



BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING
August 20 2012

Acton Town Hall
Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Barrat, Ms. Adachi, Mr. Gowing, Mr. Clough, Mr. Sonner and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Harting-Barrat – Reported that the Employee Appreciation Day went well. The Employee's were entertained for the second year by the Actone's who performed for the event.

Mr. Ledoux noted he and the Marianne Fleckner participated in a Webinar for succession planning. Mr. Ledoux attended a Regional Housing Meeting with Roland and heard what other towns housing issues are. Met with Miracle Field proponents, the materials will be brought before the Sept. 10 meeting. He has been meeting with AMRESKO, the low bidder for Solar Project. The RFP to analyze space needs has been sent out. Russell Robinson has formally given notice to the town that he is retiring after 42 years. The Board wishes him luck.

PUBLIC HEARINGS & APPOINTMENTS

CLASS I NON-DISPLAY LICENSE, 99 GREAT ROAD, MILL DAM LEASING

The petitioner of the proposed Non-Display Class I License spoke about the use this little building on his property to house his Non-display License for the leasing vehicles. He noted he has been doing this at the office space in Concord and may not have his lease renewed.

Mr. Gowing – Moved to approve. Mr. Sonner – second. UNANIMOUS VOTE

AFFIRMATION OF APPOINTMENT OF STEPHEN BARRETT AS ACTING TREASURER AND COLLECTOR

Ms. Harting-Barrat – Moved that the Board Vote that "Pursuant to the provisions of Chapter 41, Section 40 of the Massachusetts General Laws and the Town Charter and Bylaws, we hereby approve, confirm and ratify the appointment of Stephen Barrett to the positions of Acting Treasurer and Acting Collector of Taxes which appointment was made by the Town Manager and filed with the Town Clerk." Mr. Gowing - second UNANIMOUS VOTE

Final

ACCEPT BID LOAN DOCUMENTS PRESENTED BY THE ACTING TREASURER/COLLECTOR

Steve Barrett updated the Board of the process of going out to bond market. They feel they received favorable rates.

Ms. Harting-Barrat – Moved that the Board of Selectmen hereby votes to accept the low bid of 1.59% from PNC Capital Markets and the Board further votes the Douglas School Roof project of \$267,606 with the remainder of the project being financed by the MSBA (Massachusetts School Building Authority). The Board further votes acceptance of the remaining vote conditions contained in the full vote document as provided by Bond Counsel. Mr. Gowing – second. UNANIMOUS VOTE

TRAFFIC RULES AND ORDERS, SPRUCE STREET

Corey York, Town Engineer, was in to discuss the modifications to the original Amendment to the Traffic Rules and Orders and the revised plans, as well as information he has gathered.

Corey recapped the development on Arlington and Spruce, the petitioner has come back to the Town to see if we will allow 3 additional parking spaces. The petitioner presented to the Board a plan going forward on the Westerly side Arlington and Mass Ave. The No Parking will change to 2 hour parking. When he went out to observe the situation, Sweet Bite's clients are parking on the Side walk.

This amendment will formalize the parking. They want to put the 3 spaces by Tables to Tea Pots.

Mr. Sonner asked about the east side and narrowing.

Mr. Gowing asked about portion in front of Spruce Corner will it have signage here to corner. It will, according to Corey.

Mr. Gowing – Moved to ban parking on Arlington Street, South Side, from the intersection of Spruce Street heading easterly for a distance of Approximately 200 feet. Ms. Adachi – second. UNANIMOUS VOTE

Mr. Gowing – Moved to ban parking on Spruce Street, east side, from the intersection of Arlington Street heading southerly for a distance of approximately 80 feet. Ms. Adachi – second. UNANIMOUS VOTE

Mr. Gowing – Moved to allow the addition of 3 additional spaces on Spruce Street on west side and removing 3 spaces on the east side. Mr. Sonner – second. UNANIMOUS VOTE.

NATIONAL GRID INSTALLATION OF GAS MAIN, 314 ARLINGTON STREET TO SARAH LANE

Mr. Clough discussed potential traffic jams with the school buses in that area. Mr. Regan said he will work on this with the Town and School. Mr. Gowing – Moved to approve the gas line from 314 Arlington Street to Sara Lane with a 2 inch gas feed and minimize traffic delays during school times. Mr. Sonner – second – UNANIMOUS VOTE

August 20, 2012

Board of Selectmen's Minutes

SELECTMEN'S BUSINESS

FY13 TRANSFER STATION FEE SETTING

Corey York discussed the procedure that is followed to set the rates. He is recommending a \$10.00 fee increase. They will be trying to put together a program for seniors for recycling and are looking at a \$20.00 sticker. It was questioned how many people would use the recycling sticker. Ms. Adachi asked about the proposed recycling-only permit for seniors and whether some people also might try to use the general trash area. Corey noted that they police the area to see what is going on and make sure that does not happen. On Saturday's they have an additional person working. Mr. Sonner asked about private service costs. Corey said generally ran \$8-10 dollars a week when he looked in to it, or \$36.00 for month.

