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## Net Metering Frequently Asked Questions

Below you will find answers and information pertaining to common questions about net metering and the safe interconnection of generators to the NSTAR electric power system.

Such interconnections include photovoltaic arrays (solar panels), mini-turbines, wind turbines, cogeneration units and micro turbines, to name a few.

All regulations and fees have been filed and approved by the Massachusetts Department of Public Utilities (DPU).

### Who qualifies for Net Metering?

	Class I	Class II	Class III
<b>Customer Class</b>	Solar, Wind or Agricultural	Solar, Wind or Agricultural	Solar, Wind or Agricultural
<b>kW</b>	60 kW or less	Greater than 60 kW up to 1,000 kW	Greater than 1,000 kW up to 2,000 kW
<b>Net Metering Credit Calculation</b>	Credit excess generation, by TOU period if applicable, for all kWh rate components including default service except DSM & renewables.	Credit excess generation, by TOU period if applicable, for all kWh rate components including default service except DSM & Renewables.	Credit excess generation, by TOU period if applicable, for all kWh rate components including default service except Distribution, DSM & Renewables.
<b>Calculation Exceptions</b>			If municipal then also credit distribution kWh rate.
<b>Limits</b>	Aggregate capacity shall not exceed 1 percent of NSTAR's distribution peak for private facilities and 2 percent for municipal facilities.		

### When am I eligible to receive net metering credits?

You will be eligible to receive net metering credits only after your unit is authorized to be online and NSTAR has a signed Schedule Z form on file with designated accounts for allocation of credits.

### I'm a Host Customer. Where would I find my net metering credits on my net metering bill?

Your net metering credits will appear under "Other Charges or Credits" on your current month's bill. The line item will state "Net Metering Credit." (See example).

### I'm a Host Customer. Where on my net metering bill would I find the amount of net metering credits that were allocated (transferred)?

On the Host Customer bill, the section, "Other Charges or Credits," contains the detail for the individual "Transfer Amounts" of net metering credits that were transferred during the prior month to the Allocatee accounts as specified in the Host Customer's completed Schedule Z form. It also details any remaining Net Metering Credit. (See example).

### How do I know the amount of excess generation for the current bill?

Finding the difference between the actual read on last month's bill and the actual read from the current bill would give you the number of kWh used to calculate the net metering credit for the current month. This information can be found under "Electricity Used" on your bill. (See example).

### How is the total amount of the net metering credit calculated or determined?

In general, the net metering credit is calculated by multiplying excess generation (kWh) by the appropriate rate for each of the following charges:

- Default service fixed charge.
- Distribution charge.

1

- Transmission charge
- Transition charge

For a summary of the calculations, please see the table in question 1. More information is also available in the [Net Metering tariff](#).

**How do I know how much of the net metering credit is available to be allocated each month?**

The amount available to be allocated is equal to the current month's net metering credit less any Host Customer's charges. More information is also available in the [Net Metering tariff](#).

**What percentage of the net metering credit is applied to delivery charges versus supplier charges?**

The net metering credit is split between the delivery charges and the supplier charges 50/50 (or 35/65 for low-income customers) if there is a supplier balance.

**I'm an Allocatee Customer. Where would I find my net metering credits on my net metering bill?**

On the Allocatee Customer's bill, the section, "Other Charges or Credits," contains the amount of the net metering credit transferred from the Host Customer's account ("Transfer Amount"), and the amount of that credit that was applied towards the Allocatee's supplier balance ("Transfer to Supplier Bal"), and any associated sales tax and late payment charges as outlined in the example below. Depending on the billing date for the Host Customer's account, the allocated net metering credits may or may not appear on your current month's bill.

**Why doesn't the "Other Charges and Credits" amount on the Host Customer's bill align with the credits appearing on the Allocatee's bill for the current month?**

The credits will not always align for a given month because the Host account and Allocatee accounts may bill on different dates and the net metering credits are not allocated on the billing date itself. The net metering credit earned by a Host Customer during a billing cycle is applied to the electric bill of the Host Customer that same billing cycle.

The remaining credit is allocated 1 to 4 days from the posting of the original net metering credit according to the Schedule Z percentages indicated, and the debits appear on the Host Customer's bill the next billing cycle. The credit will appear on the Allocatee's bill in the bill cycle following the application of the net metering credit to the Allocatee's account. The debits do not show on the Host Customer's bill until the following cycle.

**How much of the credit will each Allocatee receive?**

NSTAR requires the Host Customer to have an approved Schedule Z on file. The Allocatees and allocation percentages are designated on the Schedule Z form by the Host Customer.

**If I have a large credit balance due to net metering credits, can I receive a check?**

All credits are either posted to a host customer's account or allocated to designated customers. Per the tariff, checks may be issued, at NSTAR's discretion, for Class III customers only. For a Class III Net Metering Facility, the Distribution Company may elect to purchase Net Metering Credits from the Host Customer, rather than allocating such Credits. The Distribution Company must provide written notice to the Host Customer of its election to either purchase or allocate Net Metering Credits within 30 days of the Host Customer's request for Net Metering Services.

For Net Metering Credits purchased under this provision, the Distribution Company will make payment by issuing a check to the Host Customer each Billing Period, unless otherwise agreed in writing with the Host Customer. In addition, the Distribution Company shall continue to purchase such credits for so long as the Host Customer takes service under this tariff or as mutually agreed in writing by the Distribution Company and the Host Customer.

Class I and Class II customers with large credit balances should complete a new Schedule Z form to allocate excess net metering credits to additional electric accounts. Per the tariff: For any Billing Period that a Host Customer earns Net Metering Credits, the Distribution Company shall allocate Net Metering Credits by applying them to a designated Customer's account. The Distribution Company shall carry forward, from Billing Period to Billing Period, any remaining Net Metering Credit balance.

**How many times may I submit a new Schedule Z?**

A new schedule Z may be submitted twice in a calendar year.

**Who qualifies as a municipal customer?**

NSTAR treats any government entity (federal, state, or town) as a municipal customer.

**If I qualify, how soon would I get a check for the net metering credits? (Class III customers)**

It usually takes about three weeks from the point Billing receives the meter reads to the processing of a check by Accounts Payable.

**Can I allocate to an NSTAR Gas account?**

No. Net metering credits can be allocated to other electric accounts within the service territory and ISO load zone of the Host Customer account consistent with [Section 1.07 of the Net Metering tariff](#).

**Can a customer close their account to cash out the net metering credits?**

No. If a customer closes their account, the residual net metering credit will be allocated to all NSTAR customers.

**Can a customer partially cash out their credits?**

Net Metering Credits will not be cashed out either in full or partially. The only exception to this is Class III customers who were approved by NSTAR to receive a check.

**Are net metering credits transferred to basic service and/or alternate supplier charges?**

Yes, if the net metering credit is large enough, it is used to pay off the Host Customer's distribution and supplier balances in full. If the net metering credit is not large enough to fully pay off the Host Customer's bill and there is a supplier balance, the credit is split 50/50 for non-low income customers and 35/65 for low income customers. If there is no supplier balance, e.g. the current supplier balance is zero, and the customer does not allocate the credit, it remains on the distribution portion of the account.

