthesis show alternative levels for the residential component.

Next regularly scheduled meeting: TUESDAY - JUNE 22, 1993:

- Minutes - Discussion of build-out alternatives
- Announcements - Review of plan document, assignment of tasks

Minutes approved: June 22, 1993.

cc: Town Clerk, Planning Board, Board of Selectmen ✓

[RHB.SAVPC*1]

cc: BOS

Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (508) 263-9107

FAX (508) 264-0148

JUL - 8 1993

WATER SUPPLY DISTRICT OF ACTON
HARLAN TUTTLE BUILDING
693 MASSACHUSETTS AVENUE
ACTON, MA 01720

JULY 12, 1993

AGENDA:

- 7:30 P.M. CALL TO ORDER
- 7:31 P.M. COMMENTS FROM CITIZENS AND OPEN DISCUSSION
- ACCEPT MINUTES OF MEETING JUNE 14, 1993
- NEW BUSINESS
- WARRANTS & COMMUNICATIONS
- WATER MAIN - ROBBINS STREET
- RFP - NEW OFFICE BUILDING
- NEW VEHICLES
- UNDERGROUND LAWN SPRINKLERS
- WATER USE - UPDATE
- OLD BUSINESS
- CONANT SITE #2
- CELLULAR ONE & NYNEX LEASE
- EARLY RETIREMENT
- L&S BUILDERS - DEMAND FEES
- GARAGE ADDITION



William F. Weld
Governor
Daniel S. Greenbaum
Commissioner

Commonwealth of Massachusetts
Executive Office of Environmental Affairs
**Department of
Environmental Protection**
Central Regional Office

cc: BOS - FYI

July 7, 1993

Notice of Document Availability

Site: East Acton Mobil
Address: 44 Great Road, Acton
Documents: Letter Report On Ground-Water Treatment System
Performance for May 1993

This report has been prepared in accordance with the terms of the Emergency Discharge Permit issued to Mobil by the Environmental Protection Agency (EPA) in August 1991. The report presents the results of water samples collected from the ground-water treatment system in May 1993, in accordance with a letter from EPA to Mobil dated August 20, 1991. Due to the nature of this document, there will be no formal comment period. However, Mobil had submitted a formal Performance Report of continuous operation of the treatment system for six months. A public meeting will be held on July 21, 1993 to present the findings in the Performance Report.

A copy of this report has been placed in the repository at the Acton Memorial Library. This report may be reviewed by the public during the library's normal operating hours. If you have any questions regarding the report, please contact Radesha Thuraisingham at (508) 792-7653.

Yours truly,

Daniel J. Hannon
Daniel J. Hannon
Section Chief
Waste Site Cleanup

DJH/DTB/RT/rt

cc: East Acton Mobil mailing list

CDM

environmental engineers, scientists,
planners, & management consultants

CC: BOS *Complete*
Report in RR
CAMP DRESSER & MCKEE INC.

Ten Cambridge Center
Cambridge, Massachusetts 02142
617 252-8000

July 6, 1993

Ms. Lynne Jennings
U.S. Environmental Protection Agency
Waste Management Division
Region I
90 Canal Street
Boston, Massachusetts 02114

Mr. Edmond G. Benoit
Regional Engineer
Bureau of Waste Cleanup
Massachusetts Department of
Environmental Protection
75 Grove Street
Worcester, Massachusetts 01605

Subject: W.R. Grace Acton - Aquifer Restoration
23rd Progress Report on Aquifer Restoration System Operation

Dear Ms. Jennings and Mr. Benoit:

On behalf of W.R. Grace, Camp Dresser & McKee Inc. (CDM) hereby submits, for your review, the "23rd Progress Report on Aquifer Restoration System Operation, July 1993.

Please call if you have any questions.

Very truly yours,

CAMP DRESSER & MCKEE INC.

Bruce R. Conklin

Bruce R. Conklin, P.E.
Vice President

BRC:paa

Enc.



**Massachusetts
Taxpayers
Foundation, Inc.**

News Release

24 Province Street, Boston, Massachusetts 02108/Telephone (617) 720-1000

FOR IMMEDIATE RELEASE

June 24, 1993

MTF REPORT ON LOCAL GOVERNMENT REVENUE: LITTLE GROWTH SINCE 1981; A BLEAK OUTLOOK

The Massachusetts Taxpayers Foundation today released an analysis of local government revenue trends, projecting little real growth for 1994 and 1995 and showing that total revenue available to cities and towns in 1993 is nearly unchanged from 12 years ago.

Growth in local "own-source" revenues -- property taxes and fees -- will barely match inflation over the next two years, the report concluded. Property tax growth depends heavily on economic activity fueling new construction, and the Foundation's forecast for the economy predicts virtually no growth. There is little public appetite for increases in fees, and little political support to change the rules of Proposition 2 1/2.

With the aid increases in the education reform act over the next two years, local government would see total revenue growth after accounting for inflation of about one percent each year, the report said. Without them, total local revenue would fall by about one percent, leaving revenues approximately where they were in 1992, after drastic cuts that reduced local aid by 30 percent.

"Funding school reform and maintaining fiscal balance will require some extraordinarily difficult decisions," said MTF President Michael J. Widmer. "The picture we project may become a familiar one: property taxes and local fees that drift slowly downward in real terms and a state government hard-pressed even to maintain its current level of support."

Looking back over the post-Proposition 2 1/2 era, the report found that total local revenues, after adjusting for inflation and population increases, increased only \$41 per capita from 1981 to 1993 -- from \$1,607 (in 1993 dollars) to \$1,641. The 12-year record translates into an average annual increase of just 0.2 percent. "It is unlikely that any public enterprise has a similar record," the report said.

The major reason for that record is the extraordinary initial impact of Proposition 2 1/2, which cut property taxes 25 percent in real terms between 1982 and 1985. Property taxes in 1993 are still \$75 per capita less than in 1981, even with the real estate boom of the mid-1980s that fueled substantial increases. Twelve years ago property taxes raised \$947 per capita (in 1993 dollars); now the total is \$872 -- a decrease of eight percent.

The state's property tax burden, among the highest in the nation before Proposition 2 1/2, is now near the national average. We ranked fourth in

(over)

1981, 67 percent above the national average. In 1991 our ranking was 22nd, just 2.9 percent above average.

In marked contrast to property taxes, the report found that local fees and charges for services increased dramatically over the 12 years -- by \$119 per capita (from \$222 to \$341) -- or nearly 54 percent. The combination of property tax decreases and fee increases has left total local own-source revenues in 1993 essentially unchanged from 1981. Local aid to cities and towns, after eight years with significant increases and three years of drastic cuts, is still 11 percent higher in 1993, at \$361 per capita, than in 1981, when aid was \$324 per capita.

The report summarizes the history of local revenue ebbs and flows over the last 12 years, and looks more closely at events during 1989-1992 as they affected different categories of cities and towns. Among the findings:

-- the history of revenue changes since 1981 falls into three phases: an overall decline of 10 percent between 1981 and 1984 as local aid increases were insufficient to offset property tax cuts; a recovery period between 1985 and 1989 when continuing aid increases and strong property tax growth brought total revenue to nine percent above the 1981 level; and another period of decline between 1990 and 1993, driven largely by the cuts in local aid and falling property tax growth.

-- the local aid cuts in 1990, 1991 and 1992 reduced aid to different kinds of communities by roughly similar percentages, but had a disproportionate impact on cities and property-poor communities. The aid losses in Boston and other large cities were 11 to 12 percent of total revenue. But the losses in wealthier suburbs were substantially less, about seven to eight percent of revenue. The property-wealthiest towns on the Cape and in the Berkshires lost less than three percent of total revenue.

-- the impacts differed because property-poor communities depend on local aid for a much larger share of total revenue: in 1989 aid was over 40 percent of total revenue in the property-poorest communities, but just 10 percent in the wealthiest.

-- total revenue fell by 2.6 percent statewide between 1989 and 1992, but by nearly five percent in the cities. In contrast, suburbs and growing communities saw overall revenue growth of two to three percent; in towns of the Cape and in the Berkshires overall revenue increased by over 12 percent.

This report is issued concurrently with the 23rd edition of Municipal Financial Data. Future MTF reports on local finance will look at the impact of declining property values on different kinds of taxpayers -- residential and business -- and analyze local spending trends.

Massachusetts
Taxpayers
Foundation

Inside

... Impacts of Proposition 2 1/2
... Local revenue projections
for 1994 and 1995
... and more!

Local Government Revenue: The Big Squeeze

June
1993

The Massachusetts Taxpayers Foundation is a member-supported, nonprofit research group whose purpose is to encourage state government to work more efficiently. Since 1932, we've been gathering information about state taxes and spending and delivering it to our members, to state government officials and to the media.

Our reports and recommendations have resulted in new policies, new laws and other changes that have saved taxpayers hundreds of millions of dollars.

If you would like to know more about who we are and what we do, please write or call MTF today.

**Massachusetts Taxpayers Foundation, Inc.
24 Province Street
Boston, Massachusetts 02108**

(617) 720-1000

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Michael J. Widmer
President
Massachusetts Taxpayers Foundation, Inc.

Richard A. Wiley, Esquire
Powers and Hall

Introduction

Like a cardiac patient taking a stress test, local government in Massachusetts has been running hard over the last 12 years just to stay in place. The stress in the test comes from Proposition 2 1/2, the tax limit law that in its first three years cut property taxes — local government's life-blood — by 25 percent in real terms. Twelve years later property taxes are still eight percent — \$75 per capita — less than in 1981. The Massachusetts property tax burden has fallen from fourth in the nation, 67 percent above the national average, to 22nd, just three percent above.

By the broadest measure of fiscal capacity — growth in total revenue after accounting for inflation and population increases — cities and towns are barely ahead of where they were in 1981. Total local government revenue in 1993 is just 2.4 percent, or \$41 per capita, more than it was 12 years ago. It is unlikely that any public enterprise has a similar record. On the same basis, for example, Massachusetts state government revenue has increased 46 percent over the period (\$768 per capita), and federal government revenue is up 11 percent (\$422 per capita).¹

The post-Proposition 2 1/2 era in Massachusetts can be thought of in three phases. The first stage, from 1982 to 1984, was the most serious for local government. With cities (especially) and towns faltering, state government administered powerful shots of local aid. The treatment continued from 1985 to 1989, even as the property tax was replenished and the flow of funds from fees and charges increased dramatically. Local revenue regained lost ground and moved ahead of its 1981 level by over nine percent.

Then, from 1990 to 1992, the clamp came down on local aid, cutting the supply by over 30 percent. Conditions that supported property tax increases ended as did the increases in fees and charges. Cities and towns lost nearly all of what they had gained.

It is convenient to think of local government as a single entity, but necessary to remember that there are really 351 separate and different histories here. The latest period illustrates the point. The local aid cuts of 1990 to 1992 much more adversely affected cities and property-poor communities: cities on average lost almost 12 percent of total revenue, compared to less than three percent in the wealthiest towns. While revenue for all local government fell by 2.6 percent during the period, in the wealthiest towns it increased by over 12 percent.

The history of local revenues since 1981 demonstrates the critical importance of local aid. Looking forward to 1994 and 1995, state assistance will continue to make a sizable difference. With the aid increases promised in the school reform bill, cities and towns in the next two years will see real, if modest, growth in revenue capacity. Without them, left to their own sources of income, local government will slip further backward.

This report takes a longer view, and closer look at the local revenue picture than in *Municipal Financial Data*. It considers the patterns of growth and decline since Proposition 2 1/2 changed local finance and state-local fiscal relationships. It reports on statewide trends and considers the impact of recent history on different kinds of communities. A later MTF report will look at the impact of recent economic changes on different kinds of taxpayers — residential and business.

The focus here is on the revenue side of the balance sheet. The data comes from reports of what cities and towns have budgeted to receive and so is available earlier than end-of-year accounting reports. It's not our intention to ignore the equally important spending side of the ledger; we plan to take a similar look at patterns there when current year figures are in.

Twelve Years in Three Phases

Total revenue available to local government in 1993 is nearly unchanged from 12 years ago, just before voters approved Proposition 2 1/2. Adjusted for inflation and population growth, revenue on average has increased by only 0.2 percent per year, or from \$1,607 per capita in 1981 to \$1,646 in 1993 (see Local Revenue Per Capita). Many factors contribute to this result, but the most important are the extraordinary initial impact of Proposition 2 1/2, when property taxes were reduced by 25 percent in real terms over three years, and the inability of state government, facing its own fiscal crisis, to sustain its commitment to local aid increases.

always limits property tax growth to less than the rate of inflation (except for increases associated with new construction). Total property taxes in constant dollars are still eight percent, or \$75 per capita, less than they were 12 years ago, even with the real estate boom of the mid-1980s that has fueled real growth in taxes every year since 1986.

Proposition 2 1/2 quickly dropped the national ranking of Massachusetts property tax burden from fourth in 1981 to 18th in 1984 (see the table on the next page). Since then, the state rank has drifted slowly lower, to 22nd or 23rd. The property tax burden here was 67 percent above the national average in 1983; by 1991 (the latest date for which comparable data is available) it was 2.9 percent above average. That figure reflects an increase from 1990, largely because Massachusetts income growth during the recession has been much less than average.

The local revenue table also documents a significant shift within local government's "own-source" revenues (all revenue except for

Local Revenue Per Capita, 1981 — 1993
Constant 1993 Dollars

	Property Taxes	Fees and Charges	Total Own-Source	Local Aid	Total Revenue
1981	\$947	\$222	\$1,284	\$324	\$1,607
1993	872	341	1,285	361	1,646
Percent Change	(7.9)%	53.6%	.1%	11.4%	2.4%

Note: Local revenue also includes amounts not shown in the table totaling \$115 per capita in 1981 and \$72 per capita in 1993. This revenue is primarily "free cash," essentially surpluses from prior years, and appropriations from stabilization funds and other reserves. Federal revenue sharing was also counted in this category.

The history of local revenues since 1981 is dominated by the extraordinary initial impact of Proposition 2 1/2 and its central rule that nearly

local aid) in favor of fees and charges for services, even though the property tax remains the dominant source of income. Fees and charges

have increased \$119 per capita, or 54 percent, over the period, and have grown from 17 percent to 27 percent of own-source income. However, in 1993 property taxes still account for 68 percent of the total, down from 74 percent in 1981.

Year	National Rank	Percent Above U.S. Average
1981	4	67.0%
1982	11	31.3
1983	16	21.7
1984	18	13.7
1985	17	11.5
1986	20	8.8
1987	22	4.6
1988	23	1.9
1989	23	1.8
1990	23	1.2
1991	22	2.9

Source: Bureau of the Census. Government Finances, various years. MTF calculations.

Another striking conclusion from this beginning-to-end look at the last twelve years is that local government, if left to its own sources of income, would have had virtually no revenue growth at all. The meager overall growth of 2.4 percent comes only because local aid in 1993 is still 11 percent above the 1981 level (despite a 30 percent reduction during 1990 — 1992). This general pattern holds true when we project income for the next two years. Own-source revenues are likely to just barely match the rate of inflation. Without the aid increases promised in the education reform bill, total local income will decline.

The ebbs and flows of revenue to cities and towns since 1981 fall fairly neatly into three

distinct periods: an initial decline dominated by property tax and motor vehicle excise tax cuts not fully offset by aid increases (1981–1984); a period of recovery supported by continuing aid growth and property tax base expansion during the real estate boom (1985–1989); and another period of decline related to the recession — local aid cuts, a drop in construction activity, and fewer overrides (1990–1993).

The local revenue table on the next page has the details of changes over the period. Since the table shows total dollars, it does not reflect the roughly five percent growth in population during 1980 — 1990. The percent changes in the table are about that much higher than they would be on a per capita basis. For example, the 61 percent increase in fees and charges over 12 years is a 54 percent per capita increase and the 3.4 percent decline in property taxes is 7.9 percent per capita. Supplementary tables at the end of the report show per capita figures and current dollars.

1981 — 1984: Shock “Therapy”

During the first three years under Proposition 2 1/2, its requirement that taxes not exceed 2.5 percent of property value cut the statewide levy by 24 percent. The parallel provision that reduced the motor vehicle excise tax rate to 2.5 percent resulted in a nearly 15 percent cut in fees and charges (where the excise tax is counted) in the first year. Total local own-source revenue fell by almost one-fifth between 1981 and 1984.

State government responded (but not without a fierce debate) largely along the lines of MTF’s 1982 “Share the Pain” proposal that called for \$300 million in new aid financed by parallel cuts in state operations. However, even aid growth of 25 percent during the first three years of Proposition 2 1/2 was insufficient to offset the

Local Revenue 1981 — 1993 Constant 1993 Dollars (\$billions)											
	Property Taxes	Pct Chg	Fees & Charges	Pct Chg	Total Own-Source Revenue	Pct Chg	Local Aid	Pct Chg	Total Revenue	Pct Chg	Inflation
1981	5,431.8		1,274.8		7,365.2		1,855.9		9,221.1		
1982	4,608.9	(15.1)	1,090.2	(14.5)	6,358.5	(13.7)	2,105.3	13.4	8,463.8	(8.2)	6.9
1983	4,251.1	(7.8)	1,146.3	5.1	6,094.4	(4.2)	2,248.1	6.8	8,342.5	(1.4)	5.7
1984	4,124.9	(3.0)	1,205.4	5.2	5,975.9	(1.9)	2,304.1	2.5	8,280.0	(0.7)	4.3
1985	4,103.1	(0.5)	1,325.7	10.0	6,022.2	0.8	2,452.1	6.4	8,474.3	2.3	4.9
1986	4,183.8	2.0	1,388.5	4.7	6,222.1	3.3	2,564.5	4.6	8,786.5	3.7	3.8
1987	4,329.4	3.5	1,511.0	8.8	6,461.6	3.9	2,914.7	13.7	9,376.4	6.7	3.3
1988	4,471.2	3.3	1,595.0	5.6	6,682.5	3.4	3,034.6	4.1	9,717.1	3.6	4.2
1989	4,648.5	4.0	1,750.0	9.7	7,034.5	5.3	3,036.3	0.1	10,070.8	3.6	4.2
1990	4,852.5	4.4	1,991.3	13.8	7,472.8	6.2	2,677.5	(11.8)	10,150.4	0.8	3.8
1991	4,991.4	2.9	2,004.5	0.7	7,591.3	1.6	2,447.2	(8.6)	10,038.4	(1.1)	4.0
1992	5,137.5	2.9	2,093.9	4.5	7,706.7	1.5	2,106.6	(13.9)	9,813.3	(2.2)	2.1
1993 (est.)	5,248.1	2.2	2,052.0	(2.0)	7,731.0	0.3	2,170.8	3.0	9,901.7	0.9	2.4
Pct Chg											
1981 to 1993		(3.4)		61.0		5.0		17.0		7.4	

Source: Department of Revenue. Tax Rate Recapitulation Sheet, various years.
Inflation: Bureau of Economic Analysis. Implicit Price Deflator for State and Local Government Purchases of Goods and Services.

local revenue losses, and by 1984 total revenue had declined by 10 percent.

1985 — 1989: Recovery

A significant recovery for local government followed, from 1985 to 1989. By 1987 cities and towns had regained the losses of the first three years, and by 1989 total revenue was 9.2 percent higher than in 1981 in real terms. The aid increases initially intended to offset property tax cuts continued, driven by phenomenal growth in state revenues during the economic boom and by Governor Dukakis' pledge in the 1982 gubernatorial campaign to share 40 percent of state tax growth with cities and towns. Local aid increased 32 percent, beyond inflation, from 1984 to 1989.

Local own-source revenues also increased significantly during this period, by nearly 18 percent after adjusting for inflation. The strongest growth came in fees and charges — up more than 45 percent. Local officials reorganized some services, especially water and sewer operations, that had been supported by taxes to fee-based agencies to free up tax revenue for other uses. State government helped, by loosening restrictions in state law on local fee-setting authority. Motor vehicle excise collections also soared as the strong economy supported new car purchases.

Property taxes also recovered from the initial cuts, primarily because of the "growth provision," a 1982 amendment to Proposition 2 1/2 that lets cities and towns add the value of new

construction to the tax limit. New growth quickly became the dominant factor underlying property tax capacity, especially as construction activity boomed. In 1985 the basic 2.5 percent annual increase allowed by Proposition 2 1/2 added about \$80 million statewide to the levy limit; growth added another \$77 million. By 1989, the basic allowance had increased to \$96 million but new growth had expanded to \$163 million.

1990 — 1993: Another Decline

The high-flying days of the mid-1980s are now a fading memory and the real estate market and construction industry, whose boom masked underlying problems in other sectors of the economy, led the losers in the recession that has plagued Massachusetts since the end of 1988.

The most obvious, if indirect, impact of the recession on local government is the 30 percent cut in local aid during 1990 — 1992. Even with a sizable increase in 1993, after adjusting for inflation local aid now is barely what it was in 1982. And even though local own-source revenue increased 10 percent between 1990 and 1993, the aid cuts left total local revenue in 1993 1.7 percent less than what it was in 1989.

Less obvious than the aid cuts, the construction industry bust has directly and inexorably driven down property tax capacity. The 1989 new growth total of \$163 million turned out to be a peak — growth now is only about half as much (\$83 million in 1992 and about \$90 million in 1993). In addition, tough times have apparently affected voters' willingness to increase taxes with overrides. Nearly non-existent prior to 1989, override approvals peaked in 1991 at \$59 million (still only about one percent of the total levy that year). They fell by half in 1992, to \$31 million, and will probably decline by half again

in 1993. Property taxes in 1993 are still nearly 13 percent above the 1989 total in real terms, but the increase this year, 2.2 percent, is half of what it was in 1990.

The huge aid cuts and declining growth in property taxes and fees mean local government is budgeting much more tightly than it did during the recovery phase. Both "excess capacity" — the difference between the actual tax levy and the tax limit — and appropriations of "free cash" — essentially funds remaining from prior years — are down sharply since 1989.

Excess capacity declined from \$77 million in 1989 to \$27 million in 1993. By bringing property taxes closer to the limit, cities and towns have effectively given themselves a tax increase, offsetting some of the loss in new growth. At the same time it depletes a reserve against future constraints on tax increases.

Also, budgeting during the current phase that tends to be more optimistic about revenues and more conservative about spending reduces the size of any surpluses — which have been further reduced by higher uncollected taxes. Appropriations of free cash have fallen by nearly two-thirds since 1989, from \$299 million to \$111 million in 1993. This decline explains most of the reduction in other local revenue (not shown in the table), from \$636 million in 1989 to \$463 million in 1993.

The Revenue Outlook for 1994 and 1995

The outlook for cities and towns in the next two years, if state government fulfills the local aid pledge it has taken in the education reform bill, is very similar to the experience this year: real revenue growth on the order of one percent

Local Revenue Projected 1994 — 1995 Constant 1993 Dollars (\$ billions)											
		Property Taxes	Pct Chg	Fees and Charges	Pct Chg	Total Own-Source Revenue	Pct Chg	Local Aid	Pct Chg	Total Revenue	Pct Chg
No New Aid	1994	5,296.8	0.9	2,060.0	0.4	7,773.2	0.5	2,097.6	(3.4)	9,870.8	(0.3)
	1995	5,319.6	0.4	2,065.4	0.3	7,786.9	0.2	2,024.4	(3.5)	9,811.3	(0.6)
With Education Aid	1994	5,296.8	0.9	2,060.0	0.4	7,773.2	0.5	2,232.9	2.9	10,006.1	1.1
	1995	5,319.6	0.4	2,065.4	0.3	7,786.9	0.2	2,314.4	3.6	10,101.3	1.0

annually, driven entirely by the aid increases. Own-source revenues will barely match inflation. With no increase in aid, total revenue will decline each year in real terms, taking local government back, in effect, to where it was in 1992.

Property Taxes

To project property tax growth, MTF has used construction employment data in our econometric model to estimate new growth in 1994 and 1995. Not surprisingly, the estimate forecasts essentially flat tax base expansion for the next two years. New growth added \$89 million to the levy in 1993; our projection is for \$90 million in 1994 and \$89 million in 1995. With an estimate for new growth, it is a simple exercise to calculate property tax limits with the standard 2.5 percent annual increase allowed under Proposition 2 1/2. The projections assume in addition that overrides will be approved each year at the same amount as in 1993 (\$15 million) and that excess capacity will remain constant at \$27 million.

These assumptions yield current dollar property tax increases of 4.5 percent in 1994 and 4.1

percent in 1995, in line with the recent downward trend of 5.1 percent growth in 1992 and 4.6 percent in 1993. After accounting for inflation, property tax growth in 1994 will be just under one percent, and just under one-half of one percent in 1995. The national economic model MTF uses for our Massachusetts forecasting predicts inflation for state and local governments of 3.5 percent in 1994 and 3.7 percent in 1995, considerably higher than rates in the last two years.²

Other Local Revenue

For fees and charges, the projections assume growth at the same nominal rate as during the last three years, 3.9 percent. This is certainly a conservative assumption compared to growth in earlier periods. However, if we believe that part of the modest current growth rate is in reaction to ratepayer concerns, that is a factor only becoming more intense, and economic conditions are unlikely to improve sufficiently in this period to make higher rates more affordable. The projections also assume, optimistically, that appropriations of free cash and other reserves will stop declining and remain stable.

Total own-source revenues under these conditions will perform slightly better than during the last two years. In current dollars the increases will be 4.1 percent in 1994 and 3.8 percent in 1995, compared to rates of 3.6 percent in 1992 and 2.7 percent this year. After inflation, total own-source revenue will increase by less than one percent each year.

Local Aid

The critical factor for local government over the next two years is state government's capacity, and will, to increase local aid as the education reform bill requires.

The bill proposes an increase of \$140 million in direct aid to cities and towns in 1994 and an additional \$150 million (with the two-year increase adjusted for inflation) in 1995.³ That will make a significant difference to local balance sheets, although the boost is nowhere near the expansive increases cities and towns saw during 1982 — 1988. In addition, the new aid is all earmarked to supplement current education spending and carries with it the requirement for some increases from local revenue as well. If the bill's mandate is fulfilled, aid will grow in real terms by 2.9 percent in 1994 and 3.6 percent in 1995. Combined with the modest real growth projected for own-source revenues, local government would see total revenues increase by about one percent each year. That growth would bring local fiscal capacity back about to where it stood before the aid cuts began in 1990.

Without the increases, the real value of current aid will decline by nearly seven percent by 1995. Under this scenario, total local revenue would fall by about one percent over the two years, and local government would be no better off than it was after the aid cuts in 1992.

The history of local revenues since 1981 is as far from a stable, predictable narrative as one can imagine. It is dominated by three events with extraordinary impacts on public finance: Proposition 2 1/2; the economic boom of 1985 — 1988; and the subsequent recession. MTF and other economic forecasts look for a much different climate over the next few years — essentially a stable one, with virtually no growth, but without a real decline either.

Similarly, there is little likelihood for much change in the basic rules under which local government operates. MTF's proposal to replace the 2.5 percent annual allowance under Proposition 2 1/2 with an inflation-based index has been debated each year since it was recommended by the Hamill Task Force in 1990, but the political support for the change seems no stronger now than ever. Significant new local option taxes haven't even been debated, and would certainly run afoul of the Governor's no new taxes pledge.

The picture we project, therefore, may become a familiar one: local government facing property taxes and own-source revenues that drift slowly downward in real terms and a state government hard-pressed even to maintain its current level of assistance.

A Closer Look at Recent History

To now, this report has considered local government as a single entity. While that approach is useful to understand general trends affecting municipal finance, it is important to recognize that local government is made up of 351 distinct and different cities and towns. The general trends affect each of them in slightly different ways. To understand some of these differences

we can consider the most recent period of local revenue history, from 1989 to 1992 (the last year for which complete data is available) when local aid declined by 31 percent statewide, local own-source revenues increased by about 10 percent and total local revenue fell by 2.6 percent.

During the period of local aid cuts their distributional impact was extensively debated. State government was acutely aware of the effect the reductions would have on different kinds of communities; indeed, local aid increases and decreases are among the most sensitive issues the Legislature considers. As the table shows,

Constant Dollar Percent Change in Local Revenue, 1989 — 1992									
	Per Capita Property Value	Prop- erty Taxes	Fees and Charges	Total Local Rev.	Local Aid	Aid Loss Pct of Rev.	Aid Pct of Rev. in 89	Total Rev.	
Boston	\$51,864	9.5%	8.5%	11.1%	(29.7)%	(11.4)%	36.9%	(4.0)%	
1 Urbanized Centers	45,031	9.8	30.8	10.7	(27.4)	(11.6)	40.3	(4.7)	
2 Developed Suburbs	75,126	6.5	14.3	4.8	(38.2)	(7.6)	19.2	(3.5)	
3 Growth Communities	73,891	15.2	27.0	14.2	(34.9)	(7.7)	22.9	3.0	
4 Residential Suburbs	84,688	13.8	16.4	10.4	(36.5)	(6.5)	18.2	1.8	
5 Rural Economic Centers	49,624	15.4	19.0	10.8	(29.5)	(10.3)	33.9	(2.8)	
6 Small Rural Communities	65,250	21.0	10.6	14.9	(31.4)	(7.3)	24.0	3.8	
7 Resort, Retirement, and Artisan	174,719	22.3	9.1	17.3	(31.0)	(2.8)	10.2	12.4	
STATEWIDE	62,564	10.5	19.7	9.6	(30.7)	(9.5)	30.2	(2.6)	

Within these statewide totals, communities, even when grouped by common characteristics, show significantly different experiences. The most striking difference is the change in total revenue. Although the general trend was downward after adjusting for inflation, the most property-wealthy communities (Group 7) actually had a 12 percent real revenue increase. At the same time, the property-poorest group (Urbanized Centers) saw a decline of nearly five percent, almost twice the statewide average.

There are two primary reasons for this result: the cuts in local aid had a bigger impact on cities and property-poor communities and the wealthiest communities increased property taxes far beyond the average rate of growth.

the outcome of the debate, essentially, was in favor of proportional reductions. There is relatively little difference across the groupings in the percentages by which aid was reduced (with the exception of a particularly large cut for Developed Suburbs).

The ultimate impact of this policy, however, is to disproportionately affect property-poor communities, simply because those places receive a larger share of their total revenue from local aid. In 1989, for example, Urbanized Centers depended on the state for 40 percent of total revenue; Group 5 communities (Rural Economic Centers) for 34 percent. In contrast, Group 7 communities received only 10 percent of total revenue from local aid. Calculated as a

percentage of aid received, the local aid reductions in Groups 1 (27 percent) and 5 (30 percent) were slightly less than in Group 7 (31 percent). But as a percentage of total revenue, the cuts much more seriously affected the poorer communities: Group 1 lost nearly 12 percent of revenue; Group 5 over 10 percent; but Group 7 less than three percent.

Communities with total revenue growth over the period also increased property taxes far more than average. Statewide, the real growth in taxes was 10.5 percent, but the increase in Group 7 communities was more than 22 percent, in Group 6 (Small Rural) communities 21 percent, and in Group 3 (Growth) communities 15 percent. The primary reasons for the larger increases are override votes (cumulative overrides in Group 7 communities increased the 1992 levy by over seven percent, compared to two percent statewide) and better-than-average new growth. While the value of tax base expansion declined in all community groups, the smallest declines were in Group 7 (49 percent) and Group 3 (45 percent). Statewide, the decline was 54 percent.

Notes

¹ MTF calculations. Federal data is for 1980 to 1992. Source: Statistical Abstract of the United States 1992. Tables 2, 491.

² Source: WEFA National Economic Forecast. April, 1993.

³ The total estimated cost of the bill in 1994 is \$175 million. The additional funds are for an early retirement program for teachers, early childhood grants and testing development and improvements at the Department of Education.

Supplementary Tables

Local Revenue 1981-1993 Current Dollars (\$ billions)										
	Property Taxes	Pct Chg	Fees & Charges	Pct Chg	Total Own-Source Revenue	Pct Chg	Local Aid	Pct Chg	Total Revenue	Pct Chg
1981	3,346.8		785.5		4,538.1		1,143.5		5,681.6	
1982	3,035.5	(9.3)	718.0	(8.6)	4,187.8	(7.7)	1,386.6	21.3	5,574.4	(1.9)
1983	2,959.1	(2.5)	797.9	11.1	4,242.2	1.3	1,564.9	12.9	5,807.1	4.2
1984	2,994.9	1.2	875.2	9.7	4,338.9	2.3	1,672.9	6.9	6,011.8	3.5
1985	3,126.0	4.4	1,010.0	15.4	4,588.1	5.7	1,868.2	11.7	6,456.3	7.4
1986	3,309.4	5.9	1,098.3	8.7	4,921.7	7.3	2,028.5	8.6	6,950.2	7.6
1987	3,536.3	6.9	1,234.2	12.4	5,278.0	7.2	2,380.8	17.4	7,658.8	10.2
1988	3,804.8	7.6	1,357.3	10.0	5,686.5	7.7	2,582.3	8.5	8,268.8	8.0
1989	4,122.1	8.3	1,551.8	14.3	6,237.9	9.7	2,692.5	4.3	8,930.4	8.0
1990	4,464.6	8.3	1,832.1	18.1	6,875.5	10.2	2,463.5	(8.5)	9,339.0	4.6
1991	4,775.3	7.0	1,917.7	4.7	7,262.6	5.6	2,341.2	(5.0)	9,603.8	2.8
1992	5,017.7	5.1	2,045.1	6.6	7,527.0	3.6	2,057.5	(12.1)	9,584.5	(0.2)
1993 (est)	5,248.1	4.6	2,052.0	0.3	7,731.0	2.7	2,170.8	5.5	9,901.7	3.3
Pct Chg										
1981 to 1993		56.8		161.2		70.4		89.8		74.3

Local Revenue Per Capita Constant 1993 Dollars										
	Property Taxes	Pct Chg	Fees & Charges	Pct Chg	Total Own-Source Revenue	Pct Chg	Local Aid	Pct Chg	Total Revenue	Pct Chg
1981	946.8		222.2		1,283.8		323.5		1,607.3	
1982	799.1	(15.6)	189.0	(14.9)	1,102.5	(14.1)	365.0	12.8	1,467.5	(8.7)
1983	737.1	(7.8)	198.8	5.1	1,056.7	(4.2)	389.8	6.8	1,446.5	(1.4)
1984	711.5	(3.5)	207.9	4.6	1,030.8	(2.5)	397.4	2.0	1,428.2	(1.3)
1985	707.7	(0.5)	228.7	10.0	1,038.7	0.8	423.0	6.4	1,461.7	2.3
1986	717.4	1.4	238.1	4.1	1,066.9	2.7	439.7	4.0	1,506.6	3.1
1987	742.4	3.5	259.1	8.8	1,108.0	3.9	499.8	13.7	1,607.8	6.7
1988	759.1	2.3	270.8	4.5	1,134.5	2.4	515.2	3.1	1,649.7	2.6
1989	789.2	4.0	297.1	9.7	1,194.3	5.3	515.5	0.1	1,709.8	3.6
1990	806.5	2.2	331.0	11.4	1,242.1	4.0	445.0	(13.7)	1,687.1	(1.3)
1991	829.6	2.9	333.2	0.7	1,261.8	1.6	406.7	(8.6)	1,668.5	(1.1)
1992	853.9	2.9	348.0	4.5	1,280.9	1.5	350.1	(13.9)	1,631.1	(2.2)
1993 (est)	872.3	2.2	341.1	(2.0)	1,285.0	0.3	360.8	3.0	1,645.8	0.9
Pct Chg										
1981 to 1993		(7.9)		53.6		0.1		11.4		2.4

JUL 12 1993

TOWN OF ACTON

INTER-DEPARTMENTAL COMMUNICATION

DATE: 7/12/93

TO: Board of Selectmen
FROM: Dennis Ring, Engineering Assistant *D.P.R.*
SUBJECT: New England Telephone Petition - Lilac Court

We have reviewed the petition by New England Telephone to install conduits to a proposed community service panel at 2 Lilac Court and we have the following comments.