The board discussed pay as you go bags at the transfer station.

Mr. Gowing - Move to approve recommended fees for transfer station and recycling fee. Mr. Sonner – second. UNANIMOUS VOTE

MORRISON FARM COMMITTEE REQUEST TO INCREASE MEMBERSHIP

The Board discussed the letter from Bill Mullin requesting additional increase of full members from 7 to 11 and 2 to 4 associate memberships. Mr. Gowing said that Bill is trying to assign aspects of Morrison and he feels he needs more people to move forward with these tasks. Mr. Sonner asked if we want associates not alternates. It was noted that Associates are appropriate for this committee. Mr. Mullin wants to move Kitty Cunkleman from Associate to full membership. He is looking at additional people for the committee. Mr. Gowing – Moved to increase the committee members from 7 to 11 and Associates from 2 to 4. Mr. Sonner – second. UNANIMOUS VOTE

REMOTE PARTICIPATION

Mr. Sonner has called in for two meetings and he feels from a policy standpoint it is fine. We have not received questions, and feels we should implement this policy. Mr. Sonner - Moved to take no action as it has been vetted previously. Mr. Gowing – second UNANIMOUS VOTE

SELECTMEN'S REPORTS

Mr. Sonner – reported that WACL reported their book donations have gone up and feels it may be from the discussion at the Board's meeting. 2020 is recruiting for members.

Mr. Clough – EDC is waiting for the two new members to be vetted with the Chair of EDC, and he as the Liaison. They went to the HDC and it went well. Fin com has not met. CPC, there is a lot is going on because the law has changed.

Ms. Adachi – ACHC met had an update on 6 Post Office Square proposed development. Newest COD member already has gotten involved, completed an analysis of 2010 survey data about personals with disabilities in Acton. The Shriver Center workshop on emergency

Final

preparedness for persons with disabilities will take place on September 24 at 4:00 p.m. Open to the public, no cost

Mr. Gowing – RTAC nominated him as Vice Chair. HDC has met twice and both times the WAVE project has been reviewed as it continues to develop. The results are turning out very well and they have improved the designs. He met with HDC/EDC regarding zoning changes and signs. Miracle Field is continuing to be built; they may apply for CPC Funds. ACTONTV's Colin is being replaced by Brian Phalen. ACAT will be hosting a debate with Dean Cavaretta and James Eldridge. He attended the Caouette CR Committee and access for ARRT. Attended Green Community presentation hosted by the Governor in Boston at the Hall of Flags celebrating the 100th green community. Our Town Clerk, Eva came in on the weekend to get a marriage license prepared as the Bride and Groom had forgotten to pick it up.

Ms. Harting-Barrat – Health Nursing service is going great - the marketing person is also making headway and we are in the black. The School Regionalization committee is discussing weighted votes. There are many issues and some of them are emotional for Boxborough. She will report back to the Board.

CONSENT

Hold - Mr. Clough – Minutes – Abstain, as he was not in attendance at the meeting.

Hold - Ms. Adachi – Appt. Peter Darlow to DRB. She and the Chairman are reviewing the design-review process, meeting with the Planning and others, and the role of the DRB is likely to change. She thinks the Board should hold off on the appointment. Mr. Clough said they have gone through the process and noted the committee is under a new Chairman. He said it has a Charge and has attended the meetings. He asked for approval. Mr. Sonner is unbiased and he thinks Mr. Darlow is aware it could change and feels we should appoint him. We need to take anyone if they are interested in serving.

Mr. Gowing feels under the circumstances we need to deal with it as it stands today and we need to move it forward.

Hold - Mr. Gowing - Monument Place Gift- #19 recuse Mr. Gowing

Hold - Mr. Clough Fee Waiving for Walk to End Alzheimer's. Mr. Clough wanted to know the amount of the waiver. It is \$150.00 and most of the work at the park is done on a daily basis by the staff who maintain the facility.