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## Other Information

The following is historical information about NSTAR's electric system and key milestones.

- NSTAR's Highest Historical Peak Load: 4,978 MW (*July 22, 2011*)
- 1% "Private Net Metering Cap: 49.78 MW (*1% of highest historical peak load*)
- 2% "Municipal Net Metering Cap: 99.56 MW (*2% of highest historical peak load*)

Net Metering Totals as of July 24, 2012:

1% "Private" Net Metering Cap (49.78 MW cap):

- Projects Online: 37.94 MW
- Projects with Applications Submitted: 174.97 MW
- Total (both above): 212.91 MW

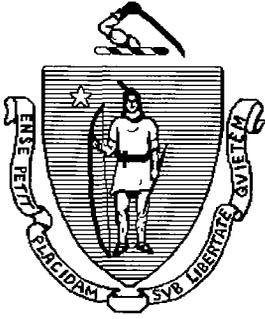
2% "Municipal" Net Metering Cap (99.56 Megawatt cap)

- Projects Online: 27.70 MW
- Projects with Applications Submitted: 39.58 MW
- Total (both above): 91.07 MW

### Related Links:

- [Business Rates](#)
- [Schedule of Rates](#)

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# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC UTILITIES

ONE SOUTH STATION, 5<sup>TH</sup> FLOOR

BOSTON, MA 02110

617-305-3500

### Application for a Municipality or Other Governmental Entity for Net Metering Pursuant to 220 C.M.R. § 18.00 et seq.

#### Instructions to Applying Entities:

1. Cities and towns must complete Sections 1 and 3, only.
2. Other governmental entities:
  - a. State and federal agencies and departments must complete Sections 1 and 3, only.
  - b. All other entities seeking qualification as an "Other Governmental Entity" must complete all sections.
3. All applying entities must submit all documents as electronic attachments in an e-mail addressed to: [dpu.netmetering@state.ma.us](mailto:dpu.netmetering@state.ma.us). The subject matter of the e-mail should be "Application for Net Metering." The e-mail also should include the name, title, e-mail address, and telephone number of a contact person.

### Section 1: Basic information

The applying entity seeks classification as:

- A City or Town in the Commonwealth of Massachusetts
- A State Department or Agency (Other Governmental Entity)
- A Federal Department or Agency (Other Governmental Entity)
- An Other Governmental Entity (aside from Federal or State Agencies and Departments)

1. Legal name of applying entity:
  
2. Mailing Address of applying entity:

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Application for a Municipality or Other Governmental Entity for Net Metering

3. Name of contact person(s) for the applying entity:

Name

Title

Address

4. The applying entity operates within the service territory(ies) of:

- Massachusetts Electric Company d/b/a National Grid
- Nantucket Electric Company d/b/a National Grid
- NSTAR Electric Company
- Fitchburg Gas and Electric Light Company d/b/a Unitil
- Western Massachusetts Electric Company

## Section 2: Additional Information

5. Briefly describe the governmental character of the entity seeking classification as an Other Governmental Entity:

Provide supporting documentation, if possible.

6. Briefly describe the governmental purpose of the entity seeking classification as an Other Governmental Entity:

Provide supporting documentation, if possible.

7. Briefly describe the governmental function of the entity seeking classification as an Other Governmental Entity:

Provide supporting documentation, if possible.

Application for a Municipality or Other Governmental Entity for Net Metering

8. The entity seeking classification has officers, directors, board members, or other similar officials that are:

- Elected
- Appointed

Please provide all supporting documentation

9. The entity seeking classification has officers, directors, board members, or other similar officials that:

- Meet public reporting requirements
- Provide public access to records
- Both

Please provide all supporting documentation

10. The entity seeking classification is able to:

- Levy taxes
- Issue tax-exempt debt
- Both

Please provide all supporting documentation

**Section 3: Affirmation**

I, \_\_\_\_\_, (Name) affirm that I have a positive duty to ascertain the accuracy of the statements made in this application. I personally reviewed the statements set forth above and affirm that they are true and correct. I further affirm that I am authorized by the entity seeking classification to file this application on the entity's behalf and I have attached to this application some documentation (e.g., letter, affidavit, vote) to demonstrate that authorization.

Date this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ at \_\_\_\_\_  
(Day) (Month) (Year) (Place of Execution)

Signature: \_\_\_\_\_  
(Type name here)

Title:

**APPENDIX A: SYSTEM OF ASSURANCE OF NET METERING ELIGIBILITY**

Sections

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1. Purpose

The system of assurance of Net Metering eligibility set forth herein provides prospective Host Customers with an assurance that they will be eligible to receive Net Metering Services under 220 C.M.R. § 18.00 et seq. when they interconnect their Facility. The Department is authorized to develop a system of assurance of Net Metering eligibility, pursuant to St. 2010, c. 359, § 30.

2. Scope

This system of assurance of Net Metering eligibility applies to: (1) Distribution Companies; and (2) Host Customers of Facilities. This is a mandatory process for all Host Customers, seeking to receive Net Metering Services.

3. Definitions

The terms “Agricultural Net Metering Facility,” “Class I Net Metering Facility,” “Class II Net Metering Facility,” “Class III Net Metering Facility,” “Customer,” “Neighborhood Net Metering Facility,” “Net Metering,” “Solar Net Metering Facility,” and “Wind Net Metering Facility” shall be defined as set forth in G.L. c. 164, § 138. The term “Distribution Company” shall be defined as set forth in 220 C.M.R. § 18.02. Additional terms shall be defined as follows:

Administrator means the qualified person or entity selected by the Department to oversee the process for assurance of Net Metering Services.

Application for a Cap Allocation means the prescribed form containing the information (and including supporting documentation and Certification) necessary to determine eligibility for a Cap Allocation or a position on the Waiting List pursuant to Section 4.

Business Day means a day that is not a Saturday, a Sunday, or a public holiday as observed by the Commonwealth of Massachusetts. Computation of time shall begin with the first day following that on which the act that initiates such period of time occurs. The last day of the period so computed is to be included unless it is not a Business Day, in which event the period shall run until the end of the next following Business Day.

Cap Allocation means an assurance that a Host Customer will receive Net Metering Services upon a Host Customer's receipt of notice of authorization to interconnect.

Certification means a written statement based on knowledge, information, and belief that the relevant claims are true.

Department means the Department of Public Utilities.

Effective Date means the date on which this system of assurance for Net Metering shall first apply as determined by the Department.

Facility means a plant or equipment eligible to become a Class I, II, or III Net Metering Facility.

Host Customer means a Customer with a Class I, II, or III Net Metering Facility that generates electricity on the Customer's side of the meter. Host Customer includes a prospective Host Customer.

Interconnection Service Agreement means the agreement for interconnection service entered into between the Interconnecting Customer and a Distribution Company, as defined and provided in each Distribution Company's standards for interconnection of distributed generation.