1. The proposal is to run conduits in the shoulder of Lilac Court between two existing utility poles, then under Lilac Court to a proposed service panel located in an easement on private property.
2. The engineers from New England Telephone have explained that four conduits are required to complete the necessary connections. A single utility pole does not have sufficient capacity for four conduit drops. Therefore, two drops from each pole will be run together then under Lilac Court to the service panel.
3. The letter from Mr. Sawyer to the Board of Selectmen dated June 11, 1993 suggests two alternatives.
 - A. Run overhead from pole 1 to a new pole at the service panel. New England Telephone has informed us that this option was not considered due to the size and number of cables they were installing. Aesthetically, the underground installation is preferable.
 - B. Trench from pole 40 under Piper Road to pole 2 then under Lilac Court to the service panel. We disapprove of this option due to the high volume of traffic on Piper Road. Although both streets were recently paved, we suggest limiting the cutting to the lesser travelled street.
4. Finally, we met with Mr. Sawyer at the site to discuss the options. We were concerned that he was worried about New England Telephone trenching across his driveway which in fact was not in the best of condition. This did not seem to be his concern, but rather he seemed concerned about digging across Lilac Court. We assured him that the type of repair that New England Telephone would be required to make would leave a smooth, seamless joint. When we left, Mr. Sawyer was not convinced that New England Telephone was making the best choice; however, he said he was satisfied that his comments had been considered.

Based on this information, we feel that the petition should be approved as originally submitted. The permit to construct within a public way will contain adequate conditions to ensure that the road is properly prepared and that the shoulder is returned to its natural, vegetated state.

6/18

D. ABBOT -

Pls. SEND COMMENT FOR
BOS CONSIDERATION 6/22.

cc: BOS



June 11, 1993

Board of Selectmen
Town of Acton
Town Hall
472 Main Street
Acton, Ma. 01720

Dear Members Of The Board Of Selectmen:

Thank you for the New England Telephone Company notice to abutters which was received on 10 June 1993. I have expressed my thoughts to the New England Telephone Company. These thoughts are briefly as follows.

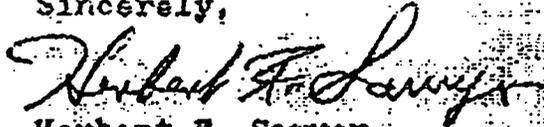
If wires were strung overhead across the court then our newly paved street would not have to be trenched. A pole could be erected on the land leased by New England Telephona for their structures.

to overhead wires would be required to be installed eastward from pole #1 to pole #2 and then trenched westward back to pole #1, and then under the court from the south to the north side.

If the telephone company insists, for reasons I am not aware of, that trenching is a must then why not trench from Piper Road to pole #1 and then cross the court. Why trench further into the court beyond the structure location.

Thank you for your consideration.

Sincerely,



Herbert F. Sawyer
1 Lilac Court
Acton, Ma. 01720

Post-It™ brand fax transmittal memo 7671		# of pages 1	
To: Cindy Labelle		From: Town Acton	
Dept.		Phone #	
Fax # 1-792-3533		Fax #	



New England Telephone

A NYNEX Company

ENGINEERING DEPARTMENT

1 Chestnut Street

Floor 4

Worcester, Massachusetts 01609

DATE: 7/7/93

TO: NAME Mr. Richard Howe

ADDRESS Acton Highway Dept.

TELEPHONE NUMBER 1-508-264-9624

FACSIMILE NUMBER 264-9610

FROM: NAME Matt Hurley

TELEPHONE NUMBER 795-3155

FACSIMILE NUMBER (508)792-5533

NUMBER OF ORIGINALS INCLUDING THIS PAGE 5

REMARKS: Re: Lilac Court.

Selectmen's Hearing July 13

MATTHEW S. HURLEY
MANAGER, RIGHT-OF-WAY
NEW ENGLAND TELEPHONE & TELEGRAPH CO.
15 CHESTNUT STREET, (4th FLOOR)
WORCESTER, MA 01609

July 7, 1993

Ed Howe
Acton Highway Dept.

Dear Mr. Howe,

We recently petitioned the Acton Board of Selectmen for permission to place additional conduit along the edge of Hilac Court. An abutter wrote to the board protesting our proposed location. (Letter attached)

We have come up with an alternate route, but wanted to ask your input before going back to the Board of Selectmen. The hearing has been re-scheduled for Tuesday July 13th at 7:31 P.M.

Sketch # 1 shows our original proposal

Sketch # 2 shows our alternate proposal.

Please call me at (508) 795-3155 with any questions or comments you have. Thank you for your assistance.

Matt Hurley
N.E.T.

SKETCH #1

S.D.

PIPER ROAD

40'
Conduit location
Approved 2/7/10

PRIV.
PROP.
CABINET
LOCATION

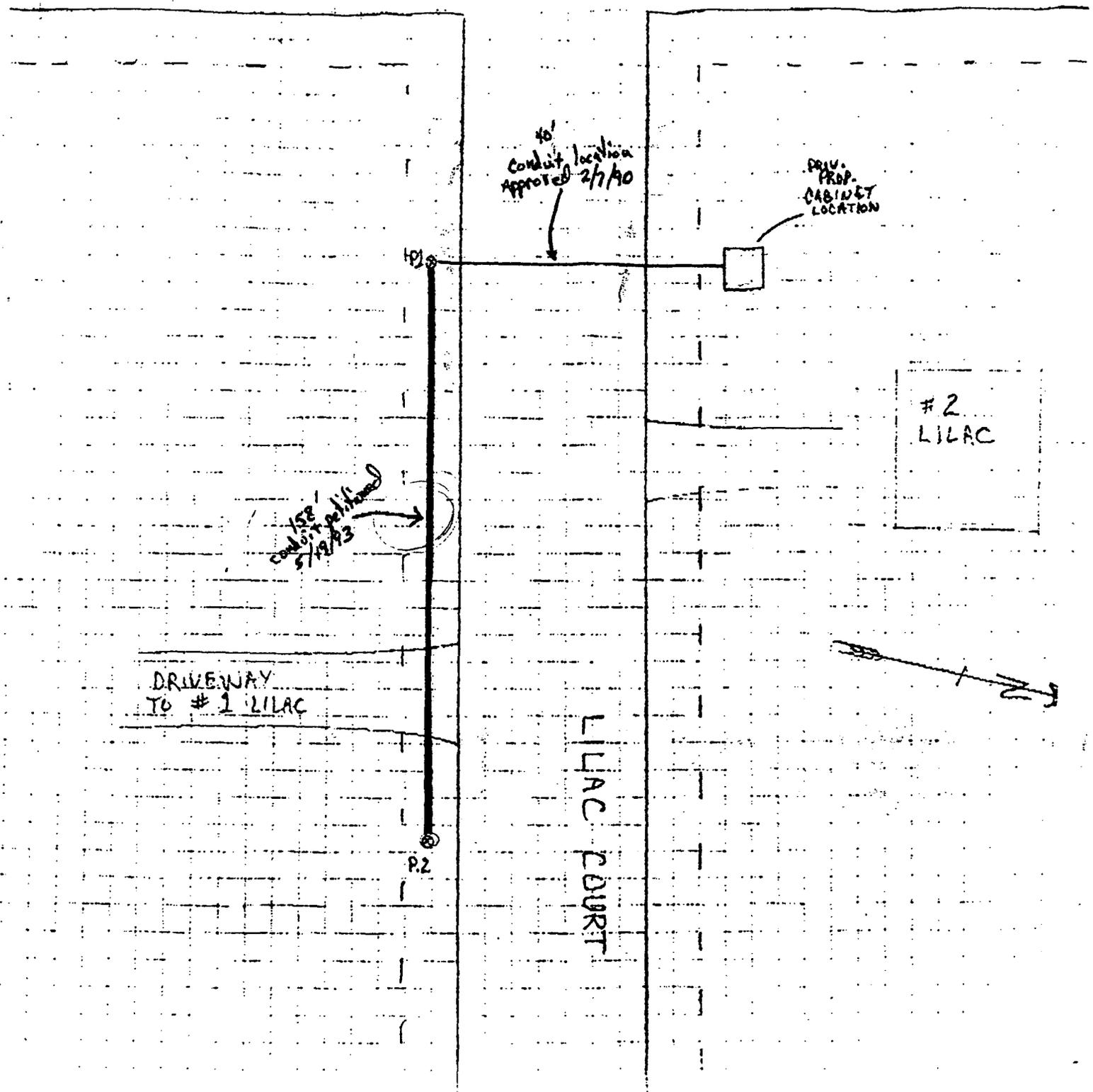
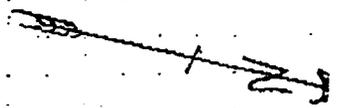
#2
LILAC

158'
Conduit location
5/19/13

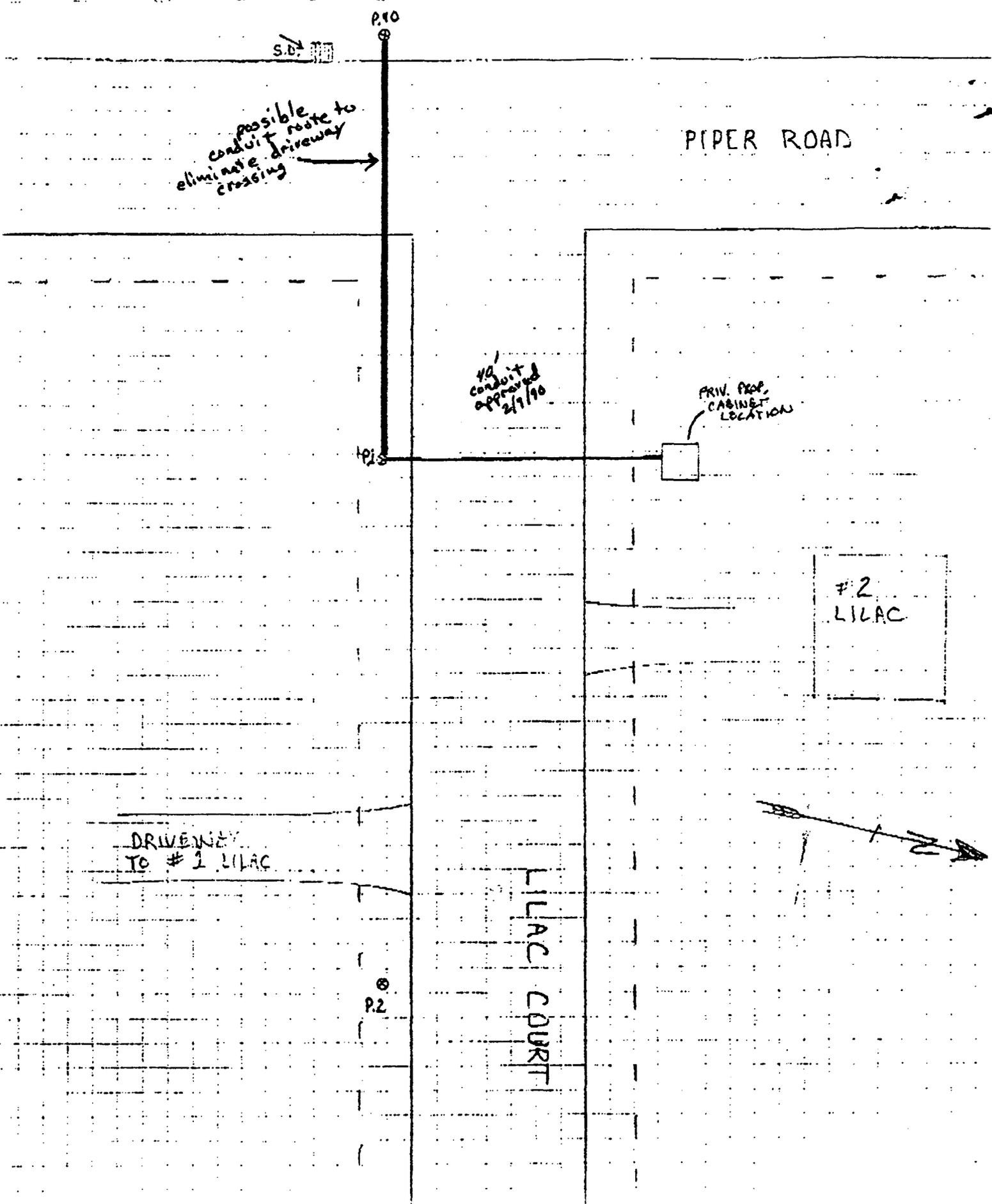
DRIVEWAY
TO #1 LILAC

LILAC COURT

P.2



SKETCH #2



S.D.

P.10

possible conduit route to eliminate driveway crossing

PIPER ROAD

40' conduit approved 2/9/90

PRIV. PROP. CABINET LOCATION

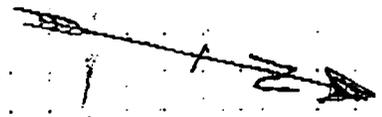
P.15

#2 LILAC

DRIVEWAY TO #1 LILAC

LILAC COURT

P.2



TOWN OF ACTON POLICE DEPARTMENT
INTER-DEPARTMENTAL COMMUNICATION

JUL - 8 1993

TO: John Murray
FROM: Lt. McNiff
SUBJ: Dog report

DATE: July 8, 1993

At your request I have reviewed the logged items relative to animals for the last three months. There were a total of 320 animal calls logged during this period. Of these , 6 calls were relative to dogs killing other animals and of those 6, 2 were about dogs attacking raccoons where the owners were concerned about disease.

In a later conversation with you I was informed specifically about a complaint of Mr. Guilmette, 619 Newtown Rd, Littleton that two dogs believed owned by Pittorino, 19 Bulette Rd., Acton, killed some of his livestock. This incident occurred in Littleton, however, Mr. Les Boardman had three telephone conversations with Mr. Guilmette and also informed the Pittorino's that their dogs were to be restrained.

It is my understanding that the Littleton Dog Officer took one of the two suspect dogs to the dog pound and was informed by Pittorino that they no longer wanted the dog and same was destroyed.

About two weeks ago the Acton Dog Officer restrained another dog that may have belonged to Pittorino but had no tags nor ID. The dog was held for the required ~~ten days~~ then taken to the Lowell Humane Society and subsequently destroyed.

EXTRA INFO 7/13/93 -
RE INQUIRY FROM N. LAKE.

[Handwritten signature]

For Board of Selectmen Chairperson

To: BOARD OF SELECTMEN
From: Volunteer Coordinating Committee

June 1, 1993

1993 LIST OF REAPPOINTMENTS

ACTON/ BOXBOROUGH ARTS COUNCIL 2 year terms
Kathryn Garcia and ~~Janet Elmore~~ to 6/30/95

BOARD OF APPEALS 3 year terms
none

BOARD OF ASSESSORS 3 year terms
James Kotanchic and ~~Donald Rhude (dit)~~ to 6-30-96

Donald Rhude
has been recently
appointed to
a full member.

CEMETERY COMMISSION 3 year terms
none

CONSERVATION COMMISSION 3 year terms
Peter Shanahan to 6-30-96

Donna Benanti
found she cannot
serve as she is
moving out of state.

COUNCIL ON AGING 1 year terms
Margaret Beddce, Warren Donovan, Marcia Epstein, Peggy
Erlanger, Julie Kennedy, Connie Krea, Roy Trafton

FAIR HOUSING 3 year terms
none

HANSCOM FIELD ADVISORY COMMITTEE 3 year terms
none

BOARD OF HEALTH 3 year terms
Mark Conody to 6-30-96 and R.P. Vaillancourt (Assoc.) 6-30-94

HISTORICAL COMMISSION 3 year terms
Anita Dodson, Bill Klauer to 6/30/96, David Harris, Jr.
(Assoc.) to 6/30/94

METROPOLITAN AREA PLANNING COUNCIL 3 year term
none

MINUTEMAN HOME CARE 1 year term
Joan Burrows to 6-30-94

PLANNING BOARD 5 YEAR TERMS
David Hill, Greg Niemyski to 6/30/98, Joshua Chernin (Assoc.)
to 6/30/94

PRISON ADVISORY COMMITTEE 3 year terms
Harold Gordinier to 6/30/96

RECREATION COMMISSION 3 year terms
none

SOUTH ACTON REVITALIZATION COMMITTEE 3 year terms
none

VOLUNTEER COORDINATING COMMITTEE 3 year terms
Nancy Whitcomb to 6/30/96

TOWN OF ACTON

INTER -DEPARTMENTAL COMMUNICATION

DATE: July 13, 1993

TO: Board of Selectmen

FROM: Belle Choate, 263-5229

SUBJECT: EOC Community Action Statement Update on Responses

The appropriate sections of the form were sent to 23 Town Departments, Boards or Commissions. As of this date: 13 have been received, 4 have requested extra time because of vacations or other emergencies and expect to have them done by the end of the week; 1 was waiting for your input tonight, 2 do not have time to complete them, but the information can be supplied by Town Manager's office; 2 were sent out of courtesy if they wished to add their input but the basic information has been provided by another department; and one has not responded as yet.

The first four pages explain the organization of the municipality. The last half of page 4 requests information on regional efforts collected from all the departments.

The form then contains the following sections: (Indicates which entity received this section. Underlining indicates those that have responded with completed forms.

Municipal Administration Charter, administration, legal, personnel, purchasing, data processing, cable TV -- pages 5 to 8 (Town Manager)

Municipal Finance, Budget and Accounting -- pages 9 to 11 (Finance Director)

Public Safety fire, police, ambulance, dispatch -- pages 12 to 14 (Fire Chief, Police Chief, Emergency Mgmt. Director)

Public Works roads, electric, water, sewer, engineering, solid waste & recycling -- pages 15-19 (Engineering Adm., Highway Supt., Health Dir., Acton Water Dist.)

Parks, Recreation, Building Maintenance -- pages 20 to 22 (Municipal Prop. Dir., Recreation Commission)

Planning and Zoning -- pages 23 to 25 (Town Planner)

Conservation -- pages 26 to 28 (Conservation Adm.)

Community and economic development -- pages 29 to 31 (Town Manager, Town Planner, SARC, Historic Districts Comm., Historical Comm., A.C.H. Corp.)

Human services -- pages 32 to 34 (Council on Aging, Nursing Service, Commission on Disabilities, Acton Housing Authority, Veterans Agent)

Based on this response I feel it would be possible to meet the August 1 deadline.

The Commonwealth of Massachusetts State Ethics Commission

John W. McCormack State Office Building, Room 619
One Ashburton Place, Boston 02108
Telephone (617) 727-0060
Fax (617) 723-5851

JUL - 9 1993

July 7, 1993

cc: BOS
: HDC
Also File with
ETHICS

John Murray
Assistant Town Manager
Town of Acton
472 Main Street
Acton, MA 01720

CONFIDENTIAL

Dear Mr. Murray:

I am writing in response to your letter of June 14, 1993 seeking an opinion concerning G.L. c. 268A, the conflict of interest law. Attached to your letter is a memorandum from Anne Forbes of the Historic District Commission (HDC), setting out a series of questions concerning whether members of the HDC can participate in matters involving property which abuts their own. In particular, there is before the Board a proposal for a church parking lot at 20 Concord Road and Ms. Forbes asks whether abutters who are HDC members can attend public hearings and speak in their private capacity, whether an HDC member who is now or has been in the past a member of the church is disqualified from participation, whether an abutting member who resigns from the HDC could then attend meetings and speak as a private citizen, and when the rule of necessity may be invoked (Ms. Forbes also asks two questions concerning who may be the applicant for the certificate involved, but these questions do not appear to implicate issues under the conflict of interest law).

HDC members are municipal employees for the purposes of the conflict of interest law, and §19 of that law prohibits a municipal employee from participating^{1/} in

^{1/}"Participate," participate in agency action or in a particular matter personally and substantially as a state, county or municipal employee, through approval, disapproval, decision, recommendation, the rendering of advice, investigation or otherwise. G.L. c. 268A, §1(j).

John Murray
July 7, 1993
Page 2

any particular matter^{2/} in which he or she has a financial interest. The Ethics Commission has repeatedly held that it will presume a financial interest when a municipal employee is an abutter to property which comes before a board or commission on which the employee serves. Therefore, absent unusual circumstances which would establish that the abutter in fact had no financial interest in the outcome of the matter at hand, the public employee must abstain from any participation in the matter. As Ms. Forbes is aware, this not only includes voting but also discussing or deliberating on the matter.

This does not mean, however, that HDC members are precluded from attending a public hearing and speaking as private citizens. Pursuant to G.L. c. 268A, §17, which prohibits a municipal employee from acting as agent or attorney for anyone other than the municipality in connection with any matter in which the municipality is a party or has a direct and substantial interest, HDC members could speak only on their own behalf, and not on behalf of their neighbors or a private organization. As long as they are speaking only for themselves, and they make it clear that they are speaking in their capacity as a private citizen, they will not violate c. 268A by attending a public hearing and expressing their views.

A similar rule would apply to a former HDC member. Pursuant to §18 of c. 268A, a former municipal employee may not act as the agent for anyone other than the municipality in connection with any matter in which he or she participated as a municipal employee. Further, for one year after leaving his or her municipal position, a former municipal employee may not act as agent or attorney for anyone other than the municipality in connection with any matter which was the subject of his or her official responsibility during the final year of his or her municipal service (whether or not he or she participated in the particular matter at hand). Therefore, a former HDC member could not act as a spokesperson of an particular group, or in fact speak on behalf of anyone other than himself or herself, but could attend a public hearing to speak on his or her own behalf.

Finally, a member of HDC who is now or in the past was a member of the church would only be disqualified from participation if he or she had a reasonably foreseeable financial interest in the outcome. If, for example, the proposal for the parking lot were

^{2/}"Particular matter," any judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, finding, but excluding enactment of general legislation by the general court and petitions of cities, towns, counties and districts for special laws related to their governmental organizations, powers, duties, finances and property. G.L. c. 268A, §1(k).

John Murray
July 7, 1993
Page 3

accepted, and therefore the HDC member would be contributing to the cost of the parking lot, then he or she would have a financial interest in the outcome and could not participate in the decision.

Even if the HDC member would not have a personal financial interest in the outcome, §23 would apply under these circumstances. Section 23 prohibits a municipal employee from acting in a manner which would lead a reasonable person, knowing all of the relevant circumstances, to conclude that anyone could have undue influence with him in the performance of his official duties. This section goes on to state that it shall be unreasonable to so conclude if the municipal employee makes a written disclosure to his appointing authority of the facts which would otherwise lead to a conclusion of undue influence. Therefore, if an HDC member who is also a church member, but has no personal financial interest in the outcome of the matter, makes a written disclosure to his appointing authority of the relevant facts, he or she may then participate in the matter.

Returning to the discussion of §19, two additional points must be made. First, there is an exemption process whereby an HDC member who has a financial interest in the outcome of the matter could still participate. If he or she discloses in writing to the appointing authority the nature of the financial interest, and the appointing authority makes a written determination that the financial interest is not so substantial as to affect the integrity of the services which the municipality expects from the HDC member, then the member may participate (unlike the disclosure described above concerning §23, the appointing authority must respond in writing, as described above, in order to avoid a violation of §19).

The second point to be made is that if a sufficient number of HDC members are disqualified from participating in any particular matter, then the rule of necessity may be invoked. Ms. Forbes assumes correctly that the rule may not be invoked if a quorum cannot be achieved simply because of the absence of a member. If the rule of necessity is applied, then all disqualified members are permitted to vote. I am enclosing the Commission fact sheet on the rule of necessity.

This letter and your letter requesting advice are confidential by statute. The Commission may not disclose your identity or any other identifying information without your prior consent. You are, however, free to disclose this advice to anyone you wish. If you publicly disclose that you have requested or received advice from the Commission, the Commission could make the full text of this letter public without your consent. See G.L. c. 268B, §3(g); 930 CMR 3.01(8).

John Murray
July 7, 1993
Page 4

If I can be of further assistance, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'ABC', with a horizontal line extending to the right.

Andrew B. Crane
Executive Director

ABC:lb

The Commonwealth of Massachusetts State Ethics Commission

John W. McCormack State Office Building, Room 619
One Ashburton Place, Boston 02108
Telephone (617) 727-0060
Fax (617) 723-5851

COMMISSION FACT SHEET

RULE OF NECESSITY

If a member of a town or city board has a conflict of interest, that member will be disqualified from acting on that board matter. In some cases, especially when more than one member is disqualified, a board cannot act because it does not have a quorum or some other number of members required to take a valid affirmative vote. (If the number for a quorum is not set by law, a quorum is generally a majority of the board members.) In these instances, the board can use what is called a Rule of Necessity to permit the participation of the disqualified members in order to allow the board to act.

The Rule of Necessity is not a law written and passed by the Legislature. Rather, the Rule of Necessity was developed because judges applied it in their court decisions.

The Rule of Necessity works in the following way:

1. It can only be used if a board is unable to act on a matter because it lacks the number of members required to take a valid official vote, solely because members are disqualified from acting.

Example: A five member board has a meeting and all members are present. Three of the five members have conflicts. Three members are the quorum necessary for a decision. The two members without conflicts do not make a quorum. The board cannot act. The Rule of Necessity will permit all members to participate.

Example: A five member board has a meeting and four members are present (one member is sick at home). Two of the four present members have conflicts. A quorum is three. The one member who is sick at home does not have a conflict. The Rule of Necessity may not be used because there is a quorum of the board which is able to act. Because one member of that quorum is absent does not permit use of the Rule of Necessity.

Example: A five member board has a meeting and all members are present. One member has a conflict and is disqualified. The vote is a two to two tie. The Rule of Necessity may not be used to break the tie. In general, a tie vote defeats the issue being voted on. (Stated differently, a tie vote will maintain the status quo.)

Example: A five member board has a meeting and all members are present. A quorum is three. However, one agenda item requires four votes, rather than the usual simple majority, for an affirmative decision. Two of the board members have conflicts. Although a quorum is available, the required four votes needed for this particular matter cannot be obtained without the participation of one or both of the members who have conflicts. The Rule of Necessity may be invoked and all five of the board members could participate.

2. The Rule of Necessity should be invoked by one or more of the otherwise disqualified members, upon advice from town or city counsel or the State Ethics Commission.

3. If it is proper for the Rule of Necessity to be used, it should be clearly indicated in the minutes of the meeting that the board was unable to obtain a quorum due to disqualification of members and, as a last resort, that all those disqualified may now participate under the authority of the Rule of Necessity. Each disqualified member who wishes to participate under the Rule of Necessity must first disclose publicly the facts that created the conflict.

It should be noted, however, that invoking the Rule of Necessity does not require all previously disqualified members to participate; it merely permits their participation. The Rule of Necessity may only be used as a last resort.

4. Every effort must be made to find another board capable under the law of acting in place of the board that could not obtain a quorum.

Commission Fact Sheets are prepared and issued by the Public Education Division of the State Ethics Commission. They are intended to provide guidance to public officials and employees concerning practical applications of the conflict law.

ISSUED: March 1987

REVISED: January 1991

REVISED: February 1993

The Commonwealth of Massachusetts State Ethics Commission

John W. McCormack State Office Building, Room 619
One Ashburton Place, Boston 02108
Telephone (617) 727-0060
Fax (617) 723-5851

G.L. c. 268A, §23(b)(3) DISCLOSURE (to be filed with appointing authority; elected municipal official file with city or town clerk)

Name: _____

Public Office or Position: _____

Address: _____ Phone: _____

City or Town: _____

I publicly disclose the following facts pursuant to G.L. c. 268A, §23(b)(3):

I make this disclosure pursuant to G.L. c. 268A, §23(b)(3) in order to dispel any appearance of a potential conflict of interest occasioned by the facts set out above, that I may be improperly or unduly influenced in the performance of my official duties, or that I would be likely to act or fail to act as a result of kinship, rank, position or the undue influence of any party or person with regard to the above circumstances.

Signature: _____ Date: _____

TEXT OF G.L. c. 268A, §23(b)(3)

"No current officer or employee of a state, county or municipal agency shall knowingly, or with reason to know ... act in a manner which would cause a reasonable person, having knowledge of the relevant circumstances, to conclude that any person can improperly influence or unduly enjoy his favor in the performance of his official duties, or that he is likely to act or fail to act as a result of kinship, rank, position or undue influence of any party or person. It shall be unreasonable to so conclude if such officer or employee has disclosed in writing to his appointing authority or, if no appointing authority exists, disclose in a manner which is public in nature, the facts

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Signature: _____ Date: _____

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File

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE

DATE: 7/28/93

TO: The Board of Selectmen
FROM: John Murray *JM*
SUBJECT: John Loring Memorial Service

John Loring's Memorial Service will be held on Sunday August 1, 1993 at 2PM. The service will be held at the West Acton Baptist Church on Mass Ave.

cc: All Depts.

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION

DATE: July 29, 1993

TO: Board of Selectmen
FROM: Garry Rhodes, Building Commissioner *GR*
SUBJECT: Draft Decision Mobil Oil #3/16/93-338

I am enclosing a draft decision for your review. Because of the controversy surrounding the Main Street entrance, I had the draft reviewed by Town Counsel. I have incorporated Counsels' comments into the draft with one exception.

I wrote the draft decision as being granted with potentially unknown modifications to the entrance [see Plan Modification 2.4] instead of as Counsel suggested which was to either deny it or state the modification which was to be implemented into the plan.

feel that a compromise is possible. I believe that it is equally unreasonable for the town to suggest that no encroachment into the radius is possible as it is for Mobil Oil to say that they are unwilling to move the driveway. The draft gives Mobil Oil the opportunity to approach the Board with a compromise.

Mobil Oil has, since the hearing, express an interest in modifying the entrance. This will give them the opportunity within the appeal period to do so if they choose.

The reason I am bring this draft before you at this time is to insure that I have incorporated all your concerns and this gives me a chance to add to or modify the decision before it is voted in September. I will also be able to notify Mobil Oil of the opportunity to present a plan to the Board prior to the expiration of the appeal period.

#####

Decision of the Board of Selectmen (hereinafter the Board) on the petition of Mobil Oil (hereinafter the Petitioner) for the property located at 204 Main Street, Acton, Massachusetts. Said property is shown on Acton Town Atlas Map G2/Parcel 143.

This decision is in response to an application submitted to the Board on March 16, 1993 by the Petitioner for a Site Plan Special Permit under Section 10.4 of the Acton Zoning Bylaw (hereinafter the Bylaw), in effect on April 20, 1992, to construct a 2098 square foot canopy over the pump islands and reconfigure the site layout. The interior of the existing station will remain essentially the same except the retail area will be enlarged by 108 square feet within the existing building.

After causing notice of the time and place of the public hearing and the subject matter thereof to be published, posted and mailed to the Petitioner, abutters and other parties in interest as required by law, the hearing was called to order on May 11, 1993 at 7:45 P.M. in the Selectmen's Hearing Room at the Acton Town Hall. At the Petitioner's request the hearing was continued until June 22, 1993 at 7:45 P.M. in the Selectmen's Hearing Room. Board members Anne B. Fanton, Norman D. Lake, William C. Mullin and Nancy E. Tavernier were present throughout the proceedings. F. Dore' Hunter disclosed that he has professional contact through his place of business with the Petitioner and excused himself from further contact with the hearing.

The record of the proceedings and submissions upon which this permit is based may be referred to in the Office of the Town Clerk, or the Office of the Board.

Submitted for the Board's deliberation prior to the close of the hearing were the following exhibits:

Exhibit I

A properly executed application for Site Plan Approval received March 16, 1993; a certified abutter's list; Notice of the Hearing; request extension dated May 7, 1993; and a letter to Assabet Valley Beacon dated March 8, 1993.

Exhibit II

Earth removal calculations; water balance calculations; and drainage calculations.

Exhibit III

A set of Site Improvement Plans, S/S #01-232; sheet 1 of 10 dated 9/22/92, Title Sheet; sheet 2 of 10 revised 2/15/93, Existing Conditions; sheet 3 of 10 dated 3/4/93, Layout Plan; sheet 4 of 10 dated 3/2/93, Grading and Utility Plan; sheet 5 of 10 dated 2/15/93, Landscaping Plan; sheet 6 of 10 dated 2/15/93, Signage Plan; sheet 7 of 10 dated 2/15/93, Traffic Plan; sheet 8 of 10 dated 3/2/93, Details; sheet 9 of 10 dated 2/15/93, Proposed Snack Shop Layout; sheet 10 of 10 dated 2/15/93, Canopy & Island Elevations.

Exhibit IV

Revised set of site improvement plans, sheet 1 of 10 dated 9/22/92, Title Sheet; sheet 2 of 10 dated 6/15/93, Existing Conditions; sheet 3 of 10 dated 6/15/93, Layout Plan; sheet 4 of 10 dated 6/15/93, Grading and Utility Plan; sheet 5 of 10 dated 6/15/93, Landscaping Plan; sheet 6 of 10 dated 6/15/93, Signage Plan; sheet 7 of 10 dated 6/15/93, Traffic Plan; sheet 8 of 10 dated 6/15/93, Details; sheet 9 of 10 dated 6/15/93, Proposed Snack Shop; sheet 10 of 10 dated 2/15/93, Canopy & Island Elevations.

Exhibit V

Request for comments from the Town Manager to Staff; Interdepartmental

#####

Communications (IDC) to the Building Commissioner from the Town Planner dated 3/13/93, 4/30/93 and 6/17/93; IDC from the Fire Chief to the Town Manager dated 4/27/93; IDC from Erdozaincy to Rhodes dated 3/30/93; IDC from Tom Tidman to Garry Rhodes undated; IDC from Municipal Properties Director to the Building Commissioner dated 5/7/93; a letter to Philip C. Lombardo from the Building Commissioner dated 6/14/93; IDC from the Engineering Administrator to the Town Manager dated 3/15/93; memorandum from Vanasse Hangen Brustlin, Inc. to the Engineering Administrator and Building Inspector dated 4/28/93; two IDC's from the Building Commissioner to the Board dated 5/6/93 and 6/17/93; a letter to Mr. Lombardo from the Building Commissioner dated 3/19/93.

Exhibits I, II, III and IV are referred to hereinafter as the Plan.

1.0 Findings and Conclusions

Based upon its review of the exhibits and records of the proceedings, the Board found and concluded that:

- 1.1 The site is located within the General Business Zoning District. The site is also located in Zone 4 of the Groundwater Protection District. The use is permitted in both Districts.
- 1.2 The Town of Acton adopted in 1990 a Master Plan. As part of the Master Plan, proposed changes to the road geometry at this location were indicated as being needed.
- 1.3 Vanasse Hangen Brustlin Inc., using money gifted to the Town in 1991 by Mobil Oil, developed four potential intersection improvement alternatives. The recommended plan, as well as others developed, included a realignment of the Prospect Street approach adjacent to the site to intersect Main Street at more of a right angle. The realignment would make use of the existing Town right-of-way within Main Street, Prospect Street intersection adjacent to the site. That area would allow up to a forty foot shift in the northerly curb line.
- 1.4 The site plan appropriately proposes reducing the size of the driveway on Prospect Street and the northerly driveway on Main Street. The plan, however, retains a third driveway within the radius of the realigned intersection, which will produce conflicts between vehicles entering or exiting the site and traffic turning from Main Street to Prospect Street. This conflict is undesirable from both the point of view of traffic flow and of safety and the Town's traffic engineers have recommended that the driveway be eliminated or at least relocated outside the proposed radius of the redesigned intersection.
- 1.5 The Board gave Mobil the opportunity to modify this plan and offered to continue the hearing to allow it to do so, but Mobil refused to consider even a partial relocation of the third driveway. The Board recognizes that a change in the location of the driveway may require other changes in the layout of the site, but finds that the driveway could be relocated and adequate access to the site maintained both for customers and delivery vehicles, by rotating the pump island and shifting them to the east, or by locating the pumps closer together. This would allow the delivery trucks to continue to enter the site from the northerly Main Street entrance and exit from the Prospect Street access driveway as proposed. Customers would still be able to enter from either Prospect Street or Main Street entrances and exit from either Main Street or Prospect Street access.