Mr. Sonner – Moved to approve the Consent calendar with Mr. Gowing's Recusal on Monument Place #19 and Mr. Clough's Abstaining from Minutes Approval as well as Fee Waiver and Appointment of Mr. Darlow to the Design Review Board. Ms. Adachi – second.
UNANIMOUS VOTE

Final

Mr. Gowing – Moved to go into Executive Session and at the conclusion adjourn in to public session to adjourn the meeting. Ms. Adachi – second. The Clerk took Roll call, All Ayes.

Adjourned 8:30 p.m.

Christine Joyce
Recording Secty

Michael Gowing, Clerk

Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
August 20, 2012
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chair will briefly update the Board -The Town Manager will provide a brief report
2. **7:10 CLASS I NON-DISPLAY, 99 GREAT ROAD, MILL DAM LEASING**
Enclosed please find materials in the subject regard
3. **7:15 AFFIRMATION OF APPOINTMENT OF STEPHEN BARRETT AS ACTING TREASURER AND COLLECTOR**
Enclosed please find materials in the subject regard
4. **7:17 ACCEPT BID LOAN DOCUMENTS PRESENTED BY THE ACTING TREASURER/COLLECTOR**
Enclosed please find materials in the subject regard
5. **7:20 TRAFFIC RULES AND ORDERS AMENDMENT, SPRUCE STREET**
Enclosed please find materials in the subject regard
6. **7:30 NATIONAL GRID INSTALLATION OF A GAS MAIN, 314 ARLINGTON STREET TO SARAH LANE (PRIVATE WAY)**
Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

7. **FY13 TRANSFER STATION FEE SETTING**
Enclosed please find materials in the subject regard
8. **MORRISON FARM COMMITTEE REQUEST TO INCREASE MEMBERSHIP**
Enclosed please find materials in the subject regard
9. **REMOTE PARTICIPATION POLICY 6 MONTH REVIEW**
Enclosed please find the Remote Participation Policy for final review
10. **SELECTMEN'S REPORTS**

IV. CONSENT AGENDA

- 11. ACCEPT MINUTES, AS AMENDED - BOARD OF SELECTMEN**
Enclosed please find Minutes of April 23, May 7, June 4, 2012
- 12. REQUEST FEE WAIVER, "WALK TO END ALZHEIMER'S", NARA PARK**
Enclosed please find materials in the subject regard
- 13. LICENSE AGREEMENT, SEWER LINE IN RIGHT OF WAY, HENLEY ROAD**
Enclosed please find materials in the subject regard
- 14. COMMITTEE APPOINTMENT, JOE WILL, RECREATION COMMISSION TO EXPIRE 6/30/15**
Enclosed please find materials in the subject regard
- 15. COMMITTEE APPOINTMENT, ROB BUKOWSKI, ASSOCIATE MEMBER, WATER RESOURCE ADVISORY COMMITTEE (WRAC) TO EXPIRE 6/30/13**
Enclosed please find materials in the subject regard
- 16. COMMITTEE APPOINTMENT, PETER DARLOW, MEMBER OF DESIGN REVIEW BOARD, TERM TO EXPIRE 6/30/15**
Enclosed please find materials in the subject regard
- 17. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift in the amount of \$1,000.00 from TD Bank N.A. to be used for the Goward Field Playground Project
- 18. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$210.00 from various contributors to be used for Goward Field Playground project
- 19. ACCEPT GIFT, PLANNING DEPARTMENT**
Enclosed please find a gift in the amount of \$23,333.34 from Monument Place Project to be used for affordable housing purposes and street improvement in the project vicinity
- 20. ACCEPT GIFT, NURSING SERVICE**
Enclosed please find a gift in the amount of \$50.00 from Doris Malson, to be used by the Nursing Service.
- 21. ACCEPT GIFT, POLICE DEPARTMENT**
Enclosed please find a gift of \$1,000.00 from TD Bank N.A. to be used for the purchase of supplies for the Youth Officer's at the schools

22. ACCEPT GIFT, PLANNING DEPARTMENT

Enclosed please find a gift of \$2,000.00 from Robbins Brook Housing Element, as specified under the Site Plan Special Permit, payment of \$2,000.00 as each unit is complete to provide affordable housing in Acton

23. ONE DAY LIQUOR LICENSE, COMPANY LUNCHEON AT NARA PARK

Enclosed please find materials in the subject regard

24. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

There will be need for an Executive Session to discuss strategy in preparation for negotiation with non-union personnel, Assistant Town Manager, John Murray

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

SEPTEMBER 10	SEPTEMBER 24	OCTOBER 15
	Continued Site Plan Special Permit, #7/6/20-433, 40 Sudbury Road – aka 65 Powder Mill Road, Old Mill Development	