Net Metering Services means services provided by a Distribution Company to Customers and Host Customers necessary to permit Net Metering, including those related to interconnection, metering, and calculation and billing of Net Metering credits, as specified in the Distribution Company's tariff pursuant to 220 C.M.R. §§ 18.09(2) and (3).

Private Cap means the limit on Net Metering capacity of Facilities that are not covered by the Public Cap, pursuant to St. 2010, c. 359, §§ 27 and 29.

Public Cap means the limit on Net Metering capacity of Public Facilities, pursuant to St. 2010, c. 359, §§ 27 and 29.

Public Facility means a Class II or III Net Metering Facility: (1) that is owned or operated by a municipality or other governmental entity; or (2) of which the municipality or other governmental entity (a) is assigned 100 percent of the output; (b) is the Host Customer; and (c) if allocating Net Metering credits, allocates only to municipalities and other governmental entities.

Reservation Period means the period for which a Host Customer is entitled to an assurance of Net Metering Services prior to a Facility's receipt of notice of authorization to interconnect.

Small Class I Net Metering Facility means a Class I Net Metering Facility that qualifies for the Simplified Interconnection Process as defined in each Distribution Company's interconnection tariff.

Special Public Facility means a Public Facility for which: (1) the municipality or other governmental entity owns and operates the Facility; and (2) the Facility is located on property that is owned or leased by the municipality or other governmental entity.

Waiting List means a list of Host Customers that would receive a Cap Allocation if there were capacity under the applicable cap, and that may receive a Cap Allocation if capacity becomes available under the applicable cap.

#### 4. Obtaining a Cap Allocation

##### (A) Transitional Period from Effective Date

If a Facility will interconnect within 90 days after the Effective Date, a Host Customer may be granted a Cap Allocation, provided that the Host Customer: (1) contacts the Administrator within ten Business Days of the Effective Date and identifies the capacity and the type of its Facility as well as whether it would qualify under the Public Cap or the Private Cap; and (2) receives notice of authorization to interconnect within 90 days after the Effective Date. Cap Allocations granted under this section will remain subject to the provisions of Sections 6 and 9. Alternatively, any Host Customer may submit an Application for a Cap Allocation under the provisions of Sections 4(B), 4(C), or 4(D) to seek a Cap Allocation.

##### (B) Application for a Cap Allocation

Except as provided in Sections 4(A) and 4(D), to receive a Cap Allocation, a Host Customer must submit an Application for a Cap Allocation to the

Administrator. Applications for a Cap Allocation shall be submitted to the Administrator only via electronic mail. The date the Administrator receives an Application for a Cap Allocation shall be its "submission date." The Application for a Cap Allocation shall include, among other details, a Certification and supporting documentation to establish that the Host Customer has, with respect to the Facility:

- (i) an executed Interconnection Service Agreement;
- (ii) adequate site control (a sufficient interest in real estate or other contractual right to build the Facility at the location specified in the Interconnection Service Agreement);
- (iii) except as provided in Sections 4(D) and 7(A)(ii), all necessary governmental permits and approvals to construct the Facility with the exception of ministerial permits, such as a building permit, and notwithstanding any pending legal challenge(s) to one or more permits or approvals; and
- (iv) an application fee, as set forth in Section 5(D).

(C) Cap Allocation under the Public Cap

In addition to the provisions of Section 4(B), a Host Customer who seeks a Cap Allocation under the Public Cap shall submit a Certification and supporting documentation to establish that the Facility is a Public Facility. Evidence of public ownership or operation shall consist of proof that the appropriate authorization has been obtained (e.g., town meeting vote, approval from governing body) for proceeding with a publicly owned or operated Facility. Evidence of 100 percent assignment of output shall consist of a power purchase agreement or other comparable documentation. Evidence that the Host Customer is a governmental entity and will properly allocate Net Metering credits shall consist of the interconnection application and the executed Interconnection Service Agreement.

(D) Exception for Special Public Facilities

Notwithstanding the provisions of Section 4(B)(iii), the Host Customer of a Special Public Facility need not have all governmental permits and approvals before submitting an Application for a Cap Allocation, receiving a Cap Allocation, or receiving a position on the Waiting List. As provided in Section 7(A)(ii), the Host Customer of a Special Public Facility must submit all governmental permits and approvals to the Administrator within nine months of being granted a Cap Allocation.

(E) Loss of Cap Allocation or Position on the Waiting List

A Host Customer may lose a Cap Allocation or place on the Waiting List for not meeting the requirements of the System of Assurance, including but not limited to: (1) failing to meet applicable deadlines; (2) making any changes identified in Section 8(C); (3) making false assertions as provided in Section 12; and (4) failing to comply with the verification requirements of Section 9(B).

If the Administrator intends to revoke a Cap Allocation or a place on the Waiting List, the Administrator shall notify the Host Customer electronically. The Administrator shall wait 15 Business Days in order to allow the Host Customer the opportunity to use the process described in Section 10. If the Host Customer does not respond to the notification within 15 Business Days, the Administrator may revoke the Host Customer's Cap Allocation or place on the Waiting List.

5. Duties of the Administrator and Fees

(A) General Duties

The Administrator shall have such duties as the Department establishes. All notifications, reports, and documents shall be provided in a form prescribed by the Administrator.

(B) Monitoring and Reporting on Capacity

Every month, until 80 percent of the capacity of a Distribution Company's Public or Private Cap is reached, the Administrator shall calculate and report the remaining available capacity under such Public or Private Cap as the difference between: (1) the capacity of the applicable cap; and (2) the sum of: (a) the aggregate capacity of all Host Customers receiving Net Metering Services, as reported by the Distribution Company each month; (b) the capacity of Host Customers that have been granted a Cap Allocation; and (c) for the Private Cap only, the ten percent of the available capacity reserved for Host Customers with Small Class I Net Metering Facilities, pursuant to Section 11.

Once 80 percent of the capacity of a Distribution Company's Public or Private Cap has been reached, the Administrator shall calculate the remaining available capacity under such Public or Private Cap every week as the difference between: (1) the capacity of the applicable cap; and (2) the sum of: (a) the aggregate capacity of all Host Customers receiving Net Metering Services, as reported by the applicable Distribution Company each week; (b) the capacity of Host Customers that have been granted a Cap Allocation; and (c) for the Private

Cap only, the ten percent of the available capacity reserved for Host Customers with Small Class I Net Metering Facilities, pursuant to Section 11.

To calculate capacity, a Solar Net Metering Facility's capacity shall be 80 percent of the Facility's direct current rating at standard test conditions, and all other Facilities shall be the alternating current nameplate rating.

The Administrator shall post updates on the remaining available capacity within each Cap on a publicly accessible Internet website.

(C) Processing Applications for a Cap Allocation

The Administrator shall prioritize complete Applications for a Cap Allocation on a first-come, first-served basis, according to their Submission Date and time. If multiple Applications for a Cap Allocation are received at the same minute, the Administrator shall examine the seconds to determine priority.

The Administrator shall notify the Host Customer: (1) within two Business Days of the submission date that the Application for a Cap Allocation was received; and (2) within 15 Business Days of the submission date whether the Application for a Cap Allocation is complete or incomplete.

