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## Charlotte Sagoff Memorial Garden Committee

December 26, 2012

Ms. Pamela Harting-Barrat, Chairman  
Acton Board of Selectmen  
472 Main Street  
Acton, MA 01720

Re: Donation of Charlotte Sagoff Memorial Garden Care Funds  
Value \$417.59

Dear Chairman Harting-Barrat,

The Charlotte Sagoff Memorial Garden Committee requests that the Acton Board of Selectmen accept this sum of \$417.59 to be deposited in a Town gift account, to be used for reimbursement of expenses for maintaining the Charlotte Sagoff Memorial Garden. This is the remainder of funds originally raised for the Memorial Garden, which was deposited in a Friends of the Acton Libraries account. The completion of the garden installation was the addition of a unique slate plaque dedicating the garden to environmental activist Charlotte Sagoff's memory. We celebrated its installation with a dedication ceremony on September 30, 2012.



The garden is located in front of the main entrance of the Acton Memorial Library and was gifted to the Town on October 5, 2009. Garden volunteers, organized by Cathy Fochtman, have maintained the beautiful plantings that surround the three benches, the granite block table, the word bricks and three planters. In addition, the committee also maintains the rectangular planting beds that flank the library entrance doors. The gift will be utilized to reimburse Ms. Fochtman for plant replacements and any materials required to maintain the health of the garden. It is estimated that annual expenses will be \$100-200. When necessary, the committee will deposit additional funds to continue its perpetual care of the garden.

Over 100 individuals, businesses, and community organizations contributed money, goods or services to install Charlotte's Garden. Over the past three years, countless visitors have expressed their enjoyment of the garden. We hope that the Town of Acton, its residents and visitors continue to enjoy Charlotte's Garden for many, many years to come.



Sincerely,

Bob Ferrara  
Charlotte Sagoff Memorial Garden Committee

December 23, 2012

Catherine Fochtman  
Recreation Department  
Town of Acton  
Town Hall  
Acton, MA 01720

Dear Cathy,

On behalf of the citizens group that conceived and organized Charlotte's Garden, I have enclosed a check for \$417.59 representing the remaining balance of funds donated for the design and construction of the memorial. It is our understanding that this money will be placed in a separate account held by the Town to be used for the ongoing maintenance of the garden.

Should you need any additional information, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Pat Clifford". The signature is written in black ink and is positioned above the printed name.

Pat Clifford, Treasurer  
Friends of the Acton Libraries

cc:

Bob Ferrara  
Carol Doblewski

53-7122-2113

2553

**FRIENDS OF THE ACTON LIBRARIES**  
486 MAIN STREET  
ACTON, MA 01720

*Dec 23, 2012*

PAY TO THE ORDER OF Town of Acton \$ 417.59  
*four hundred seventeen and 59/100* DOLLARS

REINTEGRANCE

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FOR *Final Charlotte's Garden*

*Patricia A. Claffan* MP

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