PENDING MINUTES

- March 12 -JA
- May 21
- June 18 & 25
- July 7 & 23

PENDING COMMITTEE APPOINTMENTS

- Lawrence Kenah – EDC
- Allan Gulliver – EDC

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Agenda

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>	PDF	010 Agenda, Board of Selectmen, August 20, 2012 Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	134 KB	
<input type="checkbox"/>	PDF	020 (2) Class I Non-Display, 99 Great Road, Mill Dam Leasing Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	849 KB	
<input type="checkbox"/>	PDF	030 (3) Affirmation of Appointment, Acting Town Collector and Treasurer Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	71 KB	
<input type="checkbox"/>	PDF	040 (4) Accept Bid Loan Documents Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	75 KB	
<input type="checkbox"/>	PDF	050 (5) Traffic Rules and Orders, Amendment, Spruce Street Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	2 MB	
<input type="checkbox"/>	PDF	060 (6) National Grid Gas Installation, 314 Arlington Street to Sarah Lane Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	166 KB	
<input type="checkbox"/>	PDF	070 (7) FY13 Transfer Station Fee Setting Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	83 KB	
<input type="checkbox"/>	PDF	080 (8) Morrison Farm Committee Request to Increase Membership Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	49 KB	
<input type="checkbox"/>	PDF	090 (9) Remote Participation Policy, 6 month Review Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	173 KB	
<input type="checkbox"/>	PDF	110 (11) Accept Minutes, Board of Selectmen Scanned with FlowPort '2012 Meeting	admin	08/17/12	2 MB	

		Week Cover Sheet' Cover Sheet								
<input type="checkbox"/>		120 (12) Request for Fee Waiver, Alzheimer's Walk, NARA Park Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	295 KB					
<input type="checkbox"/>		130 (13) License Agreement, Sewer Line in Right of Way Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	527 KB					
<input type="checkbox"/>		140 (14) Committee Appointment, Joe Will, Recreation Commission Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	87 KB					
<input type="checkbox"/>		150 (15) Committee Appointment, Rob Bukowski, Associate Member, Water Resource Advisory Committee (WRAC) Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	282 KB					
<input type="checkbox"/>		160 (16) Committee Appointment, Peter Darlow, Design Review Board Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	143 KB					
<input type="checkbox"/>		170 (17) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	51 KB					
<input type="checkbox"/>		180 (18) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	39 KB					
<input type="checkbox"/>		190 (19) Accept Gift, Planning Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	44 KB					
<input type="checkbox"/>		200 (20) Accept Gift, Nursing Service Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	21 KB					
<input type="checkbox"/>		210 (21) Accept Gift, Police Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	29 KB					
<input type="checkbox"/>		220 (22) Accept Gift, Planning Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	46 KB					
<input type="checkbox"/>		230 (23) One Day Liquor License, NARA Park, Company Luncheon Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	67 KB					
<input type="checkbox"/>		240 (24) Disposal of Obsolete Materials, Memorial Library Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	08/17/12	39 KB					

Final

BOARD OF SELECTMEN & SEWER COMMISSIONERS' MEETING

June 18, 2012

Acton Town Hall

Francis Faulkner Hearing Room 7:00 PM

Present: Ms. Pam Harting-Barrat, Ms. Janet Adachi, Mr. Michael Gowing, Mr. John Sonner, Mr. David Clough, Town Manager Steve Ledoux and Lili Early, Recording Secretary. The meeting was televised.

Meeting came to order at 7:00 p.m.

CITIZENS' CONCERNS

None

PUBLIC HEARINGS AND APPOINTMENTS

CHAIRMAN'S UPDATE/OPERATIONAL MINUTE

Mr. Ledoux introduced the new Acton Fire Chief, Mr. Pat Futterer and summarized the rigorous selection process through which the large number of candidates had been reduced to three finalists. The new Chief, from Joliet, Illinois was then sworn in by the Town Clerk, in the presence of his son, his team, and the Fire Chiefs of Boxborough, Carlisle, Concord, Westford and the Assistant Fire Chief of Maynard. He was also welcomed by the Chairman of the Board, Mrs. Harting-Barrat.

Mr. Ledoux and Mrs. Harting-Barrat expressed thanks to the former Fire Chief, Mr. Bob Craig for his 42 years of excellent service to the Town.

Mrs. Harting-Barrat reviewed a recent case of possible rabies from a skunk and lack of specific public information as to whom to call in the future in such instances. The Police Department is the department to call; they investigate and remove or destroy the suspected animal. In no case should citizens touch or approach a suspected animal for any reason.

Mrs. Harting-Barrat encouraged everyone to take advantage of the upcoming summer concerts at NARA Park, which are free to the public.