If the Application for a Cap Allocation is complete, the Administrator shall notify the Host Customer of a grant of a Cap Allocation or a position on the Waiting List. The Administrator's notification that an Application for a Cap Allocation is complete does not relieve the Host Customer of the obligations in Sections 6 and 9.

If the Application for a Cap Allocation is incomplete, the Administrator shall notify the Host Customer of the deficiency and the Host Customer may resubmit the Application for a Cap Allocation, which will be deemed a new Application for a Cap Allocation.

The Administrator shall maintain a Waiting List for Host Customers that have applied for a Cap Allocation and been denied a Cap Allocation solely because the Administrator has determined, pursuant to Section 5(B), that no additional capacity is available under the applicable cap.

The Administrator shall notify the Host Customer in writing as soon as is practicable of the Host Customer's loss of its Cap Allocation or place on the Waiting List pursuant to Section 4(E).

(D) Application for a Cap Allocation Fees

The Host Customer must submit a \$XX non-refundable application fee for the Administrator to deem an Application for a Cap Allocation complete.

(E) Reservation Fees

Except as provided in Sections 5(F) and 11, no more than 15 Business Days after receipt of notice that an Application for a Cap Allocation is complete, the Host Customer must submit to the Administrator a non-refundable reservation fee of \$XX per kilowatt (“kW”) based on the capacity of the Facility. If the Host Customer does not submit the full amount of a reservation fee within 15 Business Days, the Host Customer will forfeit the Cap Allocation and any fees already submitted.

(F) Waiting List

If there is insufficient capacity to accommodate a complete Application for a Cap Allocation, the Administrator shall add the Host Customer to the Waiting List for the applicable Cap. Priority on the Waiting List shall be based on the date and time that the Administrator receives a complete Application for a Cap Allocation. Unless otherwise stated below, fees associated with Section 5(E) are suspended while a Host Customer is on the Waiting List.

As Net Metering capacity becomes available (e.g., as a result of an increase to a Distribution Company’s peak load, loss of a Cap Allocation, legislative changes, etc.), the Administrator shall offer it to Host Customers on the applicable Waiting List, in order of priority. If the Net Metering capacity offered to a Host Customer on the Waiting List is equal to or more than the amount sought in an Application for a Cap Allocation, the Host Customer may accept the offer and must submit any fees required by Section 5(E). If the Host Customer does not accept the Cap Allocation offered or does not submit all fees within 15 Business Days of the offer, the Administrator shall deem the Application for a Cap Allocation withdrawn, and the Net Metering capacity will be offered to the next Host Customer on the Waiting List.

If the amount of Net Metering capacity offered to a Host Customer is less than the amount sought in an Application for a Cap Allocation, the Host Customer may: (1) accept the offer of a reduced Cap Allocation as provided in Section 8(B)(iv), and submit any fees required by Section 5(E); (2) accept the offer, submit any fees required by Section 5(E), hold the Cap Allocation, and remain on the Waiting List for additional Net Metering capacity; or (3) decline the offer and remain on the Waiting List, while the Net Metering capacity is offered to the next Host Customer on the Waiting List. Reservation periods

established under Section 7 shall not begin until a Host Customer has accepted a partial Cap Allocation and left the Waiting List or received 100 percent of the Cap Allocation requested.

6. Reporting Requirements

(A) Distribution Companies

Each month until 80 percent of the capacity of its Public or Private Cap has been reached, each Distribution Company shall report to the Administrator the aggregate capacity of all Host Customers receiving Net Metering Services. Once 80 percent of the capacity of a Distribution Company's Public or Private Cap has been reached, each week, the Distribution Company will report to the Administrator the aggregate capacity of all Host Customers receiving Net Metering Services. The Distribution Companies are only required to file reports on the aggregate capacity of all Host Customers receiving Net Metering Services when there is a change from the last-filed report.

(B) Host Customers

Each Host Customer with a Cap Allocation, or a position on the Waiting List shall submit to the Administrator a quarterly report of its Facility's status indicating either: (1) no change; or (2) changed, with a detailed description of the change(s).

Such report is due by the last day of each calendar quarter until the end of the quarter in which: (1) the Facility receives notice of authorization to interconnect from the Distribution Company; or (2) a Host Customer no longer has a Cap Allocation or position on the Waiting List.

A Host Customer shall notify the Administrator when its Facility is interconnected. A Host Customer shall not exceed its Cap Allocation without the written authorization of the Administrator and the Distribution Company to which the Facility is interconnected.

7. Reservation Periods

(A) Initial Reservation Period

(i) Initial Reservation Period

The Initial Reservation Period begins when: (1) the Administrator notifies the Host Customer of a Cap Allocation that, together with any prior Cap Allocation for a Facility, provides a Cap Allocation equal to

the capacity requested by the Host Customer for the Facility; and (2) the Host Customer has submitted all applicable fees under Section 5(E).

The Initial Reservation Period shall be 18 months for Wind Net Metering Facilities and Agricultural Net Metering Facilities, and nine months for Solar Net Metering Facilities and all other net metering facilities.

(ii) Exception for Special Public Facilities

For Special Public Facilities, the initial reservation period shall be 27 months for Wind Net Metering Facilities and 18 months for Solar Net Metering Facilities, provided that the Host Customer obtains all governmental permits and approvals as provided in Sections 4(B) and 4(D) within nine months of the Cap Allocation.

(iii) Request for Extensions

No later than 30 calendar days before the end of the initial Reservation Period, a Host Customer may request that the Administrator grant an extended Reservation Period for a fee as provided in Section 7(B)(iii). At any time during a Reservation Period, a Host Customer may request an extended Reservation Period for legal challenges as provided in Section 7(B)(ii), or an extended Reservation Period pending authorization to interconnect as provided in Section 7(B)(iv). The Administrator shall review and respond within 15 Business Days to any Host Customer's request for an extension of the Reservation Period. At the end of the Reservation Period, including the initial Reservation Period and all applicable extensions, the Reservation Period shall automatically expire without further action or notice by the Administrator.

(B) Extended Reservation Periods and Fees

(i) Extended Reservation Period

As provided in Sections 7(B)(ii) and 7(B)(iii), if granted by the Administrator, an extended Reservation Period begins the first day after the end of the initial Reservation Period or another extension, provided that the Host Customer has already submitted any applicable fees under this section and has not previously sought the same extended Reservation Period for the Facility's Cap Allocation.

(ii) Extended Reservation Period for Legal Challenges

Any Host Customer may seek an extended Reservation Period of six months if the Host Customer submits a Certification that a governmental permit or approval for the Facility was subject to a legal challenge during the initial Reservation Period or extended Reservation Period, and the legal challenge remains pending. However, the extended Reservation Period for legal challenges terminates at the end of the legal challenge. Any and all other Reservation Period timelines are suspended during the extended Reservation Period for legal challenges. There is no fee for an extension under this provision.