#####

- 1.6 The revised plan shows the sidewalk along the outside radius of the Prospect Street intersection. The sidewalk should be located along the property line radius. This will preserve the sidewalk when the revisions to the intersection is made. The sidewalk should have a handicap curb cut so as to correspond with the crosswalk location shown on sheet 7 of 10. The locations of the sidewalk between the access drive on Prospect Street and the northerly property line may remain as drawn because of the grades.
- 1.7 The reconfiguration of the driveways will require work within the Town's layout. Prior to start of any work on site a street cut permit will be required.
- 1.8 The Petitioner will be removing existing Town granite curb along Main and Prospect Streets. Any curbing not utilized shall be delivered to the Acton Highway Department at 14 Forest Road.
- 1.9 An existing stone bound is located ten feet (10') south of the proposed Prospect Street driveway. There is a likelihood that this bound may be disturbed during construction. A Registered Land Surveyor should certify in writing that the location is correct at the completion of construction.
- 1.10 The plan shows numerous signs. The amount, location and size of signs are controlled under Section 7 of the Bylaw. It is the Board's position that the signs should conform to the Bylaw.
- 1.11 The Staff made note that the Petitioner in the past, at the request of the Board, has installed a gable roof on their canopy on mass. Avenue. The Board believes that the flat, low profile roof as proposed by the Petitioner is appropriate for this site.
- 1.12 Staff has pointed out that the plan will require several Variances from the Board of Appeals in order to implement it. This decision in no way is meant to either endorse or not endorse the Board of Appeals future action. The Petitioner will have to obtain all necessary Variances or this decision will be null and void.
- 1.13 The Board is concerned that the Petitioner may, at some future date, include a higher volume retail use at this site, ie. Dunkin'Donuts. Due to traffic concerns, the Board reserves the right to do further review of the site if the use is other than what is proposed.
- 1.14 The site is located adjacent to several residences. It is a concern of the Town that the adverse affects of the lighting be minimized as much as possible.
- 1.15 The Petitioner volunteered to contribute to future road improvements.
- 1.16 The Plan, as modified herein, will:
 - 1. Protect the neighborhood and the Town against seriously detrimental or offensive USES on the site and against adverse effects on the natural environment.
 - 2. Provides for convenient and safe vehicular and pedestrian movement and that the locations of driveway openings are convenient and safe in relation to vehicular and pedestrian traffic circulation, including emergency vehicles, on or adjoining the site.

#####

- 3. Provides an adequate arrangement of parking and loading spaces in relation to the proposed USES of the premises.
- 4. Provides adequate methods of disposal of refuse or other wastes resulting from the USES permitted on the site.
- 5. Is consistent with the Master Plan.
- 6. Is in harmony with the purpose and intent of this Bylaw.
- 7. Will not be detrimental or injurious to the neighborhood in which it is to take place.
- 8. Is appropriate for the site and complies with all applicable requirements of this Bylaw.

THEREFORE, the Board voted to **GRANT** the requested Site Plan Special Permit subject to and with the benefit of the following Plan modifications, conditions and limitations.

2.0 Plan Modifications

Prior to the issuance of a Building Permit or the start of any construction on the site, the Petitioner shall cause the Plan to be revised to show the following additional, corrected or modified information. The Building Commissioner shall not issue any Building Permit nor shall he permit any construction activity to begin on the site until and unless he finds that the Plan is revised to include the following additional, corrected or modified information. Except where other wise provided, all such information shall be subject to the approval of the Building Commissioner. Where approvals are required from persons other than the Building Commissioner, the Petitioner shall be responsible for providing a written copy of such approvals to the Building Commissioner before the Commissioner shall issue any Building Permit or permit any construction on the site. The Petitioner shall submit 5 copies of the final plans as approved for construction by the Building Commissioner to the Building Commissioner prior to the issuance of a Building Permit.

- 2.1 The sidewalk shall be relocated so as to be between the Prospect Street driveway entrance and the southerly Main Street entrance adjacent to the lot line and an additional curb cut located so as to line up with the proposed crosswalk on Prospect Street, shown on sheet 7 of 10.
- 2.2 The canopy lights shall be reduced from 6 per island to 4 per island for a total of 8 lights on the canopy. Each light shall not exceed 250w.
- 2.3 The low level lights shall be the same design as located at the Mobil Service Station located at 44 Great Road. The illuminations shall not exceed the footcandles of those existing lights.
- 2.4 The southerly driveway entrance shall be located entirely outside the radius of the intersection. The Petitioner may submit an alternate plan for this driveway to the Board which shall be subject to the Board's approval.

#####

.0 Conditions

- 3.1 Prior to occupancy or use of the addition and/or new building, an as-built plan supplied by the engineer of record certifying that the project was built according to the approved documents. The as-built plan shall show all pavement, building and drainage structure locations above and below grade in their true relationship to lot lines, and include appropriate grades and elevations. In addition to the engineer of record, said plan shall be certified by a Mass. Registered Land Surveyor.
- 3.2 The Petitioner volunteered to contribute for future traffic improvements at the intersection of Main and Prospect Streets. This shall be done prior to issuing a building permit.

4.0 Limitations

The Authority granted to the Petitioner by this permit is limited as follows:

- 4.1 This permit applies only to the site which is the subject of this petition. All construction shall be conducted in accordance with the terms of this permit and shall be limited to the improvements shown on the Plan.
- 4.2 There shall be no further development of this site without written consent of the Board of Selectmen which includes any change in the nature of retail use, ie. Dunkin' Donuts.
- 4.3 This Decision applies only to the requested Special Permit. Other permits or approvals required by the Acton Zoning Bylaw, other governmental boards, agencies or bodies having jurisdiction shall not be assumed or implied by this Decision.
- 4.4 No approval of any indicated signs or advertising devices is implied by this Decision.
- 4.5 The hauling of earth to and from the site shall be restricted to the hours between 9:00 AM and 4:00 PM on weekdays.
- 4.6 The foregoing restrictions are stated for the purpose of emphasizing their importance but are not intended to be all inclusive or to negate the remainder of the Acton Zoning Bylaw.
- 4.7 This Site Plan Special Permit shall lapse on Sept. 12, 1995.

5.0 Appeals

Any person aggrieved by this Decision may appeal pursuant to the General Laws, Chapter 40A, Section 17 within 20 days after the filing of this decision with the Acton Town Clerk.

Witness our hand this ____ day of _____.

Anne B. Fanton, Acting Chairman

#####

I, Christine Joyce, hereby certify that this is a true copy of the decision of the Board of Selectmen.

Christine Joyce, Recording Secretary

Date filed with Town Clerk

Catherine Belbin, Town Clerk

TO WHOM IT MAY CONCERN: This is to certify that the 20 day appeal period on the decision of Mobil Oil Corporation has passed and there have been no appeals made to this office.

Date

Catherine Belbin, Town Clerk

- cc: Petitioner - Certified Mail #
- Building Commissioner
- Planning Board
- Engineering
- Conservation
- Board of Health
- Director of Municipal Properties
- Town Clerk
- Planning Boards - Littleton, Westford, Maynard, Carlisle, Concord, Boxboro,
Stow, Sudbury

(855)

PALMER & DODGE

One Beacon Street
Boston, Massachusetts 02108

Acheson H. Callaghan, Esq.
(617) 573-0178

Telephone: (617) 573-0100
Facsimile: (617) 227-4420

July 16, 1993

By Fax

Mr. Garry Rhodes
Building Commissioner
472 Main Street
Acton, MA 01720

Dear Garry:

(Mobil Oil: Main/Prospect Street)

I have looked over the Mobil Oil decision and have some suggestions for changes.

First, I think it would be clearer if you move §§ 1.10, 1.11 and 1.12 to the beginning of the Findings, after § 1.1 and expand them somewhat. The problem of the intersection and the driveways is the most important aspect of the decision and should be set forth first to make some of the other findings clearer. To that end, I would add a paragraph between old §§ 1.11 and 1.12, which say something like the following. (You will have to review this language to eliminate any engineering or other mistakes I have made).

1.4

The site plan appropriately proposes reducing the size of the driveway on Prospect Street and the northerly driveway on Main Street. The plan, however, retains a third driveway within the radius of the realigned intersection, which will produce conflicts between vehicles entering or exiting the site and traffic turning from Main Street to Prospect Street. This conflict is undesirable from both the point of view of traffic flow and of safety (?) and the Town's traffic engineers have recommended that the driveway be eliminated or at least relocated outside the proposed radius of the redesigned intersection.

I would also change old § 1.12 to read as follows:

The Board gave Mobil the opportunity to modify this plan and offered to continue the hearing to allow it to do so, but Mobil refused to consider even a partial relocation of the third driveway. The Board recognizes that a change in the location of the driveway may require other changes in the layout of the site, but finds that the driveway could be relocated and adequate access to the site maintained both for customers and delivery vehicles, by rotating the pump island and (?) shifting them to the east, or by locating the pumps closer together. This would allow a traffic flow [describe proposed flow in and out of station].

I have suggested a few other minor changes on the enclosed. I also think § 1.7 needs clarification. I do not know whether Mobil proposed a gable on *this* canopy that you want to disapprove, or has put a gable on other canopies in Town and you want to forbid such a change here.

Finally, I have some concern about the overall form of the decision. The cases say a decision should not approve a plan subject to modifications, when the nature of the modifications is not spelled out but is left to later approval, at least where the matter left to future approval is a matter of substance. *Weld v. Board of Appeals of Gloucester*, 345 Mass. 376 (196); *Tebo v. Board of Appeals of Shrewsbury*, 22 Mass. App. Ct. 618, 623-625 (1986). Under § 2.4 of the draft, Mobil cannot locate the drive within the radius of the proposed intersection (I assume that is a definite spot), but they can make *any* other changes in the site plan "subject to the Board's approval." Although this is a close case and an argument can be made that such a condition on approval is satisfactory (see *Shoppers World, Inc. v. Beacon Terrace Realty, Inc.*, 353 Mass. 63 (1967)), I think the better course would be to disapprove the present plan but to say clearly that the Board will consider favorably any changes that address the driveway issue. This gives Mobil the opportunity to come up with a plan that is satisfactory to them without making the Town do their design work. It makes them subject to requirements of § 16 of c. 40A, but they asked for it, and it should not be a major hurdle if the Board invites a reapplication.

Very truly yours,



Acheson H. Callaghan

AHC/dcb

TOWN OF ACTON
472 Main Street
Acton, Massachusetts 01720
Telephone (508) 264-9612
Fax (508) 264-9630

Don P. Johnson
Town Manager

July 23, 1993

Ms. Susan Inge
16 Coughlin Street
Acton, MA 01720

Dear Ms. Inge:

Attached you will find copies of two (2) documents related to the Boston Gas Incident about which you called me.

The first is the Police Log record of the call. This is the only record the Police Department generated with respect to this incident. As you can see, there is neither reference to nor use of the term "harassment" in this record

The second document is a copy of the Boston Gas form for reported leaks. I obtained this as a result of your suggestion that there may be some question about the type of work the gas company had undertaken. This paper speaks for itself.

I trust that you will find this material responsive to your inquiry.

Very truly yours,



Don P. Johnson
Town Manager

cc: Police Chief
Board of Selectmen

DPJ:750

INCIDENT/ PRIORITY/ ACC COM	ACTIVITY/ ADDRESS/ DISPOSITION	OFFICER(S)	RECEIVED/ DISPATCHED/ ARRIVED/CLEARED	DISPATCHER/SUPER/ NATURE/ TYPE
I9308280 No No Caller's Info: BOSTON GAS Domestic Abuse: No	CALL FOR SERVICE 15 COUGHLIN ST ASSISTED PARTY	GOODEMOTE	07/14/1993, 13:20 07/14/1993, 13:20 07/14/1993, 13:25 07/14/1993, 13:48	GOODMAN RHODES INTERFEARENCE DISTURBANCE
<p>Remarks: BOSTON GAS CALLED WANT TO SEE AN OFFICER AT 15 COUGHLIN ST CAR 23 SENT.23 REPORTS PEOPLE AT 15 INTERFEARING WITH WORKER S ADVISED TO STAY AWAY FROM WORKERS.</p>				
<p>Persons:</p>				
<p>Narratives: None</p>				



DISTRIBUTION LEAK FORM

4127 K235K

DATE 7 MONTH 16 DAY 93 YEAR	REPORTED BY/SOURCE 1	TIME 6:00 PM	LEAK LOCATION 2	AREA 4127	JOB NUMBER K235K
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REPORTED ADDRESS 115	STREET NUMBER PRE 115	STREET NAME CLOUWEN LANE	CITY / STATE ST. M. CT
-------------------------	--------------------------	-----------------------------	---------------------------

IF AT INTERSECTION, LIST INTERSECTING STREET

GAS GOING INTO BUILDING(S)	DOOR PRESENT OUTSIDE
THROUGH FOUNDATION ___% LEL ___% GAS	CONSTRUCTION DAMAGE
THROUGH A DUCT ___% LEL ___% GAS	SERVICE REP. STANDING BY
OTHER LOCATION ___% LEL ___% GAS	OTHER COMMENTS REPORTED

DISPATCHED TO	DISPATCHED BY	TIME	DATE	COMMENTS
DIST. SUPERVISOR 7420 JG		08:00	7-14-93	FOUND RO MAIN & RO
CREW 436-KO				NO DOOR CALL
EMERGENCY TRUCK				GAS SUPPLY =
MANHOLE TRUCK				INSERTED SERVICE & CLAMPED
SERVICE DEPT.				MAIN
DIG-SAFE NUMBER 95281411	-7/9 2:15 PM -			JOB COMPLETE 7-14-93 JG
OTHER				(KO)

File

301305

CONFIDENTIAL

TOWN OF ACTON

INTERDEPARTMENTAL COMMUNICATION

TOWN MANAGER'S OFFICE

DATE: 7/26/93

TO: Al Crowley, President IBPO Local 334
FROM: John Murray, Assistant Town Manager *John*
SUBJECT: Sexual Harassment

Thank you for the opportunity to have an exchange concerning sexual harassment by unit members in the Acton Police department. As was stated in the Chief's memo and restated in our conversation sexual harassment is illegal and will not be tolerated.

The facts (as you related them and your view that they do not represent sexual harassment) concerning a specific incident may or may not be the basis for the present investigation. As I stated Friday of last week, the investigation of the complaint is still in the embryonic stage, and the Town has not alleged that any unit member's specific action constitutes sexual harassment. Also as I stated on Friday, union representation, if requested by a unit member, will be granted during any disciplinary action.

During our meeting you expressed some of your personal views concerning the place of women and minorities in a police department. While a statement, such as women belong in the station-house and not on the street, by a patrolmen does not constitute a condition of employment, it could be viewed by a female as creating an intimidating, hostile, or offensive working environment, which is sexual harassment. Therefore, as I stated, those types of comments do not belong in the workplace. Further you and I agree, one cannot legislate what people believe, but the proper authorities have legislated and adjudicated what is acceptable and what is not acceptable in the workplace. Therefore, the Town of Acton expects a high degree of professionalism by all its employees, and professionalism by definition creates a workplace where every employee has the right to be judged on their performance, and not some stereotype.

Once again, thank you for the chance to exchange views on this

matter last Friday, July 23rd. Your reported telephone call to one of the female dispatchers expressing concern and support, was the exact reaction the Town was hoping would occur. Further, it lends credence to your denial of the rumor that the union or members of the union would use this situation as a springboard to eliminate civilian dispatchers. Also please take my suggestion seriously, that you seek union legal counsel's opinion concerning the possible liability of the Local in cases of sexual harassment.

cc: BUS



COMMONWEALTH OF MASSACHUSETTS
MASSACHUSETTS SENATE
STATE HOUSE, BOSTON 02133-1053

JUL 27

SENATOR ROBERT A. DURAND
MIDDLESEX AND WORCESTER
DISTRICT
ROOM 413D
TEL. (617) 722-1120

COMMITTEES:
NATURAL RESOURCES AND
AGRICULTURE (CHAIRMAN)
WAYS AND MEANS
TRANSPORTATION
STATE ADMINISTRATION

July 23, 1993

Mr. John Murray
Town Hall
Main Street
Acton, MA 01720

Dear John:

Enclosed please find the letter of
recommendation I sent to Governor Weld
on your behalf.

I hope it is to your liking.

If I can be of any further assistance,
please do not hesitate to contact me.

Very truly yours,

ROBERT A. DURAND
STATE SENATOR

RAD/bd
Enc.

*See be
in contact
with the
administration.*



COMMONWEALTH OF MASSACHUSETTS
MASSACHUSETTS SENATE
STATE HOUSE, BOSTON 02133-1053

SENATOR ROBERT A. DURAND

MIDDLESEX AND WORCESTER
DISTRICT
ROOM 413D
TEL (617) 722-1120

COMMITTEES.

NATURAL RESOURCES AND
AGRICULTURE (CHAIRMAN)
WAYS AND MEANS
TRANSPORTATION
STATE ADMINISTRATION

July 21, 1993

His Excellency William F. Weld
Executive Office Room 360
State House
Boston, MA 02133

Dear Governor Weld:

I would like to take this opportunity to recommend for the administration's consideration, the interest of Mr. John Murray to serve as a member of the Task Force on Municipal Finance as directed by Section 102 in Chapter 71 of the Acts of 1993.

Mr. Murray has served as the Assistant Town Manager for the past several years. In this capacity he has gained extensive knowledge in the field of municipal finance which would serve him well as a member of the Task Force.

Based on his experience and qualifications, I believe him to be eminently qualified for the position. I can attest to his solid credentials and I am similarly impressed by his commitment to excellence.

In short, I respectfully request that he be given every consideration for appointment to the Task Force. I am sure that the administration could make no finer choice, as he would surely serve with great distinction.

Thank you for giving me the opportunity to offer this letter of recommendation and if I could provide any further assistance, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in cursive script, appearing to read "R. Durand", written over a horizontal line.

ROBERT A. DURAND
STATE SENATOR



JULY 27, 1993

452 MAIN ST.
ACTON MA 01720

SELECTMEN'S OFFICE
472 MAIN ST
ACTON MA 01720

TO WHOM IT MAY CONCERN

I AM WRITING THIS LETTER TO EXPRESS AN OPINION ABOUT THE TRAFFIC PATTERNS CURRENTLY BEING DISCUSSED FOR THE INTERSECTION OF MAIN ST. (RTE 27), CONCORD RD. AND NEWTOWN RD.

I FEEL THAT A FOUR WAY STOP IS THE BEST SOLUTION. THERE WILL BE NO NEED TO CHANGE THE NUMBER OF LANES FOUND ON THESE ROADS. THE STOPS SIGNS WILL NOT DETRACT FROM THE HISTORICAL AREA, AS SAY AN INTERSECTION WITH LIGHTS WOULD. THE FOUR WAY STOP WILL ALSO SLOW SPEEDS REACHED ON 27 AND HOPEFULLY REDUCE THE NUMBER OF PEOPLE WHO USE THIS AS A COMMUTER ROUTE.

BEING A RESIDENT IN THE HISTORICAL AREA OF ACTON CENTER THERE IS A NEED FOR SOMETHING TO BE DONE AT THIS INTERSECTION. I DON'T KNOW THE NUMBERS, BUT THERE ARE A LOT OF ACCIDENTS AND CLOSE CALLS IN THIS AREA. ANY TIME SPENT TO RESOLVE THIS PROBLEM WOULD BE GREATLY APPRECIATED.

SINCERELY YOURS,



KRISTOPHER D. ELLICKS

JUL 27 1993

July 26, 1993

Board of Selectmen
Town of Acton
472 Main Street
Acton, MA 01720

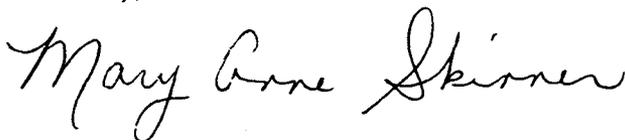
RE: MBTA Commuter Parking Lot
Parking Space Allocation

Dear Board of Selectmen:

At the South Action MBTA Commuter Parking Lot at 7:25 this morning there were 5-10 parking spaces left for non-Acton residents and 55-60 spaces available for Acton residents. Last Friday morning at 7:30 the corresponding numbers were 10-15 spaces remaining for non-residents and 50 available for Acton residents.

Clearly, the allocation of parking spaces between residents and non-residents needs to be adjusted. I'm surprised it hasn't been done yet. Has no one involved in the decision regarding how to allocate parking spaces been out to the commuter parking lot to check their decision against reality?

Sincerely,



Mary Anne Skinner
35 Swanson Court, D-33
Boxborough, MA 01719

(508) 263-1640 (H)
(617) 742-8575 (W)

ACTON SCHOOL COMMITTEE

Library
Jr. High School

For August 3, 1993 Meeting
7:00 p.m.

AGENDA

JUL 30 1993

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES OF JULY 15, 1993 AND STATEMENT OF WARRANT
- III. PUBLIC PARTICIPATION
- IV. OLD BUSINESS
- V. NEW BUSINESS
 1. Recommendation for Award of Bid for Bread
 2. Recommendation for Award of Bid for Milk
 3. Recommendation for Acceptance of Funds from Conant School PTO
 4. Recommendation for Acceptance of Funds from Douglas School
 - a) From the Douglas School PTO
 - b) From the Douglas School Parent Community
- VI. FOR YOUR INFORMATION
 1. Merriam School Community Newsletter
 2. Selectmen's Minutes
 3. Personnel Items
- VII. WARRANT DISCUSSION
- VIII. CONCERNS OF THE SCHOOL COMMITTEE
- IX. NEXT MEETING - September 9, 1993, Junior High School Library - 7:30 p.m.
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE

Library
Junior High School

August 3, 1993

AGENDA

JUL 30 1993

Approx. 8:00 p.m.

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES OF JULY 15, 1993 AND STATEMENT OF WARRANT
- III. PUBLIC PARTICIPATION
- IV. OLD BUSINESS
 1. Recommendation for Increase in FY93 Case West SPED Transportation Budget
 2. Recommendation for Activities Fees
- V. NEW BUSINESS
 1. Recommendation for Award of Bid for Bread
 2. Recommendation for Award of Bid for Milk
- VI. FOR YOUR INFORMATION
 1. MAPE Forum Report
 2. Financial Report, FY93 - A-B Graphic Arts
 3. ABSAF Letter
 4. Personnel Items
 5. Management Conference
 6. Summer Day Camp Newsletter
 7. Teachers' Early Retirement Incentive Program
 8. Report on Reform Legislation
- VII. WARRANT DISCUSSION
- VIII. CONCERNS OF THE COMMITTEE
- IX. NEXT MEETING - September 2, 1993, 7:30 p.m., Junior High Library
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

MMA Action



GOVERNOR SIGNS FY '94 BUDGET; FIVE KEY MUNICIPAL ITEMS STILL TO BE ADDRESSED

Governor William Weld has signed the \$15.4 billion FY '94 state budget. The spending plan addresses a number of key items on the municipal agenda: \$20 million in additional lottery aid was added to the budget, to be appropriated at the discretion of each community; \$185 million in education funds were restored to the budget and the education reform bill was fully funded for the coming year at \$175 million; cities and towns won an important victory on municipal health insurance in terms of coalition bargaining; and a reasonable compromise on unlined landfills was achieved.

However there are five items on the municipal agenda that still need legislative action: \$20 million to help cities and towns pay for the costs of snow and ice removal; corrective language to fix blatant flaws in the education reform bill, including language making it clear that regional schools must reduce assessments to member cities and towns by an amount equal to the level of Chapter 70 aid that communities used as a basis for their budget appropriations; an override of the governor's veto of the local option exclusion of the overlay account from the levy limit; an override of the governor's veto of the provision that would have enabled cities and towns to collect property taxes from profit-making enterprises located on state authority land; and restoration of \$37 million in Chapter 90 cash grants to pay for road and bridge repair and maintenance.

SNOW AND ICE MONEY

Governor Weld has submitted a supplemental appropriation totalling \$20 million to assist cities and towns with the cost of snow and ice removal caused by the brutal winter of 1992/1993. The House of Representatives did not include these funds in their version of the final deficiency budget for FY '93. The deficiency budget is now before the Senate. **Please call your Senator and ask that he or she support the inclusion of these funds in the deficiency budget.** Included in this mailing are figures showing how much each community would receive from this appropriation.

REGIONAL SCHOOL AID

A last-minute change made by the legislature sent Chapter 70 aid to regional schools instead of directly to communities, without the necessary language instructing the regional schools to reduce local assessments by a like amount. This has created budget chaos for many communities. Everyone we have contacted agrees that it was not the intent of the legislature to have these funds go to regional schools without a reciprocal reduction in assessments. **Please call your Senator and ask him to included language in the final deficiency budget instructing regional schools to make the necessary assessment reductions.**

(over for more information)

OVERLAY

For the third year in a row the legislature has wisely included exempting the overlay from the levy limit in its budget only to have the governor veto this section. **Please call your legislators today and ask them to override the governor's veto. Remind them of the following points:**

- It is entirely a local option provision -- local elected officials, not legislators, must decide whether or not to exclude the overlay account from the levy limit -- this section merely allows communities to make this decision, acting through their Mayor/City Council or Selectmen/Town Meeting form of government;
- Passage of this provision would **not** result in a statewide \$140 million property tax increase -- not every community would vote to use the overlay exemption and not every community would use the full amount, so the true statewide impact would be just a fraction of this "estimate" -- the administration and the opponents of this section must know that they are using wildly unrealistic and exaggerated numbers;
- The overlay account is not used for municipal spending, rather it is money set aside each year in each municipality to cover the cost of tax abatements; in essence, the overlay account is used to reimburse taxpayers for money the community should not have collected in the first place;
- Even if every community used the maximum amount allowed this would still be less than the total amount of unfunded mandates contained in the education reform bill; if the state is unwilling to adhere the anti-mandate provisions of Proposition 2 1/2 then the state should at least allow communities the local option decision to exempt the overlay account to help pay for some of this new mandated spending; and
- Cities and towns have suffered serious erosion of their revenue base over the past 5 years; municipal budgets have been slashed to the bone because of unprecedented cuts in local aid, the deep recession, and costly unfunded mandates; without this reasonable change in treatment of the overlay account, many communities will be forced to reduce basic services, particularly police and fire protection, to dangerous and unacceptable levels.

PROPERTY TAXES ON STATE AUTHORITY LAND

The governor also vetoed a series of outside sections to the budget regarding the tax status of property owned by state authorities and used or leased by profit-making enterprises. **Please call your legislators and ask them to override the governor's veto.** Cities and towns can no longer afford to provide local services to businesses that pay no property taxes to the host community. There is no credible argument to continue this tax giveaway to the private sector.

CHAPTER 90 FUNDS

Neither the administration nor the legislature included in this year's budget the \$37.5 million in Chapter 90 money that was distributed to cities and towns in FY '93. We are currently working with Joint Committee on Transportation to include these funds in the Transportation Bond Issue which we anticipate will be debated in the Fall.

Formula Distribution for \$15 Million in Snow and Ice Removal Assistance

This formula distributes funds according to three factors that contribute significantly to the costs of snow and ice removal: inches of snowfall, local road miles and population density. Every community receives a minimum guarantee of 25% of its FY92 spending on snow and ice removal regardless of the amount of snowfall it experienced this winter. A major characteristic of this distribution is that it is based on costs of snow removal rather than deficits incurred, which means that it does not penalize good management at the expense of less prudent communities.

1. Snowfall Data. Actual snowfall in both FY92 and FY93 was obtained for a sample of 52 communities across the state. The source was the Weather Services Corporation in Bedford, at the recommendation of the Massachusetts Department of Public Works. Average snowfall nearly tripled, from 28.4 inches in FY92 to 84.0 inches this past winter.

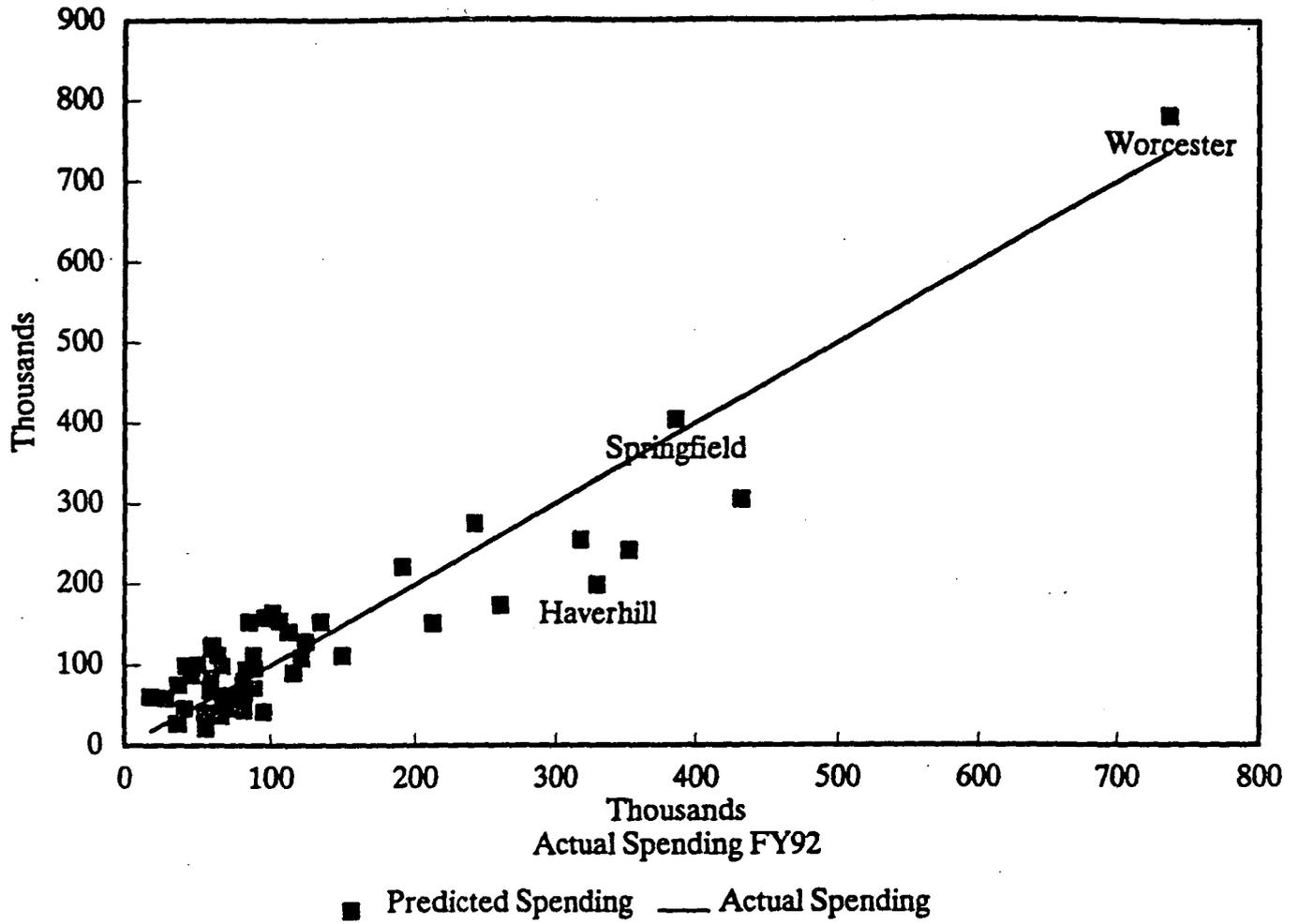
2. Predicting FY92 Snow and Ice Expenditures. For the sample communities, a "snow/mileage" index was calculated by multiplying local public road mileage by the number of inches of snowfall in FY92. In addition, the population per road mile was computed to reflect the extra cost associated with removing snow in densely populated areas. A multiple regression was run using these two independent factors to predict FY92 spending. Results were highly significant; the two factors explained 86 percent of the total variance in spending. The attached graph shows actual versus predicted spending for each sample community.

3. Predicting FY93 Snow and Ice Expenditures. The sample snowfalls for FY93 were averaged by county. The averages were then applied to all of the municipalities in a county. A new snow/mileage index was calculated for FY93. The regression coefficients derived from FY92 spending were used to estimate FY93 spending on snow and ice removal. Predicted FY93 spending was \$89.6 million, compared to \$30.1 million in FY92.

4. Distributing the \$15 Million. Initially, the \$15 million was calculated directly in proportion to a community's share of the \$89.6 million in estimated spending. The final distribution was adjusted so that communities were guaranteed at least 25 percent of their FY92 snow and ice spending. A total of 33 communities received their proposed distribution amounts using this guarantee.

The attached printout shows each community's proposed distribution.