Mr. Ledoux reported that the Town of Acton has received the second mitigation payment from Concord Mews of \$300,000, as part of the agreed settlement of \$900,000 for giving access to the Concord development project, since access to the project can only be gained through Acton. The total funds will be divided between the Acton Community Housing Corporation \$500,000, sidewalks on High Street \$250,000, and \$150,000 at the discretion of the Board of Selectmen.

Mr. Ledoux reported that Mr. Paul Hadley from the MBTA has agreed with certain restrictions we proposed on the work at the South Acton Railroad Station, in particular that during weekdays, when construction work will take place between 7:00 a.m. and 8:00 p.m., and 9:00 a.m. and 5:00 p.m. on Saturdays, with no construction work on Sundays, and that lighting glare will be cut off toward nearby homes in the evenings. Work is scheduled to start sometime in October.

Mr. Ledoux reported on traffic control measures during filming of the Jason Reitman movie in Acton. Piper Road will remain open starting June 22, but there will be delays. A police detail will expedite the

June 18, 2012

Selectmen's Minutes

Final

traffic flow. Shooting starts on June 25, then continues with interior shots of the house on Piper Road and inside the COA for about 4 hours, wrapping up about August 1.

Mr. Ledoux noted that the information packet for this meeting includes material for the FY 2013 departmental goals study process. Any missing data will be distributed in the coming days.

Mrs. Harting-Barrat mentioned for residents interested in the Asa Parlin House in Acton Center, and its future, that a meeting on this subject has recently taken place. Additional meetings to elicit community input will be held for residents soon.

She alerted residents that the Town Manager's blog is up and running and is of interest and available to all residents.

PROPOSAL TO RENAME NARA PARK

Mr. John Murray made a presentation in favor of a proposed change in the name, to Nathaniel Allen Recreational Area, in honor of this Acton resident who was the recipient of the Congressional Medal of Honor (CMH) for heroic services rendered during the Civil War. The presentation covered Mr. Allen's background in Acton, and his participation in the Battle of Gettysburg as a member of the Color Guard for his regiment (First Massachusetts) in 1863 and several other campaigns, as well as background on the CMH itself.

Mr. Murray recommended to agree and to hold the re-dedication ceremony on Veterans Day, 2012.

Mrs. Harting-Barrat asked for a general discussion by members, and all Board members participated. It was generally concluded that the presentation answered most questions raised by residents as well, about the why, where, when, and the appropriateness of the naming.

Five residents next spoke in favor of the proposal: Mr. Tom Rogers, Mr. Dennis Thompson, Mr. Jim Metline and Mr. Mike Farquar, who also presented a supporting letter to the Board. Mr. Dennis Ahern discussed with Cathy Fochtman, our Recreation Director, to hold an encampment at NARA.

Ms. Harting-Barrat asked the Board to vote tonight.

Ms. Adachi suggested informing the public and putting it on the website.

Mr. Gowing next offered a motion to change the name from NARA Park to Nathaniel Allen Recreational Area, and that the dedication date should be held on July 4, 2013, which is the official sesquicentennial date for the Battle of Gettysburg and would give us more time to plan. The Motion was seconded by Mr. David Clough. UNANIMOUS VOTE IN FAVOR.

REGIONAL SCHOOL COMMITTEE STUDY COMMITTEE

Mr. Peter Ashton, co-Chair of the RSCSC, identified two reasons for addressing the Board:

1. To ask the Board to appoint an additional member to serve on the RSCSC by June, 2012, and
2. To review the RSCSC's current thinking on major issues

Final

He advised that another addition to the RSCSC, Mr. Bob Evans, a representative from the Acton Finance Committee, had already been made. The RSCSC will then consist of 12 members if the Board agrees.

After presenting the RSCSC's written descriptions of 18 of these major issues and soliciting questions from the Board, the important issues raised by the Board members were:

- Provisions for terminating/seceding from adding to or modifying any future agreement
- Cost/budget allocation methodology among participating Towns
- Degree of control of assessments by each Town Meeting and or Town Government body
- Motivation for the regional authority to control costs.

It was agreed that the Board would appoint a member to the RSCSC. Mrs. Pam Harting-Barrat volunteered, and consequently a motion to approve was made.

Motion to approve Mr. Evans joining the RSCSC was made by Ms. Janet Adachi and seconded by Mr. Sonner. UNANIMOUS VOTE IN FAVOR.

Motion to appoint Mrs. Harting-Barrat as a member of the RSCSC was made by Mr. Gowing and seconded by Ms. Adachi. UNANIMOUS VOTE IN FAVOR.