(iii) Extended Reservation Period for a Fee

A Host Customer with a Cap Allocation may seek an additional extended Reservation Period for six months provided that such Host Customer has submitted a fee of \$XX per kW.

The fee shall be held in escrow by the Administrator and refunded to the Host Customer without interest, provided that the Facility receives notice of authorization to interconnect within six months. The Host Customer shall forfeit the fee if: (1) except as provided in Section 7(B)(iv), the Facility does not receive notice of authorization to interconnect within the six-month extended Reservation Period; or (2) the Host Customer fails to comply with the requirements of Section 9.

Host Customers with Small Class I Net Metering Facilities shall be exempt from the extended Reservation Period fee.

(iv) Extended Reservation Period Pending Authorization to Interconnect

When a Facility's interconnection depends only upon receipt of notice of authorization to interconnect, the Reservation Period shall be extended until such notice is received or denied. Any fees associated with Section 7(B)(iii) shall not be forfeited solely as a result of seeking this extended Reservation Period pending authorization to interconnect.

8. Impact of Facility Changes

(A) Host Customers must report all project changes to the Administrator and the Distribution Company in a timely manner.

(B) Permissible Changes

The following changes will not invalidate an Application for a Cap Allocation, a Cap Allocation, or a position on the Waiting List as long as they do not affect a Facility's status or position within the Public or Private Cap and they do not require a new Interconnection Service Agreement:

- (i) A change of Host Customer and related contact information. Both the Host Customer with the Cap Allocation and the new Host Customer must notify the Administrator of such a change and revise the Application for a Cap Allocation.
- (ii) A change to the Facility ownership and related contact information. The Host Customer shall notify the Administrator of such a change and revise the Application for a Cap Allocation.
- (iii) A change in a Host Customer's equipment (e.g., manufacturer, brand, etc.) that does not require a new Interconnection Service Agreement as determined by the Distribution Company.
- (iv) A reduction in the amount of Net Metering capacity requested. Based on notice of a reduced amount of Net Metering capacity requested, the Administrator shall revise the amount of aggregate capacity available to other applicants.
- (v) An increase in the amount of capacity included in an Application for a Cap Allocation or Cap Allocation as long as there is available capacity under the applicable cap and no other Host Customer is on the applicable Waiting List. A Host Customer who requests an increased Cap Allocation must submit the same Certifications required in Section 4 with respect to the additional capacity.

(C) Prohibited Changes

The following changes will invalidate an Application for a Cap Allocation, a Cap Allocation, and a place on the Waiting List:

- (i) Changes to a Facility that require a Cap Allocation under a different cap (i.e., Public to Private Cap or vice-versa).

- (ii) Changes to the type of technology (e.g., a Solar Net Metering Facility seeks to become a Wind Net Metering Facility).
- (iii) Relocation of the Facility to a non-contiguous property.

As a result of any such changes, the Application for a Cap Allocation will be deemed to have been withdrawn by the Host Customer and the Host Customer must submit a new Application for a Cap Allocation.

9. Information Disclosure, Verification, and Host Customer Reporting

(A) Information Disclosure

Unless the Host Customer requests and demonstrates that protective treatment is warranted, the Administrator shall make available on a publicly accessible website an Application for a Cap Allocation and all supporting documentation submitted by a Host Customer except for: (1) an executed Interconnection Service Agreement; and (2) a demonstration of adequate site control. If any documents related to either of the exceptions are otherwise publicly available, the Host Customer must notify the Administrator, and the Administrator shall make such documents available on the publicly accessible website.

(B) Verification

The Host Customer agrees to provide, at any time and without cause, copies of any documents deemed by the Administrator as reasonably necessary to confirm the facts related to a Certification or to investigate any allegation of fraud or misrepresentation in an Application for a Cap Allocation or in any other document submitted to the Administrator. The Host Customer shall provide the Administrator with any requested documents within 15 Business Days of a request.

The Administrator shall retain copies of all documents submitted in connection with an Application for a Cap Allocation for three years from the date an Application for a Cap Allocation is submitted.

10. Dispute Resolution

(A) Informal Resolution

An applicant aggrieved by the Administrator's action(s) on its Application for a Cap Allocation may submit a request to the Administrator to resolve the dispute. The Administrator must respond to the request within fifteen Business Days.

The Administrator and the applicant shall make a good faith attempt to resolve the dispute informally before any party commences arbitration.

If a dispute is not resolved informally within 30 Business Days of a request, an applicant may initiate arbitration.

(B) Arbitration

The Administrator shall retain a neutral and independent arbitrator to provide services under this Section. The Administrator shall post on its website the arbitrator's name and contact information. The applicant shall pay the arbitrator's fees and costs.

An applicant shall initiate arbitration by submitting a written request to the arbitrator, with a summary of the dispute. Unless otherwise agreed to by the parties, the arbitrator shall render a written decision within 60 days of the initiation of arbitration. The arbitrator shall establish the procedures for the arbitration.

If either party is aggrieved by the arbitrator's decision, it may petition the Department for an adjudicatory proceeding under G.L. c. 30A.

Unless otherwise ordered by the arbitrator or the Department, pending the outcome of the dispute resolution process, an applicant shall not lose a Submission Date, Cap Allocation, or place on the Waiting List.

11. Small Class I Net Metering Facilities

As of the Effective Date, ten percent of the available capacity under the Private Cap shall be reserved for Host Customers with Small Class I Net Metering Facilities. Such Host Customers shall be exempt from the fees required by Sections 5(E) and 7(B). Nothing in this section shall limit the aggregate capacity available to Small Class I Net Metering Facilities.

12. False Assertions

As provided in Section 4(E), if the Administrator or the Department determines that a Host Customer has made one or more false assertions in fulfilling the requirements of the System of Assurance, in addition to any applicable penalties pursuant to G.L. c. 268, § 6 and other applicable remedies, the Administrator or Department may revoke the Host Customer's Cap Allocation or place on the Waiting List.

13. Miscellaneous

The Department may permit an exception from any provision of the System of Assurance of Net Metering eligibility for good cause.



July 27, 2012

Mr. John Bamman  
Ameresco  
111 Speen Street, Ste. 410  
Framingham, MA 01701

Re: Landfill Soil Gas Evaluation – Acton Landfill

Dear Mr. Bamman:

As requested, AMEC Massachusetts, Inc. (AMEC) is pleased to provide this proposal for implementation of a landfill soil-gas monitoring network at the Acton Landfill. This proposal was prepared in order to address the Massachusetts Department of Environmental Protection (MassDEP) comment #5 on the Post-Closure Use Permit Application submitted on June 15, 2012.

## **BACKGROUND**

Ameresco was awarded the landfill redevelopment solar project in Acton, MA. AMEC is supporting Ameresco by providing engineering design and permitting. AMEC submitted the Post-Closure Use Permit Application (BWP SW 36) for a 1.59 Megawatt Solar Photovoltaic (PV) System Installation to the MassDEP on Ameresco's behalf on June 15, 2012. As a result of their technical evaluation, the MassDEP provided comments on July 6, 2012, and is requiring that additional landfill gas assessment be conducted prior to construction of the PV array. In response, AMEC recommends the following proposed approach to address the MassDEP's comments and requirements for evaluation of landfill soil gas at the Acton Landfill.