Actual vs Predicted Snow and Ice Expenditures



FY93 Snow and Ice Assistance

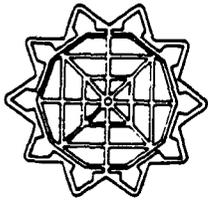
Community	Distri- bution With 25% Guarantee	Community	Distri- bution With 25% Guarantee	Community	Distri- bution With 25% Guarantee
ABINGTON	21,497	BROOKFIELD	19,857	EDGARTOWN	2,854
ACTON	61,297	BROOKLINE	55,551	EGREMONT	19,756
ACUSHNET	14,695	BUCKLAND	24,097	ERVING	6,999
ADAMS	37,475	BURLINGTON	48,735	ESSEX	14,141
AGAWAM	53,393	CAMBRIDGE	101,466	EVERETT	51,477
ALFORD	6,369	CANTON	32,682	FAIRHAVEN	24,186
AMESBURY	43,155	CARLISLE	28,009	FALL RIVER	90,981
AMHERST	53,115	CARVER	24,233	FALMOUTH	47,111
ANDOVER	118,865	CHARLEMONT	25,186	FITCHBURG	122,873
ARLINGTON	76,074	CHARLTON	72,456	FLORIDA	22,306
ASHBURNHAM	42,632	CHATHAM	16,794	FOXBOROUGH	30,444
ASHBY	29,838	CHELMSFORD	99,542	FRAMINGHAM	142,307
ASHFIELD	46,299	CHELSEA	39,399	FRANKLIN	42,403
ASHLAND	33,029	CHESHIRE	26,714	FREETOWN	18,190
ATHOL	63,799	CHESTER	28,113	GARDNER	64,522
ATTLEBORO	49,951	CHESTERFIELD	23,625	GAY HEAD	811
AUBURN	57,987	CHICOPEE	87,298	GEORGETOWN	26,557
AUWATON	11,274	CHILMARK	916	GILL	23,137
AYER	35,182	CLARKSBURG	7,004	GLOUCESTER	63,305
BARNSTABLE	93,401	CLINTON	32,565	GOSHEN	12,278
BARRE	60,946	COHASSET	13,806	GOSNOLD	35
BECKET	35,445	COLRAIN	50,419	GRAFTON	51,060
BEDFORD	44,177	CONCORD	64,632	GRANBY	26,201
BELCHERTOWN	55,474	CONWAY	39,821	GRANVILLE	31,210
BELLINGHAM	32,495	CUMMINGTON	19,618	GT BARRINGTON	53,422
BELMONT	53,212	DALTON	26,043	GREENFIELD	71,221
BERKLEY	9,785	DANVERS	72,101	GROTON	47,436
BERLIN	23,078	DARTMOUTH	52,643	GROVELAND	22,277
BERNARDSTOWN	24,361	DEDHAM	34,269	HADLEY	29,877
BEVERLY	92,306	DEERFIELD	50,251	HALIFAX	13,882
BILLERICA	81,486	DENNIS	31,618	HAMILTON	28,459
BLACKSTONE	26,245	DIGHTON	12,324	HAMPDEN	23,797
BLANDFORD	29,952	DOUGLAS	43,291	HANCOCK	13,642
BOLTON	31,487	DOVER	15,731	HANOVER	27,645
BOSTON	493,183	DRACUT	71,843	HANSON	16,552
BOURNE	24,218	DUDLEY	50,426	HARDWICK	54,359
BOXBOROUGH	13,679	DUNSTABLE	18,685	HARVARD	44,928
BOXFORD	45,496	DUXBURY	30,543	HARWICH	34,908
BOYLSTON	21,520	E BRIDGEWATER	17,220	HATFIELD	22,481
BRAINTREE	49,080	E BROOKFIELD	8,766	HAVERHILL	140,833
BREWSTER	13,031	E LONGMEAD	43,744	HAWLEY	25,073
BRIDGEWATER	32,904	EASTHAM	7,325	HEATH	30,836
BRIMFIELD	31,380	EASTHAMPTON	38,678	HINGHAM	37,682
BROCKTON	89,271	EASTON	26,601	HINSDALE	20,301

FY93 Snow and Ice Assistance

Community	Distribution With 25% Guarantee	Community	Distribution With 25% Guarantee	Community	Distribution With 25% Guarantee
HOLBROOK	17,949	MEDWAY	22,983	OAK BLUFFS	1,777
HOLDEN	68,091	MELROSE	54,416	OAKHAM	23,702
HOLLAND	15,519	MENDON	23,502	ORANGE	54,610
HOLLISTON	48,892	MERRIMAC	18,732	ORLEANS	18,317
HOLYOKE	81,342	METHUEN	107,428	OTIS	24,868
HOPEDALE	15,019	MIDDLEBORO	52,460	OXFORD	55,607
HOPKINTON	43,712	MIDDLEFIELD	13,331	PALMER	48,138
HUBBARDSTO	45,687	MIDDLETON	20,330	PAXTON	20,909
HUDSON	64,023	MILFORD	63,910	PEABODY	63,321
HULL	18,492	MILLBURY	41,577	PELHAM	6,484
HUNTINGTON	15,433	MILLIS	18,357	PEMBROKE	21,729
IPSWICH	47,553	MILLVILLE	9,110	PEPPERELL	48,022
KINGSTON	19,134	MILTON	41,019	PERU	17,350
LAKEVILLE	18,917	MONROE	4,603	PETERSHAM	36,623
LANCASTER	34,691	MONSON	55,131	PHILLIPSTON	24,439
LANESBORO	27,397	MONTAGUE	68,248	PITTSFIELD	140,099
LAWRENCE	98,413	MONTEREY	27,102	PLAINFIELD	19,257
LEE	33,713	MONTGOMER	11,176	PLAINVILLE	15,
LEICESTER	52,469	MT WASHINGT	6,250	PLYMOUTH	67,347
LENOX	32,459	NAHANT	11,366	PLYMPTON	7,996
LEOMINSTER	105,412	NANTUCKET	41,833	PRINCETON	48,217
LEVERETT	18,558	NATICK	74,911	PROVINCETON	6,940
LEXINGTON	81,608	NEEDHAM	52,765	QUINCY	87,926
LEYDEN	19,508	NEW ASHFOR	3,768	RANDOLPH	44,152
LINCOLN	31,364	NEW BEDFOR	90,411	RAYNHAM	16,458
LITTLETON	32,385	NEW BRAINTR	27,951	READING	55,990
LONGMEADOW	49,938	NEW MARLBO	55,322	REHOBOTH	32,687
LOWELL	135,700	NEW SALEM	21,346	REVERE	55,911
LUDLOW	53,264	NEWBURY	31,226	RICHMOND	23,498
LUNENBURG	53,275	NEWBURYPO	45,068	ROCHESTER	16,445
LYNN	122,095	NEWTON	220,578	ROCKLAND	22,020
LYNNFIELD	41,924	NORFOLK	22,215	ROCKPORT	23,505
MALDEN	74,812	N ADAMS	42,974	ROWE	18,608
MANCHESTER	16,789	N ANDOVER	64,880	ROWLEY	23,135
MANSFIELD	22,312	N ATTLEBORO	30,511	ROYALSTON	42,950
MARBLEHEAD	49,334	N BROOKFIELD	42,487	RUSSELL	7,391
MARION	7,502	N READING	36,241	RUTLAND	39,412
MARLBOROUGH	93,937	NORTHAMPTON	73,555	SALEM	58,246
MARSHFIELD	37,814	NORTHBORO	43,690	SALISBURY	22,
MASHPEE	26,030	NORTHBRIDGE	40,602	SANDISFIELD	53,
MATTAPOISET	12,189	NORTHFIELD	40,977	SANDWICH	23,032
MAYNARD	26,049	NORTON	22,071	SAUGUS	52,541
MEDFIELD	27,436	NORWELL	29,400	SAVOY	29,102
MEDFORD	82,633	NORWOOD	43,887	SCITUATE	36,590

FY93 Snow and Ice Assistance

Community	Distri- bution With 25% Guarantee	Community	Distri- bution With 25% Guarantee	Community	Distri- bution With 25% Guarantee
SEEKONK	24,700	WARE	43,081	St Totals	15000000
SHARON	40,734	WAREHAM	41,569		
SHEFFIELD	53,827	WARREN	41,531		
SHELBURNE	29,651	WARWICK	33,301		
SHERBORN	28,702	WASHINGTON	24,051		
SHIRLEY	26,739	WATERTOWN	58,562		
SHREWSBURY	69,488	WAYLAND	57,939		
SHUTESBURY	20,394	WEBSTER	46,026		
SOMERSET	25,929	WELLESLEY	59,833		
SOMERVILLE	81,614	WELLFLEET	8,323		
SOUTH HADLE	42,126	WENDELL	27,057		
SOUTHAMPTC	30,121	WENHAM	15,401		
SOUTHBOROL	35,874	W BOYLSTON	29,451		
SOUTHBRIDGI	57,350	W BRIDGEWA	14,225		
SOUTHWICK	32,506	W BROOKFIEL	29,796		
SPENCER	61,695	W NEWBURY	25,523		
SPRINGFIELD	235,074	W SPRINGFIEL	61,212		
TERLING	51,072	W STOCKBRIC	21,277		
TOCKBRIDGI	25,750	W TISBURY	4,202		
STONEHAM	44,983	WESTBOROU	52,388		
STOUGHTON	43,007	WESTFIELD	96,418		
STOW	25,784	WESTFORD	52,301		
STURBRIDGE	48,645	WESTHAMPTC	18,022		
SUDBURY	69,934	WESTMINSTEI	52,452		
SUNDERLAND	22,284	WESTON	54,533		
SUTTON	55,724	WESTPORT	36,016		
SWAMPSCOTI	29,576	WESTWOOD	30,061		
SWANSEA	27,915	WEYMOUTH	66,415		
TAUNTON	54,459	WHATELY	16,288		
TEMPLETON	42,945	WHITMAN	20,548		
TEWKSBURY	78,124	WILBRAHAM	48,410		
TISBURY	1,815	WILLIAMSBUR	17,502		
TOLLAND	16,249	WILLIAMSTOW	35,842		
TOPSFIELD	31,415	WILMINGTON	55,619		
TOWNSEND	52,876	WINCHENDON	56,266		
TRURO	8,546	WINCHESTER	49,997		
TYNGSBOROL	32,595	WINDSOR	42,371		
TYRINGHAM	11,262	WINTHROP	30,009		
UPTON	34,957	WOBURN	82,264		
XBRIDGE	51,322	WORCESTER	266,101		
AKEFIELD	56,740	WORTHINGTO	25,258		
WALES	8,166	WRENTHAM	22,715		
WALPOLE	41,441	YARMOUTH	38,783		
WALTHAM	87,182				



**Massachusetts
Municipal
Association**

Sixty Temple Place

(800) 882-1498

Boston, Massachusetts 02111 (617) 426-7272 FAX (617) 695-1314

MMA URGES HELP WITH *MASS DRIVE*: DISASTER RELIEF ASSISTANCE FOR THE MIDWEST

The MMA has agreed to help publicize *MASS DRIVE*, an aggressive statewide effort in Massachusetts to provide food and supplies to the Midwest flood victims. We all admire the efforts of Quincy Mayor Jim Sheets to rally the residents of his city around the plight of those affected by the terrible floods.

Coordinated by the Rendon Group, with the participation of Yellow Freight Company, Consolidated Freight, Teamsters Local 25, the Salvation Army/Massachusetts Headquarters, Bull Worldwide Information Systems, and the Massachusetts Municipal Association, the project will do the following:

Publicize a major drive to collect donated supplies and money donations beginning Monday, July 26; Use the Salvation Army collection centers in your communities to take the donations, and serve as distribution points;

Use Yellow Freight Company, Consolidated Freight, and Teamsters Local 25 for 30 trucks and drivers; Have a caravan of trucks deliver the supplies to the Midwest within a couple weeks.

Twenty-nine communities* have a Salvation Army Collection Center (Boston has one downtown on Berkeley Street, and one on Vernon Street in Roxbury). The MMA requests your assistance:

Please work with the *MASS DRIVE* campaign to publicize the effort to collect food and supplies;

Please contact Julie Deschenes or Marie Johnson at MMA (800-882-1498) if you have any questions.

If you need information from the Salvation Army, please call their headquarters (617-542-5420).

Please see over for background on the project to give you the full scope of the initiative.

* Athol, Barnstable (Hyannis), Boston, Brockton, Cambridge, Chelsea, Fall River, Fitchburg, Framingham, Greenfield, Haverhill, Holyoke, Lawrence, Lowell, Lynn, Malden, Milford, New Bedford, Newburyport, North Adams, Pittsfield, Plymouth, Quincy, Salem, Saugus, Springfield, Waltham, Worcester.

MASS DRIVE SUMMARY AND CALENDAR

The words of Mark Twain could not ring any truer. For it was Twain that said, "Man, no matter whatever effort, will never be able to tame the waters of the Mississippi River." Today, America finds itself in the midst of one of the biggest and costliest natural disasters in its history. With the rains still falling and flooding some of America's richest farm lands, America finds itself with a catastrophe presently projected to cost \$7.5 billion. While many Americans think this disaster is nearing its conclusion, the fact is, meteorologists say present Midwest weather patterns causing heavy rains could last for several weeks to come.

MASS DRIVE was proposed to provide assistance to those in need in the Midwest. It is the coordinating entity behind the collection, transportation, and distribution of massive amounts of food and drink for those in need in the Midwest. The MMA will assist in securing the support and involvement of local officials. Yellow Freight Company, Consolidated Freight, and Teamsters Local 25 will provide the trucks, drivers, and travel route for the effort. The Salvation Army will provide the collection centers and personnel, as well as the distribution points and personnel. The Salvation Army has twenty-nine collection centers located statewide. Depending on local interest, additional collection centers may be set up in other communities. Bull Worldwide Information Systems will provide strategic guidance and the financial underwriting for this project. The J Group will develop and implement the planning logistics and public relations effort for this project.

The Salvation Army recommends the following items to help others in the Midwest:

baby food	jello	rice	shovels
canned fruit	sugar	soup	brooms
canned vegetables	cereal	powdered milk	paper towels
instant potatoes	pudding	crackers/cookies	toilet paper
coffee/tea	juices	canned meats and fish	mops
peanut butter	syrup/jelly	dried fruit	buckets
ramen noodles	pasta	macaroni and cheese mix	rakes
bottled water	trash bags	instant muffin and pancake mix	

All food items should be packaged in shatterproof containers-no glass please. Checks may be made out to the Salvation Army/MASS DRIVE.

ACTION CALENDAR

Monday, July 26, 10:00 am	Press conference announcing MASS DRIVE in Boston
Monday, July 26	Donation drives begin
Wednesday, July 28	Trucks in position at collection centers
Tuesday, August 3, pm	Food drive concludes
Wednesday, August 4	Truck caravan departs for Midwest

EXECUTIVE
OFFICE OF
COMMUNITIES &
DEVELOPMENT

4305

RECEIVED

JUL 29 1993



William F. Weld, Governor
Argeo Paul Cellucci, Lt. Governor
Mary L. Padula, Secretary

TO: All Interested Parties

RE: Public Hearings on FY94 Comprehensive Housing Affordability Strategy (CHAS)

DATE: July 22, 1993

The Executive Office of Communities and Development (EOCD) has scheduled three public hearings to receive suggestions regarding the FY94 Comprehensive Housing Affordability Strategy (CHAS). The CHAS document is required by the U.S. Dept. of Housing & Urban Development (HUD) to qualify for federal funds under the National Affordable Housing Act of 1990. The CHAS outlines the Commonwealth's affordable housing strategies and how EOCD plans to access and allocate state and federal housing funds. In accordance with HUD requirements, EOCD is holding public hearings to seek the views of citizens, other public agencies, and other interested parties on the housing needs of the Commonwealth.

The public hearings are scheduled as follows:

Wednesday, August 4, 1993
10:30 a.m.
Springfield Technical Community College
Building #17 - Room 122
Springfield

Tuesday, August 10, 1993
10:00 a.m.
Clark University - Lurie Conference Room
950 Main Street
Worcester

Wednesday, August 11, 1993
9:30 a.m.
McCormack State Office Building, 21st Floor
One Ashburton Place
Boston

Suggestions on the FY94 CHAS also may be submitted in writing to the Executive Office of Communities and Development, 100 Cambridge Street, 18th Floor, Boston, MA 02202, attn: CHAS. In order to be considered for inclusion in the draft CHAS being prepared by EOCD, written comments must be received at the agency no later than 5:00 p.m. on September 15, 1993.

For additional information, contact the office of Private Housing at (617) 727-7824.

MEMORANDUM

File
Copy
July 23, 1991

To: Selectmen

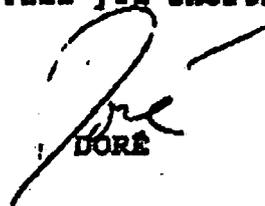
From: Doré Hunter

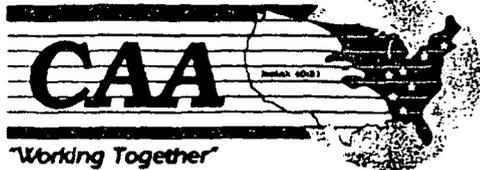
Subject: Informal Meeting with School Committee Members

1. Unfortunately my idea to get together informally with the members of the Regional School Committee on August 1st has collapsed. When Pam brought the matter up at the recent Regional meeting it is reported to me that Steve Aronson first objected because he could not be present, then Mary Ann Vogel insisted that the Boxborough Finance Committee, Boxborough Selectmen and perhaps other Boxborough citizens also be invited, which Aronson supported - a date in September was mentioned. This is NOT what I had in mind. It would be much too large a group to accomplish anything and I am not ready to deal with Boxborough at this point. So August 1st is off.

2. I have spoken further with Pam and have issued a preliminary invitation for the six Acton School Committee members to join us informally on a date yet to be determined, along with the Superintendent, and Don if he so desires. Although Vanetta is away for the summer I will issue the formal invitation for a gathering at my house so as to remain in control of the process, and be a "bachelor" host.

3. Pam and I could not immediately work out a date when we spoke. She was thinking in terms of a Sunday afternoon, but we couldn't seem to find one that was mutually convenient. We both agreed to poll our respective boards to find when people would be out of town in August so we could pick a date when the most members would be available. I will call you shortly in that regard.


DORÉ



**Town Manager
Information**

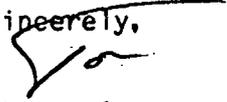
July 20, 1993

Dear Chief Robinson,

Concord Auto Auction is donating to the Acton Police Department a 1991 Ford Aerostar Van for your department use.

Concord Auto Auction is dedicated to community service and we hope that the van will be a welcome addition to the force.

Sincerely,


Thomas Caruso
General Manager

7/21/93

CC: BOS -

RE YOUR REQUEST FOR A LETTER OF DONATION
FOR THE VAN.



What is the new Regional Transportation Plan?

The Boston Regional Transportation Plan sets out the transportation projects needs for the next twenty years in the Boston metropolitan area. It will encompass highways, mass transit, rail freight, water transportation and ports, and the connections between them.

The Plan must be formally adopted by the Metropolitan Planning Organization before October 1, 1993 and then submitted to the Federal government.

The MPO members are:

- Executive Office of Transportation & Construction
- Massachusetts Highway Department
- Massachusetts Bay Transportation Authority
- MBTA Advisory Board
- Massachusetts Port Authority
- Metropolitan Area Planning Council

The Joint Regional Transportation Committee, the advisory group to the MPO, will assist in the public meetings. The Central Transportation Planning Staff will provide technical support.

The new Regional Transportation Plan will:

- identify transportation facilities that function as an integrated transportation system;
- include a financial component;
- assess capital investments and other measures necessary to preserve the existing transportation system;
- make the most efficient use of existing transportation facilities to relieve congestion and improve mobility;
- indicate appropriate transportation enhancement activities;
- be coordinated with development of transportation control measures for the State Implementation Plan for Air Quality;
- address the interrelationship between transportation and land use and development.

And the Transportation Plan will:

- address needs and projects to the year 2020;
- include the 101 cities and towns that make up the MAPC region.

You are encouraged to attend the public meetings and comment on the draft Regional Transportation Plan. If you wish you may submit written comments.

- 1) Is the draft plan complete?
- 2) What additional material would you like to see included?
- 3) Are there transportation issues you would like to see addressed in the plan?
- 4) Do you agree with the transportation goals and objectives?
- 5) Should transportation improvements be related to:
 - air quality improvements?
 - reduction of sprawl development?
 - reduction of energy consumption?
 - economic development?
- 6) How can we improve public participation in later refinements of the plan?

How you can help . . .

The Joint Regional Transportation Committee and the MAPC on behalf of the MPO, have scheduled a series of public meetings. At these meetings the MPO agencies will explain the "draft" plan and encourage input.

Scheduled Public Meetings

DOWNTOWN BOSTON

Monday, August 2 at 2 p.m.
Monday, August 2 at 7:30 p.m.
State Transportation Building
10 Park Plaza, 2nd Floor, Rooms 2 & 3

SOUTH SHORE

Wednesday, August 4 at 7:30 p.m.
Braintree Town Hall
1 JFK Memorial Drive

NORTH SHORE

Monday, August 9 at 7:30 p.m.
Peabody City Hall, 24 Lowell Street

METROWEST

Tuesday, August 10 at 7:30 p.m.
Natick Town Hall,
13 East Central Street

*If you need directions or have any questions
contact the Public Information Officer at:*

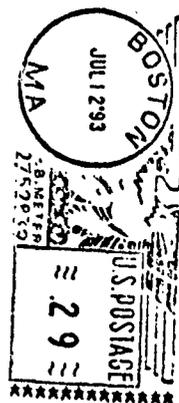
METROPOLITAN AREA PLANNING COUNCIL
(617) 451-2770

OR JOINT REGIONAL TRANSPORTATION COMMITTEE
(617) 973-7081

*All locations are wheelchair accessible, and
interpreters and accessible formats are available
upon request. (Please request by July 22)*

DON P. JOHNSON
TOWN MANAGER
TOWN HALL
472 MAIN STREET
ACTON, MA 01720

METROPOLITAN AREA PLANNING COUNCIL
60 TEMPLE PLACE
BOSTON, MA 02111

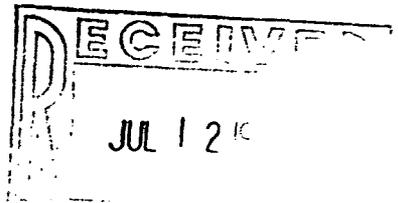


A new

**REGIONAL
TRANSPORTATION
PLAN**



*is being developed . . .
for the Boston area
and we need your help!*



TOWN OF ACTON
472 Main Street
Acton, Massachusetts 01720
Telephone (508) 264-9615
Fax (508) 264-9630

Catherine Belbin
Town Clerk

July 12, 1993

Palmer & Dodge
One Beacon Street
Boston, Massachusetts 02108

Attention: Acheson Callaghan, Esquire

Re: Amanda Patton
Injury Claim

JOHN MURRAY -
Pls. FOLLOW-UP w/
TOWN COUNSEL. ALSO,
CK. W/D. ABBT & D. HOWE.
DO WE OWN THIS PORTION
OF STREET OR DOES IT
BELONG TO HSG. AUTHORITY
cc: BOS

Dear Mr. Callaghan,

I am forwarding herewith a copy of the above refer-
enced claim received in this office July 12, 1993.

Very truly yours,

Barbara Brown

Barbara Brown
Acting Assistant Town Clerk

Encl.

cc: Housing Authority
Board of Selectmen
Richard Howe, Highway Dept.
David Abbt, Engineering Dept.
Roy Wetherby, Finance Dir.
Roland Bartl, Planning Board

ESDAILE, BARRETT & ESDAILE

*Counselors at Law
Seventy-five Federal Street
Boston, Massachusetts 02110*

J. NEWTON ESDAILE
CHARLES W. BARRETT, JR.
JAMES N. ESDAILE, JR.
NORMAN I. JACOBS
MICHAEL E. MONE
PATRICIA L. KELLY
SHAUN SPENCER FORSYTH
RHONDA TRAVER MALONEY
HILARY R. WEINERT
ROBERT J. RUTECKI
STEVEN J. RYAN
C. WILLIAM BARRETT
MARY J. MOYNIHAN

AREA CODE 617
TEL 482-0333
FAX 426-2978

CHARLES J. MURRAY
OF COUNSEL

July 9, 1993

RECEIVED & FILED

DATE July 12, 1993

B. Brown
for TOWN CLERK, ACTON

Ms. Catherine Belbin,
City Clerk
Acton Town Hall
472 Main Street
Acton, Massachusetts 01720

Re: My Client: Amanda Patton
D/A: April 12, 1993

Dear Ms. Belbin:

Pursuant to requirements of Massachusetts General Laws, Chapter 258, §4, we, as counsel for Miss Amanda Patton of Acton, Massachusetts do hereby submit notice of claim to the Town of Acton for the personal injuries, pain and suffering, and medical expenses she has suffered as a result of a defect on the premises of the Acton Housing Authority.

This claim arises from the negligence of the Town of Acton, its agents, servants and/or employees, which such negligence was the proximate cause of Amanda Patton being injured when her foot was caught in a hole which was located on the side of a drainage grate on Sachem Way.

The specifics of the claim are as follows:

DATE: April 12, 1993
TIME: Evening
PLACE: The drainage grate at the entrance to Sachem Way, Acton, Massachusetts.

CIRCUMSTANCES OF THE ACCIDENT: Miss Patton was injured when her foot was caught in a hole which was located on the side of a drainage grate located at the

ESDAILE, BARRETT & ESDAILE

Ms. Catherine Belbin
Re: Patton
July 9, 1993
Page Two

entrance to Sachem Way. The defect was not visible to Miss Patton due to its small size, location immediately adjacent to the drainage grate and the poor lighting at that time of night. Please see photographs attached hereto. The Acton Housing Authority was notified of the defect prior to the plaintiff's injuries by Ms. Jaye Hill also of Sachem Way.

As a result of Ms. Patton's accident, she suffered a moderate sprain to her left ankle which was immobilized for four days. Currently she still suffers from achiness and soreness in her ankle and cannot participate actively in basketball and/or other games involving extensive running.

To date, her medicals exceed \$200.00.

AMOUNT OF
DAMAGES CLAIMED: \$5,000.00 for personal injuries, pain and suffering, and medical expenses.

Would you kindly acknowledge receipt of this presentment letter in writing at your earliest convenience. Should you need additional information, please feel free to contact me directly.

I look forward to hearing from you soon.

Very truly yours,

C. William Barrett

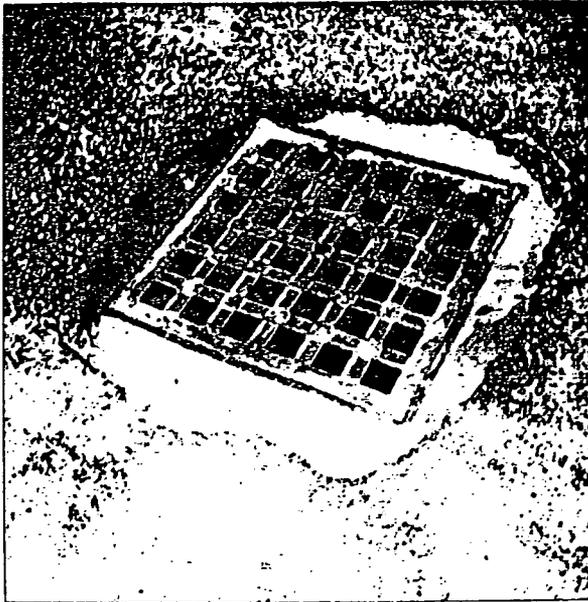
CWB/jmm
Enclosures
CERTIFIED MAIL
RETURN RECEIPT REQUESTED



4-13-93



4-14-93



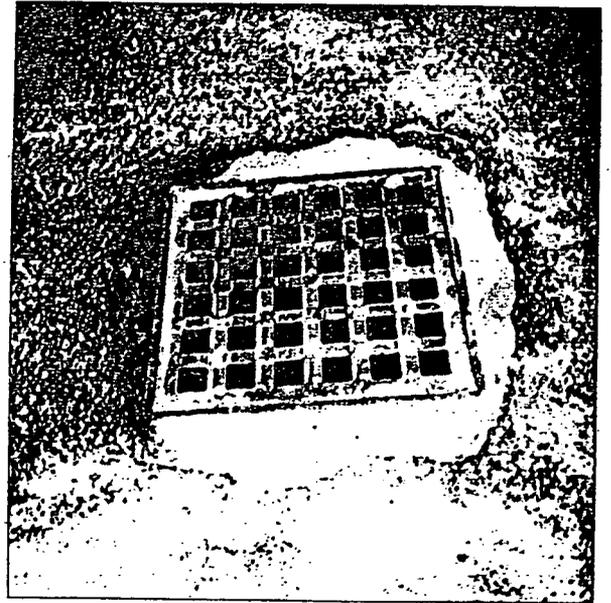
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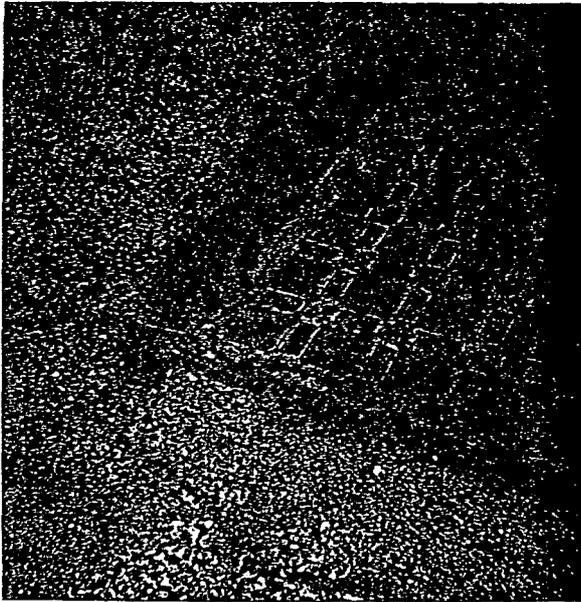
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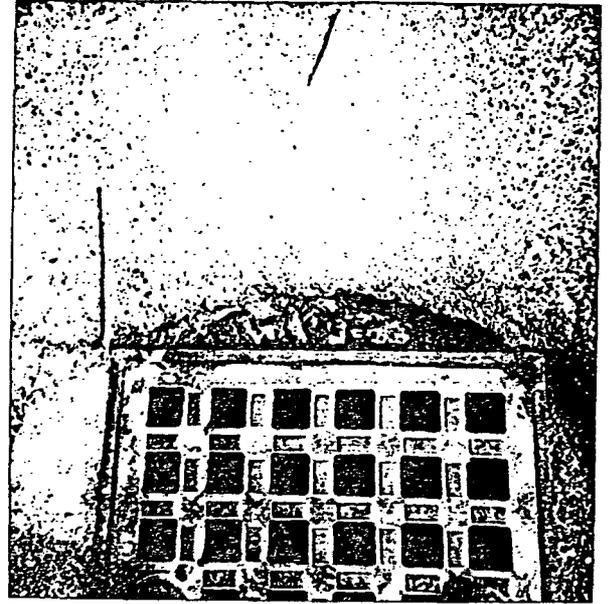
4-13-93



4-13-93



4-14-93



4-13-93



4-20-93



4-20-93

Town Manager Information

LAURA JUDITH GOLDIN
37 HOLMER ST
ACTON, MA 01720 263-2226

Mr. George Robinson
Chief of Police
Acton Police Dept.
365 Main Street
Acton, MA 01720

Dear Chief Robinson,

I want to sincerely and very gratefully
thank the Acton Police Department,
and Officer Paul Cogen in particular,
for the prompt, professional, and kind
assistance you rendered to us last
Saturday. My daughter Katy was
playing at her friend's house on Silver
Hill Road. When I went to pick Katy
up, the mother, Mrs. Pluskal ~~and~~
was just calling them in from the yard.
The girls were nowhere to be found.

Needless to say, we became rather frantically concerned. At my urging, Mr. Plustal called the Police shortly after this. Within minutes (although as a mother, it felt like hours), the girls were returned from their "adventure" to the grocery store.

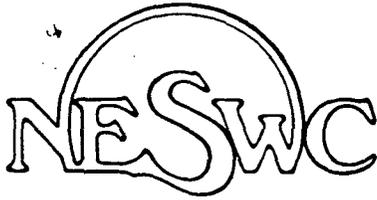
Thanks to Officer Cogan and the Adam Police force, the girls came back "safe and sound". And, we were able to use the opportunity to give the girls a very serious lesson on safety. I particularly appreciated Officer Cogan's taking the time to speak to us about how best to make sure that this lesson was very clear to the girls. These are very sweet and obedient children, who just didn't have a clue about the possible dangers. It certainly was a "wake-up call" for us parents to make sure they understood.

LAURA JUDITH GOLDIN

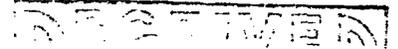
I thank you from the bottom
of my heart.

Sincerely,

Laura Goldin



cc: BOS



NORTH EAST SOLID WASTE COMMITTEE

OUTAGE REPORT

March 31, 1993 through June 30, 1993

Boiler #1

<u>Date</u>	<u>Hours</u>	<u>Cause</u>
4/6-9	79.0	Scheduled - Cleaning and maintenance
4/10	7.0	Unscheduled - Line tie opened
5/21-3	34.5	Scheduled - Cold iron outage
6/14-7	82.5	Scheduled - Cleaning and maintenance

Boiler #2

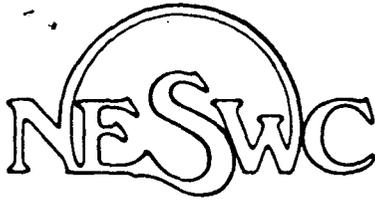
4/28-9	33.0	Scheduled - Grate repairs
5/21-6	110.5	Scheduled - Cold iron, cleaning & maintenance
5/26-7	22.0	Unscheduled - Superheater leak
6/19-20	32.0	Unscheduled - Tube leak, roof of convection zone

Turbine Generator

5/21-3	35.0	Scheduled - Cold iron outage
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NOTES:

1. Total available hours this quarter = 4,368
2. Total boiler downtime hours this quarter = 400.5
3. Boiler availability this quarter = 90.8%
5. Turbine generator availability this quarter = 98.4%



cc: BOS

JUL 15 1993

NORTH EAST SOLID WASTE COMMITTEE

MINUTES of the BOARD OF DIRECTORS MEETING of JUNE 29, 1993

This meeting of the Board of Directors was called to order by Vice Chairman Robert Moroney (Manchester) at 1:32 pm. After determining a quorum was present, those in attendance were:

Robert Moroney (Manchester)	John Seites (Peabody)
Henry J. Rugo (Lincoln)	David Owen (Burlington)
Richard Spiers (Lexington)	Robert McQuade (Andover)
Russ Hansen (Lincoln)	Paul Cohen (Carlisle)
Craig Blais (Arlington)	John Murray (Acton)
Robert Halpin (Westford)	Robert Palmer (Wilmington)
Steven Rothstein (Envir. Futures)	Linda Dallaire (NESWC)
Ruth Ellen Fitch (Palmer & Dodge)	Edward Barker (Winchester)
John Graham (N. Andover)	David Cressman (Tewksbury)
Peter Castanino (N. Reading)	Esther Benoit (Boxborough)
Stephen Ostrow (Boxborough)	Mel Kleckner (Belmont)

The Minutes of the Board of Director's meeting of June 3, 1993 were presented for approval. It was MOVED (Spiers), SECONDED (Cressman) and VOTED (unanimous) to accept the Minutes as presented.

Mr. Rothstein began a discussion on his memo of June 23 concerning the Community Outreach program. It was the consensus of the Board that the program should be supported by the members. Mr. Kleckner stressed the importance of the meetings with municipal treasurer's to clarify any concerns about the new invoicing system. Mr. McQuade suggested that Mr. Rothstein check with each community representative before scheduling the meetings because some town officials do have an understanding of NESWC.

Mr. McQuade was then asked to update the Board on the Peabody Landfill issue. He stated that he had attended a meeting at DEP with other NESWC officials, the City of Peabody, Tighe & Bond, Camp Dresser & McKee and William Roberts of GCR, Inc. The meeting was held to discuss permitting of the Country Club parcel and NESWC's need to insure that the site will be permitted and ready when needed. Mr. McQuade noted that if the site is fully permitted by June 30, 1994, that will relieve NESWC's fear of not having an ash disposal site in 1996.

Mr. Moroney then turned to issues under Other Business. He stated that a transfer of funds within the annual budget was necessary before the end of the fiscal year. The transfers were \$25,000 from the Payroll Account and \$24,000 from the Capital Account to be deposited to the Expense Account. It is estimated that most of these monies would be used for consultant fees. It was MOVED (McQuade), SECONDED (Spiers) and VOTED (unanimous) to transfer the funds as stated.

By roll call vote, the Board of Directors entered into Executive Session at 1:45 pm to discuss pending litigation.

Returning to open session at 2:00 pm, Mr. Rothstein discussed strategies for marketing excess tonnage. He noted that MRI was planning a meeting tentatively scheduled for September 14, 1993 for communities whose disposal contracts will expire in the next year or two. Mr. Rothstein noted that NESWC may need to offer contracts tailored to each communities needs. Mr. Murray commented that the plant was running at nearly full capacity. Mr. Rothstein stated that new municipal contracts would be replacing the spot market capacity. Mr. Kleckner questioned whether MRI was actually earning the \$104,000 annual fee for marketing capacity. Mr. Rothstein stated that Mr. Madigan offered to let NESWC market for the plant at the \$104,000 rate. Mr. McQuade stated that Mr. Madigan knows the volume of waste out there, and does keep the plant full. Mr. Rothstein stated that clearly MRI's roll in marketing is not pro-active. Mr. McQuade added that the marketing requirements of the Service Agreement are being met by Wheelabrator. Mr. Cressman voiced concerns about contracting with new communities at the expense of the existing NESWC communities.

A discussion now ensued on burning sludge at the North Andover plant. Mr. Cressman stated that at \$70 per ton, wouldn't it be better financially for NESWC to market sludge rather than solid waste. Mr. Rothstein suggested that NESWC market for both. He also stated that the sludge test burn at the plant is scheduled for September. The cost of the test is set at \$75,000. Mr. McQuade stated that GLSD may not pay for the test and that NESWC should be prepared to pay for the test. Mr. Seites stated that he believes that the market for sludge is open and that NESWC should pursue it. Mr. Graham noted that the limit is 51,000 tons; North Andover will not agree to sludge contracts with any operations other than the GLSD. Mr. Rothstein added that the issue would be a very political one.

Mr. Halpin then opened the discussion concerning the contract with Environmental Futures, Inc (EFI). Mr. Rothstein offered to leave the meeting at this time. Mr. Halpin then asked the Board members for their comments and/or questions. After a lengthy question and answer period, Mr. McQuade MOVED to accept the contract with changes that were outlined by legal counsel, Ruth Ellen Fitch. It was the consensus of the Board that three issues in the contract had to be addressed:

1. Identify projects, recommendations and approval in Paragraph 22B.
2. The 7.5% incentive bonus has to be figured on a net basis.
3. Environmental Futures, Inc. must be evaluated by the Board on a regular schedule, with the first evaluation of operations at the nine month mark.

The Board continued discussion concerning the incentive clause of the contract. Mr. Murray questioned the connection between Citizens Power and Light and Environmental Futures, Inc. Also discussed were the logistics of the company, ie: is

Steven Rothsten a municipal employee? Mr. Halpin answered by stating that EFI is contracting with NESWC as a management firm, not an employee.

At this time, Mr. Halpin left the meeting to discuss with Mr. Rothstein the necessary adjustments in the contract to satisfy the Board. Upon returning, Mr. Rothstein stated that Environmental Futures, Inc. agrees to the changes requested by the Board.

Mr. McQuade again MOVED to accept the contract with EFI with the necessary changes. Mr. Spiers SECONDED the motion. The Board then VOTED all in FAVOR and one vote of PRESENT by the member from Lincoln (Mr. Hansen) who stated that he had not received the draft contract from Palmer & Dodge.

The meeting adjourned at 3:27 pm.