SELECTMEN'S BUSINESS

AUTHORIZE BORROWING

Mr. Ledoux reported that it is now time for the Board to authorize the Treasurer to borrow the amount of \$789,446 as previously approved by the Annual Meeting in April, in order to purchase several items of capital equipment having extended lifetime.

Mr. Gowing moved to authorize the Treasurer to negotiate with lenders to borrow the amount of \$789,446 as approved at the Annual Town Meeting for purchase of capital equipment, having maximum useful lifetime as stated in the Clerk's certification therefore. The motion was seconded by Mr. Clough. UNANIMOUS VOTE IN FAVOR.

The Clerk's certification is to be appended to these Minutes.

LIAISON DISCUSSION

Mrs. Harting-Barrat led the discussion on the proper liaison functions appropriate for BOS members assigned to statutory boards as well as to other types of boards. That is, whether it is to gain knowledge and information, to be purely advisory, or sometimes leading, or intended to be as a "watchdog" to avoid committee mistakes, or where voting is required (statutory). Everyone agreed that it would be advantageous to be assigned to committees whose functions are similar or closely correlated, as HDC and HC are, for example. Any changes will be effective July 1.

Several members expressed interest in swapping assignments, due to scheduling conflicts and this will all be finalized prior to July 1.

Mr. Sonner mentioned that the Cemetery committee meets at 2:00 p.m. and he cannot attend. Mr. Gowing would be happy to take that one over. He also said that the Transportation committee overlaps with a lot of other committees he is responsible for. Mr. Gowing will take over this one too.

June 18, 2012
Selectmen's Minutes

Final

Mr. Clough is OK with the boards he is responsible for. He is also interested in the CPC and will take it.

Ms. Adachi wants to give up CPC but hold on to her other committees. She will take the Acton Housing Authority.

Ms. Harting-Barrat will keep her committees.

Mr. Gowing will keep his committees too and will take over the Cemetery and Transportation committees from Mr. Sonner.

MANAGER'S REVIEW

Mr. Gowing showed the latest version of the Town Manager's composite performance review. He handed out hard copies to the Board members for comments and any changes at the meeting, and not beforehand, per guidance from Town Counsel. Numbers were averaged per factor. This becomes public information once the discussion is complete and will be posted on the Town's website.

Mr. Ledoux was given the opportunity to add any comments to the form at this time. He indicated that no comments were necessary.

Mr. Gowing moved that the Board accept the 2012 Performance Review for the Town Manager, as edited. Seconded by Mr. Sonner. UNANIMOUS VOTE IN FAVOR.

SELECTMEN'S REPORTS

Mr. Gowing reported that we now have an additional camera, three in total, to better cover the area of the Board Meeting Room. The old ones will be moved to the Junior High. The Town is considering replacement of the microphones also. We have a new ACAT Executive Director, Mr. Simon Bunyard. He will be introduced to the Board very soon.

Mr. Gowing attended a very useful seminar by AIM (Associated Industries of Massachusetts) on medical cost controls. 100 people attended.

The Miracle League held a benefit festivity at NARA and he participated (in the dunk tank.).

The Historic District Commission discussed the Asa Parlin house project and some violations of building restrictions in town.

The WAVE project is projected for the next meeting.

In Boston, RTAC (Regional Transportation Advisory Committee) discussed the extension of the Green Line. The LRTP is open for comments until June 22, so comments can still be made. The Bruce Freeman Rail Trail (Acton to Concord portion) was moved into the 2012-2015 time frame and the remainder into the 2021-2025 time frame, so that by 2016 we may see this Acton-Concord portion accomplished. Schedule for the Assabet River Rail Trail has, however, slipped.

MAGIC – (Minuteman Area Group for Interlocal Cooperation), 13 communities, has new officers for the coming year and has several priority projects. He noted that Sudbury just purchased an old farm for \$7,500,000, using CPA funds.

COA – Attended the final meeting of the year, emphasizing how the agency will adapt to the failure to pass the article to build a new COA building.

Green Advisory Council – Senator Jamie Eldridge sponsored and held a local meeting with speakers to discuss our influences on hazardous chemicals, so far uncontrolled, and MASS Solarize on energy conservation in the homes.

Ms. Adachi reported that the Acton Boxborough Cultural Council is going to follow up on the possibility of programs involving the Town's Sister-City in Niger and is searching for ways to increase attendance at a film series they have prepared. She suggested they cooperate with Acton TV to do some advertising and promotion.