## **PROPOSED SCOPE OF WORK**

### **Task 1 – Determine Depth of Unsaturated Zone Adjacent to the Landfill**

AMEC researched available reports and documents to identify sources that may be used to determine the depth of the unsaturated zone adjacent to the Landfill.

Based on historic information obtained from MassDEP and the Town of Acton, groundwater monitoring well installation documents from wells around the perimeter of the landfill were reviewed. The groundwater depth and screened depth of the wells were assessed to determine whether any of these wells may be viable for use as landfill gas monitoring wells. Wells L-2, L-4, L-11 through L-15 all have screened intervals below the latest groundwater elevation data obtained from the Town (October 2010). Even with a significant decrease in water table elevation, it does not appear that these wells would be suitable as landfill gas monitoring wells since the well screens must bridge the water table to be able to sample the unsaturated zone. In order to verify this, AMEC proposes to use a water level indicator to gauge the depth of each of these wells shown on Figure 1. Following the well gauging, AMEC will compare the depths to the reported screened intervals to satisfy MassDEP's comment regarding the "Depth of the Unsaturated Zone Adjacent to the Landfill". AMEC will also make a final determination of whether the on-site groundwater monitoring wells can be used for landfill gas monitoring.

AMEC assumes an effort of one day (8-hours) for this effort which will include gauging of wells, summarizing of results, and developing the final determination.

4

## **Task 2 – Identify Sensitive Receptors to Soil Gas Migration**

AMEC will confirm the presence of potential sensitive receptors on, and immediately adjacent to the site. Based on the existing conditions plan (Camp Dresser & McKee, Inc. Post Closure Use Plan, File Name: CEXPL000.dwg, dated August 8, 2005) obtained from the Town Engineer, on-site sensitive receptors present include the DPW building, transfer station building, septic system manholes, and the storm water sewer system. These receptors are shown on Figure 1.

Based on previous site visits, AMEC observed off-site residential sensitive receptors located on the southeast and east abutting Landfill property lines (Figure 1). During the visual survey, AMEC did not identify the presence of utilities along Route 2 in the vicinity of the Landfill property; however, we will contact Dig Safe® and Acton utility departments (water, sewer) to confirm the presence/absence of utilities in that area.

Potential receptors will be further evaluated and described in the Scope of Work under Task 3.

## **Task 3 – Develop Scope of Work (SOW) for Landfill Gas Migration Monitoring**

AMEC will use the information gathered during Tasks 1 and 2 to develop a SOW that describes the proposed soil gas monitoring network and the monitoring methodologies. The SOW will be submitted to MassDEP for approval, and will include recommendations for a landfill gas monitoring plan to determine if landfill gas is currently, or has the potential to migrate beyond the boundary of the landfill (also referred to as the point of compliance). MassDEP's Landfill Technical Guidance Manual of 1997 details requirements for landfill gas monitoring probes for temporary use and landfill monitoring wells for more permanent applications. Temporary points would consist of 3/4" steel probes driven to a depth of approximately 10' to 15' below grade, with a 10' long screened interval. Permanent points would consist of 1 1/2" PVC installed to the depth of the water table. The screen would be installed across the entire unsaturated zone, with the exception of the top 3' where bentonite and Portland cement would be used to seal the top of the well. AMEC will provide construction details for monitoring probes or wells as part of the SOW.

The SOW is anticipated to include the following elements and recommendations:

1. Verification of depth of water at existing groundwater monitoring wells and determination of whether these wells can be used to monitor landfill gas based on available well logs. The approximate locations of these existing wells are shown on Figure 1.
2. Description of and proposed locations for additional soil gas monitoring probes/wells to supplement the existing wells. Based on initial review of available information, AMEC assumes that seven (7) new soil gas monitoring wells (MP-1 through MP-7) will be installed. Installation of these wells will follow the MassDEP's Landfill Technical Guidance Manual (May 1997).

As shown on Figure 1, the monitoring wells are placed near the property lines on each side of the landfill or near a potential receptor.

3. Description of and proposed locations for monitoring subsurface utilities. AMEC has proposed monitoring of accessible utility structures (catch basins, manholes), as described in Task 4. Known utilities are shown on Figure 1.
4. Description of site geological conditions (above the water table) and the depth to groundwater based on results of Task 1, and on data collected during installation of new soil gas monitoring probes/wells.
5. Description of on-site and off-site receptors as confirmed in Task 2.
6. Develop soil gas monitoring procedures including quality control and quality assurance guidelines and requirements, and the proposed monitoring instrument(s). Monitoring procedures will follow the MassDEP's Landfill Technical Guidance Manual (May 1997). It should be noted that

MassDEP's guidance recommends that landfill gas sampling be conducted when the barometric pressure is low (29.75 inches of mercury or less) and the soil is moist/wet from a recent rainfall event or is frozen. Weather data will be collected during the Landfill gas sampling event.

7. AMEC's recommendations for any modifications to on-site structures or subsurface utilities, if required based on the results of Task 4 (described below).

AMEC has assumed one round of revisions will be required following MassDEP's review.

#### **Task 4 – Install Landfill Gas Monitoring Wells and Perform One Round of Gas Monitoring**

Since the extent of landfill waste line on Figure 1 is approximated based on a closure plan from 1985, AMEC proposes to survey locate the proposed monitoring wells. One day of survey has been included to mark these locations with stakes (extending no more than 6" into the ground to avoid penetration of the low permeability cap, should the location be within the limits of waste). In addition, a stake will be placed along the property line at the MP-6 and MP-7 locations since the property line is shown as being very close to the limit of waste.

AMEC will oversee its subcontractor to install the monitoring wells. For the purposes of this proposal, AMEC has included costs of installing more permanent monitoring wells rather than temporary probes, should MassDEP request the Town of Acton to monitor landfill gas in the future. AMEC proposes installing the wells to the following depth and as shown on Figure 2. These depths were selected based on a review of historic groundwater elevation data. Please note that the number of wells proposed for installation may be decreased should the outcome of Task 1 reveal that existing groundwater monitoring wells may be used.

MP-1 through MP-3 – 25' deep

MP-4 – 13' deep

MP-5 – 18' deep

MP-6 – 35' deep

MP-7 – 20' deep

An AMEC geologist/scientist/engineer with expertise in well installation and soil classification will observe the drilling and characterize the soil stratigraphy. In addition, AMEC will monitor for landfill gas using a handheld instrument during drilling activities. A health and safety plan will be prepared for the activities associated with this task.

Wells are to be constructed of 1-inch diameter PVC, as shown on Figure 2. The wells will be installed using a GeoProbe® rig and samples will be collected (for observation/classification) using 5' long liners. The wells will be completed above grade with locking protective casing at locations in grassed areas. At locations within paved areas, they will be completed with flush-mount covers.