PLANNING BOARD • Town of Acton

472 MAIN STREET ACTON, MASSACHUSETTS 01720 TELEPHONE (508) 264-9636

DECISION (93-4)

Planned Conservation Residential Community Special Permit
Definitive Subdivision Approval
and
Common Drive Special Permit

MAPLE CREEK FARM
(Northwest Structures, Inc.)

July 12, 1993

TOWN OF ACTON

93 JUL 13 AM 9:36

*Daryl Powell
Town Clerks Office*

DECISION of the Acton Planning Board (hereinafter the Board) on the petition of Northwest Structures, Inc., P.O. Box 657, West Acton, MA (hereinafter the Applicant) for property located in Acton, MA on Summer Street, owned by Robert A Reid, 3rd, of Nashua, NH. The property is shown on the 1993 Acton Town Atlas Map F-1, as Parcel 74 & 132 (hereinafter the Site). The Site consists of 46.29 acres. The proposed subdivision shows 15 building lots, 2 lots for septic leaching purposes, and Common Land. The proposed streets are two cul-de-sacs with a total length of approximately 2018 feet.

This DECISION is in response to: 1. An application for approval of a Definitive Subdivision Plan dated 3/18/93 filed pursuant to Chapter 41, Section 81-K through 81-GG of the General Laws, and under the Acton Subdivision Rules and Regulations (hereinafter the Subdivision Rules), and: 2. An application for a Planned Conservation Residential Community (PCRC) Special Permit dated 3/23/93 filed pursuant to Section 9 of the Acton Zoning Bylaw (hereinafter the Bylaw) and the PCRC Special Permit Rules and Regulations (hereinafter the PCRC Rules), and: 3. An application for a Common Drive Special Permit dated 3/25/1993 filed pursuant to Section 3.8.1.5 of the Bylaw and the Common Drive Special Permit Rules and Regulations (hereinafter the Common Drive Rules).

The Applicant presented the Definitive Subdivision and PCRC Plan to the Board at a duly advertised public hearing on 5/10/93 in the Acton Town Hall. Said hearing was continued on 5/24/93 and again on 6/28/93. The hearing was closed on 6/28/93. Board members Mary Giorgio, David Hill, James Lee, Greg Niemyski, John Pavan and William Shupert were present throughout the proceedings. Mr. Ronald Peabody of Northwest Structures, Inc. was assisted in his presentation to the Board by Mr. Ian Rubin of Lancewood Engineering, Inc. and Attorney Stephen Graham. The record of the proceeding and submissions upon which this decision is based may be referred to in the Office of the Town Clerk or in the Planning Department.

EXHIBITS

Submitted for the Board's deliberation were the following exhibits:

EXHIBIT 1 A Definitive Plan entitled "Maple Hurst Farm Definitive Subdivision Plan" dated March 1993, subsequently revised and renamed to "Maple Creek Farm Definitive Subdivision Plan", last revised on June 18, 1993, drawn by Lancewood Engineering Inc. of Acton, MA. Said Plan consists of the following sheets:

Sheet 1	Cover Sheet with locus map
Sheets 2 & 3	Master Plan
Sheets 4 & 5	Record Plan
Sheet 6	Easement Plan
Sheets 7 & 8	Natural Features and Existing Conditions Plan
Sheets 9 - 11	Site Development Plan
Sheets 12 -14	Plans & Profiles
Sheet 15 & 16	Construction Details
Sheet 17 & 18	Landscape Plan
Sheet 19	Erosion & Sedimentation Control Plan.

Representative House Plans by J.G. Danielson Inc.

EXHIBIT 2 Supplementary documentation required by the applicable Rules:

- Properly executed Applications for the Approval of Definitive Plan (Form DP), for a PCRC and a Common Drive Special Permit;
- A Development Impact Report (Form DIR);
- A Designer's Certificate (Form DC);
- A certified list of Abutters;
- A letter stating that developer will retain fee in the road;
- A Legal Notices of the Public Hearings;
- Letters dated 3/24/93 and 6/22/93 requesting certain waivers from the Rules;
- A letter authorizing Town entry;
- A copy of the deed to the land;
- A letter concerning the status of mortgages;
- A use description;
- A Drainage Report dated 3/2/93 and revised 6/11/93, including earth works volume calculations and water balance calculations;
- Master Declaration of Restrictive Covenants, and Reservation of Easements and Maintenance and Repair Agreement for Right of Way (Common Drive);
- Return Receipts from certified mailing of Legal notice to abutters for the Definitive Subdivision and the PCRC applications;

EXHIBIT 3 Reviews by Town staff and other boards and committees, inter-departmental memos received from:

- Acton Conservation Administrator, dated 4/28/93;
- Acton Engineering Department, dated 4/29/93 (re: common drive), 4/29/93 (re: subdivision and PCRC), and 6/24/93;
- Acton Tree Warden and Municipal Properties Director, dated 3/25/93, 5/19/93, and 6/24/93;
- Acton Fire Chief, dated 4/26/93;
- Acton Health Department, dated 5/4/93;
- Water Supply District of Acton, dated 4/13/93;
- Acton Town Planner, dated 5/7/93, 5/19/93, 6/25/93;
- Acton Town Manager, dated 5/19/93.

EXHIBIT 4 Other information, communication and review responses by the Applicant:

- Agreement by the Applicant on public hearing continuance, dated 5/24/93 and agreed to by the Board.
- From Ian Rubin of Lancewood Engineering to the Town Planner dated 5/14/93, 6/9/93 and 6/21/93;

- c. From Ronald B. Peabody of Northwest Structures, Inc. to the Town Planner, dated 6/23/92.

EXHIBIT 5 Other correspondence:

- a. Petition to the Board from 28 abutters and other residents received on 6/28/93;
- b. Letters from abutters and other residents: J. Winick (6/11/93), P.H. Schottler (6/24/93), M.&K. Lorencic (6/23/93), B.J. Welborn & B. Ahrendt (6/18/93), J.S. Hawkes (r'd. 6/23/93), C.E. Coughlin (6/22/93), J.&V. Mihalek (r'd. 6/18/93), R.&A. Barrows (6/15/93), P.&J. Coop (5/6/93).

EXHIBITS 1 and 2 are referred to herein as the Plan.

1 FINDINGS AND CONCLUSIONS

Based upon its review of the Exhibits and the record of the proceedings the Board finds and concludes that:

- 1.1 The proposed subdivision and PCRC is located within the Residential R-8/4 District. The proposed residential use is allowed by right. The proposed design and layout requires the PCRC special permit.
- 1.2 The Plan shows 15 lots for dwelling purposes and common land Parcels A and B. The common land comprises 60% or more of the total land area of 46.29± acres as required for a PCRC under the Bylaw. The applicant has requested that the common land remains in private ownership, to be owned in common by the owners of the homes in the proposed subdivision. No land use plan or other proposed legal documents have been submitted to support this scheme.
- 1.3 The Plan as revised shows two proposed streets with cul-de-sac turn arounds, Woodfield Road and Shady Lane, with a combined length of approximately 2000 feet including the linear feet of cul-de-sac turn arounds.
- 1.4 This approval of the definitive subdivision is based on standards only applicable to PCRC developments. This subdivision shows lots and streets which would not otherwise be permitted under the Bylaw and the Subdivision Rules.
- 1.5 As originally proposed, a common drive special permit would also have been required. However, given the circumstances of the particular site and the arrangement of lots, the Board prefers that all access ways are built to standards required for public ways under the Subdivision Rules, subject to certain waivers. The Applicant has modified the Plan accordingly during the public review period. A common drive special permit is no longer needed or appropriate.
- 1.6 During the public review period, the possibility of a soccer field on the common land was discussed. Many abutters and other neighboring residents objected to this type of recreational use. The Applicant has now offered to the Town of Acton \$10000.00 to be used towards the development of a soccer field in an alternate location. Only the Board of Selectmen can accept such a gift.
- 1.7 The proposed Master Declaration of Restrictive Covenants can be read as to prohibit solar energy devices. Prohibiting solar heating and energy equipment

for use in residential settings would be inconsistent with the PCRC objective to promote energy efficient homes. It also appears to prohibit a number of other things normally associated with family homes.

- 1.8 Various necessary components of the drainage system and related engineering calculations, are not satisfactory to the Engineering Department or require further review by same.
- 1.9 The proposed stump dump location in the open field along Summer Street is not acceptable to the Board. Stump dumps are not an allowed use of common land within a PCRC.
- 1.10 The Board understands the architectural renderings of proposed houses shown on the Plan to be representative in nature. Changes may be made to respond to requests of individual buyers.
- 1.11 The Applicant has not submitted letters from the utility companies as required in Section 5.2.15 of the Subdivision Rules. Utility companies require approval of the street layout by the Town before their certification of approval of the utility service lines.
- 1.12 The Applicant has requested certain waiver from the applicable Rules.
- 1.13 The Plan as submitted requires some corrections, clarifications, additions and improvements.
- 1.14 No approvals from the Acton Water District have been received.
- 1.15 The proposed sewage system for lots 14 and 15 may need special DEP approval.
- 1.16 It would be highly desirable to maintain as much of the wooded cover on the Site as possible, and to maintain the field along Summer Street as an open field.
- 1.17 It is vital that safe emergency ingress and egress is established before any dwelling unit is occupied.
- 1.18 The Town of Acton does not provide or pay for street lights.
- 1.19 The Plan, as modified herein, complies in all respects to the applicable requirements of the Bylaw and enhances the purpose and intent of Planned Conservation Residential Community development.
- 1.20 The Plan, as modified herein, is in harmony with the existing and probable future uses of the area and with the character of the surrounding area and neighborhood.
- 1.21 The Plan, as modified herein, is consistent with the Master Plan, is in harmony with the purpose and intent of the Bylaw and is appropriate for the site in question. It complies with all applicable requirements of the Bylaw and will not be detrimental or injurious to the neighborhood in which it is to take place.

BOARD ACTION

Therefore, subject to and with the benefit of the following waivers, plan modifications, conditions and limitations, the Board votes to **APPROVE** the proposed Subdivision, and to **GRANT** the requested PCRC special permit. However, since the conversion of Shady Lane from a common drive to a subdivision street has rendered the common drive application superfluous, the requested Common Drive special permit is **NOT GRANTED**.

2 WAIVERS

The Applicant has requested the following waivers from the applicable Rules:

- 2.1 Subdivision Rules, Section 5.3.25 concerning underground structures within 150 feet of the subdivision perimeter: To allow that the required information not be shown. **GRANTED**, but only for the portion of the southerly Site perimeter (southerly of line beginning at the northerly corner of the Kinnon land perpendicular to boundary between Kinnon the Site), provided that no construction occurs within 150 feet of said perimeter portion. For the remainder of the Site, the required information shall be shown on the Plan in full to the satisfaction of the Engineering Department and prior to endorsement of the Plan.
- 2.2 Subdivision Rules, Section 8.1.13 - Table I, Horizontal Design Standards, tangent between reverse curves: To allow a tangent of 63.45 feet, rather than the minimum required 75 feet. **GRANTED**. In this situation the minimum tangent requirement serves no purpose because the second curve involved here is the beginning of the cul-de-sac turn around.
- 2.3 Subdivision Rules, Section 8.1.13 - Table II, Vertical Design Standards, sag and crest vertical curves: To allow a K-value of 23.92 in a sag vertical curve (Woodfield Road) which is below the minimum required value of 35, and to allow a K-value of 13.96 in a crest vertical curve (Shady Lane) which is below the minimum required value of 28. Both times the waiver is requested for vertical curves within a cul-de-sac turn around. **GRANTED**. The Board agrees with the Applicant that in a cul-de-sac turn around the horizontal curve is more limiting to speed and sight distance than the proposed vertical curve. Therefore no problem arise with the requested waivers.
- 2.4 Subdivision Rules, Section 8.1.13 - Table II, Vertical Design Standards, transition area maximum grade and length and sag vertical curve: To allow a transition area in Shady Lane of 42.23 feet at 3% rather than the minimum required 100 feet at 2%, and a sag vertical curve following the transition area with a K-value of 28.57 rather than the minimum required 35. **GRANTED**. Various engineering and planning publications recommend standards for residential streets that are far less stringent than the standards set forth in the Subdivision Rules. The proposed design would fall within those recommended standards and therefore can be considered as safe particularly because both Shady Lane and Woodfield Road are local access street to a rather small number of homes. Designing Shady Lane strictly in accordance with Subdivision Rules will cause undue disruption of the Site's natural grades and vegetation.

- 2.5 Subdivision Rules, Sections 9.1.1 and 9.6.3 requiring a sidewalk: To allow Shady Lane to be constructed without a sidewalk. **GRANTED**, under the condition that the Applicant construct an equal length of sidewalk - being 500± feet, along Summer Street from the easterly boundary of the Site towards Arlington Street. A sidewalk on Shady Lane will require deeper cuts and removal of more vegetation. The extension of the sidewalk along the Site frontage on Summer Street by an additional 500± feet will not only serve future residents of Shady Lane but also the entire neighborhood.
- 2.6 Subdivision Rules, Section 9.1.1 as it pertains to the minimum required cover over storm drains as shown in the typical utility cross section: To allow less than the minimum required 2 feet in two locations. **GRANTED**, under the condition that ductile iron pipes shall be used where the cover is less than 2 feet.
- 2.7 Subdivision Rules, Section 9.2.4 requiring open drainage trenches to be located 100 feet or more from the travelled way: To allow the siting of retention and detention ponds within 100 feet from the travelled way. **GRANTED**. Strict compliance with this section would require extensive filling and disturbances of wetlands. The Plan shows guard rails in the more critical locations.
- 2.8 The preceding waivers have been granted because strict compliance with the named sections of the Subdivision Rules is not in the public interest given the particular circumstances of the Site. It is not in the public interest to require strict compliance with design standards where they are clearly without purpose or where acceptable alternatives are available. It is in the public interest to preserve as much as possible of the natural site features while still providing for safe traffic circulation and movements. The waivers granted above are not inconsistent with the purpose of subdivision control.
- 2.9 Subdivision Rules, Section 9.2.5 concerning the placement of fire hydrants: To allow hydrants more distant from each other than the minimum required 500 feet. **NOT GRANTED**. Show additional fire hydrants at or close to station 6+00 of Woodfield Road, and at or close to station 3+50 of Shady Lane.

3 PLAN MODIFICATIONS

Prior to the endorsement of the Plan the Applicant shall cause the Plan to be revised to show the following additional, corrected, or modified information. Where approvals are required or implied from persons or boards other than the Planning Board, the Applicant shall be responsible for providing a written copy of such approvals to the Planning Board before endorsement of the Plan.

- 3.1 The note with the match line on sheet 5 of 19 shall be corrected and the match line shall be shown on sheet 4 of 19.
- 3.2 The stump dump easement shown on Plan sheet 6 of 19 shall be moved out of the field to a more remote location such as in the rear of lots 8 and 10, or stumps shall be removed from the Site entirely. Since the Bylaw does not allow the common land to be used as a stump dump, the area of a stump dump shall be shown as a separate parcel, and the zoning tables on sheets 2 & 3 of 19 shall be modified to list the common land area and percentages without the

- stump dump area. The stump dump location shall be approved by the Board of Health.
- 3.3 The proposed layout of the water supply system shall be modified, if needed, to meet the requirements of the Acton Water District. To ensure compliance with Sections 9.2.5 and 9.2.6 of the Subdivision Rules, all aspects of the water supply system shall be approved by the Acton Water District.
 - 3.4 To ensure compliance with the Bylaw, submit all documentation, satisfactory to the Board, pertaining to the common land as required in Sections 3.4 and 3.5 of the PCRC Rules.
 - 3.5 Show a plan for the sidewalk along the entire Summer Street frontage of the Site plus an additional 500± feet from the Site boundary towards Arlington Street, with grades at edge of pavement, physical features such as trees, walls or wetlands, construction details, and other relevant information. The sidewalk shall be at least 5 feet wide and constructed in compliance with the sidewalk structural specifications of the Subdivision Rules.
 - 3.6 The easement between lots 11 and 12 shall be shown consistently on sheets 2 and 6 of 19.
 - 3.7 The guard rail detail on sheet 16 of 19 shall specify the minimum depth to which the posts must be buried.
 - 3.8 A sub-drain detail shall be added to the Plan along with a note stating that sub-drains shall be installed in all cut areas if groundwater problems arise.
 - 3.9 On sheets 12 & 13 of 19 specify "sloped granite curb" instead of "slanted granite berm".
 - 3.10 The sidewalk at the end of Woodfield Road shall show a ramp to pavement suitable for use by disabled persons.
 - 3.11 Specify that Woodfield Road and Shady Lane shall be designated as "Private Way" with appropriate signage under the street name sign until acceptance of the street as a public way.
 - 3.12 Demonstrate approval from the Board of Health, or DEP if necessary, of the sewage disposal system for lots 14 and 15 utilizing lots 14-1 and 15-1 as leaching fields. Lots 14-1 and 15-1 shall be labelled parcels instead of lots and a note shall be provided on the record plan stating that these are not buildable lots. Without Board of Health and/or DEP approval lots 14-1 and 15-1 shall be removed from the plan along with the associated sewer lines.
 - 3.13 Amend the Master Declaration of Restrictive Covenants to specifically allow solar heating and energy equipment for the purpose of home heating and home electric use. The document shall permit accessory apartments for the event that they become a permitted use under the Bylaw for homes constructed after 1990. It shall also allow outdoor play equipment for children.
 - 3.14 The Planning Board signature block with associated text as shown on the other plan sheets shall also be shown on sheet 12 of 19.

- 3.15 Modify the Plan to demonstrate that a minimum stopping sight distance of 200 feet is ensured on Woodfield Road approaching Shady Lane.
- 3.16 In Shady Lane, the curb radii in the cul-de-sac turn around shall be dimensioned for SU-30 vehicles and the Plan shall show sloped granite curb for the intersection radii and the cul-de-sac island.
- 3.17 Regardless of Section 8.1.10 of the Subdivision Rules, all sideline radii in the cul-de-sac turn-arounds of Woodfield Road and Shady Lane shall be adjusted to provide a constant shoulder width as required in Section 8.1.7 of the Subdivision Rules.
- 3.18 The Plan shall be adjusted to show not more than two driveways or common driveways accessing from the cul-de-sac turn around in Shady Lane.
- 3.19 The up-slope shoulder on Shady Lane shall be widened to a minimum of 6 feet.
- 3.20 Show a fire alarm call box with conduits on a pole or pedestal in the southeast corner of the intersection of Woodfield Road with Summer Street.
- 3.21 On sheet 13 of 19 remove bounds at station 3+03.64 of Shady Lane.
- 3.22 Drainage design modifications and related changes to the drainage calculations shall be made to satisfy any outstanding concerns stated in the 6/24/93 IDC by the Engineering Department, items 7., 22., R., S. & T.. These section are quoted in the following:
7. The detention/retention pond details appear to be adequate; however, a full review of the drainage design will be required to verify this.
22. It appears that the applicant's engineer has attempted to show existing underground facilities within 150 feet of the subdivision perimeter, although his effort seems somewhat half-hearted. For instance, there is an easement on 12 Paul Revere Road which contains a 24" drain discharging onto Parcel B in the proposed subdivision which is not shown. This would be of interest to the Engineering Department, especially when reviewing the drainage calculations.
- R. In my opinion, the drainage calculations fail to comply with Section 5.3.18 of the Subdivision Rules which require a written summary describing the rationale of the design in layman's terms. I found the analysis of the results to be confusing and difficult to cross reference against the computer printouts of the drainage calculations. I feel the engineer must make a better effort to clarify the summary.
- S. We are concerned that the summary indicated that the 18" culvert under Woodfield Road is proposed to act as a restriction during a 100 year storm. The plans do not show any specific grading upstream of the culvert to allow storage of the difference in runoff. Again, the calculations did not appear to address this issue in a manner which was clearly understandable. Our policy in these situations has been to require unrestricted passage of the 100 year storm through natural water courses, i.e. Acorn Park and Meadowview. The pipe which discharged from Paul Revere Road into this brook is a 24" diameter R.C.P. We would expect the proposed pipe to be of sufficient size to allow post development flows to pass without restriction.
- T. There are several miscellaneous items regarding the drainage design which should be addressed. The sizes of the detention/retention ponds should be noted on the detail sheets. The pipe design summary should be revised to show the design capacities of all pipe runs. There is no detail shown for retention ponds 1 and 2. The detention basins should all be equipped with secondary outlets between the perforated PVC structures

and the rip-rap overflow spillways. The detention pond cross sections show headwalls which appear to conflict with the perforated outlet structures. This detail should be clarified. Finally, the detail of the typical retention pond should specify the permeability of the clay liner as 0.0001 cm/sec. or 0.1417 in/hr. as required by Section 8.4.2 of the Subdivision Rules.

4 CONDITIONS

The following conditions of this approval and special permit shall be strictly adhered to. Failure to adhere to these conditions shall render this PCRC Special Permit null and void and without force or effect and shall be reason to rescind the subdivision approval pursuant Ch.41, S.81-W:

4.1 The proposed edge of woods (limits of disturbance) as shown on Plan sheets 17 & 18 of 19 shall be staked or flagged in the field prior to any construction activity on the site and shall be strictly adhered to.

4.2 The Applicants offer to the Town of \$10000.00 towards the development of a soccer field at an alternative location is appreciated. However it shall be modified to also allow the money to be used for the improvement of one or more existing fields so that they may be used more intensely and more frequently thereby achieving the same goal as through the construction of a new soccer field. This amended offer shall be made to the Board of Selectmen for consideration prior to the endorsement of the Plan.

4.3 The location of all utility lines shall be finalized and approved by the respective utility companies to service the Site. All utility lines under pavement shall be installed prior to application of the final course of pavement. Once the final course of pavement has been installed on the streets no cuts in the pavement shall be made for at least 5 years thereafter, except in the event of an emergency.

4.4 The common land shall not be built upon except as provided in the Bylaw and no uses shall be conducted or established on the common land except for those permitted under the Bylaw. The owner or owners of the common land shall at least biannually take measures such as mowing or brush cutting on the field along Summer Street to ensure that the field remains open.

4.5 Prior to the endorsement of the Plan the Applicant shall present a performance guarantee acceptable to the Board and in accordance with Section 6 of the Subdivision Rules.

4.6 Prior to the issuance of an occupancy permit for any dwelling, all site improvements related to said dwelling and providing access to said dwelling shall be fully completed in accordance with the Plan. Alternatively, the Board will require performance guarantees in accordance with Section 6 of the Subdivision Rules to secure completion of construction after the issuance of an occupancy permit. In no case shall a Certificate of Occupancy be issued until the binder course of pavement has been laid down.

4.7 Outdoor lighting, if any, shall be operated and maintained privately.

4.8 The Applicant shall obtain all required permits and approvals for this project

from the Board of Health and the Conservation Commission.

- 4.9 The houses on the Site shall be constructed more or less in keeping with the design shown in the representative architectural drawings contained in the Plan. There shall be no exact duplicates or mirror images of any one house.
- 4.10 The responsibility for street and drainage maintenance of Woodfield Road and Shady Lane, including snow removal and de-icing, shall rest with the Applicant, his heirs or successors in title or interest until acceptance of the streets by the Town as a public way. Once accepted by the Town, the Town's responsibility for street maintenance shall be limited to maintaining the street and associated facilities to ensure safe passage on the street. The Town shall not be responsible for the maintenance or replacement of any private drainage, sewer or utility structures serving a purpose associated with private uses even if such structures are located within the street or its associated easements.
- 4.13 The Plan and all work and construction performed in accordance with the Plan, shall comply with the terms of this special permit and, except as waived in this Decision, with the requirements of the Subdivision and PCRC Rules.

5 LIMITATIONS ON APPROVAL

- 5.1 The foregoing waivers, modifications and conditions have been stated for the purpose of emphasizing their importance, but are not intended to be all inclusive or to negate the remainder of the Bylaw.
- 5.2 This Special Permit applies only to the Definitive Subdivision and PCRC Plan and the lots, parcels and easements indicated on said Plan.
- 5.3 This Decision applies only to the requested Definitive Subdivision approval and Special Permit. Other agreements, approvals, or permits required by the Bylaw, or other governmental board, agencies, or bodies having jurisdiction, shall not be assumed or implied by this decision.
- 5.4 This Special Permit shall expire within two years from the filing of this decision with Town Clerk if a substantial use thereof has not commenced sooner, except for good cause. A request to extend said time limit must be made in writing to the Board at least 30 days prior to said expiration date, and the Board herewith reserves its rights and powers to grant or deny such extension, and to require any appropriate changes to the Special Permit. This definitive subdivision approval is only valid in conjunction with this PCRC Special Permit.
- 5.5 The Board hereby reserves its right and power to modify or amend the terms and conditions of this Decision with or without a public hearing upon the application of the owner, lessee or mortgagee of the premises or upon its own motion.

APPEALS

This Document stating the Decision of the Board shall serve as the Certificate of the Board's action to be filed with the Town Clerk pursuant to M.G.L, Chapter 41, Section 81-U or Chapter 40A, Section 9.

Appeals, if any, shall be made pursuant to Chapter 41, Section 81-BB of the General Laws or Chapter 40A, Section 17 of the General Laws, and shall be filed within twenty (20) days after the date of the filing of this Decision with the Town Clerk.

For the Town of Acton PLANNING BOARD, this 12th day of July, 1993:



Roland Bartl, Town Planner
for the Town of Acton PLANNING BOARD

This is to certify that the 20-day appeal period on this decision has passed and there have been no appeals made to this office.

Town Clerk

Date

Copies sent to:

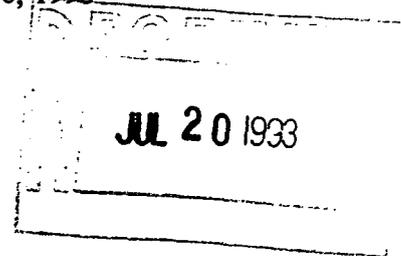
Applicant - Certified Mail#
Health Director
Municipal Properties
Conservation Administrator
Fire Chief
Historical Commission

Building Commissioner
Engineering Administrator
Town Clerk
Town Manager
Historic District Commission
Acton Water District

[RHB.SP.P.93*32]



July 16, 1993



Ms. Nancy Tavernier, Chairperson
 Board of Selectmen
 472 Main Street
 Acton, MA 01720

Dear Ms. Tavernier,

As you know, the new cable law passed by Congress last year has mandated many changes to the way cable operators conduct business. Cablevision had implemented some of those changes prior to the passage of the law. Others we have implemented in recent months. One of the most significant provisions in the law fundamentally changes the delivery of television to American viewers by changing the relationship between broadcast television and the cable television subscriber. Because television is such an important part of all our lives, I want you to be fully aware of this change and how Cablevision will be complying.

From the beginning, when Congress first awarded free use of the airwaves to broadcasters, broadcast television was to be "free" to its viewers. Anyone in the area could put an antenna on the roof and watch broadcast stations without paying a subscription fee. (This is different from cable programming like CNN or MTV which must be paid for whether received through cable, "wireless cable" or a backyard dish.) Since the beginning of cable television, cable has had a relationship with local broadcast stations. Cable increased the broadcasters' viewership (thereby increasing their advertising revenue) by improving signal reach and reception and cable subscribers could conveniently receive both broadcast and cable programming. Now, for the first time, broadcast television stations have the right under this law to charge cable television subscribers to view their signals.

By June 17th, local broadcast stations were required to notify us whether, at their option, they want to require carriage of their station on our system (a provision known as "must carry") or they want to demand compensation in exchange for granting us permission to carry their signal ("retransmission consent").

The following stations have notified us that they have elected "must carry" status (which includes assured carriage on the Basic tier and a favorable channel location for the next three years): WQTV, WFMP & WUNI



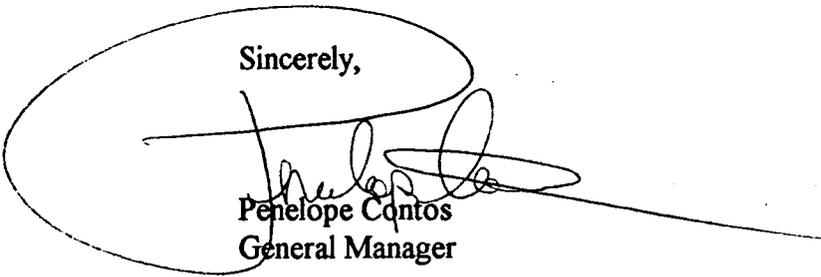
The following stations, in the alternative, notified us of their intent to seek compensation: WBZ, WCVB, WHDH, WFXT, WSBK & WLVI

Under the law, we must reach an agreement with these stations for permission to continue carriage of their signal. If agreement is not reached, on October 6 Cablevision will no longer be allowed to "retransmit" their signal to our subscribers.

We recognize that broadcast programming is an important part of the programming we provide our subscribers. We believe that broadcasters and cable have benefited from each other and our past relationship. Therefore, we will do everything we can to reach a fair agreement so that there might be no disruption of service to our subscribers. However, we do not believe it is appropriate to make our subscribers pay to watch broadcast stations their neighbors without cable watch free and will therefore not offer compensation in the form of cash. We will seek agreements which enhance the value of the service to our subscribers. I have attached a recent press release explaining Cablevision's offer to broadcasters.

I'll continue to keep in touch with you on this issue and will be happy to meet with you at your convenience. In the meantime, if you have any questions, please give me a call.

Sincerely,



Penelope Contos
General Manager

CERTIFIED MAIL, RETURN RECEIPT

49 Woodbury Lane
Acton, MA. 01720
July 13, 1993

508 263-0429

Dean A. Charter
Municipal Properties Director
Municipal Properties Department
472 Main Street
Acton, MA. 01720

RE: Spraying of Malathion

Dear Mr. Charter:

Please accept this letter as my formal notice that my daughter and I are qualified handicapped persons by virtue of our Formaldehyde Sensitization. Our disability is recognized by the Social Security Administration, Department of Housing and Urban Development, Civil Rights Division of the Department of Justice and others. We are guaranteed protections under the Americans with Disabilities Act, the Fair Housing Act and the Rehabilitation Act of 1973. These laws clearly cover exposure to outdoor pesticide applications.

Since Acton receives Federal Funds, you may not discriminate against us because of our disability. This is my formal request that you not spray Woodbury Lane, Minuteman Road, Newtown Road (behind Woodbury Lane), Route 27 (near Woodbury Lane), Meadowbrook Road and Patriots Road.

On or about June 15, 1993 I called your office and advised you of our sensitivities to chemicals. You told me you would send me a form to complete. I asked you not to spray our property at 49 Woodbury Lane. Your response to my request was that the property would not be sprayed if I turned in the form and posted signs. This was done immediately. You further advised me that the town sprays on a 3 week cycle. I asked for warning but you told me that you could not give any. In the United States Supreme Court case Wisconsin Public Intervenor v. Mortier, No. 89-1905 the Supreme Court said that local governments may regulate pesticide use and this includes advance notice of pesticide applications.

Despite my request and compliance with your regulations, pesticide was sprayed on this property and my daughter and I were severely affected by your spraying on May 7, 1993, June 23, 1993 and July 7, 1993. In each instance my daughter and I had respiratory and skin reactions among others.

As a result of your department's lack of sensitivity, I called you again on July 8, 1993. The reason for my call was to express my dissatisfaction over the spraying despite proper notice to you that we are made disabled by chemicals. I questioned why the spraying of July 8, 1993 happened since it was only 14 days since the last spraying. You now said that the town spraying was on a 2 1/2 to 3 week cycle. You further advised me that Malathion has been used for 35 years and it is not harmful. I told you

What I not only dispute that but that the literature which you provided to me is outdated.

When I questioned why your trucks spray both sides of the street when signs are posted and notice given you told me that the trucks go down the middle of the street and the spray comes out the back. On three occasions this year I observed the spraying and I disagree with your response to my question.

You told me during our conversation on July 8, 1993 that the town intends to spray two more times this season. I am asking you to be sensitive, understanding and accomodating toward us and our disability as well as others. Malathion is a carcinogen and people should have the right to decide if they want cancer.

Sincerely,

Mary Ann Hickey
Mary Ann Hickey

cc. Beacon

Representative Pam Resor

Acton Health Department

Acton Town Counsel

Victor J. Kimm, Office of Prevention, Pesticides & Toxic Substances
Washington, D.C.

Stephen L. Johnson, Office of Pesticide Programs, Washington, D.C.

BOS

HISTORIC DISTRICT COMMISSION MINUTES-- June 21, 1993

Members present: Chris Dallmus, Ann Forbes, Joan Gates, Michaela Moran, Sandy Schmidt; alternate Tom Peterman. Mike Lynch observed.

The meeting was called to order at 7:30 p.m. in Room 46. Minutes of 6/7/93 were approved as amended. Vacation schedules were noted by the secretary. THE REGULARLY SCHEDULED MEETING FOR JULY 5 WAS RESCHEDULED FOR MONDAY, JULY 12.

APPLICATION # 9303C--Karen LaRoche appeared with a diagram of a proposed awning sign at 556 Mass. Ave. (Parcel F2A 121). The awning to be pink with black letters 6" high. After some discussion the commission suggested that any lettering on the awning should be on the vertical surface (or skirt border). LaRoche will try a paste up on the awning so HDC members can view it before the July 12 HDC meeting.

Forbes absented herself from the room for the next two applications, as she is an officer for Iron Work Farm, the applicant. (Conflict of interest advisory) Dallmus agreed to act as temporary chairman.

APPLICATION # 9305--Iron Work Farm of Acton, Inc. 128 Main St. for a projecting sign to be hung on Jones Tavern. IT WAS VOTED UNANIMOUSLY that the sign was within HDC jurisdiction and to waive a public hearing. The sign, a replica of an old tavern sign, appears to meet the requirements, other than being hung projecting from the building. Concern that this sign might be vandalized or stolen prompted the application for hanging it from the building so it might be seen by cars driving by on Main St.

IT WAS MOVED AND UNANIMOUSLY VOTED to issue a Certificate of Approval for the sign, hung as indicated on the application, provided there is no adverse notice from abutters, in response to our waiver notice.

APPLICATION #9306-- Iron Work Farm of Acton, Inc. for the Faulkner House, 5 High Street, for sill replacement, and replacement of some clapboards and waterboards; replacements to be of the same size and same material as the originals, which had rotted. IT WAS MOVED AND VOTED UNANIMOUSLY to issue a Certificate of Non-Applicability for this work, citing section 9.3 of the HDC bylaw.

It was agreed that Gates would issue the appropriate certificates. Forbes was asked to return and resumed chairing the meeting.

APPLICATION # 9307-- Phillips Coffee Emporium Inc.--signage at 5 Spruce St., (Parcel F2A 94) --At 9:00 Mike Phillips and Courtney Frescia from Phillips

Jurisdiction of an Historic District Commission was discussed. Forbes noted that in a conversation with a liaison at the Mass. Historical Commission legal department she was informed that the exclusions from jurisdiction (sec. 9.2) do not include a parking lot. Moran reported that the Hamilton Historic District Commission, when faced with a 77- car parking lot, claimed jurisdiction because "the proposed parking lot is sufficiently different from any of the listed structures exempted from review" by G.L. c 40C, Sec. 8a 2. A Superior Court decision has upheld the HDC.

The meeting adjourned at 10:25p.m. NEXT MEETING JULY 12

Respectfully submitted,

Joan Gates, secretary

RECEIVED & FILED

cc: BOS n RF

DATE July 16, 1993

Catherine Bellini
TOWN CLERK, ACTON

Town of Acton

Planning Department

472 Main Street Acton, Massachusetts 01720

(508) 264-9636

South Acton Village Planning Committee (SAVPC)

Minutes for Meeting of:

June 22, 1993

Members in attendance: Bob Pion, Betsy Eldridge, Roger Andrews, William (Trey) Shupert. Also present: Roland Bartl (Town Planner).

Minutes of June 8, 1993 were approved.

Announcements:

- a) Renovation/alteration work at one of the buildings at the Erikson Grain property was not brought before the Historic District Commission. There is now a meeting scheduled to review the work.
- b) The Board of Selectmen is meeting tonight (8:45 PM) to discuss the feasibility study report on the possible South Acton sewer district and to hear public comments.