June 18, 2012

Selectmen's Minutes

Final

The ZBA(Zoning Board of Appeals), held a hearing on the Acton Meadows 40B proposal. The hearing has been continued to allow time for drafting of a decision, which will be discussed by the ZBA at the next meeting. Regarding the Bruce Freeman Rail Trail – Acton and Concord have sent similar letters to MassDOT about the Route 2 crossing.

The CPC met on Thursday to review their plans for the coming fiscal year.

Mrs. Harting-Barrat reported that the VCC is working on committee assignments and is waiting for the final tally. He is looking for volunteers for Phase 3 of Acton 2020.

The Planning Board had a meeting concerning a two-house subdivision (sometimes called a compound) off of Pope Road near Camp Acton. The only issue is sidewalks; whether the developer can/should construct the sidewalks or make a cash donation (about \$20,000) to the Town's sidewalk fund for this purpose.

Mr. Clough reported that the Design Review Board met during his absence and he has been informed of their proceedings.

The FINCOM met last Tuesday and discussed end-of-year turn backs of unspent funds by the schools. OPEB was considered by the schools, but rejected at this time, until a plan has been made.

The HDC met and is all for the plan for restoring the Asa Parlin House. One possibility is to restore the house, but without mechanicals. It is planned to offer historical data signs to residents on the cultural research list.

Attended a meeting sponsored by NSTAR and National Grid at a Boston hotel about energy conservation for businesses and residential areas.

Cemetery Committee missed the deadline for CPC funds.

Mr. Sonner reported that the Sidewalk Committee would find it advantageous to have a fund established to hold money approved at Town Meeting for sidewalks, to be spent within 13 months, to account for scheduling conflicts within the Town's operating departments. They need to know if this is within their committee's charter authority. They will contact the Town Manager to see if this might be a suitable subject for next year's Town Meeting.

The Transportation Survey forms can still be filled out until the end of June.

Mr. Sonner asked if the new microphones can be integrated with the audio conferencing system he believes a list should be made up of appropriate names and possible locations for dedication purposes, like NARA, or that a committee should be established to do this. After discussion, it was agreed that this would be useful to have available and that it will be further developed at a subsequent Board meeting.

CONSENT AGENDA

Mrs. Harting-Barrat read the list of items 8 through 23 on the Agenda.

Items 16, 17 and 21 were put on hold pending further discussion.

Mr. Gowing moved to approve items 8 through 15, 18 through 20, and 22 through 23. Mr. Sonner seconded the motion. UNANIMOUS VOTE IN FAVOR.

Mr. Gowing moved to approve item 16. Mr. Sonner seconded the motion. Four Board members accepted with one recusal, Mrs. Harting-Barrat. MOTION CARRIED.

June 18, 2012

Selectmen's Minutes

Final

Mr. Gowing moved to approve Item 17. Mr. Sonner seconded the motion. Four Board members accepted with one recusal, Mr. Clough. MOTION CARRIED.

The Town Manager will talk to Ms. Marcia Rich, Memorial Library Director, to insure proper attention is given to the value of the property in item 21, and check if the materials can be donated or should be sold as surplus.

Ms. Pamela Harting-Barrat asked for a voice vote to approve the Consent Calendar. The motion was made by Mr. Gowing and seconded by Mr. Sonner. The vote was announced UNANIMOUS.

EXECUTIVE SESSION

Members Present: Pam Harting-Barrat, Ms., Ms. Janet Adachi, Mr. Michael Gowing, Mr. David Clough, Mr. John Sonner, Town Manager Steve Ledoux and Lili Early, Recording Secretary.

Ms. Pamela Harting-Barrat moved to go into Executive Session. Ms. Janet Adachi seconded. Roll Call Taken by the Clerk, all Ayes

Ms. Harting-Barrat stated before the roll call vote to enter Executive Session that:

- a. In the executive session, the Selectmen will discuss Strategy with regard to the purchase, exchange, lease or value of Real Property
- a. An open meeting may have a detrimental effect on the negotiation position of the Town or the Board.

Chair: Would the clerk please call the Role - All ayes

Chair: At the conclusion of the Executive Session, the Board will reconvene in open session to adjourn

Ms. Pamela Harting-Barrat. asked for a voice vote to adjourn the meeting. The motion was made by Mr. Mike Gowing, and seconded by Mr. John Sonner. The vote was announced UNANIMOUS.

The meeting adjourned at 10:30 p.m.