Following installation of the landfill gas monitoring wells, AMEC will perform one round of landfill gas monitoring. In addition to the newly installed wells, AMEC will also monitor accessible utility structures as mentioned in Task 3 above. It is assumed that a single, landfill gas multi-meter will be used and that this work will be completed in one day. It should be noted that no samples will be collected for laboratory analysis and that only handheld instrument monitoring is proposed.

#### **COST ESTIMATE AND ASSUMPTIONS**

AMEC's total estimated fee for the tasks outlined in the scope of work above is \$22,800. A breakdown of budget by task is provided below:

Task 1 – \$1,400

Task 2 - \$1,900

Task 3 - \$4,100

Task 4 - \$15,400

Assumptions and exclusions, in addition to those described in the scope of work above, include the following:

- Assume that the tasks described in this SOW will not require any review or determinations under the Wetlands Protection Act (WPA) and that the SOW will not have any impacts on any areas subject to the WPA regulations, and therefore a Notice of Intent (NOI) is not required to be filed with the Acton Conservation Commission.
- Assume MEPA filing will not be required. Also assume Massachusetts Endangered Species Act (MESA) or Natural Heritage & Endangered Species Program (NHESP) review is not required.
- Assume any underground utilities in or near the areas of the proposed soil gas monitoring points will be located by the Town of Acton and that this information will be provided to AMEC. AMEC has not included any fees for underground utility location. Should AMEC be requested to mark underground utilities, a separate proposal will be provided for this work.
- The installation of the new soil gas monitoring wells will not require drilling on private property.
- AMEC has assumed two days for installation of the monitoring wells. Should additional time be required, AMEC would perform the additional work on a time and materials basis.
- No permitting is required for the above scope of work.

**TERMS AND CONDITIONS**

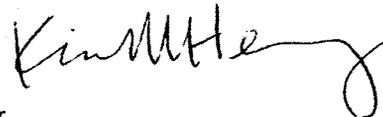
AMEC proposes to complete this work under AMEC's existing Professional Services Agreement with Ameresco.

Thank you for the opportunity to provide Ameresco with the opportunity to support your project in Acton. If this proposal is acceptable, please sign below to form a contract with AMEC for these services. Should you have any questions, please contact Rob Bukowski at (978) 392-5307 or at [robert.bukowski@amec.com](mailto:robert.bukowski@amec.com).

Sincerely,



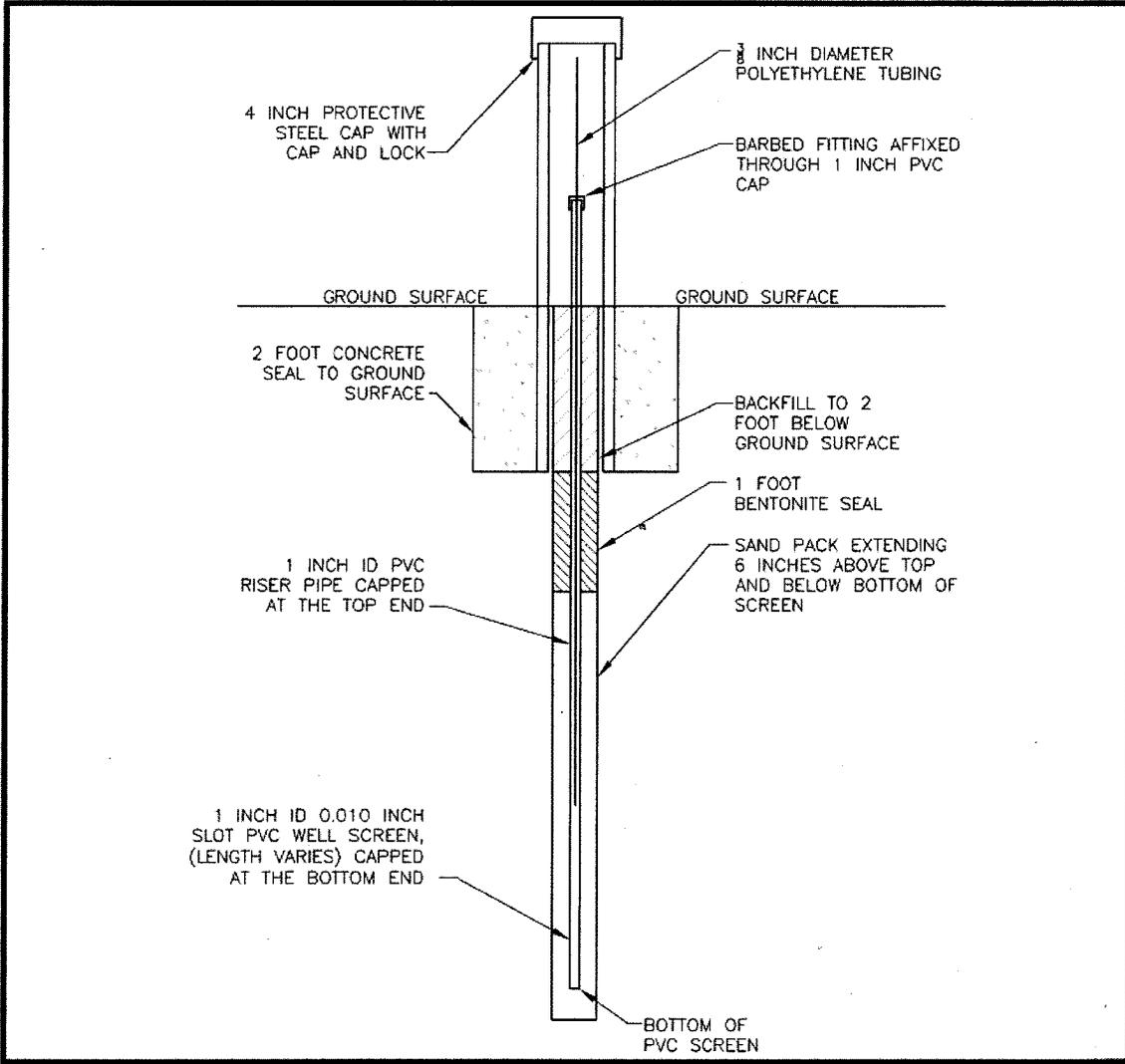
Robert J. Bukowski, PE  
Project Manager  
AMEC Massachusetts, Inc.



for

Samuel P. Farnsworth  
President  
AMEC Massachusetts, Inc.





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CLIENT:  
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 111 SPEEN STREET  
 FRAMINGHAM, MA 01701  
**AMERESCO**  
 Green • Clean • Sustainable

PROJECT:  
**ACTON LANDFILL  
 ACTON MA**

DESIGNED BY: RJB	DRAWN BY: DED
CHECKED BY: SHM	DATE: 25 JULY 2012
SCALE: NOT TO SCALE	ISSUE / REVISION: 0
DISCIPLINE LEAD:	PROJECT MANAGER:

PROJECT ENGINEER:

DOCUMENT CONTROL NUMBER:

TITLE:  
 TYPICAL DETAIL PROPOSED  
 LANDFILL GAS MONITORING WELL  
 ACTON LANDFILL  
 ACTON MA

FIGURE NUMBER:  
 2



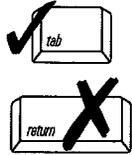
**Massachusetts Department of Environmental Protection**  
**Bureau of Waste Prevention – Solid Waste Management**  
**BWP SW 36 Post-Closure Use – Major**  
**BWP SW 37 Post-Closure Use – Minor**  
**Application for Post-Closure Use Permit**

X251838  
 Transmittal Number

Facility ID# (if known)

**A. Project Information** (all applicants must complete this section)

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Directions:** Specify the plan/report and page numbers in which the following information is located.