Discussion of Build-out Options:

Roland presented build-out numbers showing potential total building floor area, potential commercial floor area and potential number of dwelling units for the revised SAV district under the following scenarios as requested during the previous meeting:

1. Base FAR 0.20, with an option to increase to FAR 0.40 whereby the additional floor area would have to contain a required residential component of 25% (2040A scheme), or 50% (2040B scheme). At build-out a lot would have building(s) with commercial floor space at a FAR of 0.35 (2040A scheme), or 0.30 (2040B scheme) whereby the FAR of 0.20 represents the base component. The residential floor space would be at a FAR of 0.05 (2040A scheme), or 0.10 (2040B scheme).
2. Base FAR 0.20, with an option to increase to FAR 0.60 whereby the additional floor area would have to contain a required residential component of 37.5% (2060A scheme), or 50% (2060B scheme). At build-out a lot would have building(s) with commercial floor space at a FAR of 0.45 (2060A scheme), or 0.40 (2060B scheme), whereby the FAR of 0.20 represents the base component. The residential floor space would be at a FAR of 0.15 (2060A scheme), or 0.20 (2060B scheme).

Roland also pointed out that the numbers include the parcel upon which the commuter parking lot is located. He recommended for the purpose of discussion that the figures for that parcel be deducted from the total since development of that parcel is a very remote possibility and if developed for uses in addition to parking, would likely not reach full build-out potential. The committee agreed and decided not to use the commuter lot in the build-out totals.

The committee felt that the 2060 schemes would be too high and members are leaning toward the 2040B scheme. Committee members will review the numbers further until the next meeting and Roland will supply (thematic) maps showing ranges of potential additional floor area and potential additional dwelling units for each parcel under the 2040B scheme and an additional FAR 0.50 option.

Review of SAV Plan document:

Roland had pulled together the document as stands now:

Part I - Action Plan: Some gaps need to be completed. Trey will draft introduction for action plan explaining how it was developed.

Part II - Implementation Program:

Part II, Section 1. - Regulatory Plan: Discussion of zoning changes and other regulatory measures needs to be completed before writing this section.

Part II, Section 2. - Capital Improvements: Roger will draft section addressing bridge, sidewalks, intersection, sewers and other infrastructure. Also park/public land improvements, proposed land acquisitions etc.

Part II, Section 3. - Citizen Actions: Roger will give this a try, highlighting what residents and businesses can do as their own initiative without government involvement.

Part III, Inventory and Analysis:

Roland will do an introduction to this part.

Part III, Section 1. - Geographic Location: Draft completed.

Part III, Section 2. - Existing Land Uses: Trey will prepare draft.

Part III, Sections 3., 4. & 5. - Village Character, Infrastructure, Historic Background and Resources: Sandra is working on it.

Part III, Section 6. - Natural Resources and Constraints: Draft completed.

Part III, Section 7. - Recreation Resources: Draft completed. Betsy will review and add or edit as needed.

Part III, Section 8. - Economic Base: Roland will prepare draft.

Part III, Section 9. - Demographic Characteristics: Roland will prepare draft as time allows, otherwise reference to Master Plan may have to suffice.

Part III, Section 10. - Build-out Analysis. Roland will complete draft once committee discussion on this subject has been concluded and clear direction is established.

Part III, Section 11. - Fiscal Impact of Recommended Regulatory Changes: Roland will prepare draft once committee discussion on regulatory changes is completed and clear direction is established.

Next regularly scheduled meeting: TUESDAY - JULY 13, 1993:

- Minutes
- Announcements
- Further discussion of build-out alternatives
- Other zoning issues

Minutes approved: July 13, 1993.

cc: Town Clerk, Planning Board, Board of Selectmen ✓

[RHB.SAVPC*1]

cc: BOS

Town of Acton

Planning Department

472 Main Street Acton, Massachusetts 01720

(508) 264-9636

July 12, 1993

Mr. Paul H. Schottler
67 Summer Street
Acton, MA 01720

Dear Mr. Schottler:

In reference to your letter of July 8, 1993, I apologize for my oversight. I agree that citizen's participation is an important element in the planning and permitting process of proposed developments. It was not my intention to shut out your comment. I strongly believe in the openness of the process that leads to governmental decisions. Having failed on that point in the correspondence at issue, your reminder is truly appreciated.

Sincerely,



Roland Bartl
Town Planner

cc: Don P. Johnson, Town Manager ✓
Planning Board

[RHB.LET.93*6]

cc: BOS

Town of Acton

Planning Department

472 Main Street Acton, Massachusetts 01720

(508) 264-9636

July 15, 1993

JUL 20 1993

Acheson H. Callaghan
Palmer & Dodge
One Beacon Street
Boston, MA 02108

REGARDING: DiDuca

Dear Mike:

I am hopeful about an amicus from Massachusetts planning groups. The Mass. Ass. of Planning Directors and the Metropolitan Area Planning Council both have signaled a readiness for an amicus in the zoning case, but not in the subdivision case. The Mass. Chapter of the American Planning Association is still reviewing the matter. We have not heard from 1000 Friends and Don will contact the Mass. Municipal Association. Funding for the amicus brief will probably be the most difficult element in this effort. Therefore it would be helpful to find a lawyer or law firm who might be willing to do the work pro bono or at a reduced rate. The Mass. Ass. of City Solicitors and Town Counsels comes to mind. Do you happen to know someone in that organization who might be willing to help out?

I enclose some more literature on mixed uses. The U.S. Department of Transportation study might be the most useful so far. The ULI bulletin on MXD may not be particularly applicable to our situation, but I let you be the judge. Please return the ULI publication when you are done, there is no rush. All others are copies and need not be returned. Some more literature may follow as I have still some outstanding requests.

Sincerely,


Roland Bartl
Town Planner

[RHB.ZONE.93*24]

cc: Don P. Johnson

cc: BOS
Fire

July 20, 1993

Acton Boxborough Baseball Boosters
c/o Coach Steve Donovan
Acton Boxborough Regional High School
Acton, MA 01720

Dear Board of Selectmen and Town Fire Department:

The Baseball Boosters will sponsor a fund-raising family circus on school property August 14. We have applied for the necessary building/tent permit and will hire a police detail for the afternoon and evening hours of the two performances, 4 and 7 p.m.

We want to make sure that the proper departments are informed. There will be an anticipated 1,000 people attending each performance in the same location as the annual Lion's Club Fair behind the High School Baseball Field.

If there are further questions, please contact me at (617) 275-7500, ext. 689 weekdays before 4 p.m. or at home at 264-4953.

Thank you.



Karen Kubik
Acton Boxborough Baseball Boosters

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE

MINUTES

Auditorium
Junior High School

June 10, 1993

Members Present: Pam Harting-Barrat, Steve Aronson, Jean Butler, Linda Kroll, Rick Sawyer, Lees Stuntz, Mary Anne Vogel, Don Wheeler, Micki Williams

Also Present: Bill Ryan, Fran Leiboff, Mac Reid, Dan Leclerc, Steve Donovan, citizens and press.

The meeting was called to order at 7:00 P.M. by Pam Harting-Barrat

Warrant #93-048 in the amount of \$102,287.51, warrant #93-052 in the amount of \$24,343.18, warrant #92-108 in the amount of \$626.08 and payroll warrants totaling \$421,721.27

PUBLIC PARTICIPATION - None.

Bill Ryan asked Steve Donovan to update the Committee on a proposed new concessionaire booth to be located in the football stadium. Steve said they began in September looking at the possibility of expanding/replacing the Lions Club food booth. Jack Finley has made a challenge offer of \$10,000 and 12 companies to date are willing to lend support. The planners are looking to the Committee to support further discussions recognizing that no money would come from the appropriated budget. Bill said they were asking for Committee support and authority to go ahead if sufficient funds are available and enough companies support it to make construction feasible. It is hoped to have the booth ready for the fall season. Steve Aronson wondered about getting these companies interested in impacting educational opportunities instead. Bill said that this group is interested in this project at this point of time.

SUPERINTENDENT'S RECOMMENDATIONS -

It was moved, seconded and unanimously

VOTED: To approve the revised version of the 1993-94 school year calendar to reflect a "no school day" on September 16, 1993 which is the first day of Rosh Hashanah thus making the last day of school June 21, 1994 and that the first day of Rosh Hashanah and Yom Kippur be "no school" days for subsequent school years.

Steve Aronson thanked Bill Ryan for his sensitivity in pursuing this issue.

VOTED: To approve Lisa Liapunov's request for a leave of absence for the 1993-94 school year.

The motion for the appointment of fall coaches was withdrawn. There will be a recommendation and vote taken at the July or August meeting.

VOTED: To appoint James Guter as Summer Band Camp Director.

VOTED: To appoint Joyce Kelly as part time Math Mentor for the 1993 Acton-Boxborough Summer School.

VOTED: To accept the gift of \$1,000 to the High School from Mr. Ryoza Hosokawa, parent of a graduating senior.

Bill Ryan and Mac Reid were presented with plants by the Committee and highly commended for their year as interim Superintendent and Assistant Superintendent respectively. There was also kudos for Steve Donovan for the wonderful graduation ceremony.

EXECUTIVE SESSION: At 7:25 p.m., it was moved, seconded and unanimously

VOTED: To go into executive session to discuss strategies relative to collective bargaining under Chapter 39, Section 23B, paragraph 3. Each member was polled individually and each voted in the affirmative to go into executive session for the stated purpose.

The Committee returned to open session to adjourn at 7:50 p.m.

Respectfully submitted,

Evelyn I. Smith
Secretary

ACTON SCHOOL COMMITTEE

Auditorium
Junior High School

June 10, 1993

Members Present: Lees Stuntz, Steve Aronson, Pam Harting-Barrat, Jean Butler, Rick Sawyer, Micki Williams

Also Present: Bill Ryan, Dan Leclerc, Fran Leiboff, Mac Reid, Citizens, Press

The meeting was called to order at 7:55 P.M. by Chairperson, Lees Stuntz.

Warrant #92-115 in the amount of \$556.20 and #93-021 in the amount of \$31,514.03 were signed by the Chairperson and circulated to the other members of the Committee. Warrant #92-114 in the amount of \$3,074.31 and warrant #93-020 in the amount of \$47,828.25 were signed on May 27, 1993.

MINUTES of the May 13, 1993 meeting were approved as written.

PUBLIC PARTICIPATION: Public participation regarding the forced transfer of students was temporarily put off until the recommendation was being considered by the Committee.

John Benson, Acton resident, asked if all administrators were on a one or more year contract. Bill Ryan said most were on a three-year contract, and if the Committee wished to terminate an administrator before the expiration date, they would be obligated to pay for any time remaining on the contract.

EDUCATION REPORT: Deborah Hess, Curriculum Specialist, was scheduled to present a review of the elementary math program, however, because so many people were present and such a lengthy discussion ensued regarding forced transfers, her report was postponed until another meeting.

SUPERINTENDENT'S REPORT FOR THE MONTH OF JUNE:

It was moved, seconded and unanimously

VOTED: To approve the revised 1993-94 school year calendar as previously approved by the Region.

VOTED: To approve the award of the bid for rubbish removal for FY94 to M.J. Connolly and Sons, 1 West Foster Street, Melrose, Ma, apparent low bidder as previously approved by the Region.

VOTED: To approve the following Research and Development proposals:

a) A proposal from Judy Singer and Diane O'Hare to train staff to run sensitivity groups, develop curriculum and coordinate efforts with ESL and SPED staff at a cost of \$2350. This funding amount will be matched by a Chapter II Block Grant for SY93-94.

b) A proposal from Eileen Sullivan to develop a suggested list of literature to coordinate with the social studies curriculum framework at a cost of \$1552.

VOTED: To approve a field trip to Camp Resolute in Bolton, June 16 - June 18, for Dan Losen's fourth grade class at McCarthy-Towne School.

VOTED: To approve continued participation in school choice for school year 1993-94 with the following additional enrollment openings:

<u>Grade</u>	<u>Recommended Openings</u>
K	2
4	2
5	1
Total	5

The five openings represent children of staff members in accordance with the Agreement with the AEA.

There were approximately 100 Acton residents present to ask questions of the Committee and administration regarding the proposals for moving ahead with the New Merriam School and forced transfer of students. Bill Ryan reviewed the transfer plans as they affected each grade level at each school. Proposal #1 would open the New Merriam School, grades K-4, one of the two kindergartens would be housed at Douglas. This plan would necessitate transfer of 36 students. Proposal #2 would use Merriam in some other configuration and would necessitate transfer of 43 students. The Committee was asked if money could be raised privately to fund a teacher. Lees Stuntz said that legally, parents can donate to the system. There were questions about a combined 5th/6th grade at Merriam. This would allow for keeping McCarthy-Towne sixth grade students together. Almost 50% of the forced transfers would come from McCarthy-Towne's grade 6. Lees stressed that this would have to be discussed with the New Merriam School teachers. Bill Ryan said there was room to be creative but such solutions must come from the school communities. A new teacher's salary would be approximately \$40,000 including health benefits. Many of the concerns centered on ways to prevent 16 sixth graders being transferred out of McCarthy-Towne including a gift program or setting up an educational foundation.

Bill Ryan said that a letter would be sent out to all parents who selected Merriam asking them to confirm by June 16 that they still wished placement there for their child. The final decision on the New Merriam School will be made on June 21. Once it is determined if New Merriam is a go or no go, there will be a lottery for parents of children being forced transferred offering them of choice of other schools. On June 25, the final decision as to where transferred students will attend will be made and placement will be confirmed on June 29. Kindergarten registration will be held Monday, June 21 and 22. A kindergarten lottery, if needed, will follow. Parents of kindergartners who have older children being forced transferred will be given the opportunity of changing their selection so that siblings will be attending the same school. Bill Ryan will ask the Transportation Department to try and put Merriam, McCarthy-Towne and Douglas Schools on the same bus schedule.

Steve Aronson said we have a space problem and we have a solution - another building. We should concentrate on solving the long term problem - space. The biggest problem the School Committee has is to design something which solves the space problem and hurts as few students as possible.

Micki Williams moved that we open the New Merriam School and cut six sections K-6 in the Acton Public Schools with forced transfers as recommended in Proposal #1 by the administration, but leaving the final decision flexible and open to other solutions by those affected school communities. The motion was seconded. She accepted a friendly amendment that if the New Merriam School cannot be opened due to insufficient enrollment then the administration's Proposal #2 will be implemented.

VOTED: To open the New Merriam School and cut six sections K-6 in the Acton Public Schools with forced transfers as recommended in Proposal #1 by the administration, but leaving the final decision flexible and open to other solutions by those affected school communities. If the New Merriam School cannot be opened due to insufficient enrollment then the administration's Proposal #2 will be implemented.

(A copy of the administration's proposals is attached.)

The motion carried by a vote of 5-1, Steve Aronson dissenting.

WARRANT DISCUSSION - none

CONCERNS OF THE BOARD

Rick Sawyer asked Mac Reid if we were getting our \$1200 worth out of membership in PAC. Mac said it was hard to say - there is so little diversity in our schools; we did interview 15 or 16 minority candidates, but unfortunately there are no positions available. Could we do it better ourselves, no.

The meeting was adjourned at 11:16 p.m.

Respectfully submitted,

Evelyn I. Smith
Secretary, Pro Tempore

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE

Library
Junior High School

July 15, 1993
7:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES OF JUNE 3 & 10 AND STATEMENT OF WARRANT
- III. PUBLIC PARTICIPATION
- IV. OLD BUSINESS
 - ✓ 1. Recommend Approval of FY'94 School Choice Budget
 - 2. Recommend Release of Executive Session Minutes
 - ✓ 3. Recommend Acceptance of Funds for Concession Stand
- V. NEW BUSINESS
 - 1. Recommend Bid Awards for Athletic Supplies and Equipment
 - 2. Recommend Bid Awards for Food Services
 - 3. Recommend Bid Award for Telecommunications System
 - 4. Recommend Authorization for Treasurer to Borrow in Anticipation of Revenue
 - ✓ 5. Recommend Approval of FY94 Appropriation for Vendor Reconciliation Program
 - 6. Recommend Approval of Revisions to ABRHS Student Handbook
 - ✓ 7. First Reading - Revision of Policy "Acceptance of Gifts to the School Districts"
- VI. FOR YOUR INFORMATION
 - 1. High School News via Memos to Staff
 - 2. Professional Assignment Report
 - 3. Article from Massachusetts Music News
 - 4. Personnel Items
 - 5. Letter from Senator Robert Durand re: The Educational Reform Bill
 - 6. Speech and Language Services Brochure
 - 7. Speech & Lang. Dept. Chair Re-accreditation
 - 8. Junior High Staff Member - Participant in PALMS
 - 9. School Committees' Workshop About Process
 - 10. Communities' Visioning Process Proposal
 - 11. Letter to ABSAF
 - 12. Reports from MA DoE re Demographic and Educational Statistics (copies available in CO)
 - 13. Facilities Department Items
- VII. WARRANT DISCUSSION
- VIII. CONCERNS OF THE COMMITTEE
- IX. NEXT MEETING - August 5, 1993, 7:00 p.m., Junior High Library
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

ACTON SCHOOL COMMITTEE

Library
Jr. High School

For July 15, 1993 Meeting

AGENDA

(approx. 8:45 p.m.)

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES OF JUNE 10, 1993 AND STATEMENT OF WARRANT
- III. PUBLIC PARTICIPATION
- IV. OLD BUSINESS
 - 1. Regional Action Requiring Acton Approval
 - a) Bid Awards for Food Service
 - b) Bid Award for Telecommunications Services
 - 2. ~~Recommend Release of Executive Session Minutes~~
 - 3. Recommend Acceptance of Early Retirement Agreement (pending Exec. Session)
 - 4. Recommend Approval of FY94 School Choice Budget
- V. NEW BUSINESS
 - 1. Recommend Approval of R & D Proposal
 - 2. Recommend Acceptance of Funds from McCarthy-Towne Parents
 - 3. Recommend Acceptance of Funds from Gates School PTO
 - 4. First Reading of Revision of Policy "Acceptance of Gifts to the School Districts"
- VI. FOR YOUR INFORMATION
 - 1. Curriculum Bulletin - June Addendum
 - 2. Letters to and from Parents of McCarthy-Towne Fifth Graders
 - 3. Douglas Digest
 - 4. Conant Crier and Conant Current Events
 - 5. Personnel Items
 - 6. Letter from Richard Dufresne, MSW
- VII. WARRANT DISCUSSION
- VIII. CONCERNS OF THE SCHOOL COMMITTEE
- IX. NEXT MEETING - August 5, 1993, Junior High School Library immediately following the adjournment of the Regional Meeting
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE

MINUTES

Library
Junior High School

June 3, 1993

Members Present: Steve Aronson, Pam Harting-Barrat, Jean Butler, Linda Kroll, Rick Sawyer, Lees Stuntz, Mary Anne Vogel, Donald Wheeler, Micki Williams

Also Present: Bill Ryan, Mac Reid, Dan Leclerc, Fran Leiboff, student representatives Jason Chautin, Brian Palmer, citizens and press

The meeting was called to order at 7:30 P.M. by Interim Superintendent, Bill Ryan.

Lees Stuntz extended congratulations to Pam Harting-Barrat on receiving her doctorate degree. Linda Kroll, new Committee member from Boxborough, was welcomed.

Mr. Ryan recognized the first order of business to be the election of the chairperson and asked for nominations. Lees Stuntz nominated Pamela Harting-Barrat and Micki Williams seconded the nomination. Stephen Aronson placed his own name in nomination. Pam Harting-Barrat was elected by a vote of 8 to 1, Steve Aronson voting against.

Dr. Barrat assumed the chair and asked for nominations for vice-chairperson. Rick Sawyer nominated Steve Aronson, the nomination was seconded and Steve Aronson was unanimously elected vice-chairperson. Evelyn Smith and Sarah Lawson in her absence, were nominated and unanimously elected as secretaries.

The minutes of May 6, 1993 were amended to include the following phrase under Concerns of the Board on page 3 - "Steve Aronson read a statement expressing his concern regarding the Coordinating Committee process".

Warrant #93-044 in the amount of \$93,269.22, Warrant #93-045 in the amount of \$119,209.43, Warrant #93,046 in the amount of minus \$173.52, Warrant #93-047 in the amount of \$367,862.47, and payroll warrants totaling \$798,091.58 were signed by the Chairperson and circulated to other members of the Committee.

PUBLIC PARTICIPATION: Pat Johnston, Acton resident and Professor and Department Chairperson of Classics at Brandeis University, George Johnston, theoretical physicist, and Maury Sagoff, writer, spoke about the importance of maintaining Latin as a curriculum offering at the High School. Mr. Johnston had surveyed area private schools most all of which offered 4-5 years of Latin in addition to Ancient Greek. Mr. Sagoff said that Latin had opened his mind to the beauties and usefulness of the language. Pat DiPillo, teacher of Latin at the High School said that the opportunity to study Latin was one of the attractions of ABRHS for school choice students. Jason Chautin said, although he did not take Latin, he was a proponent of keeping it not only at the High School but starting it at the Junior High. Pat DiPillo, when asked about present enrollment figures, said she had 22 students in level one and eight in level 2. The Committee indicated that they were concerned about lack of interest in second year Latin. Bill Ryan will ask Steve Donovan to provide hard numbers for the July meeting of those interested in taking Latin. Micki Williams said that the principal and language department head had to look at how to best use their reduced resources. Mr. Johnston said it sounded as if the process was driven by budget expediency instead of philosophy. Dan Leclerc said that the Committee encourages the study of languages but the philosophy is one of choice which is driven by a variety of reasons including a limited matrix, i.e., a very tight scheduling arena - number of students and number of periods per day. Pam said the Committee would take another look at the decision in July when hard numbers are available.

Pam thanked Don Wheeler for his spectacular leadership as Chairperson this past year which made a difficult year much more bearable.

Pam mentioned that Daniel Gross, a Boy Scout working on his Citizenship Badge was present.

EDUCATION REPORT: Dan Leclerc said that 50% of a Chapter II Block Grant was applied to exploring the nature and potential of Community Service Learning (CSL) at the High School. Kay Steeves, Jacalyn Starr and Nancy Farrar were present to review the process they followed. They were assisted by High School Junior and student intern to Dan Leclerc, Jill House, who conducted a student survey on volunteer activities among students. They also received assistance from Lorraine Lewis. Site visits to different school districts which have CSL in place were made. Faculty surveys and interviews and interviews with community organizations were held to determine what opportunities for volunteer service exist. A Volunteer Opportunities Day was held and over 80 students filled out the registration forms. Kay Steeves stressed that where programs existed in other districts, there was a coordinator in place. Dan Leclerc said they were interested in soliciting the Committee's ideas - should CSL be voluntary or a graduation requirement. Lees said there were students who enjoyed volunteering and those who were not interested, but there was a large middle group and ways to influence this block should be pursued. Micki Williams said she thought community service should be required but was there was a need to ascertain if there are enough activities out there that would be valuable experiences for students.

RECOMMENDATIONS:

It was moved, seconded and unanimously

VOTED: To appoint Niki Veley as Director of the 1993 Summer School at a salary of \$7200.

VOTED: To appoint the following to Summer School staff positions:

William Noeth	Mentor (Math)
Dennis Kavanagh	Mentor (English)
William Betourney	Mentor (Science)
Mary Calore	Three Elementary Classes
Janice Rosenberg	History
Lois Rosenfeld	ESL
Andrew Crick	English SAT Review
Donna Sims	Keyboarding
Jim Maloney	Field Study in Earth Science
Dave Swendson	Field Study in Ecology
Ron Picard	Critical Reading and Writing
Eileen Flannery	Physical Education

VOTED: That the total appropriation for the Acton-Boxborough Regional School District for the fiscal year July 1, 1992 through June 30, 1993 be set at \$11,805,340 and that members' towns be assessed in accordance with the terms of the Agreement and amendments, thereto as follows: Acton \$7,553,183; Boxborough \$1,548,353, remainder to be accounted for by the Anticipated Regional School Aid, Chapter 71, Section 16D in the amount of \$814,347; Anticipated Aid, Chapter 70, in the amount of \$732,675; Transportation Aid Chapter 71, Sec. 16C, in the amount of \$347,644; Special Education Transportation Aid in the amount of \$49,262; Anticipated Aid, Construction of School Projects in the amount of \$293,598; School Choice Revenue in the amount of \$450,000; Federal Aid, P.L. 81-874 in the amount of \$4,983; and the Revenue from Local Sources in the amount of \$11,295.

Steve and Lees suggested that when there are changes in terms of expenditures necessitating the Committee to revote the assessments, previous years' actual expenditures columns be included on the report.

VOTED: To approve three Research and Development Proposals as follows:

- a) A technology training proposal from William Noeth whereby High School Math teachers can continue their familiarization with software now available on the NEC computers. Total cost: \$1,894
- b) A proposal from William Berndt to research and develop and up-to-date biology program for average students at the High School. Total cost: \$2115.
- c) A proposal submitted by Rosemary Dow to address the major themes of the NCTM standards. Thematic projects and investigations that actively involve students will be developed. Total cost: \$2800.

VOTED: To award the bid for rubbish removal for FY94 to apparent low bidder, M.J. Connolly and Sons, Inc., 1 West Foster Street, Melrose, MA 02176.

VOTED: To approve the continued participation in school choice for the 1993-94 school year with the following additional enrollment openings:

<u>Grade</u>	<u>FY94 Recommended Openings</u>	<u>New Choice Applications FY94</u>
7	22*	39
8	22	22
9	25	58
10	20	10
11	20	10
12	20	2

*Lottery needed.

Bill Ryan reviewed the Education Reform Act of 1993 as it applies to School Choice. A recommendation for the FY'94 school choice budget is scheduled for the July meeting after the actual enrollment numbers are known and what monies will be received from the State. Also, Isa Zimmerman should be given the opportunity to be involved in this process.

FOR YOUR INFORMATION. Bill Ryan referred to the results of the Science Team's participation in the National Science Olympiad in Pueblo, Colorado in May where the team tied for 20th place among 50 state champion teams. He also referred to the Summer Training Institute being offered to internal staff and funded from Educational Technology Training Grants. Bill commended Jim for his acquisition of used DEC computer terminals.

WARRANT DISCUSSION: None.

CONCERNS OF THE BOARD:

Linda Kroll referred to the School District Profiles being sent out by the Secretary of Education. Bill said we had just received the forms and they are being completed.

There was a question about the disposition of the old computer terminals. Bill said they tried to see if there was any interest in them but no one wants the old technology.

Bill Ryan distributed Highlights of The Education Reform Act of 1993. He said that as yet there

were no real numbers on the financial side but districts similar to ours should get the same amount as last year including PPEA funds plus an additional \$50 per student. He added that one of the biggest changes was in the responsibilities accorded principals and superintendents in hiring and firing.

Steve Aronson thanked Don Wheeler for his leadership this year, for his willingness to listen and to react to different ideas. Steve said he felt he was a welcome participant in the process.

NEXT MEETING: July 15, 1993 starting at 7:00 p.m. in the Junior High Library.
There will be a brief Regional meeting preceding the Local Meeting on June 10 starting at 7:00 p.m.

In response to a letter from Isa Zimmerman, it was moved, seconded and unanimously

VOTED: To approve Isa Zimmerman's request to attend the meeting of Apple Corporation's User Group Advisory Committee in California -July 10 to July 14, 1993.

EXECUTIVE SESSION:

At 10:05 it was moved, seconded and unanimously

VOTED: To go into executive session to discuss strategies relative to negotiation issues under Chapter 39, Section 23B, paragraph 3. Each member was polled individually and each voted in the affirmative to go into executive session for the stated purpose.

The Committee returned to open session at 12:05 a.m.

It was moved, seconded and unanimously

VOTED: To accept the negotiated agreement with Jocelyne Noyon-Bisiccia which resolves all outstanding issues.

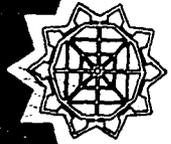
The meeting was adjourned at 12:07 a.m.

Respectfully submitted,

Evelyn I. Smith
Secretary

cc: BOS

MMA Action



JUL 12 1993

LEGISLATURE SENDS \$20M LOCAL AID INCREASE TO THE GOVERNOR

The legislature has completed its work on the FY '94 general appropriation bill. Highlights of the bill include:

- \$20 million in new local aid distributed through the lottery formula (individual community figures included in this mailing);
- \$175 million in new school aid to begin funding the education reform bill (total education aid figures included in this mailing);
- \$6.5 million in state owned land reimbursements, maintaining the current program;
- coalition bargaining for health care benefits for municipal employees (MMA initiative); and
- municipalities are given local option authority to exempt the overlay account from the levy limit.

JOHN -
PLS. MAKE
THE CALL.

Governor Weld has indicated that he believes that the FY '94 budget presented to him by the legislature is out of balance by perhaps as much as \$90 million. In order to sign a balanced budget and provide the state with a cushion to meet unanticipated supplemental spending during FY '94, the governor said he will veto between \$200 and \$300 in spending "across the board."

Please call the governor's office at 617-727-3600 and register your emphatic opposition to any cuts in local aid accounts.

While the budget presented to the governor by the legislature addresses many items on the municipal agenda, there are still important issues that we will be working on throughout the rest of this year, such as:

- Chapter 90 road money. We will be working with the legislature and the administration on the transportation bond issue, expected in October of 1993, to ensure that cities and receive their fair share of gas tax revenue.
- \$20 million in snow and ice removal assistance. The governor has submitted a supplemental appropriation for FY '93 to reimburse cities and towns for a portion of the deficit communities incurred due to last year's the brutal winter.

LOCAL AID DISTRIBUTIONS

SECTION 3. Notwithstanding the provisions of any general or special law to the contrary, except for section twelve B of chapter seventy-six as appearing in section sixty-one of chapter seventy-one of the acts of nineteen hundred and ninety-three, for the fiscal year ending June thirtieth, nineteen hundred and ninety-four, the lottery distribution to cities and towns of the balance of the State Lottery Fund, as paid by the treasurer from the Local Aid Fund in accordance with the provisions of clause (c) of section thirty-five of chapter ten of the General Laws, shall be three hundred and twenty-nine million dollars and shall be apportioned to the cities and towns in accordance with this section; provided, that the amount of any balance in the State Lottery Fund at the end of the fiscal year shall be transferred to the Local Aid Fund. Pursuant to item 0611-5501 of section two of this act, there shall be made available a one-time payment of municipal stabilization local aid, to be distributed from the local aid fund in accordance with the formula used to distribute the State Lottery Fund local aid. Notwithstanding the provisions of chapter seventy of the General Laws or any other general or special law to the contrary, receipt of the municipal stabilization local aid shall in no way effect a municipality's obligations regarding education financing and shall be available for unrestricted use by the municipalities.

Notwithstanding the provisions of any general or special law to the contrary, except for section twelve B of chapter seventy-six as appearing in section sixty-one of chapter seventy-one of the acts of nineteen hundred and ninety-three, the total amounts to be distributed and paid to each city, town, regional school district and county maintaining an agricultural school from items 0611-5500, 0611-5501 and 7061-0008 of section two of this act shall be set forth in the following list; provided further, that the amounts to be distributed from items 0611-5500, 0611-5501 and 7061-0008 of said section two are hereby deemed to be in full satisfaction of the amounts due under chapter seventy and section thirty-seven of chapter twenty-one of the General Laws. No payments to cities, towns, regional school districts or counties maintaining an agricultural school pursuant to this section shall be paid after November thirtieth of the fiscal year by the state treasurer until he receives certification from the commissioner of revenue of said commissioner's acceptance of the prior fiscal year's annual financial reports submitted pursuant to the provisions of section forty-three of chapter forty-four of the General Laws.

Column 1, labeled **Chapter 70 School Aid**, includes school aid amounts distributed in Fiscal 1993 [Chapter 70 School Aid, Chapter 71 Regional School Aid, Equal Educational Opportunity Grant amounts, and Fiscal 1993 \$100/student aid] plus new aid amounts allocated under the education reform law. For municipalities that are members of one or more regional school districts, school aid amounts, including equity aid, are distributed directly to the regional school district.