Lili Early, Recording Secretary

Michael Gowing, Clerk

Date

**BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA**

Francis Faulkner Hearing Room

June 18, 2012

7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chair will briefly update the Board -The Town Manager will provide a brief report
2. **7:15 PROPOSAL TO RENAME NARA PARK**
Enclosed please find materials in the subject regard
3. **7:30 REGIONAL SCHOOL COMMITTEE STUDY COMMITTEE**
Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

4. **AUTHORIZE BORROWING**
Enclosed please find materials in the subject regard
5. **LIAISON DISCUSSION**
No materials enclosed
6. **MANAGER'S REVIEW**
No materials enclosed
7. **SELECTMEN'S REPORTS**

IV. CONSENT AGENDA

8. **BONDING FOR DOUGLAS SCHOOL SIGNATURES NEEDED**
Enclosed please find materials in the subject regard

9. **2020 PHASE III COMMITTEE APPOINTMENT, MARGARET BUSSE**
10. **2020 PHASE III COMMITTEE APPOINTMENT, CEILA KENT**
11. **2020 PHASE III COMMITTEE APPOINTMENT, SAHANA PUROHIT**
12. **2020 PHASE III, COMMITTEE APPOINTMENT, CHARLES MERCIER**
13. **COMMITTEE APPOINTMENT, ABCC, KRISTINE JOHNSON, ABCC**
Enclosed please find materials in the subject regard
14. **MULTIPLE SCLEROSIS SOCIETY BIKING FOR MS FUNDRAISER – RIDING THROUGH ACTON**
Enclosed please find materials in the subject regard
15. **ONE DAY LIQUOR LICENSE, NARA, FAMILY EVENT**
Enclosed please find materials in the subject regard
16. **ONE DAY LIQUOR LICENSE, NARA, FAMILY EVENT**
Enclosed please find materials in the subject regard
17. **ONE DAY LIQUOR LICENSE, NARA, COMPANY EVENT**
Enclosed please find materials in the subject regard
18. **ONE DAY LIQUOR LICENSE, EXCHANGE HALL, BIRTHDAY EVENT**
Enclosed please find materials in the subject regard
19. **ONE DAY LIQUOR LICENSE, NARA PARK, SOFT BALL/COMPANY FUNCTION**
Enclosed please find materials in the subject regard
20. **DISPOSAL OF OBSOLETE MATERIALS - BOOKS, MEMORIAL LIBRARY**
Enclosed please find materials in the subject regard
21. **DISPOSAL OF OBSOLETE MATERIALS, FURNITURE MEMORIAL LIBRARY**
Enclosed please find materials in the subject regard
22. **ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift in the amount of \$175 from various contributors to be used for the Goward Field Playground renovations

23. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$100.00 from the Girl Scouts Troup 65139 to be used for the Goward Field playground renovations

V. EXECUTIVE SESSION

There will be a need for an Executive to consider the purchase, exchange, lease or value of Real Property

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

JUNE 25	JULY 9	JULY 23
Goals	Setting of Sewer Rates FY13 Continued Exchange Hall	Site Plan, 77 Powder Mill Dog Day Care

PENDING MINUTES

March 12 -JA
April 23 -
May 7 – 21, June 4

PENDING COMMITTEE APPOINTMENTS

Lawrence Kenah – Transportation, Design Review Board, Cable, Conservation or Recreation Commission – Sent To VCC Deanne Bonnar, Cod – Sent To VCC Marion Maxwell – COA –Sent To VCC - Mr. Allan Gulliver – EDC- Sent To VCC

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<input type="checkbox"/>	PDF	030 (3) Regional School Committee Study Committee Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	284 KB	▼
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<input type="checkbox"/>	PDF	060 (13) Committee Appointment, Kristine Johnson, ABCC Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	124 KB	▼
<input type="checkbox"/>	PDF	070 (14) Multiple Sclerosis Society Biking Through Acton MS Fundraiser Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	52 KB	▼
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<input type="checkbox"/>	PDF	090 (16) One Day Liquor License, NARA Park Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	110 KB	▼
<input type="checkbox"/>	PDF	110 (17) One Day Liquor License, NARA Park Scanned with FlowPort '2012 Meeting	admin	06/15/12	73 KB	▼

<input type="checkbox"/>		120 (18) One Day Liquor License, Exchange Hall Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	96 KB	    
<input type="checkbox"/>		130 (19) One Day Liquor License, NARA Park Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	183 KB	    
<input type="checkbox"/>		140 (20) Disposal of Obsolete Materials, Memorial Library Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	39 KB	    
<input type="checkbox"/>		150 (21) Disposal of Obsolete Materials, Furniture, Memorial Library Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	27 KB	    
<input type="checkbox"/>		160 (22) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	37 KB	    
<input type="checkbox"/>		170 (23) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	06/15/12	58 KB	    

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