1. Which permit category are you applying for?  BWP SW 36  BWP SW 37
2. Is MEPA review required for this project?  Yes  No
3. Post-closure use (310 CMR 19.016 & 19.143):
  - a. general description
    - (1) current post-closure use
    - (2) proposed post-closure use
    - (3) effect of changes
  - b. effect on public health safety or the environment
4. Department-approved closure plan

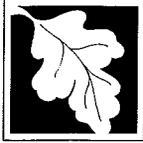
Plan/Report #	Page #	DEP Use Only
Application	2-1 to 2-6	
Application	2-1 to 2-6	
Application	3-1 to 3-9	
Application	3-7 - 3-9;4-1 - 4-10;5-1 - 5-7	
Application	ES-1,ES-2,2-4,2-5,7-2,7-3	
Application	2-6	

**B. Project Information**

**Note:** Complete only sections applicable to requested post-closure use. Enter NA if not applicable.

- |  | Plan/Report # | Page #       |
|--|---------------|--------------|
| 1. Post-closure use plan/report:           |               |              |
| a. site plan                               | Drawings      | C-1          |
| b. design plan                             |               |              |
| (1) original design                        | N/A           | N/A          |
| (2) proposed design                        | Drawings      | C-1-C-10,S-1 |
| (3) changes from original design           | Application   | 4-1 to 5-7   |
| (4) closure/final cover integrity/function | Application   | 4-1 to 4-10  |
| c. drainage plan                           | Application   | 5-1 to 5-7   |
| d. landfill gas control/monitoring plan    | Application   | 6-1          |

5



**Massachusetts Department of Environmental Protection**  
 Bureau of Waste Prevention – Solid Waste Management  
**BWP SW 36 Post-Closure Use – Major**  
**BWP SW 37 Post-Closure Use – Minor**  
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**B. Project Information (cont.)**

	Plan/Report #	Page #	DEP Use Only
2. Additional plan/reports for constructing permanent structures on filled areas:			
a. settlement analysis			
(1) waste characteristic - refuse, depth, age composition, etc.	<u>Application</u>	<u>ES-1, 2-1 to 2-2, 4-1 to 4-2</u>	
(2) settlement monitoring - preloading, test fills surveys, etc.	<u>App/Dwgs</u>	<u>4-1 to 4-10/C8-C9</u>	
b. design considerations			
(1) differential settlement	<u>App/Dwgs</u>	<u>4-5-4-7/C8-C9</u>	
(2) gas control/monitoring in structures	<u>N/A</u>	<u>N/A</u>	
(3) final cover penetrations/integrity	<u>N/A</u>	<u>N/A</u>	
(4) utility connections	<u>Drawings</u>	<u>C-10</u>	

**C. Permit Review Documentation and Criteria**

**Note:** Complete all sections applicable to requested post closure use. Refer to referenced regulation citation for applicability. Enter NA if not applicable.

	Plan/Report #	Page #	DEP Use Only
1. Documentation:			
a. wetlands order of conditions	<u>Application</u>	<u>7-1</u>	
b. financial assurance estimate and mechanism (310 CMR 19.051)	<u>Application</u>	<u>7-1</u>	
2. Permit criteria:			
a. (310 CMR 19.038(1)(d)) (all facilities)			
(1) MEPA compliance	<u>Application</u>	<u>7-1, Apndx. E</u>	
(2) sight assignment limits	<u>Application</u>	<u>2-2 to 2-4</u>	
(3) compliance with facility specific regulations	<u>Application</u>	<u>2-2 to 2-6</u>	
(4) health & environmental impact assessment	<u>Application</u>	<u>2-4/5, 7-2/3,</u>	



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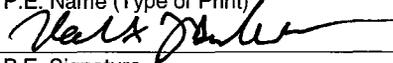
Facility ID# (if known)

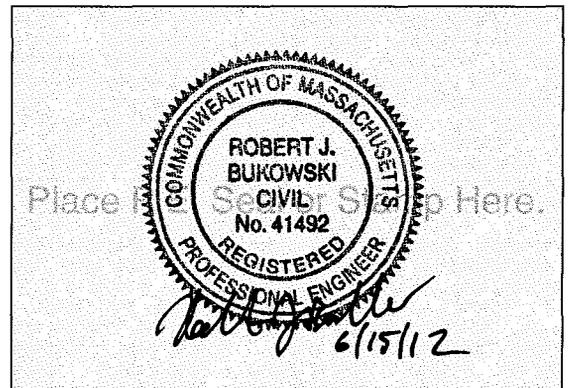
**C. Permit Review Documentation and Criteria (cont.)**

	Plan/Report #	Page #	DEP Use Only
(5) compliance with other applicable laws and regulations	Application	7-2	
(6) enforcement status	Application	7-1 to 7-2	
(7) structural support	App./Dwgs	4-1 - 4-10/S-1	
b. 310 CMR 19.143(3) (landfills only)			
(1) final contour changes	Drawings	C-1 to C-4	
a. no adverse impacts	Application	4-1 to 7-3	
b. reduce threats	Application	4-1 to 7-3	
(2) integrity of final cover	Application	4-1 to 5-7	
(3) drainage/erosion controls	Application	5-1 to 5-7	

**D. Engineering Supervision: 310 CMR 19.011(2)**

The seal or stamp and signature of a Massachusetts Registered Professional Engineer (P.E.) must be entered below. Both the seal or stamp impression and the P.E. signature must be original. This is to certify that the information contained in this Form has been completed under the supervision of a Massachusetts registered professional engineer knowledgeable in solid waste facility design, construction and operation and that proposed post-closure use represents good environmental engineering practice.

Robert J. Bukowski  
 P.E. Name (Type or Print)  
  
 P.E. Signature  
 Engineering Department Manager  
 Position/Title  
 AMEC Environment & Infrastructure, Inc.  
 Company  
 06/15/2012  
 Date (MM/DD/YYYY)  
 41492  
 P.E. Number



Continue to Certification: 310 CMR 19.011 ►



Massachusetts Department of Environmental Protection  
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**E. Certification: 310 CMR 19.011(1)**

Any person, required by these regulations or any order issued by the Department, to submit papers shall identify themselves by name, profession, and relationship to the applicant and legal interest in the facility, and make the following certification:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete. I am aware that there are significant penalties both civil and criminal for submitting false information including possible fines and imprisonment."

John Murray  
Print Name  
  
Authorized Signature  
Asst Town Mgr  
Position/Title  
06/15/2012  
Date (MM/DD/YYYY)