Column 2, labeled **Municipal Stabilization**, is the distribution of \$20 million in new Lottery aid. These amounts reflect the increase for individual cities and towns over Fiscal 1993 amounts

MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION
ABINGTON	3,851,078	49,876
ACTON	749,485	39,923
ACUSHNET	2,066,625	36,192
ADAMS	0	45,646
AGAWAM	6,096,684	95,304
ALFORD	0	350
AMESBURY	4,752,998	47,215
AMHERST	2,809,278	217,428
ANDOVER	1,940,906	50,840
ARLINGTON	2,871,148	127,873
ASHBURNHAM	0	18,674
ASHBY	0	9,915

MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION	MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION
ASHFIELD	0	4,666	CHICOPEE	18,092,935	256,058
ASHLAND	745,706	30,096	CHILMARK	7,545	75
ATHOL	0	63,511	CLARKSBURG	566,486	9,069
ATTLEBORO	11,582,763	142,141	CLINTON	4,288,384	56,488
AUBURN	2,522,819	44,224	COHASSET	527,807	10,616
AVON	251,140	9,227	COLRAIN	0	6,492
AYER	3,665,786	16,360	CONCORD	553,848	27,847
BARNSTABLE	1,620,378	60,402	CONWAY	142,427	4,541
BARRE	0	19,898	CUMMINGTON	7,002	1,885
BECKET	1,672	1,669	DALTON	275,565	27,732
BEDFORD	744,053	22,261	DANVERS	1,282,590	53,658
BELCHERTOWN	2,903,010	36,301	DARTMOUTH	4,184,868	65,409
BELLINGHAM	4,161,452	45,490	DEDHAM	1,444,219	58,713
BELMONT	1,091,292	49,761	DEERFIELD	340,599	13,198
BERKLEY	1,131,271	12,260	DENNIS	0	14,405
BERLIN	262,901	6,064	DIGHTON	0	17,106
BERNARDSTON	0	6,813	DOUGLAS	1,641,587	17,336
BEVERLY	3,747,165	104,786	DOVER	60,018	5,441
BILLERICA	6,226,658	106,372	DRACUT	5,323,015	88,693
BLACKSTONE	1,241	33,413	DUDLEY	0	37,327
BLANDFORD	0	3,159	DUNSTABLE	0	4,767
BOLTON	65,917	5,448	DUXBURY	1,086,889	28,246
BOSTON	66,602,012	1,886,059	EAST BRIDGEWATER	3,290,439	34,990
BOURNE	1,279,435	29,244	EAST BROOKFIELD	3,910	7,264
BOXBOROUGH	87,756	5,632	EAST LONGMEADOW	1,749,274	187
BOXFORD	185,307	10,343	EASTHAM	51,355	4,245
BOYLSTON	164,886	8,414	EASTHAMPTON	5,129,671	69,370
BRAINTREE	1,885,496	76,829	EASTON	3,281,199	63,256
BREWSTER	136,192	11,374	EDGARTOWN	81,723	1,413
BRIDGEWATER	3,850,241	82,239	EGREMONT	0	1,608
BRIMFIELD	408,924	8,998	ERVING	132,259	2,059
BROCKTON	41,027,599	445,017	ESSEX	178,325	6,073
BROOKFIELD	691,420	13,386	EVERETT	3,522,218	106,536
BROOKLINE	1,740,063	119,751	FAIRHAVEN	3,245,667	49,235
BUCKLAND	0	7,009	FALL RIVER	47,209,758	543,557
BURLINGTON	1,644,883	48,094	FALMOUTH	1,716,992	35,701
CAMBRIDGE	2,626,192	209,936	FITCHBURG	15,995,019	220,661
CANTON	1,001,949	35,884	FLORIDA	64,675	1,714
CARLISLE	187,764	7,115	FOXBOROUGH	2,575,388	39,658
CARVER	3,245,230	43,175	FRAMINGHAM	3,052,867	199,085
CHARLEMONT	0	4,395	FRANKLIN	4,596,043	59,178
CHARLTON	0	31,178	FREETOWN	532,262	26,854
CHATHAM	94,625	4,508	GARDNER	7,060,180	95,552
CHELMSFORD	2,944,294	87,649	GAY HEAD	960	35
CHELSEA	15,028,280	150,782	GEORGETOWN	1,362,294	18,563
CHESHIRE	0	13,366	GILL	0	6,490
CHESTER	0	4,352	GLOUCESTER	2,801,335	63,008
CHESTERFIELD	4,615	3,184	GOSHEN	2,755	845

MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION	MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION
SNOLD	100	19	LINCOLN	145,405	13,565
GRAFTON	2,327,064	44,286	LITTLETON	454,102	14,972
GRANBY	1,468,443	19,868	LONGMEADOW	1,861,563	34,813
GRANVILLE	131,078	3,746	LOWELL	39,959,285	515,428
GREAT BARRINGTON	0	20,909	LUDLOW	4,288,783	64,792
GREENFIELD	5,673,175	74,779	LUNENBURG	1,831,282	26,664
GROTON	0	18,798	LYNN	33,380,141	378,155
GROVELAND	0	17,257	LYNNFIELD	744,350	23,716
HADLEY	210,852	8,517	MALDEN	11,983,666	229,140
HALIFAX	1,068,672	23,521	MANCHESTER	303,623	6,690
HAMILTON	0	16,180	MANSFIELD	1,438,035	38,933
HAMPDEN	622,555	13,612	MARBLEHEAD	908,917	36,978
HANCOCK	25,965	823	MARION	61,253	5,537
HANOVER	1,331,099	26,272	MARLBOROUGH	1,685,629	76,919
HANSON	0	29,036	MARSHFIELD	4,576,666	51,022
HARDWICK	0	8,056	MASHPEE	184,138	7,567
HARVARD	598,943	52,149	MATTAPOISETT	150,168	9,325
HARWICH	309,194	11,374	MAYNARD	1,136,067	33,822
HATFIELD	304,332	8,825	MEDFIELD	731,641	25,522
HAVERHILL	13,563,007	191,577	MEDFORD	7,828,106	197,475
HAWLEY	0	852	MEDWAY	1,844,248	26,964
HEATH	84,806	1,812	MELROSE	3,486,968	84,002
GHAM	1,419,940	36,532	MENDON	0	10,570
SDALE	33,122	6,118	MERRIMAC	0	20,754
HOLBROOK	3,130,342	39,293	METHUEN	9,770,002	132,127
HOLDEN	1,481,241	46,385	MIDDLEBOROUGH	6,620,380	60,298
HOLLAND	155,798	5,333	MIDDLEFIELD	0	918
HOLLISTON	2,322,839	34,693	MIDDLETON	185,170	8,833
HOLYOKE	33,076,794	227,920	MILFORD	7,074,288	83,414
HOPEDALE	1,067,418	21,961	MILLBURY	2,866,482	44,210
HOPKINTON	667,964	17,278	MILLIS	953,459	21,791
HUBBARDSTON	0	8,576	MILLVILLE	959	8,021
HUDSON	3,987,964	56,158	MILTON	1,086,670	63,874
HULL	1,799,225	30,965	MONROE	6,655	189
HUNTINGTON	0	7,786	MONSON	2,298,605	28,994
IPSWICH	850,680	28,640	MONTAGUE	0	29,736
KINGSTON	736,150	24,225	MONTEREY	0	661
LAKEVILLE	642,091	17,060	MONTGOMERY	0	2,263
LANCASTER	1,324,406	23,121	MOUNT WASHINGTON	2,466	109
LANESBOROUGH	356,817	7,185	NAHANT	127,474	7,987
LAWRENCE	45,797,042	444,053	NANTUCKET	137,435	1,991
LEE	1,054,245	15,963	NATICK	1,714,012	71,091
LEICESTER	3,573,146	42,183	NEEDHAM	1,427,873	44,861
LENOX	789,390	9,572	NEW ASHFORD	6,270	321
LEOMINSTER	11,579,210	141,151	NEW BEDFORD	54,940,033	591,826
LYNN	50,754	5,165	NEW BRAINTREE	0	2,848
LYNNFIELD	1,980,631	49,219	NEW MARLBOROUGH	0	1,366
LEYDEN	0	1,977	NEW SALEM	0	1,905

MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION	MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION
NEWBURY	477,602	13,102	ROWE	14,090	11
NEWBURYPORT	1,823,817	39,960	ROWLEY	523,028	10,815
NEWTON	3,589,466	142,393	ROYALSTON	1,855	3,134
NORFOLK	905,788	29,500	RUSSELL	0	6,706
NORTH ADAMS	7,748,910	117,177	RUTLAND	1,056,727	17,916
NORTH ANDOVER	1,511,418	55,172	SALEM	3,769,025	114,961
NORTH ATTLEBOROUGH	5,880,425	76,275	SALISBURY	840,417	14,594
NORTH BROOKFIELD	1,815,805	21,540	SANDISFIELD	0	653
NORTH READING	882,589	27,558	SANDWICH	1,717,013	27,364
NORTHAMPTON	5,217,048	100,337	SAUGUS	1,808,959	65,897
NORTHBOROUGH	1,089,051	30,058	SAVOY	172,161	2,195
NORTHBRIDGE	4,258,004	64,620	SCITUATE	1,352,545	34,503
NORTHFIELD	0	8,871	SEEKONK	1,870,512	30,324
NORTON	3,734,458	50,403	SHARON	2,183,921	39,890
NORWELL	850,454	17,470	SHEFFIELD	0	5,528
NORWOOD	1,503,800	65,898	SHELburne	0	6,665
OAK BLUFFS	44,583	2,112	SHERBORN	107,112	5,331
OAKHAM	0	4,783	SHIRLEY	1,621,958	27,368
ORANGE	2,340,413	35,441	SHREWSBURY	2,751,083	66,175
ORLEANS	41,788	4,711	SHUTESBURY	110,652	4,234
OTIS	0	760	SOMERSET	1,701,636	40,488
OXFORD	4,048,871	47,115	SOMERVILLE	12,757,205	355,151
PALMER	3,537,574	46,174	SOUTH HADLEY	3,385,475	66,984
PAXTON	410,102	12,248	SOUTHAMPTON	673,496	7
PEABODY	7,104,556	142,233	SOUTHBOROUGH	298,720	39
PELHAM	16,933	3,988	SOUTHBRIDGE	7,772,625	92,407
PEMBROKE	1,880,653	40,312	SOUTHWICK	0	27,155
PEPPERELL	0	33,536	SPENCER	90,620	53,212
PERU	36,916	2,662	SPRINGFIELD	105,365,762	852,457
PETERSHAM	31,768	2,895	STERLING	568,849	18,422
PHILLIPSTON	0	4,465	STOCKBRIDGE	235	2,945
PITTSFIELD	17,849,823	183,499	STONEHAM	1,079,185	63,741
PLAINFIELD	0	1,101	STOUGHTON	5,613,990	83,013
PLAINVILLE	683,577	18,228	STOW	294,469	12,490
PLYMOUTH	6,637,585	107,562	STURBRIDGE	520,951	20,604
PLYMPTON	196,191	5,238	SUDBURY	652,000	25,447
PRINCETON	285,144	7,322	SUNDERLAND	398,312	11,750
PROVINCETOWN	114,203	4,063	SUTTON	1,445,489	16,519
QUINCY	8,070,229	271,167	SWAMPSCOTT	766,654	28,366
RANDOLPH	4,729,390	100,961	SWANSEA	3,215,256	45,333
RAYNHAM	1,579,879	25,421	TAUNTON	17,860,649	213,743
READING	1,780,427	64,642	TEMPLETON	0	28,945
REHOBOTH	0	24,090	TEWKSBURY	5,526,043	78,045
REVERE	7,760,301	152,631	TISBURY	52,683	2,659
RICHMOND	79,829	3,357	TOLLAND	0	151
ROCHESTER	422,279	9,158	TOPSFIELD	122,382	12,837
ROCKLAND	5,166,752	54,503	TOWNSEND	0	42
ROCKPORT	337,087	13,981	TRURO	21,173	77

MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION	MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID	0611-5501 MUNICIPAL STABILIZATION
TYNGSBOROUGH	1,598,475	25,128	WORTHINGTON	0	2,615
TYRINGHAM	2,100	309	WRENTHAM	1,063,321	27,742
UPTON	0	11,732	YARMOUTH	0	34,230
UXBRIDGE	2,167,827	39,513			
WAKEFIELD	2,237,316	64,240	REGIONAL SCHOOL		
WALES	342,895	5,165	ACTON - BOXBOROUGH	1,812,892	
WALPOLE	2,014,640	47,382	ADAMS - CHESHIRE	6,094,064	
WALTHAM	3,237,026	145,675	AMHERST - PELHAM	4,558,778	
WARE	3,097,132	40,931	ASHBURNHAM-WESTMINISTER	4,911,202	
WAREHAM	4,160,997	45,465	ASHFIELD - PLAINFIELD	384,452	
WARREN	0	18,755	ASSABET VALLEY	2,539,164	
WARWICK	0	2,256	ATHOL - ROYALSTON	8,594,449	
WASHINGTON	0	1,814	BERKSHIRE HILLS	2,181,353	
WATERTOWN	991,787	92,443	BERLIN - BOYLSTON	626,432	
WAYLAND	894,947	19,397	BLACKSTONE - MILLVILLE	5,329,982	
WEBSTER	4,401,329	61,949	BLACKSTONE VALLEY	3,412,404	
WELLESLEY	1,084,794	38,505	BLUE HILLS	2,956,232	
WELLFLEET	28,688	1,630	BRIDGEWATER - RAYNHAM	2,955,538	
WENDELL	0	3,352	BRISTOL COUNTY	1,194,295	
WENHAM	0	10,625	BRISTOL - PLYMOUTH	3,500,684	
WEST BOYLSTON	708,011	13,851	BUCKLAND - SHELBURNE	1,186,661	
WEST BRIDGEWATER	1,197,748	12,843	CAPE COD	1,544,411	
W ROOKFIELD	0	11,830	CENTRAL BERKSHIRE	4,316,541	
W NEWBURY	0	8,262	CHESTERFIELD - GOSHEN	312,925	
WEST SPRINGFIELD	5,815,291	78,509	CONCORD - CARLISLE	1,021,983	
WEST STOCKBRIDGE	0	2,507	DENNIS - YARMOUTH	3,802,688	
WEST TISBURY	67,658	868	DIGHTON - REHOBOTH	6,874,848	
WESTBOROUGH	930,487	24,248	DOVER - SHERBORN	705,452	
WESTFIELD	12,496,986	163,176	DUDLEY - CHARLTON	8,174,529	
WESTFORD	1,520,167	36,153	ESSEX COUNTY	2,571,567	
WESTHAMPTON	62,560	3,487	FARMINGTON RIVER	190,721	
WESTMINSTER	0	16,266	FRANKLIN COUNTY	1,639,205	
WESTON	330,583	10,050	FREETOWN - LAKEVILLE	3,620,488	
WESTPORT	1,998,011	28,433	FRONTIER	757,343	
WESTWOOD	792,125	20,158	GATEWAY	4,143,607	
WEYMOUTH	11,735,678	196,687	GILL - MONTAGUE	4,051,828	
WHATELY	42,262	2,916	GREATER FALL RIVER	5,488,523	
WHITMAN	0	50,605	GREATER LAWRENCE	7,746,629	
WILBRAHAM	1,414,915	34,735	GREATER LOWELL	9,703,199	
WILLIAMSBURG	232,720	8,545	GREATER NEW BEDFORD	9,540,245	
WILLIAMSTOWN	645,710	23,994	GROTON - DUNSTABLE	2,472,583	
WILMINGTON	1,380,552	36,231	HAMILTON - WENHAM	2,014,021	
WINCHENDON	3,723,830	39,088	HAMPDEN - WILBRAHAM	1,946,851	
WINCHESTER	1,371,330	35,461	HAMPSHIRE	1,293,690	
WINDSOR	579	1,709	HAWLEMONT	336,227	
W ROP	2,613,088	66,769	KING PHILIP	2,884,388	
RN	1,871,847	81,817	LINCOLN - SUDBURY	1,279,627	
WORCESTER	56,359,770	775,244			

MUNICIPALITY	7061-0008 CHAPTER 70 SCHOOL AID
MARTHA'S VINEYARD	485,093
MASCONOMET	1,554,245
MENDON - UPTON	2,550,891
MINUTEMAN	2,092,203
MOHAWK TRAIL	1,532,879
MONTACHUSETT	4,865,353
MOUNT GREYLOCK	1,528,613
NARRAGANSETT	4,471,513
NASHOBA	895,964
NASHOBA VALLEY	1,735,872
NAUSET	1,219,451
NEW SALEM - WENDELL	423,895
NORFOLK COUNTY	593,313
NORTH MIDDLESEX	10,087,260
NORTH SHORE	1,034,275
NORTHAMPTON-SMITH	734,192
NORTHBOROUGH - SOUTHBOROUGH	1,046,869
NORTHEAST METROPOLITAN	3,172,700
NORTHERN BERKSHIRE	1,878,360
OLD COLONY	1,810,816
OLD ROCHESTER	1,034,729
PATHFINDER	1,695,656
PENTUCKET	6,082,609
PIONEER VALLEY	1,838,911
QUABBIN	6,863,455
QUABOAG	4,422,504
RALPH C MAHAR	2,414,562
SHAWSHEEN VALLEY	2,892,233
SILVER LAKE	5,989,255
SOUTH MIDDLESEX	2,112,596
SOUTH SHORE	1,444,323
SOUTHEASTERN	5,986,736
SOUTHERN BERKSHIRE	1,169,531
SOUTHERN WORCESTER	3,791,140
SOUTHWICK - TOLLAND	4,608,821
SPENCER - EAST BROOKFIELD	9,064,519
TANTASQUA	2,884,203
TRI COUNTY	2,091,909
TRITON	1,915,225
UPPER CAPE COD	1,159,362
WACHUSETT	3,006,629
WHITMAN - HANSON	12,117,867
WHITTIER	4,184,776
WORCESTER TRADE	5,962,473

0611-5501
MUNICIPAL
STABILIZATION

MAHANE
BRUCE
WOTHAU
2011

TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE

DATE: 7/23/93

TO: The Board of Selectmen
FROM: John Murray 
SUBJECT: Financial Update

The following information is a brief update on financial issues presently being reviewed by Town Staff:

1. Attached is a copy of preliminary information on Educational Reform published by the Department of Education. The Schools have asked for a special Town Meeting in order to appropriate additional monies for the local schools as required by Ed. Reform. We are in the process of asking the schools for more information as to the amount and the requirement. Also we have scheduled Pam Resor for 8:30 on August 10th to make a short presentation on Ed. Reform.
2. The auditors will be in August 9th to begin the FY93 audit. Staff considers that the audited financials will represent the final quarterly financial report for Fy93 to the Selectmen. The first financial report for FY94 will be issued on or before October 15th.
3. Union negotiations with Fire and Police are tentatively slated to begin on Aug. 4th.



The Commonwealth of Massachusetts Department of Education

350 Main Street, Malden, Massachusetts 02148-5023 • (617) 388-3300

MEMORANDUM

To: Superintendents and School Committee Chairs

From: Robert V. Antonucci ^{RVA}
Commissioner of Education

Date: July 13, 1993

RE: Financial Report

Enclosed is a report summarizing by district the Fiscal Year 1993 base aid as derived from its four component parts, the total school aid for Fiscal Year 1994, and the municipal school contribution required by Chapter 71 of the Acts of 1993, the Education Reform Act.

As noted below, both the school aid the local contribution rate are not official until the budget and pending legislative changes are enacted and signed into law. School aid will only be official when certified by the Department of Revenue on the Cherry Sheets. Local contribution rates will be made official by the Department of Education as soon as corrective language agreed to by all parties is passed by the legislature and signed by the Governor. We expect both numbers to be finalized in the next three weeks.

Below is an explanation of columns (A) through (H):

- (A) Chapter 70 Aid:-
the state school aid to municipalities passed in last year's state budget
- (B) EEO:-
the Equalized Educational Opportunity Grants included in last year's state budget
- (C) Per Pupil Grant:-
the \$100 per student grant that was distributed to all school systems in fiscal year 1993
- (D) Regional School Aid:-
the aid to regional school districts included in last year's state budget
- (E) Total Base Aid:-
the sum of columns (A) through (D) which form the base for calculating each district's aid for fiscal year 1994

- (F) **FY 94 Chapter 70 Aid:-**
pending the Governor's signature on the state budget, this column represents the final number that school districts will receive from the state - please note, this number includes the tax equity aid that will be sent directly to municipalities
- (G) **FY 94 Change:-**
the first installment of new education reform aid to school districts included in the enacted fiscal year 1994 state budget, over and above the base aid that school districts received last year
- (H) **FY 93 Local Contribution:-**
total school spending minus state aid (E) and federal impact aid - please note, school spending includes such municipal expenditures on schools as health care and school grounds maintenance
- (I) **Increased Local Contribution:-**
the additional revenues that municipalities must contribute to their schools over and above those appropriated in their fiscal year 1993 budget

Information and further explanations regarding individual district's financial statistics will be made available at the four information sessions.

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOE										
001	001	ABINGTON	3,251,792	34,527	212,300	0	3,498,619	3,851,078	352,459	6,101,722	0
002	002	ACTON	481,047	0	180,000	0	661,047	749,485	88,438	8,679,750	251,713
003	003	ACUSHNET	1,491,330	0	100,900	0	1,592,230	2,066,625	474,395	2,543,002	96,126
004	004	ADAMS	221,323	0	0	0	221,323	0	(221,323)	0	0
005	005	AGAWAM	4,283,470	1,130,479	409,700	0	5,823,649	6,096,684	273,035	12,858,427	0
006	006	ALFORD	0	0	0	0	0	0	0	0	0
007	007	AMESBURY	3,727,870	279,069	250,600	0	4,257,539	4,752,998	495,459	6,093,014	222,395
008	008	AMHERST	2,183,026	0	174,600	0	2,357,626	2,809,278	451,652	7,626,664	0
009	009	ANDOVER	1,184,598	0	492,200	0	1,676,798	1,940,906	264,108	23,951,683	742,502
010	010	ARLINGTON	2,317,868	0	373,900	0	2,691,768	2,871,148	179,380	20,559,980	419,424
011	011	ASHBURNHAM	0	0	0	0	0	0	0	0	0
012	012	ASHBY	0	0	0	0	0	0	0	0	0
013	013	ASHFIELD	0	0	0	0	0	0	0	0	0
014	014	ASHLAND	457,349	0	154,400	0	611,749	745,706	133,957	7,586,765	311,058
015	015	ATHOL	964,030	0	0	0	964,030	0	(964,030)	0	0
016	016	ATTLEBORO	7,818,902	2,190,798	585,000	0	10,594,700	11,582,763	988,063	13,471,624	441,869
017	017	AUBURN	2,198,222	0	211,400	0	2,409,622	2,522,819	113,197	8,289,631	263,610
018	018	AVON	152,415	0	68,400	0	220,815	251,140	30,325	3,342,057	119,710
019	019	AYER	2,635,951	141,300	225,700	0	3,002,951	3,665,786	662,835	3,079,234	217,086
020	020	BARNSTABLE	19,250	678,998	607,700	0	1,305,948	1,620,378	314,430	26,370,765	1,462,298
021	021	BARRE	0	0	0	0	0	0	0	6,000	0
022	022	BECKET	0	0	0	0	0	1,672	1,672	25,500	1,221
023	023	BEDFORD	490,485	0	170,300	0	660,785	744,053	83,268	11,582,454	430,867
024	024	BELCHERTOWN	1,492,620	512,143	194,000	0	2,198,763	2,903,010	704,247	4,997,806	0
025	025	BELLINGHAM	3,484,144	0	242,700	0	3,726,844	4,161,452	434,608	5,926,585	324,185

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOB										
026	026	BELMONT	657,059	0	293,900	0	950,959	1,091,292	140,333	16,580,759	457,629
027	027	BERKLEY	588,982	183,347	66,600	0	838,929	1,131,271	292,342	1,516,971	91,929
028	028	BERLIN	211,348	0	17,800	0	229,148	262,901	33,753	625,249	6,690
029	029	BERNARDSTON	109,592	0	0	0	109,592	0	(109,592)	0	0
030	030	BEVERLY	2,749,315	0	456,100	0	3,205,415	3,747,165	541,750	18,381,190	561,816
031	031	BILLERICA	4,327,062	135,577	583,200	0	5,045,839	6,226,658	1,180,819	21,202,220	0
032	032	BLACKSTONE	0	874	0	0	874	1,241	367	41,073	653
033	033	BLANDFORD	0	0	0	0	0	0	0	0	0
034	034	BOLTON	0	0	42,500	0	42,500	65,917	23,417	2,060,987	36,891
035	035	BOSTON	44,963,846	8,295,037	6,092,200	0	59,351,083	66,602,012	7,250,929	312,113,424	0
036	036	BOURNE	697,469	0	247,300	0	944,769	1,279,435	334,666	8,347,581	420,450
037	037	BOXBOROUGH	31,465	0	28,900	0	60,365	87,756	27,391	1,343,242	80,729
038	038	BOXFORD	66,760	0	71,100	0	137,860	185,307	47,447	2,553,197	71,234
039	039	BOYLSTON	123,201	0	27,600	0	150,801	164,886	14,085	1,312,739	50,409
040	040	BRAINTREE	1,219,876	0	446,600	0	1,666,476	1,885,496	219,020	22,159,042	445,397
041	041	BREWSTER	0	30,337	71,400	0	101,737	136,192	34,455	3,116,815	54,856
042	042	BRIDGEWATER	2,880,831	6,797	237,900	0	3,125,528	3,850,241	724,713	4,188,027	188,880
043	043	BRIMFIELD	203,702	59,630	38,100	0	301,432	408,924	107,492	1,175,000	0
044	044	BROCKTON	29,237,295	5,942,839	1,427,400	0	36,607,534	41,027,599	4,420,065	17,905,569	458,383
045	045	BROOKFIELD	458,859	63,488	33,800	0	556,147	691,420	135,273	840,502	0
046	046	BROOKLINE	910,428	0	565,300	0	1,475,728	1,740,063	264,335	38,746,055	1,216,626
047	047	BUCKLAND	60,077	0	0	0	60,077	0	(60,077)	0	0
048	048	BURLINGTON	1,149,103	0	332,100	0	1,481,203	1,644,883	163,680	18,501,036	623,485
049	049	CAMBRIDGE	1,473,559	0	771,000	0	2,244,559	2,626,192	381,633	70,776,034	2,066,660
050	050	CANTON	627,229	0	253,700	0	880,929	1,001,949	121,020	12,679,442	493,230

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Local Increase in Contribution
IDOR	DOB										
051	051	CARLISLE	105,601	0	54,300	0	159,901	187,764	27,863	2,909,523	58,772
052	052	CARVER	1,235,630	508,952	217,014	396,789	2,358,385	3,245,230	886,845	6,352,591	0
053	053	CHARLEMONT	54,847	0	0	0	54,847	0	(54,847)	0	0
054	054	CHARLTON	52,898	0	0	0	52,898	0	(52,898)	0	0
055	055	CHATHAM	0	0	63,700	0	63,700	94,625	30,925	4,435,508	165,444
056	056	CHELMSFORD	1,661,488	0	511,500	0	2,172,988	2,944,294	771,306	21,307,916	814,366
057	057	CHELSEA	9,036,966	4,333,529	367,500	0	13,737,995	15,028,280	1,290,285	5,242,917	0
058	058	CHESHIRE	49,957	0	0	0	49,957	0	(49,957)	149,203	4,819
059	059	CHESTER	57,706	0	0	0	57,706	0	(57,706)	0	0
060	060	CHESTERFIELD	0	0	0	0	0	4,615	4,615	66,150	0
061	061	CHICOPEE	12,908,998	3,321,463	709,500	0	16,939,961	18,092,935	1,152,974	17,857,172	0
062	062	CHILMARK	0	0	4,000	0	4,000	7,545	3,545	508,806	19,945
063	063	CLARKSBURG	463,231	12,358	25,000	0	500,589	566,486	65,897	489,645	0
064	064	CLINTON	3,209,829	373,631	174,300	0	3,757,760	4,288,384	530,624	3,934,647	26,362
065	065	COHASSET	361,084	0	112,800	0	473,884	527,807	53,923	5,544,008	146,362
066	066	COLRAIN	41,234	0	0	0	41,234	0	(41,234)	0	0
067	067	CONCORD	314,058	0	160,700	0	474,758	553,848	79,090	10,560,962	190,097
068	068	CONWAY	90,282	0	17,300	0	107,582	142,427	34,845	750,166	0
069	069	CUMMINGTON	179	4,066	0	0	4,245	7,002	2,757	53,821	0
070	070	DALTON	273,727	0	0	0	273,727	275,565	1,838	0	0
071	071	DANVERS	732,167	0	304,000	0	1,036,167	1,282,590	246,423	17,316,934	599,166
072	072	DARTMOUTH	2,560,980	400,673	407,600	0	3,369,253	4,184,868	815,615	12,226,215	440,144
073	073	DEBHAM	1,039,401	0	272,300	0	1,311,701	1,444,219	132,518	14,671,109	316,896
074	074	DEERFIELD	260,495	16,216	43,000	0	319,711	340,599	20,888	1,482,125	9,930
075	075	DENNIS	0	0	0	0	0	0	0	12,248	347

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOE										
076	076	DIGHTON	0	0	0	0	0	0	0	3,411	111
077	077	DOUGLAS	569,309	583,025	92,500	0	1,244,834	1,641,587	396,753	2,443,873	0
078	078	DOVER	0	0	41,200	0	41,200	60,018	18,818	2,824,489	99,140
079	079	DRACUT	4,023,516	64,509	369,800	0	4,457,825	5,323,015	865,190	9,307,980	330,433
080	080	DUDLEY	143,821	0	0	0	143,821	0	(143,821)	0	0
081	081	DUNSTABLE	0	0	0	0	0	0	0	0	0
082	082	DUXBURY	678,361	0	272,300	0	950,661	1,086,889	136,228	12,418,715	303,453
083	083	EAST BRIDGEWATER	2,347,876	76,023	219,600	0	2,643,499	3,290,439	646,940	6,566,849	0
084	084	EAST BROOKFIELD	0	2,860	0	0	2,860	3,910	1,050	174,917	3,551
086	085	EASTHAM	0	0	35,900	0	35,900	51,355	15,455	1,702,834	63,515
087	086	EASTHAMPTON	3,706,629	951,028	200,500	0	4,858,157	5,129,671	271,514	4,405,857	63,885
085	087	EAST LONGMEADOW	1,248,213	31,452	229,700	0	1,509,365	1,749,274	239,909	8,436,217	314,671
088	088	EASTON	2,705,681	0	328,200	0	3,033,881	3,281,199	247,318	11,043,931	288,246
089	089	EDGARTOWN	24,658	0	37,700	0	62,358	81,723	19,365	2,374,121	82,144
090	090	EGREMONT	0	0	0	0	0	0	0	0	0
091	091	ERVING	88,888	0	17,100	0	105,988	132,259	26,271	1,492,765	0
092	092	ESSEX	119,013	0	32,500	0	151,513	178,325	26,812	1,831,685	106,274
093	093	EVERETT	1,200,671	899,064	399,100	0	2,498,835	3,522,218	1,023,383	17,159,177	0
094	094	FAIRHAVEN	2,611,111	75,746	223,200	0	2,910,057	3,245,667	335,610	6,358,501	148,789
095	095	FALL RIVER	35,476,423	7,297,595	1,244,100	0	44,018,118	47,209,758	3,191,640	8,559,601	230,253
096	096	FALMOUTH	563,415	478,359	469,700	0	1,511,474	1,716,992	205,518	18,986,777	408,216
097	097	FITCHBURG	11,188,559	3,008,807	504,700	0	14,702,066	15,995,019	1,292,953	7,156,115	146,700
098	098	FLORIDA	13,356	3,454	12,900	0	29,710	64,675	34,965	464,498	0
099	099	FOXBOROUGH	2,128,675	0	239,800	0	2,368,475	2,575,388	206,913	9,061,508	270,939
100	100	FRAMINGHAM	1,966,487	0	720,000	0	2,686,487	3,052,867	366,380	37,607,821	1,041,737

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - B FY 94 Change	FY 93 Local Contribution	FY 94 Local Increase in Contribution
DOR	DOB										
101	101	FRANKLIN	3,426,933	0	365,000	0	3,791,933	4,596,043	804,110	10,899,975	479,599
102	102	FREETOWN	407,093	0	56,000	0	463,093	532,262	69,169	2,003,451	0
103	103	GARDNER	4,600,615	1,309,516	257,600	0	6,167,731	7,060,180	892,449	3,128,360	85,405
104	104	GAY HEAD	0	0	0	0	0	960	960	125,989	4,007
105	105	GEORGETOWN	1,039,916	0	111,100	0	1,151,016	1,362,294	211,278	3,651,537	82,537
106	106	GILL	0	0	0	0	0	0	0	0	0
107	107	GLOUCESTER	1,046,988	0	371,500	0	1,418,488	2,801,335	1,382,847	13,399,801	745,716
108	108	GOSHEN	0	0	0	0	0	2,755	2,755	54,150	1,944
109	109	GOSNOLD	0	0	0	0	0	100	100	15,548	288
110	110	GRAFTON	1,656,475	199,244	192,700	0	2,048,419	2,327,064	278,645	6,134,166	111,642
111	111	GRANBY	1,129,475	142,903	92,800	0	1,365,178	1,468,443	103,265	2,375,418	104,281
112	112	GRANVILLE	74,678	2,029	21,900	0	98,607	131,078	32,471	1,043,227	0
113	113	GREAT BARRINGTON	428,467	0	0	0	428,467	0	(428,467)	0	0
114	114	GREENFIELD	4,764,816	120,323	254,500	0	5,139,639	5,673,175	533,536	6,429,583	0
115	115	GROTON	144,992	0	0	0	144,992	0	(144,992)	0	0
116	116	GROVELAND	0	0	0	0	0	0	0	0	0
117	117	HADLEY	124,967	0	60,400	0	185,367	210,852	25,485	2,746,792	85,975
118	118	HALIFAX	802,693	33,858	64,600	0	901,151	1,068,672	167,521	1,545,157	0
119	119	HAMILTON	30,021	0	0	0	30,021	0	(30,021)	0	0
120	120	HAMPDEN	507,944	0	59,900	0	567,844	622,555	54,711	1,893,394	77,251
121	121	HANCOCK	17,690	0	4,000	0	21,690	25,965	4,275	451,510	0
122	122	HANOVER	898,915	0	219,100	0	1,118,015	1,331,099	213,084	8,924,761	85,677
123	123	HANSON	0	0	0	0	0	0	0	47,910	1,485
124	124	HARDWICK	714	0	0	0	714	0	(714)	85,486	2,787
125	125	HARVARD	470,438	0	86,400	0	556,838	598,943	42,105	4,485,144	125,136

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOB										
126	126	HARWICH	110,484	0	131,100	0	241,584	309,194	67,610	6,919,065	0
127	127	HATFIELD	160,004	73,613	48,700	0	282,317	304,332	22,015	1,774,741	38,422
128	128	HAVERHILL	9,636,205	1,017,459	728,500	0	11,382,164	13,563,007	2,180,843	17,138,050	673,526
129	129	HAWLEY	7,556	0	0	0	7,556	0	(7,556)	0	0
130	130	HEATH	0	53,016	0	0	53,016	84,806	31,790	193,961	0
131	131	HINGHAM	969,285	0	302,700	0	1,271,985	1,419,940	147,955	14,210,688	359,530
132	132	HINSDALE	32,636	456	0	0	33,092	33,122	30	0	0
133	133	HOLBROOK	2,651,849	144,593	143,800	0	2,940,242	3,130,342	190,100	3,629,404	108,519
134	134	HOLDEN	1,090,713	0	182,100	0	1,272,813	1,481,241	208,428	6,445,100	178,529
135	135	HOLLAND	56,295	26,233	28,600	0	111,128	155,798	44,670	939,136	0
136	136	HOLLISTON	1,726,786	0	262,700	0	1,989,486	2,322,839	333,353	9,106,921	223,120
137	137	HOLYOKE	17,006,708	12,395,695	742,500	0	30,144,903	33,076,794	2,931,891	5,248,439	187,369
138	138	HOPEDALE	609,758	0	87,400	0	697,158	1,067,418	370,260	3,163,832	0
139	139	HOPKINTON	437,641	0	155,000	0	592,641	667,964	75,323	7,351,463	286,707
140	140	HUBBARDSTON	0	0	0	0	0	0	0	0	0
141	141	HUDSON	3,381,625	0	242,900	0	3,624,525	3,987,964	363,439	8,010,673	336,448
142	142	HULL	1,267,196	198,702	148,700	0	1,614,598	1,799,225	184,627	5,349,450	135,341
143	143	HUNTINGTON	42,115	0	0	0	42,115	0	(42,115)	0	0
144	144	IPSWICH	503,164	0	161,300	0	664,464	850,680	186,216	7,622,886	235,547
145	145	KINGSTON	465,596	36,322	85,500	0	587,418	736,150	148,732	3,063,404	161,748
146	146	LAKEVILLE	434,728	0	59,500	0	494,228	642,091	147,863	1,542,087	49,038
147	147	LANCASTER	1,023,899	0	60,100	0	1,083,999	1,324,406	240,407	817,524	24,526
148	148	LANESBOROUGH	290,228	0	33,600	0	323,828	356,817	32,989	1,008,635	0
149	149	LAWRENCE	25,113,557	15,067,751	1,084,300	0	41,265,608	45,797,042	4,531,434	0	0
150	150	LEE	924,360	0	92,100	0	1,016,460	1,054,245	37,785	3,168,296	108,356

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
IDOR	DOE										
1151	151	LEICESTER	2,537,143	565,592	167,900	0	3,270,635	3,573,146	302,511	3,457,505	98,539
1152	152	LENOX	680,332	0	75,000	0	755,332	789,390	34,058	4,175,151	0
1153	153	LEOMINSTER	7,184,711	2,249,747	529,800	0	9,964,258	11,579,210	1,614,952	10,868,230	228,233
1154	154	LEVERETT	5,430	0	21,100	0	26,530	50,754	24,224	778,106	0
1155	155	LEXINGTON	1,304,196	0	458,900	0	1,763,096	1,980,631	217,535	29,519,441	799,977
1156	156	LEYDEN	0	0	0	0	0	0	0	0	0
1157	157	LINCOLN	0	0	123,100	0	123,100	145,405	22,305	4,048,950	61,139
1158	158	LITTLETON	305,234	0	99,700	0	404,934	454,102	49,168	5,547,017	186,380
1159	159	LONGMEADOW	1,464,183	0	268,400	0	1,732,583	1,861,563	128,980	13,784,139	380,442
1160	160	LOWELL	24,064,451	9,962,810	1,374,700	0	35,401,961	39,959,285	4,557,324	20,957,203	614,046
1161	161	LUDLOW	3,032,767	323,172	281,400	0	3,637,339	4,288,783	651,444	8,869,430	0
1162	162	LUNENBURG	1,421,859	0	154,400	0	1,576,259	1,831,282	255,023	4,823,145	148,553
1163	163	LYNN	18,904,918	8,713,615	1,199,800	0	28,818,333	33,380,141	4,561,808	25,610,572	0
1164	164	LYNNFIELD	493,143	0	165,700	0	658,843	744,350	85,507	8,632,870	154,528
1165	165	MALDEN	10,474,021	0	528,900	0	11,002,921	11,983,666	980,745	15,027,617	321,591
1166	166	MANCHESTER	167,341	0	71,600	0	238,941	303,623	64,682	3,493,262	94,667
1167	167	MANSFIELD	1,010,515	0	286,700	0	1,297,215	1,438,035	140,820	12,467,869	255,124
1168	168	MARBLEHEAD	544,056	0	245,900	0	789,956	908,917	118,961	14,165,822	260,651
1169	169	MARION	0	0	40,700	0	40,700	61,253	20,553	2,160,945	73,472
1170	170	MARLBOROUGH	1,063,702	0	377,000	0	1,440,702	1,685,629	244,927	18,100,149	740,296
1171	171	MARSHFIELD	2,844,629	422,765	404,400	0	3,671,794	4,576,666	904,872	12,543,121	575,601
1172	172	MASHPEE	0	0	113,800	0	113,800	184,138	70,338	6,714,325	361,134
1173	173	MATTAPOISETT	70,193	0	54,800	0	124,993	150,168	25,175	2,350,409	74,508
1174	174	MAYNARD	954,884	0	124,500	0	1,079,384	1,136,067	56,683	5,511,926	101,880
1175	175	MEDFIELD	453,552	0	184,600	0	638,152	731,641	93,489	8,423,352	349,569

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EBO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOE										
176	176	MEDFORD	7,057,568	0	514,100	0	7,571,668	7,828,106	256,438	21,948,642	638,705
177	177	MEDWAY	1,341,573	0	183,500	0	1,525,073	1,844,248	319,175	7,513,565	0
178	178	MELROSE	2,950,378	0	364,200	0	3,314,578	3,486,968	172,390	14,943,431	375,081
179	179	MENDON	0	0	0	0	0	0	0	0	0
180	180	MERRIMAC	0	0	0	0	0	0	0	0	0
181	181	METHUEN	6,017,870	2,327,451	562,700	0	8,908,021	9,770,002	861,981	16,731,746	461,797
182	182	MIDDLEBOROUGH	4,294,480	824,851	333,400	0	5,452,731	6,620,380	1,167,649	6,521,831	330,657
183	183	MIDDLEFIELD	16,956	0	0	0	16,956	0	(16,956)	0	0
184	184	MIDDLETON	30,159	81,923	49,100	0	161,182	185,170	23,988	1,632,346	28,403
185	185	MILFORD	5,058,249	1,093,364	381,800	0	6,533,413	7,074,288	540,875	12,292,546	0
186	186	MILLBURY	2,588,802	0	150,000	0	2,738,802	2,866,482	127,680	4,682,962	127,845
187	187	MILLIS	713,755	0	107,600	0	821,355	953,459	132,104	4,678,214	119,295
188	188	MILLVILLE	0	303	0	0	303	959	656	11,252	209
189	189	MILTON	592,215	0	337,200	0	929,415	1,086,670	157,255	16,804,697	463,810
190	190	MONROE	3,785	0	0	0	3,785	6,655	2,870	87,527	0
191	191	MONSON	1,601,633	248,367	126,800	0	1,976,800	2,298,605	321,805	3,083,933	0
192	192	MONTAGUE	230,936	0	0	0	230,936	0	(230,936)	0	0
193	193	MONTEREY	0	0	0	0	0	0	0	0	0
194	194	MONTGOMERY	0	0	0	0	0	0	0	0	0
195	195	MOUNT WASHINGTON	1,787	4	0	0	1,791	2,466	675	49,553	1,246
196	196	NAHANT	79,419	0	26,800	0	106,219	127,474	21,255	1,746,872	84,336
197	197	NANTUCKET	0	0	92,600	0	92,600	137,435	44,835	7,084,268	219,612
198	198	NATICK	1,187,919	0	358,100	0	1,546,019	1,714,012	167,993	20,961,846	410,852
199	199	NEEDHAM	886,773	0	363,000	0	1,249,773	1,427,873	178,100	20,588,326	430,296
200	200	NEW ASHFORD	5,045	0	0	0	5,045	6,270	1,225	117,955	1,356

Massachusetts Department of Education FY 93 Base Aid and FY 94 Chapter 70 Aid			(A) Chapter 70	(B) EEO	(C) Per Pupil Grant	(D) Regional School Aid	(E) A+B+C+D Total Base Aid	(F) FY 94 Chapter 70	(G) F - B FY 94 Change	(H) FY 93 Local Contribution	(I) FY 94 Increase in Local Contribution
DDOR	DOB										
226	226	OXFORD	3,130,887	74,393	210,800	0	3,416,080	4,048,871	632,791	4,993,330	0
227	227	PALMER	2,151,169	465,301	194,900	0	2,811,370	3,537,574	726,204	3,392,889	121,466
228	228	PAXTON	259,017	0	45,500	0	304,517	410,102	105,585	1,506,163	72,962
229	229	PEABODY	4,908,932	1,143,269	590,600	0	6,642,801	7,104,556	461,755	21,953,808	667,396
230	230	PELHAM	0	0	11,000	0	11,000	16,933	5,933	600,743	9,623
231	231	PEMBROKE	1,372,712	82,906	164,300	0	1,619,918	1,880,653	260,735	4,842,730	160,779
232	232	PEPPERELL	0	0	0	0	0	0	0	0	0
233	233	PERU	36,735	0	0	0	36,735	36,916	181	0	0
234	234	PETERSHAM	4,969	0	8,100	0	13,069	31,768	18,699	408,230	0
235	235	PHILLIPSTON	0	0	0	0	0	0	0	1,280	67
236	236	PITTSFIELD	12,848,751	2,894,610	683,100	0	16,426,461	17,849,823	1,423,362	14,612,084	547,953
237	237	PLAINFIELD	0	0	0	0	0	0	0	0	0
238	238	PLAINVILLE	506,847	18,662	59,100	0	584,609	683,577	98,968	1,800,983	64,295
239	239	PLYMOUTH	1,587,169	804,798	797,486	1,558,779	4,748,232	6,637,585	1,889,353	36,316,793	0
240	240	PLYMPTON	67,793	41,370	29,300	0	138,463	196,191	57,728	929,610	33,838
241	241	PRINCETON	164,419	0	43,100	0	207,519	285,144	77,625	1,576,079	56,356
242	242	PROVINCETOWN	59,405	0	40,900	0	100,305	114,203	13,898	2,819,324	85,990
243	243	QUINCY	6,872,356	0	819,900	0	7,692,256	8,070,229	377,973	37,533,085	1,369,957
244	244	RANDOLPH	4,019,549	0	393,300	0	4,412,849	4,729,390	316,541	14,141,491	0
245	245	RAYNHAM	1,075,932	29,219	136,100	0	1,241,251	1,579,879	338,628	3,465,479	172,234
246	246	READING	1,110,155	0	363,900	0	1,474,055	1,780,427	306,372	15,506,189	415,122
247	247	REHOBOTH	0	0	0	0	0	0	0	0	0
248	248	REVERE	6,324,106	0	491,500	0	6,815,606	7,760,301	944,695	15,279,825	365,188
249	249	RICHMOND	45,714	0	21,600	0	67,314	79,829	12,515	1,252,428	42,583
250	250	ROCHESTER	254,522	24,052	42,300	0	320,874	422,279	101,405	1,556,230	0

Massachusetts Department of Education FY 93 Base Aid and FY 94 Chapter 70 Aid			(A) Chapter 70	(B) EEO	(C) Per Pupil Grant	(D) Regional School Aid	(E) A+B+C+D Total Base Aid	(F) FY 94 Chapter 70	(G) F - B FY 94 Change	(H) FY 93 Local Contribution	(I) FY 94 Increase in Local Contribution
DOR	DOE										
251	251	ROCKLAND	4,418,526	16,473	271,300	0	4,706,299	5,166,752	460,453	6,554,173	96,475
252	252	ROCKPORT	184,757	0	91,100	0	275,857	337,087	61,230	4,598,665	130,142
253	253	ROWE	0	0	11,600	0	11,600	14,090	2,490	600,001	10,860
254	254	ROWLEY	194,989	43,205	54,100	0	292,294	523,028	230,734	1,337,217	38,378
255	255	ROYALSTON	377	0	0	0	377	1,855	1,478	0	0
256	256	RUSSELL	0	0	0	0	0	0	0	0	0
257	257	RUTLAND	805,380	44,470	63,600	0	913,450	1,056,727	143,277	1,928,274	0
258	258	SALEM	2,923,955	87,718	431,100	0	3,442,773	3,769,025	326,252	19,228,245	502,417
259	259	SALISBURY	458,768	155,726	63,600	0	678,094	840,417	162,323	1,753,820	73,310
260	260	SANDSFIELD	0	0	0	0	0	0	0	0	0
261	261	SANDWICH	338,256	933,287	298,800	0	1,570,343	1,717,013	146,670	13,583,458	406,146
262	262	SAUGUS	1,263,134	0	327,900	0	1,591,034	1,808,959	217,925	15,019,061	552,702
263	263	SAVOY	146,448	7,262	6,800	0	160,510	172,161	11,651	279,092	0
264	264	SCITUATE	966,852	0	261,500	0	1,228,352	1,352,545	124,193	11,830,665	319,428
265	265	SEEKONK	1,546,617	0	218,900	0	1,765,517	1,870,512	104,995	8,429,076	318,619
266	266	SHARON	1,705,991	0	271,400	0	1,977,391	2,183,921	206,530	11,238,485	383,199
267	267	SHEFFIELD	0	0	0	0	0	0	0	4,318	198
268	268	SHELBURNE	120,952	0	0	0	120,952	0	(120,952)	0	0
269	269	SHERBORN	39,248	0	42,000	0	81,248	107,112	25,864	1,944,931	30,341
270	270	SHIRLEY	1,208,494	79,067	60,400	0	1,347,961	1,621,958	273,997	1,601,665	59,422
271	271	SHREWSBURY	2,112,272	16,299	334,200	0	2,462,771	2,751,083	288,312	14,002,125	471,503
272	272	SHUTESBURY	0	8,532	22,400	0	30,932	110,652	79,720	836,863	0
273	273	SOMERSET	429,869	0	277,700	0	707,569	1,701,636	994,067	15,864,318	0
274	274	SOMERVILLE	10,261,323	1,388,917	632,100	0	12,282,340	12,757,205	474,865	26,844,222	0
276	275	SOUTHAMPTON	421,974	80,885	44,500	0	547,359	673,496	126,137	1,114,343	30,199

Massachusetts Department of Education		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	
FY 93 Base Aid and FY 94 Chapter 70 Aid		Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution	
DOR	DOE										
277	276	SOUTHBOROUGH	180,777	0	78,100	0	258,877	298,720	39,843	4,284,110	111,815
278	277	SOUTHBRIDGE	4,902,784	1,877,114	262,300	0	7,042,198	7,772,625	730,427	4,202,888	0
275	278	SOUTH HADLEY	2,877,893	107,624	217,500	0	3,203,017	3,385,475	182,458	6,832,730	0
279	279	SOUTHWICK	0	0	0	0	0	0	0	0	0
280	280	SPENCER	0	77,170	0	0	77,170	90,620	13,450	572,159	16,192
281	281	SPRINGFIELD	61,004,244	37,045,792	2,408,000	0	100,458,036	105,365,762	4,907,726	21,635,035	631,743
282	282	STERLING	322,777	0	82,200	0	404,977	568,849	163,872	2,923,664	0
283	283	STOCKBRIDGE	0	0	0	0	0	235	235	0	0
284	284	STONEHAM	645,079	0	266,800	0	911,879	1,079,185	167,306	12,288,403	331,936
285	285	STOUGHTON	4,740,372	0	387,400	0	5,127,772	5,613,990	486,218	13,364,696	533,252
286	286	STOW	198,946	0	64,400	0	263,346	294,469	31,123	3,162,542	88,235
287	287	STURBRIDGE	310,024	0	87,400	0	397,424	520,951	123,527	3,528,456	0
288	288	SUDBURY	369,870	0	189,700	0	559,570	652,000	92,430	9,807,307	298,142
289	289	SUNDERLAND	255,067	61,330	27,700	0	344,097	398,312	54,215	708,357	0
290	290	SUTTON	846,000	157,281	122,100	0	1,125,381	1,445,489	320,108	3,360,835	153,590
291	291	SWAMPSCOTT	470,679	0	204,900	0	675,579	766,654	91,075	9,939,197	262,394
292	292	SWANSEA	2,747,828	110,131	232,900	0	3,090,859	3,215,256	124,397	7,425,403	268,799
293	293	TAUNTON	13,175,415	2,947,751	669,700	0	16,792,866	17,860,649	1,067,783	13,269,351	542,717
294	294	TEMPLETON	447,489	0	0	0	447,489	0	(447,489)	0	0
295	295	TEWKSBURY	4,489,070	27,402	382,600	0	4,899,072	5,526,043	626,971	11,490,226	545,786
296	296	TISBURY	0	0	35,000	0	35,000	52,683	17,683	2,252,758	13,742
297	297	TOLLAND	0	0	0	0	0	0	0	0	0
298	298	TOPSFIELD	39,107	0	52,800	0	91,907	122,382	30,475	1,818,019	47,996
299	299	TOWNSEND	0	0	0	0	0	0	0	0	0
300	300	TRURO	0	0	12,900	0	12,900	21,173	8,273	1,332,094	39,963

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOE										
301	301	TYNGSBOROUGH	890,973	333,012	145,000	0	1,368,985	1,598,475	229,490	4,703,258	35,598
302	302	TYRINGHAM	0	0	0	0	0	2,100	2,100	267,500	9,576
303	303	UPTON	0	0	0	0	0	0	0	0	0
304	304	UXBRIDGE	1,447,840	212,082	160,200	0	1,820,122	2,167,827	347,705	4,179,399	178,787
305	305	WAKEFIELD	1,739,408	0	330,200	0	2,069,608	2,237,316	167,708	17,059,705	549,323
306	306	WALES	159,188	79,835	23,600	0	262,623	342,895	80,272	432,930	0
307	307	WALPOLE	1,367,651	0	302,200	0	1,669,851	2,014,640	344,789	12,113,738	641,023
308	308	WALTHAM	2,430,681	0	531,600	0	2,962,281	3,237,026	274,745	32,820,600	1,470,363
309	309	WARE	2,253,952	272,712	131,300	0	2,657,964	3,097,132	439,168	2,540,817	0
310	310	WAREHAM	2,809,923	251,083	301,900	0	3,362,906	4,160,997	798,091	10,139,089	0
311	311	WARREN	0	0	0	0	0	0	0	0	0
312	312	WARWICK	51,342	0	0	0	51,342	0	(51,342)	0	0
313	313	WASHINGTON	35,107	91	0	0	35,198	0	(35,198)	0	0
314	314	WATERTOWN	607,792	0	254,200	0	861,992	991,787	129,795	14,230,058	344,367
315	315	WAYLAND	577,404	0	215,300	0	792,704	894,947	102,243	12,947,880	347,003
316	316	WEBSTER	3,480,560	381,936	190,100	0	4,052,596	4,401,329	348,733	5,290,189	104,746
317	317	WELLESLEY	640,569	0	299,100	0	939,669	1,084,794	145,125	19,989,204	315,830
318	318	WELLFLEET	0	0	19,300	0	19,300	28,688	9,388	1,062,813	38,049
319	319	WENDELL	28,355	0	0	0	28,355	0	(28,355)	0	0
320	320	WENHAM	0	0	0	0	0	0	0	0	0
328	321	WESTBOROUGH	613,672	0	207,700	0	821,372	930,487	109,115	12,926,195	471,806
321	322	WEST BOYLSTON	585,583	0	81,100	0	666,683	708,011	41,328	3,473,709	99,001
322	323	WEST BRIDGEWATER	1,045,577	0	100,200	0	1,145,777	1,197,748	51,971	3,865,856	140,330
323	324	WEST BROOKFIELD	0	0	0	0	0	0	0	0	0
329	325	WESTFIELD	7,512,679	2,845,387	605,900	0	10,963,966	12,496,986	1,533,020	12,364,484	116,226

Massachusetts Department of Education FY 93 Base Aid and FY 94 Chapter 70 Aid			(A) Chapter 70	(B) EEO	(C) Per Pupil Grant	(D) Regional School Aid	(E) A+B+C+D Total Base Aid	(F) FY 94 Chapter 70	(G) F - E FY 94 Change	(H) FY 93 Local Contribution	(I) FY 94 Increase in Local Contribution
DOR	DOB										
330	326	WESTFORD	946,117	0	296,100	0	1,242,217	1,520,167	277,950	12,943,184	486,319
331	327	WESTHAMPTON	18,050	0	16,100	0	34,150	62,560	28,410	584,433	0
332	328	WESTMINSTER	0	0	0	0	0	0	0	0	0
324	329	WEST NEWBURY	0	0	0	0	0	0	0	0	0
333	330	WESTON	104,153	0	157,500	0	261,653	330,583	68,930	11,438,232	245,922
334	331	WESTPORT	1,667,977	42,811	186,300	0	1,897,088	1,998,011	100,923	6,560,930	197,260
325	332	WEST SPRINGFIELD	3,757,642	1,021,050	362,700	0	5,141,392	5,815,291	673,899	11,177,479	488,456
326	333	WEST STOCKBRIDGE	0	0	0	0	0	0	0	0	0
327	334	WEST TISBURY	19,768	0	33,500	0	53,268	67,658	14,390	1,836,151	68,305
335	335	WESTWOOD	529,947	0	176,300	0	706,247	792,125	85,878	12,333,943	492,124
336	336	WEYMOUTH	9,516,774	663,931	656,200	0	10,836,905	11,735,678	898,773	19,585,838	542,528
337	337	WHATELY	9,753	0	13,000	0	22,753	42,262	19,509	612,696	23,037
338	338	WHITMAN	0	0	0	0	0	0	0	95,675	0
339	339	WILBRAHAM	825,429	0	153,600	0	979,029	1,414,915	435,886	4,555,875	132,120
340	340	WILLIAMSBURG	198,190	0	23,400	0	221,590	232,720	11,130	849,242	23,524
341	341	WILLIAMSTOWN	563,670	0	56,400	0	620,070	645,710	25,640	1,865,823	23,509
342	342	WILMINGTON	945,504	0	287,200	0	1,232,704	1,380,552	147,848	13,498,731	284,014
343	343	WINCHENDON	2,480,889	709,320	160,400	0	3,350,609	3,723,830	373,221	2,505,116	0
344	344	WINCHESTER	944,830	0	289,100	0	1,233,930	1,371,330	137,400	15,178,783	459,917
345	345	WINDSOR	0	0	0	0	0	579	579	3,600	110
346	346	WINTHROP	2,309,266	0	198,500	0	2,507,766	2,613,088	105,322	8,109,867	110,294
347	347	WOBURN	1,206,069	0	446,400	0	1,652,469	1,871,847	219,378	21,026,039	731,706
348	348	WORCESTER	41,110,461	8,766,695	2,105,200	0	51,982,356	56,359,770	4,377,414	51,751,151	0
349	349	WORTHINGTON	0	0	0	0	0	0	0	0	0
350	350	WRENTHAM	721,013	13,689	92,900	0	827,602	1,063,321	235,719	2,282,112	80,102

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOE										
351	351	YARMOUTH	0	0	0	0	0	0	0	14,570	457
401	401	LAWRENCE VOCATIONAL	0	0	0	0	0	0	0	0	0
406	406	NORTHAMPTON SMITH	672,112	0	53,500	0	725,612	734,192	8,580	1,273,818	29,807
408	408	WORCESTER TRADE	5,177,054	445,344	137,800	0	5,760,198	5,962,473	202,275	3,591,518	0
701	600	ACTON BOXBOROUGH	732,675	0	172,200	814,347	1,719,222	1,812,892	93,670	9,295,588	318,290
702	603	ADAMS CHESHIRE	2,116,460	653,510	191,600	2,429,365	5,390,935	6,094,064	703,129	2,516,865	58,940
703	605	AMHERST PELHAM	2,231,489	0	150,300	1,690,473	4,072,262	4,558,778	486,516	6,616,806	0
704	610	ASHBURNHAM WESTMINSTE	1,263,128	555,850	223,800	2,125,565	4,168,343	4,911,202	742,859	5,110,266	79,658
717	612	ASHFIELD PLAINFIELD	112,399	43,606	22,000	169,331	347,336	384,452	37,116	497,109	19,364
705	615	ATHOL ROYALSTON	2,699,934	1,703,867	219,700	2,154,830	6,778,331	8,594,449	1,816,118	948,754	27,572
706	618	BERKSHIRE HILLS	712,346	0	168,200	735,940	1,616,486	2,181,353	564,867	8,379,596	0
707	620	BERLIN BOYLSTON	264,226	0	30,500	301,200	595,926	626,432	30,506	1,810,634	52,640
765	622	BLACKSTONE MILLVILLE	2,016,274	101,195	190,500	2,662,399	4,970,368	5,329,982	359,614	3,090,291	51,073
710	625	BRIDGEWATER RAYNHAM	1,225,161	0	135,200	1,517,499	2,877,860	2,955,538	77,678	4,241,491	198,560
711	630	BUCKLAND SHELBURNE	372,540	131,331	64,100	328,689	896,660	1,186,661	290,001	1,386,971	0
632	632	CHESTERFIELD GOSHEN	89,913	25,522	21,400	122,770	259,605	312,925	53,320	570,909	8,532
712	635	CENTRAL BERKSHIRE	1,080,089	0	227,600	2,599,093	3,906,782	4,316,541	409,759	6,880,746	60,897
713	640	CONCORD CARLISLE	466,567	0	85,200	430,636	982,403	1,021,983	39,580	6,711,921	124,343
714	645	DENNIS YARMOUTH	1,472,442	287,436	430,300	1,246,176	3,436,354	3,802,688	366,334	16,841,209	521,949
715	650	DIGHTON REHOBOTH	2,769,983	17,479	271,000	3,474,687	6,533,149	6,874,848	341,699	6,486,339	240,313
716	655	DOVER SHERBORN	305,097	0	62,000	304,322	671,419	705,452	34,033	5,036,511	128,171
780	658	DUDLEY CHARLTON	2,704,708	569,445	339,700	3,366,264	6,980,117	8,174,529	1,194,412	5,041,843	193,373
776	660	NAUSET	561,110	55,604	134,600	348,218	1,099,532	1,219,451	119,919	7,234,243	195,651
744	662	FARMINGTON RIVER	26,494	0	21,200	35,865	83,559	190,721	107,162	1,550,984	33,665
718	665	FREETOWN LAKEVILLE	977,723	783,029	176,600	1,525,120	3,462,472	3,620,488	158,016	4,699,442	68,835

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOE										
720	670	FRONTIER	222,207	9,266	55,400	343,642	630,515	757,343	126,828	2,398,122	8,367
721	672	GATEWAY	989,403	285,824	162,500	2,069,192	3,506,919	4,143,607	636,688	4,478,320	30,516
772	673	GROTON DUNSTABLE	648,854	0	162,700	1,343,844	2,155,398	2,472,583	317,185	5,330,461	213,367
764	674	GILL MONTAGUE	1,286,657	223,497	161,800	1,804,477	3,476,431	4,051,828	575,397	3,883,520	0
724	675	HAMILTON WENHAM	662,299	0	182,100	749,971	1,594,370	2,014,021	419,651	7,525,291	178,775
725	680	HAMPDEN WILBRAHAM	726,746	0	85,800	1,085,122	1,897,668	1,946,851	49,183	3,605,661	115,536
726	683	HAMPSHIRE	478,676	4,680	64,800	672,707	1,220,863	1,293,690	72,827	2,293,941	47,509
727	685	HAWLEMONT	41,413	53,363	20,100	103,736	218,612	336,227	117,615	493,258	0
728	690	KING PHILIP	1,263,665	5,379	141,500	1,366,327	2,776,871	2,884,388	107,517	4,545,349	154,975
729	695	LINCOLN SUDBURY	679,463	0	88,800	467,399	1,235,662	1,279,627	43,965	7,433,137	212,050
731	700	MARTHAS VINEYARD	191,229	0	46,500	179,612	417,341	485,093	67,752	3,875,681	84,722
732	705	MASCONOMET	700,749	0	112,600	664,923	1,478,272	1,554,245	75,973	5,720,595	141,779
733	710	MENDON UPTON	740,604	0	128,900	1,372,010	2,241,514	2,550,891	309,377	3,450,572	186,051
736	715	MOUNT GREYLOCK	683,007	0	63,800	746,680	1,493,487	1,528,613	35,126	2,984,258	7,597
734	717	MOHAWK TRAIL	390,076	181,213	70,100	639,911	1,281,300	1,532,879	251,579	2,320,766	15,837
737	720	NARRAGANSETT	1,521,388	218,322	142,500	1,895,795	3,778,005	4,471,513	693,508	1,927,660	28,170
738	725	NASHOBA	290,254	0	60,900	492,988	844,142	895,964	51,822	3,521,946	90,835
787	728	NEW SALEM WENDELL	108,847	51,836	21,900	129,665	312,248	423,895	111,647	445,422	6,084
741	730	NORTHBORO SOUTHBORO	324,727	0	85,300	594,952	1,004,979	1,046,869	41,890	3,832,348	128,864
740	735	NORTH MIDDLESEK	3,086,205	260,739	443,400	4,878,873	8,669,217	10,087,260	1,418,043	8,322,984	132,693
745	740	OLD ROCHESTER	340,813	0	93,500	458,997	893,310	1,034,729	141,419	5,147,196	0
746	745	PENTUCKET	2,196,001	42,008	259,500	1,123,596	3,621,105	6,082,609	2,461,504	7,384,623	114,628
747	750	PIONEER	116,704	121,656	106,100	1,154,200	1,498,660	1,838,911	340,251	3,206,866	0
748	751	PLYMOUTH CARVER	0	0	0	0	0	0	0	0	0
749	753	QUABBIN	2,253,795	1,011,613	245,000	2,455,952	5,966,360	6,863,455	897,095	3,998,667	97,541

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	REO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - E FY 94 Change	FY 93 Local Contribution	FY 94 Increase in Local Contribution
DOR	DOE										
730	755	RALPH C MAHAR	955,555	89,343	76,600	1,016,971	2,138,469	2,414,562	276,093	2,482,068	0
752	760	SILVER LAKE	2,346,712	997,084	241,300	2,263,814	5,848,910	5,989,255	140,345	7,344,965	232,677
755	765	SOUTHERN BERKSHIRE	386,494	11,940	98,800	338,367	835,601	1,169,531	333,930	4,087,622	171,874
766	766	SOUTHWICK TOLLAND	2,110,905	356,741	168,000	1,867,805	4,503,451	4,608,821	105,370	3,355,553	0
756	767	SPENCER EAST BROOKFIELD	4,190,501	1,110,290	234,900	3,116,407	8,652,098	9,064,519	412,421	1,972,128	53,272
757	770	TANTASQUA	868,222	244,399	139,300	1,242,098	2,494,019	2,884,203	390,184	4,843,940	0
763	773	TRITON	455,698	469,362	111,900	687,131	1,724,091	1,915,225	191,134	4,295,299	154,353
759	775	WACHUSETT	1,021,065	0	153,000	1,653,989	2,828,054	3,006,629	178,575	5,959,748	102,973
750	778	QUABOAG	1,780,471	394,523	141,900	1,722,082	4,038,976	4,422,504	383,528	1,925,603	49,040
761	780	WHITMAN HANSON	5,765,043	71,239	416,100	2,691,152	8,943,534	12,117,867	3,174,333	9,069,794	118,210
770	801	ASSABET VALLEY	1,522,952	26,625	90,400	842,945	2,482,922	2,539,164	56,242	3,849,332	140,722
708	805	BLACKSTONE VALLEY	1,681,238	668,657	69,900	839,958	3,259,753	3,412,404	152,651	1,904,198	48,327
709	806	BLUE HILLS	2,141,702	0	107,700	581,660	2,831,082	2,956,232	125,170	4,352,138	69,399
771	810	BRISTOL PLYMOUTH	1,703,890	449,290	80,600	1,229,150	3,462,930	3,500,684	37,754	2,553,733	112,860
779	815	CAPE COD	1,171,782	0	46,000	300,169	1,517,951	1,544,411	26,460	2,991,550	94,594
782	818	FRANKLIN COUNTY	646,979	0	40,500	812,700	1,500,179	1,639,205	139,026	2,211,507	0
722	821	GREATER FALL RIVER	2,389,829	1,485,606	114,400	1,028,799	5,018,634	5,488,523	469,889	941,161	17,099
723	823	GREATER LAWRENCE	3,743,277	1,797,322	145,700	1,785,663	7,471,962	7,746,629	274,667	4,182,772	120,021
786	825	GREATER NEW BEDFORD	4,563,011	1,904,189	168,900	2,258,454	8,894,554	9,540,245	645,691	1,781,510	55,158
767	828	GREATER LOWELL	4,865,706	1,188,825	211,600	3,065,328	9,331,459	9,703,199	371,740	4,777,645	139,664
778	829	SOUTH MIDDLESEX	1,456,672	0	74,000	546,938	2,077,610	2,112,596	34,986	4,728,529	133,308
781	830	MINUTEMAN	1,573,199	0	70,300	414,535	2,058,034	2,092,203	34,169	6,485,600	161,511
735	832	MONTACHUSETT	2,415,307	781,258	106,000	1,289,084	4,591,649	4,865,353	273,704	3,131,432	60,843
743	851	NORTHERN BERKSHIRE	1,035,636	0	44,300	658,018	1,737,954	1,878,360	140,406	1,224,689	3,105
739	852	NASHOBA VALLEY	944,391	17,207	50,600	673,441	1,685,639	1,735,872	50,233	1,940,219	54,570

Massachusetts Department of Education			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
FY 93 Base Aid and FY 94 Chapter 70 Aid			Chapter 70	EEO	Per Pupil Grant	Regional School Aid	A+B+C+D Total Base Aid	FY 94 Chapter 70	F - B FY 94 Change	FY 93 Local Contribution	FY 94 Local Contribution
DOR	DOE										
742	853	NORTHEAST METROPOLITAN	1,927,573	0	113,800	898,298	2,939,671	3,172,700	233,029	5,314,564	105,400
783	854	NORTH SHORE	737,870	0	44,800	202,303	984,973	1,034,275	49,302	1,960,509	56,378
784	855	OLD COLONY	912,340	82,440	44,500	682,312	1,721,592	1,810,816	89,224	1,893,707	0
773	860	PATHFINDER	598,396	324,275	57,300	554,696	1,534,667	1,695,656	160,989	2,352,837	26,771
751	871	SHAWSHOEN VALLEY	1,667,186	46,429	103,500	966,861	2,783,976	2,892,233	108,257	6,474,623	129,060
754	872	SOUTHEASTERN	2,964,341	1,316,297	126,200	1,353,571	5,760,409	5,986,736	226,327	2,940,370	72,908
753	873	SOUTH SHORE	736,834	0	38,300	633,804	1,408,938	1,444,323	35,385	2,315,038	28,681
762	876	SOUTHERN WORCESTER	1,752,122	512,198	100,000	1,203,612	3,567,932	3,791,140	223,208	2,541,284	40,086
785	878	TRI COUNTY	1,052,884	101,062	73,100	803,291	2,030,337	2,091,909	61,572	3,327,589	116,319
758	879	UPPER CAPE COD	488,304	429,215	46,400	148,037	1,111,956	1,159,362	47,406	2,433,357	39,054
774	885	WHITTIER	2,555,459	0	96,700	1,440,552	4,092,711	4,184,776	92,065	3,886,970	139,023
810	910	BRISTOL COUNTY	498,916	0	29,600	650,069	1,178,585	1,194,295	15,710	1,705,385	43,405
820	913	ESSEX COUNTY	1,026,536	684,632	83,300	644,027	2,438,495	2,571,567	133,072	2,506,282	77,291
830	915	NORFOLK COUNTY	366,001	0	32,400	183,786	582,187	593,313	11,126	1,807,075	55,500
		STATE TOTAL	898,131,787	205,384,381	84,836,800	100,424,805	1,288,777,773	1,432,277,773	143,500,000	2,996,363,819	66,832,507

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Do Alterations of Nonconforming Single- and Two-Family Structures Require a Variance As Well As a Section 6 Finding?

In *Serieka v. Zoning Board of Appeals of Winchester*, 1 LCR 91 (1993), Justice Marilyn M. Sullivan issued an April 21, 1993, decision shedding further light on the confused zoning status of nonconforming structures. The case of *Rockwood v. Snow Inn Corp.*, 409 Mass. 361 (1991), established that nonconforming alterations of a nonconforming structure require a variance as well as a "finding" under G.L. c.40A §6. *Rockwood* left doubt about whether this principle would apply in the case of nonconforming single-

or two-family structures. In *Serieka*, Justice Sullivan ruled that the *Rockwood* principle does not apply to nonconforming single- or two-family structures. Even where the alteration of a single- or two-family house is itself nonconforming, only a Section 6 finding, and not a variance, is required.

Can Planning Boards Condition Subdivision Approval on Developer Improvements of State or Town Ways? When Can Municipalities Rezone Commercial Land to Prevent Commercial Development?

In the case of *DiDuca Family Trust v. Planning Board of Acton*, 1 LCR 84 (1993), Justice Marilyn M. Sullivan issued an April 1, 1993, decision addressing (i) Planning Board authority to condition subdivision approval on public-roadway improvements, and (ii) the limits of town authority to rezone commercial land to prevent commercial development.

Justice Sullivan reasoned that, under *V.S.H. Realty v. Zoning Board of Appeals of Plymouth*, 30 Mass. App. Ct. 530 (1991), Planning Boards cannot require that a developer make any improvements to a state highway because the Massachusetts Highway Department has sole authority over such roads. "Where and under what circum-

stances, how many, an appropriate width of such curb-cuts are all questions to be determined by the Department of Highways." *Id.* at 89. Thus, the conditions imposed by the Planning Board dealing with such matters were stricken.

Next, the condition "having to do with the construction of an additional lane on [the abutting town road] appears to run afoul of the statutory provision which prohibits the requirement as a condition of approval that any land within a subdivision be conveyed for a public purpose which would be the ultimate result here." *Id.* at 89.

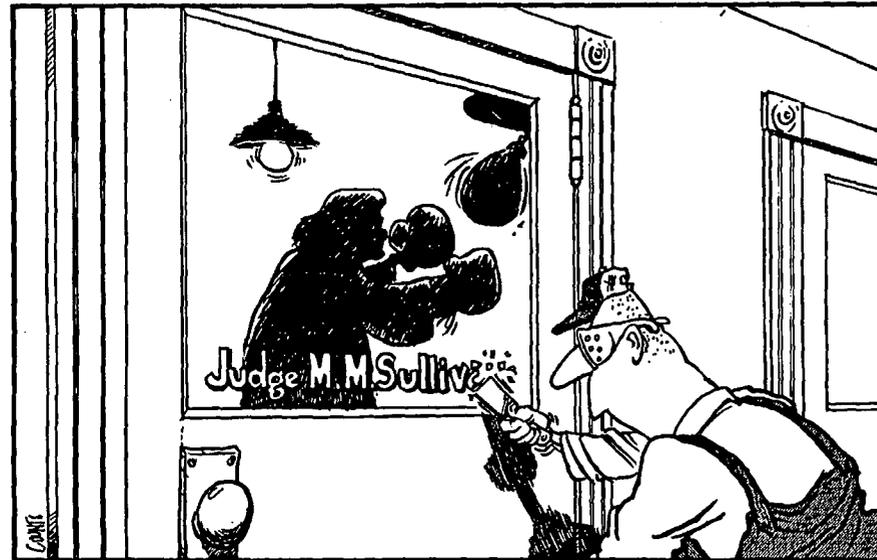
Finally, Justice Sullivan ruled that the Planning Board lacked authority to require a public way adjacent to the proposed three-lot subdivision to be improved.

Justice Sullivan then proceeded to examine the circumstances under which a town can rezone commercial property to prevent commercial development:

In instances where the city or town is redrawing already existing zoning boundaries, the pendulum swings slightly more in favor of the complaining landowner....Location of the original zoning boundaries and the reasons for revising them are factors to be weighed in considering the validity of the adoption of the amendment....The trier of fact must also determine whether the relocation of the boundary line is supported by substantial changes in land use patterns. *Id.* at 90.

Here, the town wanted to prevent new commercial development that could add to traffic congestion. The town singled out a "solitary island in a sea of commercial properties" for rezoning to residential. "Other than the lack of previous development there is nothing inherent in the physical characteristics of locus which justify treating it differently from the adjacent properties north, south and across Route 2A...." *Id.* at 90.

Under these circumstances, the town's rezoning was invalid reverse spot zoning. ■



Going Out Swinging

Judge Marilyn Sullivan of the state's Land Court reaches the mandatory retirement age of 70 this September. The Judicial Nominating Commission is now taking applications from attorneys interested in the post, and there has been no shortage of applicants. Known for her hard-hitting, pro-landowner outlook, the judge is not going gently into the night. In recent decisions, she ordered the Woburn City Council to issue a special permit it had repeatedly

withheld for a movie-theater expansion, and took the Boston suburb of Winchester to task for not giving a homeowner permission to renovate a kitchen in a nonconforming structure. In yet another case, she found unlawful a condition imposed by the Acton Planning Board on a subdivision approval that required the landowner to make costly improvements to a state highway.